

REGULAR BUSINESS MEETING DECEMBER 17, 2008

1. Call To Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, December 17, 2008, in the library of the Wm. R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Mr. Frank Luccarelli, President of the Board.

2. Open Public Meetings Act

In accordance with Chapter 231, P.L. 1975, adequate notice of this Regular Business Meeting was given on May 19, 2008 by posting written notice thereof prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the district website, and sent to the four district schools. At the same time, notice of said Regular Business Meeting was communicated to the *Asbury Park Press* and the *Middletown Independent*, PLG, PSG, PSO, PTSO, SAB presidents, the student representatives to the Board, Holmdel Police Headquarters and the Clerk of the Township of Holmdel.

3a. Roll Call and Flag Salute

The following Board members were present: Mesdames Garrity, Vander Woude, and Wetmore and Messrs. Burke, Luccarelli, Tai, Collins and Shelton. Absent: Ms. Hartnett. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Spencer Tirella and Nikhita Prasanna, student representatives to the Board, were present.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation

None

5. Approval of Minutes

Resolved: That the Board approve the minutes of the following meetings:

Work Session/Business Meeting – November 12, 2008

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0-1
Abstained: Dr. Tai
Absent: Ms. Hartnett

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Regular Business Meeting – November 12, 2008

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

6 a. Questions from the Public (Agenda Items) – None

6b. Committee Reports

The following committee reports were given:

Curriculum and Instruction Committee	Dr. Tai
Budget and Finance Committee	Ms. Garrity
Special Education Committee	Mrs. Vander Woude
Buildings and Grounds Committee	Mrs. Wetmore

7. Committee of the Whole

(a) Acceptance of Preschool Expansion Plan for 2009-2010

Resolved: That the Board accept the Preschool Expansion Plan for the 2009-2010, as on file in the Office of the Assistant Superintendent of Curriculum and Instruction.

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

b. Approval of Program of Studies

Resolved: That the Board approve the 2009-2010 Program of Studies for Holmdel High School and W. R. Satz School, as on file in the Office of the Assistant Superintendent of Curriculum and Instruction.

Dr. Tai motioned and seconded by Mrs. Wetmore to amend the resolution to only approve the High School Program of Studies and not include W. R. Satz School at this time.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Ms. Hartnett

Resolved: As amended, that the Board approves the 2009-2010 Program of Studies for Holmdel High School as on file in the Office of the Assistant Superintendent of Curriculum and Instruction.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

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(c) Approval of Adoption of Curriculum Guides

Resolved: That the Board approve the adoption of the following curriculum guides: [B]

- Italian II
- Italian, Grade 6
- Guidance Services, K-12

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

(d) Approval of Adoption of 2009-2010 School Calendar

Resolved: That the Board approve the adoption of the school calendar for the 2009-2010 school year, as per attachment #2.

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

(e) Establishment of Partial Position

Resolved: That the Board approve the establishment of an additional .2 health position, at Holmdel High School, effective January 24, 2009 through April 3, 2009, for the third marking period only. [T]

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

(f) Adoption of Policy and Regulation – First Reading

Resolved: That the Board adopt the following policy and regulation and hereby designate this as the first public reading, as per attachment #3:

Policy 3282 Corporate Sponsorships/Advertisements
Regulation 3282 Corporate Sponsorships/Advertisements

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

(g) Revision of Job Descriptions

Resolved: That the Board approve the revisions to the terms of employment from ten to twelve months for the following job descriptions, as per attachment #4.

- Supervisor of Physical Education, Health and Athletics
- Academic Supervisor

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

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(h) Approval of Student Trips

Educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Resolved: That the Board approve a trip to the Repertorio Espanol, New York, for the AP Spanish Class to see La casa de Bernarda Alba on February 6, 2009, at a cost of \$220 to the Board of Education with the remainder of the cost being defrayed by the students. [B]

Resolved: That the Board approve a trip to the New York Metropolitan Museum, for the Italian Honor Society on May 27, 2009, at no cost to the Board of Education. Students will cover expenses.

