

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

1. Call To Order

The Board of Education, Township of Holmdel, met in Work Session/Business Meeting on Wednesday, January 9, 2008, in the library of the Wm. R. Satz School, 24 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Mr. Frank Luccarelli, President of the Board.

2. Open Public Meetings Act

In accordance with Chapter 231, P.L. 1975, adequate notice of this Work Session/Business Meeting was given on May 17, 2007, by posting written notice thereof prominently on the bulletin board in the Office of the Board of Education, 4 Crawford's Corner Road, Holmdel, New Jersey, the district website, and sent to the four district schools. At the same time, notice of said Regular Public Meeting was communicated to the *Asbury Park Press* and the *Middletown Independent*, PLG, PSG, PSO, PTSO, SAB presidents, the student representatives to the Board, Holmdel Police Headquarters and the Clerk of the Township of Holmdel.

3. Roll Call and Flag Salute

The following Board members were present: Mesdames Garrity, Hartnett, Strickland, Pascucci, Vander Woude, and Wetmore and: Messrs. Burke, Luccarelli and Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael Petrizzo, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. John Blakeslee and Spencer Tirella student representatives to the Board were present.

4. Presentation None

5. Approval of Minutes None

6. Committee Reports Will be given during the Business Work Session

7. Committee of the Whole

(a) Recognition of National School Boards Month

Resolved: That the Board recognize January as National School Boards Month, as per attachment #2.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

(b) Approval of Program of Studies

Resolved: That the Board approve the 2008-2009 Program of Studies for Holmdel High School and W.R. Satz School, as on file in the Office of the Assistant Superintendent of Curriculum.

Discussion: Mrs. Wetmore thanked Ms. Currie and staff for all their hard work and efforts to complete this program. She also wanted to clarify language regarding availability and course offerings.

Mrs. Pascucci – Course history of previous Program of Studies and expressed concerns about certain Honors/AP courses being offered.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(c) Approval of Transfer of Funds

Resolved: That the Board approve an advance of \$10,000 from the Holmdel High School Athletic Fund (PO #-08-0076 – checking account #3040361118929) to complete funding of the winter sports season (officials, entry fees, etc.) and to begin funding of the spring sports. [T]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(d) Approval of Out-of-District Travel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4133 Staff Member Expenses and in accordance with Regulation 4133 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Workshop	City/State	Cost
05/04-09/08	Alston, Susan	Administrator - District	IRA Annual Convention	Atlanta, GA	\$2,345.00
2/11/08	Bell, Maurice	W.R. Satz	Civil Rights/Choices Seminar	Lincroft, NJ	\$0.00
2/11/08	Burns, Barbara	W.R. Satz	Civil Rights/Choices Seminar	Lincroft, NJ	\$0.00
3/26/2008, 04/16/08	Campbell, Connie	Village School	NJ Performance Assessment Alliance	Monroe, NJ	\$0.00
1/14/08	Coticelli, Doreen	High School	Transition for students to construction	Springfield, NJ	\$0.00
01/14/08, 03/26/08, 04/16/08	Damji, Erin	Village School	New Jersey Performance Assessment Alliance Workshop	Monroe, NJ	\$0.00
2/11/08	Ebinger, Todd	W.R. Satz	Civil Rights/Choices Seminar	Lincroft, NJ	\$0.00
2/11/08	Howard, Kathleen	W.R. Satz	Civil Rights/Choices Seminar	Lincroft, NJ	\$0.00
2/13/08	Jaume, Elena	Central Office	A Program Designed for You!	Robbinsville, NJ	\$141.55
1/18/08	Jaume, Elena	Central Office	Health Benefit Changes	Toms River, NJ	\$39.77
3/5/08	Jaume, Elena	Central Office	Worker's Comp Training	Oakhurst, NJ	\$39.00

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

2/13/08	Korch, Kathleen	Central Office	A Program Designed for You!	Robbinsville, NJ	\$126.68
2/13/08	Martino, Elena	Central Office	A Program Designed for You!	Robbinsville, NJ	\$100.00
3/7/08	Monteiro, Susan	High School	Foreign Language Educators of NJ Annual Spring conference	Somerset, NJ	\$100.00
3/7/08	Peters, Jacqueline	High School	Foreign Language Educators of NJ Annual Spring conference	Somerset, NJ	\$0.00
2/6/08	Podolla, Kathi	Central Office	A Program Designed for You!	Mt. Laurel, NJ	\$100.00
4/8/08	Radziwanowski, Ann	High School	Transitioning Your Child to a Less Restrictive Environment - A Parents and Educators	Eatontown, NJ	\$0.00
2/6/08	Rispoli, Paula	Central Office	A Program Designed for You!	Mt. Laurel, NJ	\$163.39
1/18/08	Saler, Michele	Central Office	Health Benefit Changes	Toms River, NJ	\$36.90
2/6/08	Saler, Michele	Central Office	A Program Designed for You!	Mt. Laurel, NJ	\$148.50
2/11/08	Schultheis, Jonathan	W.R. Satz	Civil Rights/Choices Seminar	Lincroft, NJ	\$0.00
1/14/08	Sweetman, Jean	High School	Transition for students to construction	Springfield, NJ	\$0.00
2/13/08	Traynor, Carol	Central Office	A Program Designed for You!	Robbinsville, NJ	\$100.00
2/28/08	Tuccillo, Kimberly	Village School	Sensory Processing Disorder in children	Atlantic City NJ	\$179.00
2/1/08	Edwards, Jill	Village School	Teach the "Six Traits" of Good Writing	Newark, NJ	\$0.00