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

(i) Approval of Out-of-District Travel – Board of Education Member

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below:
[B]

Board of Education Member

Date	Name	Location	Workshop	City/State	Cost/ Mileage
2/25/09	Vander Woude, Ana	Board Member	Governance 1: NJQSAC Webinar Training Program	Holmdel, NJ	\$37.00

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0-1
Abstained: Mrs. Vander Woude
Absent: Ms. Hartnett

(j) Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below:
[B]

District Personnel

Date	Name	Location	Workshop	City/State	Cost/ Mileage
3/28/09 to 4/1/09	Acquaviva, Marsha	High School	School Dude University	Myrtle Beach, SC	\$2,357.30
2/4/09	Alston, Susan	Supervisor - District	NJDOE Access for ELL's Training	Edison, NJ	\$0.00

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1/27/09	Beirne, Rebecca	Village School	Make Magic Happen in Your First Grade Classroom	Atlantic City, NJ	\$219.00
1/15/09	Bongiovanni, Kimberly	High School	Differentiated Instruction FEA Conference Center	Monroe, NJ	\$140.00
1/9/09	Broadhurst, Carolyn	W.R. Satz School	Middle School Physical Science	Piscataway, NJ	\$185.00
1/9/09	Chelednik, Chuck	High School	Enhance Coaching Skills	Ewing, NJ	\$124.99
1/30/09	Clores, Joseph	High School	Helping Students Cope with Mental Health Issues	Long Branch, NJ	\$0.00
1/21/09	Clores, Joseph	High School	Monmouth County Vocational School Counselor Sessions	Freehold, NJ	\$0.00
1/28/09	Clores, Joseph	High School	Monmouth School Counselors Executive Board	Lincroft, NJ	\$0.00
1/6/09	Coulson, Nancy	W.R. Satz School	Earth Science Grade 7-9	Piscataway, NJ	\$185.00
1/21/09	Fleming-Commisso, Colette	High School	Monmouth County Vocational School Counselor Sessions	Freehold, NJ	\$0.00
1/30/09	Fleming-Commisso, Colette	High School	Monmouth University Counselor Workshop	Long Branch, NJ	\$0.00
3/27/09	Giacobbe, Elizabeth	Principal - Village School	Job Fair at The College of New Jersey	Ewing, NJ	\$130.22
01/7/09 & 01/14/09	Kapoor, Jaishree	High School	Child Development Program at Monmouth Regional HS	Tinton Falls, NJ	\$0.00
5/20/09	Kelly, Michael	Village School	Reaching the More Challenging Student	Eatontown, NJ	\$0.00
1/6/09	Kinch, Edward	High School	High School Physics Workshop	Piscataway, NJ	\$185.00
1/21/09	Kostka, Heather	High School	Monmouth County Vocational School Counselor Sessions	Freehold, NJ	\$0.00
1/28/09	Kostka, Heather	High School	Monmouth County School Counselor Association Planning Meeting	Lincroft, NJ	\$0.00
1/9/09 to 1/11/09	Lane, Shannon	High School	Eastern Athletic Trainers Association, Inc. Convention	Boston, MA	\$666.86

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1/27/09	Pugielli, Kristy	Village School	Make Magic Happen in Your First Grade Classroom	Atlantic City, NJ	\$219.00
3/27/09	Schillaci, Brian	Principal - Indian Hill School	Job Fair at The College of New Jersey	Ewing, NJ	\$44.09
1/22/09	Shamosh, Christin	Village School	Transition Students w/Disabilities to Gen Ed Workshop	Dayton, NJ	\$14.00
3/28/09 to 4/1/09	Stein, Steve	High School	School Dude University	Myrtle Beach, SC	\$2,379.05
1/23/09	Swensen, Eric	Director - High School	HSPA Training	Maple Shade, NJ	\$0.00
3/16/09 to 3/19/09	Westrol, Randy	Supervisor – High School	Directors of Athletics Association Annual Conference	Atlantic City, NJ	\$652.60
1/8/09	Bryer, Patricia	High School	Passing the Baton	Washington, DC	\$18.00
1/30/09	Buzzanga, Heidi	Village School	The Fun Factor: Turning Kids on to Math (K-8) Workshops	Lincroft, NJ	\$99.00
1/8/09	McCracken, Jill	High School	Passing the Baton	Washington, DC	\$18.00
3/20/09 & 3/21/09	Monteiro, Susana	High School	Foreign Language Educators of NJ Annual Spring Conference	Somerset, NJ	\$175.00
3/20/09 & 3/21/09	Peters, Jacqueline	High School	Presenter for the Foreign Language Educators of NJ Annual Spring Conference	Somerset, NJ	\$0.00
1/12/09	Schwartz, Mary	Supervisor - HS	Attend the first Science Supervisor's Roundtable	Ocean Twp, NJ	\$18.14