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(e) Approval of Student Trip

Educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Resolved: That the Board approve a trip to the Spanish Repertory Theatre, New York, for the Spanish AP Class to see *La Casa De Bernarda Alba* on May 22, 2008, with a portion of the transportation costs supported by the Board of Education and the remaining costs paid by the students. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

8. a. Report of the Superintendent

The Superintendent reported on the following current student enrollment - 3,418

Village School.....	919	Wm. R. Satz School.....	570
Indian Hill School.....	824	High School.....	1,105

Highlights since our last board meeting:

- Happy, Healthy, Prosperous & Joyful New Year to All!
- Sylvia Allen, founder of Sylvia's Children, Inc., visited Mrs. MacDonald's first grade class in December. She brought artifacts and photographs and shared stories about her adopted "grandchildren" and the Mbiriizi Primary School in Uganda that her charity supports. In lieu of a class gift to Mrs. MacDonald this year, the parents donated \$500 to Sylvia's Children which was matched by Microsoft for a total donation of \$1,000!
- Mrs. Barwood's third grade class has been corresponding with Anthony Falk, a soldier in Iraq. To the delight of the children, Anthony visited them on December 18th while home on leave. Anthony is a 21 year old Airborne Infantryman from Howell, NJ.
- (Since Mrs. Barwood's class had represented Village School during the flag raising ceremony, Mrs. Duncan invited Mrs. Vander Woude to update the board at this juncture. Mrs. Vander Woude: The first of four flag raising ceremonies was held at Village School on January 7th. Mrs. Duncan delivered introductory remarks and Mayor DiMaso read a certificate authenticating that the New Jersey flag being raised over the schools was flown over Iraq by Alpha Company. The flag was raised by the Honor Guard of the Holmdel Police Department. It was a very moving ceremony witnessed by a well rounded representation of the Holmdel community, including members of the Board of Education and the township Committee.)
- The Satz Chorus, Band, Jazz Band, and Orchestra performed for the community before winter break.
- Congratulations to the Satz Boy's Basketball Team for winning their first game on January 3rd. Leading the way in scoring was Matt "The Train" Nasara with 20 points followed by Sean O'Neill's 8 points and Eric Scamerdella's 7 points. Other scorers were Dan Baumlin, Kyle Nodes, Chris Vixie, and Anthony Simuro.
- Congratulations to Ashutosh Singhal, senior from Holmdel High School, who has been selected by the Siemens Foundation and the College Board as one of two National Winners of the prestigious \$5,000 scholarship. We join the faculty and administration of Holmdel High School and applaud his exemplary performance on the College Board's Advanced Placement exams. He joins former HHS student Allen Lin from the Class of 2007, now attending MIT, as a national winner of the Siemens Award.
- The high school seniors listed below are among the brightest and best New Jersey has to offer. They are among the 7,000 students statewide who have qualified for the Edward J. Bloustein Distinguished Scholar Award.

The Higher Education Assistant Authority, which administers the Garden State Scholarship Program, has extended a scholarship offer to these students enticing them to continue their education in New Jersey. Selection criteria includes being ranked in the top 10% of one's class and having earned a combined critical reading and math SAT score of 1260 or higher at the end of the junior year.

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

Congratulations to HHS seniors: Anshika Bakshi, Prachi Baodhankar, Morgan Chen, Eric Chung, Amanda Esposito, Danielle Fiorino, Diana Friedman, Alina Granville, Linda Hong, Juliet Huang, Leslie Hung, Simren Kanwal, David Lai, Barbara Lam, Nicole Lee, Danxun Li, Jessica Ouyang, Krutika Parasar, Alaap Parikh, Divya Ramnath, Julie Shen, Ashutosh Singhal, Sourav Sinha, Vasiliki Stellakis, Jaclyn Tran, Rebecca Tung, Rahul Vasireddy and Christine Wang.

- Please plan on attending our 1/23/08 board meeting when we will recognize and honor our students for the academic achievement and athletic accomplishments in fall sports.

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved

b. Personnel

(1) Appointment of Personnel –Certificated Staff

Resolved: That the Board approve the appointment of Billie Klecko to the position of Temporary Leave Replacement Sixth Grade Math, Science, Social Studies, Indian Hill School, effective January 31, 2008 through June 30, 2008, Step 1 BA + 30, at a salary of \$49,610 (prorated). [B - Replaces Heather Vaccaro - on leave.]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(2) Appointment of Personnel – Non-Certificated Staff

Resolved: That the Board approve the appointment of Gina Haroldson to the position of Lunchroom/Playground Aide, Village School, retroactive to January 2, 2008 through June 30, 2008, at a salary of \$13.98 per hour. [B - Replaces Renee Rondeau - resigned.]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(3) Acceptance of Resignations

Resolved: That the Board accept the resignation of Mark Van Horn, Technology Education Teacher, Holmdel High School, effective February 19, 2008, or sooner.

Resolved: That the Board accept the resignation of Barbara Williamson as the Schedule B Spring Technical Advisor, W.R. Satz School, effective immediately.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(4) Appointment of Schedule B Position

Resolved: That the Board approve the appointment of Steve Tetreault as the Schedule B Spring Technical Advisor, W.R. Satz School, at a stipend of \$1,796. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

(5) Approval of Leave of Absence

Resolved: That the Board approve a leave of absence with benefits for Kimberly Tuccillo, Village School special education teacher, as follows:

- Effective May 5, 2008 through May 19, 2008 using 10 sick days and one personal day.
- NJ Family Leave Act effective May 20, 2008 and returning on June 16, 2008.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(6) Approval to Administer Home Proctoring

Resolved: That the Board approve Marilyn Kohlbecker to administer home proctoring for a special education student to ensure completion of the necessary requirements in the Culinary Arts program at the Monmouth County Vocational Program, for approximately three to four hours, at a rate of \$53.00 per hour. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(7) Approval of Student Teacher/Field Experiences

Resolved: That the Board approve Claudine Sportelli for 60 hours of field experience, effective February 19, 2008 to May 2, 2008, at Holmdel High School in the area of Biology. Cooperating teacher will be Cheryl Conover-Pannone. [B]

Resolved: That the Board approve Cristina Mazza for 60 hours of field experience, effective February 18, 2008 to May 2, 2008, at Indian Hill School in the areas of Special Education and Elementary Education. Cooperating teachers will be Beth Catania and Leslie McMahon. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(8) Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as day-to-day substitute teachers, effective January 10, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Monroe, Melissa
- Petillo, Kimberly

Resolved: That the Board approve the appointment of the following as day-to-day substitute monitors, effective January 10, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Graboski, Gerri
- Zarrella, Elizabeth

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

Resolved: That the Board approve the appointment of the following as a day-to-day substitute bus monitor, effective January 10, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Garcia, May

Resolved: That the Board approve the appointment of the following as a day-to-day substitute custodian, effective January 10, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Barbara, Ida

Resolved: That the Board approve the appointment of the following as a day-to-day substitute lunchroom/playground aide, effective January 10, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Rondeau, Renee

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

c. Student Matters

(1) Approval of Student Placements

Resolved: That the Board approve the placements for the following students: 8200435 and 9900060 as per attachment #1.

MOTION: Mrs. Strickland SECOND: Mrs. Wetmore VOTE: 9-0

(2) Approval of Physical Therapy Services

Resolved: That the Board approve ABC Pediatric Therapy, LLC Alyson Stout, MS, PT, to provide an additional 6 hours, 15 minutes of physical therapy services at a rate of \$75.00 per hour for the weeks of January 7 and January 14, 2008 to provide coverage in the absence of our PT Consultant, S. Stanzione.

MOTION: Mrs. Strickland SECOND: Mrs. Wetmore VOTE: 9-0

(3) Approval of Occupational Therapy Services

Resolved: That the Board approve Interactive Playground to provide occupational therapy services to an out-of-district special education student at a rate of \$85.00 per hour for the 2007-2008 school year.

MOTION: Mrs. Strickland SECOND: Mrs. Wetmore VOTE: 9-0

WORK SESSION/BUSINESS MEETING – JANUARY 9, 2008

9. Business Administrator/Board Secretary's Report and Recommendations

a. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2007-2008) as follows as per attachment 9-a.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 651.00
Revised (2007-2008) Entitlement (12/18/07)	\$273,382.00

MOTION: Mrs. Strickland SECOND: Ms. Garrity VOTE: 9-0

b. Approval of Budget Transfers – 2007-2008

Resolved: That the Board approve the 2007-2008 budget transfers as listed on attachment T-08-11.

MOTION: Mrs. Strickland SECOND: Ms. Garrity VOTE: 9-0

10. Old Business

Mrs. Barbara Duncan informed the Board of Education that the proposed policy "Goals & Objectives" will be on the January 23, 2008 agenda for the first reading.

11. New Business None

12. Questions from the Public

Mr. Mike Collins commented on the difference between the Honors Class and AP Class. He asked when the High School Principal position will be advertised to be filled.

13. Business Work Session

Committee Report(s)

The following committee reports were given:

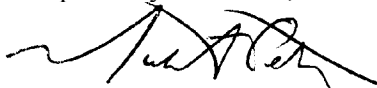
Special Ed Committee (met tonight and will report out at the next meeting)	Mr. Burke
Curriculum & Instruction Committee (will meet next week)	Mrs. Strickland
Budget & Finance Committee (will meet next week)	Ms. Garrity
Buildings & Grounds Committee (will meet next week)	Mrs. Wetmore

14. Executive Session (if required) None

15. Adjournment

By a unanimous voice vote the meeting adjourned at 8:39 p.m.

Respectfully submitted,



Michael R. Petrizzo
Business Administrator/Board Secretary