MOTION: Dr. Shelton SECOND: Ms. Garrity VOTE: 8-0
 Absent: Ms. Hartnett

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(k) Acceptance of Donations

Resolved: That the Board accept with gratitude, a monetary donation of \$250 from the Kiwanis Club of Holmdel, to be used towards the STRIVE Program, for the 2008-2009 school year: [D]

Resolved: That the Board accept with gratitude, a non-monetary donation to offset the cost of 15 shirts to be worn by the students during their STRIVE work time at Village School, from Shawn Mowery, Kiwanis Member. [D]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

8. a. Report of the Superintendent

The Superintendent reported on the following:

Highlights since our last board meeting:

- Preparing the budget for the 2009-2010 school year encompasses many hours of preparation so that Holmdel can continue to provide the quality of education that Holmdel is known for. We invite you to share any suggestions, comments, or views regarding the budget that you might have during this busy planning time. Please be reminded that you have the opportunity to speak at every Board meeting and also monitor the website which invites comments/questions related to the school budget.
- On Wednesday, December 17, 2008 at Holmdel High School, in conjunction with the Holmdel Police Department and the Monmouth County Emergency Response Team (MOCERT), conducted a live intruder drill. The drill began at approximately 7:45 am and was concluded by 8:55 am – after a short break, all classes resumed at 9:15 am.

Everyone is to be commended for the cooperative, attentive, and serious manner in which they conducted themselves during this morning's exercise. Commander Stout from the MOCERT team extended his compliments to the entire staff and student body -- noting that they were "far and away the most well-mannered group the MOCERT team had interacted with in Monmouth County."

Special thanks to Officers Cusick, Smyth, Cannata, and Tuschmann from the Holmdel Police Department for coordinating this morning's drill, a high school Senior for playing the "hostage", and to Mr. Laplante and his US History class for their cooperation once the "intruder" barricaded himself in their room.

While we hope we never have to experience the real thing, it is a comfort to know that, as a result of this drill, we are better equipped to face the challenges such an event would present.

- On Wednesday, December 3, 2008 the W.R. Satz Knowledge Masters Team finished 35th out of 639 schools worldwide. They placed second in New Jersey, behind Woodrow Wilson in Edison. The Knowledge Masters is a timed academic trivia competition with a total of 200 questions. We are very proud of this wonderful accomplishment.

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- On Friday, December 5, 2008 I attended the Friday evening performance of *Peter Pan*. The students did a wonderful job. Thank you to the teachers, administrators, and staff who supported the children and made this performance possible.
- Ms. Atkinson and Ms. Smith, two of our Indian Hill teachers, have their students involved in a wonderful holiday project; they are recording books on tape to donate to the Count Basie Children's Learning Center in Red Bank. What a thrilling project for these students to be involved in.
- The Holmdel Alliance to Prevent Alcoholism and Drug Abuse will be holding the *Heroes and Cool Kids Conferences*, at Vonage in Holmdel. Many thanks for the cooperative efforts of Officer Dave Tuschmann, Ms. Rudolph, and Mr. Harper to persuade Vonage to donate the use of their facility and provide lunch for this Conference that will benefit many children.
- Indian Hill had their first "Heroes and Cool Kids" experience for this year. Holmdel High School student leaders worked with the Indian Hill sixth graders for a "Meet and Greet." Two more worthwhile sessions will be held this year focusing on bullying and drugs/alcohol.
- The students of Mrs. Esposito's and Mrs. Clark's MD classes have collaborated with Brighton Gardens Assisted Living facility to start a structured learning program focusing on transitioning into the community after graduation. The students will be involved in the everyday operation of the facility as well as participating in social events with the residents. Wednesday, December 10, was the first day of the program. The students worked together with some residents to create a beautiful bulletin board with a winter theme entitled "Let it Snow". Everyone used their imaginations to create a Winter Wonderland from a blank landscape. The students enjoyed the process immensely and felt a sense of pride and accomplishment in their work. We would like to thank the staff and residents of Brighton Gardens for their warm welcome and hospitality.
- Ms. Whitten, an English AP and senior class teacher has been named the Bayshore Area Educator of the Year for 2008-2009 by the Local Chapter of the Masons. She was nominated by a student. We are very proud of her recognition.
- 'Tis the season of giving and the Village School has honored that spirit. Ms. Kenney, a second grade teacher, organized "The Giving Tree". Students collected toys for underprivileged children in Monmouth County through Family and Children Services in Long Branch. A total of 192 second graders contributed generously and sixty additional gifts were purchased by Village staff and families for a total of 252 gifts that were delivered on Dec. 10th. Thanks to Mr. Balicki and his staff for delivering those gifts to make so many children happy.
- Ms. Shapter and several other first grade teachers organized care packages for our soldiers in Iraq. Thanks to the families for their generous donations of necessities, snacks and monetary donations to pay for shipping.

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- The sixth grade students at Indian Hill held a Science Fair. The students and staff did a wonderful job with their electricity projects.
- Mr. Woods presented his Star Lab to the fifth grade classes. This was wonderful experience for the students and staff.
- Indian Hill would like to give a big thank you to all the parents for their support and cooperation working with the school during the Parent-Teacher conferences.
- I attended the Middle School Holiday performance on Tuesday, December 9. Congratulations to the performers and their teacher, Mr. Goetke, on a wonderful performance.
- On Thursday, December 11, Holmdel High School presented the 2008 Holiday Choral and Bell Concert. The Madrigal Choir's rendition of *The Twelve Days of Christmas* was exceptional. Kudos to the students and Mr. Goetke, their director.
- The Culinary Arts Club is proud to report that almost 1000 cans and boxes of food were donated by Holmdel High School students this month in its food drive competition. The homerooms that brought in the most items of food were led by Ms. Sachs and Mr. Cohen and they will be treated to a bagel breakfast by Ms. Peters right before the holiday break. The food was donated to benefit Lunch Break in Red Bank. Way to go, Holmdel High!
- A Spelling Bee was held by Mr. Dowd with a number of very qualified participants. Congratulations to the winner!
- The seventh graders and their chaperones had a fabulous trip to Ellis Island - the whole day went smoothly, students' behavior was excellent, and the weather even cooperated.
- Students purchased lots of books and reading accessories at the Book Fair hosted by Mr. Rothausser and Mrs. Mika with the help of Satz parents. Thanks for a job well done.
- An eight Grader won the New Jersey division of a worldwide Peace Poster contest sponsored by the Lions Club. You can view the winning poster in the Asbury Park Press website AAP.com, click on submissions.
- The girls field hockey team has achieved the following during the 2008 Fall Season; Group III – North Jersey Champions, Central Jersey – Group III Champions, “A Central” Public School Division Champions, #4 – Shore Conference Final Ranking, #13 - Star Ledger Final Ranking, and the School Record for Field Hockey Wins – 16 (16- 2 – 3). Congratulations to our girls field hockey team!
- One of our very own members of the Boys Cross Country Team has achieved the following achievements; Honorable Mention – All American, 1st Team – All Northeast, 1st Team – All State, and 1st Team – All Shore. He also was one of four New Jersey athletes that qualified for the prestigious National Footlocker Championships in San Diego, CA. He placed 27th in the race and was the first NJ runner to cross the finish line. He also broke school records at Bucks Mill Park, Warinanco Park, Van Cortlandt Park and Thompson Park. Congratulations!

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- On behalf of the Holmdel Board of Education, I would like to wish everyone a very joyous holiday season, along with a very healthy and happy new year.

a-1 Report of Student Representatives to the Board

Both student representatives reported out on student events.

Resolved: That the Report of the Superintendent and Student Representatives is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved.
Absent: Ms. Hartnett

b. Personnel

(1) Authorization of Suspension and Termination

Resolved: Be it resolved that the Board authorize the issuance of a suspension with pay to Thomas Vicari, Bus Driver, effective November 20, 2008 through December 17, 2008 and be it further resolved that Thomas Vicari, Bus Driver, is hereby terminated effective December 18, 2008.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(2) Authorization of Suspension

Resolved: Be it resolved that the Board authorize the issuance of a four-day suspension without pay to Stacy Vanderbilt, Bus Driver, effective December 18, 19, 22, and 23, 2008.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(3) Authorization of Termination and Appointment of Personnel – Certificated Staff

Resolved: That the Board approve the termination of Lynn Blustein as the Temporary Leave Replacement Science Teacher, Holmdel High School, effective December 31, 2008, and be it further resolved that the Board approve the appointment of Lynn Blustein to the position of Science Teacher, Holmdel High School, effective January 1, 2009 through June 30, 2009, Step 1 BA, at a salary of \$47,455 (prorated). [B – Replaces Anthony Asaro – retired.]

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

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(4) Approval of an Extension to a Leave of Absence

Resolved: That the Board approve an extension to a leave of absence with benefits for Allison Seman, Speech Therapist, Village School, as follows:

- Medical Leave Act without pay, retroactive to December 8, 2008 through June 30, 2009.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(5) Appointment of Personnel – Certificated Staff

Resolved: That the Board approve the appointment of Lisa Marino to the position of Assistant Principal, W.R. Satz School, effective January 5, 2009 through June 30, 2009, at a salary of \$83,500 (prorated). [B – Replaces Shana Wright – resigned]

Resolved: That the Board approve the appointment of Jean Thompson to the position of Speech and Language Specialist, W.R. Satz and Holmdel High Schools, effective January 5, 2009 through June 30, 2009, Step 6 MA, at a salary of \$59,381 (prorated). [B – Replaces Voula Constantarakos – transferred.]

Resolved: That the Board approve the appointment of Tina Freglette to the position of Temporary Leave Replacement Teacher .8 Speech and Language Specialist, Village School, effective January 5, 2009 through June 30, 2009, for four days a week, from 9:00 a.m. – 2:30 p.m., Step 1 MA, at a salary of \$55,855 (prorated). [B – Replaces Allison Seaman – on leave.]

Resolved: That the Board approve the appointment of Shannon Hodges to the position of Temporary Leave Replacement Elementary Teacher, Grade 2, Village School, effective January 5, 2009 through June 2, 2009, Step 2 BA, at a salary of \$47,955 (prorated). [B – Replaces Kristen Savare – on a leave of absence.]

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(6) Appointment of Personnel – Non-Certificated Staff

Resolved: That the Board approve the appointment of Chris Simuro to the position of Special Education Monitor, effective December 18, 2008 through June 30, 2009, at a salary of \$25.51 per hour. [T – New position]

Resolved: That the Board approve the appointment of Jonathan Costello to the position of Special Education Monitor, on an as-needed basis, for the winter swim team season, at a salary of \$25.51 per hour, pending the criminal history review of the State of NJ. [T – New position]

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Resolved: That the Board approve the appointment of Brian Adams to the position of Special Education Monitor, on an as-needed basis, for the winter swim team season, at a salary of \$25.51 per hour, pending the criminal history review of the State of NJ. [T – New position]

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(7) Appointment of Energy Educator/Manager

Resolved: That the Board approve the appointment of William Balicki to the position of Energy Educator/Manager, effective January 5, 2009 through June 30, 2009, at a salary of \$26,000 (prorated). [T – New position]

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(8) Approval of Rescission - Schedule B Position

Resolved: That the Board approval the rescission of Amanda Colannino as the Schedule B Music Director/Production, W.R. Satz School.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(9) Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of Veronica Alcuri to the Schedule B position of Music Director/Production, W.R. Satz School, at a stipend of \$3,293. [B]

Resolved: That the Board approve the appointment of Amanda Colannino to the Schedule B position of Drama Coach – Spring Production, W.R. Satz School, at a stipend of \$3,293. [B]

Resolved: That the Board approve the appointment of Christen Rillo to the Schedule B position of Technical Advisor – Fall Production, W.R. Satz School, at a stipend of \$1,882. [B]

Resolved: That the Board approve the appointment of Christen Rillo to the Schedule B position of Technical Advisor – Spring Production, W.R. Satz School, at a stipend of \$1,882. [B]

Resolved: That the Board approve the appointment of Amanda Colannino to the Schedule B position of Musical Director – Spring, Indian Hill School, at a stipend of \$3,293. [B]

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Resolved: That the Board approve the appointment of Nicole Rossy to the Schedule B position of Cheerleading Assistant Coach/Basketball, High School, at a stipend of \$3,448. [B]

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(10) Approval of Transfer

Resolved: That the Board approve the transfer of Kay Bauman, Lunchroom/ Playground Aid, from Village School to Indian Hill School, effective January 5, 2009 through the remainder of the 2008-2009 school year. [B – Replaces May Garcia - resigned.]

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(11) Approval of Volunteers

Resolved: That the Board approve Regina Kamenel as a Volunteer Assistant Swim Coach, for the 2008-2009 swim season.

Resolved: That the Board approve Joe Moschella as a Volunteer Assistant Wrestling Coach, for the 2008-2009 winter season.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(12) Approval of Adjustments to Increment Level

Resolved: That the Board approve the following adjustments in increment level, retroactive to November 1, 2008: [B]

- Hoffman, Dana
From 2 BA
To: 2 BA + 15

- Lieberman, Elizabeth
From 6 MA
To: 6 MA + 30

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

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(13) Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Annmarie Wood for 10 days or 60 hours of classroom observation, effective February 9, 2009, at Village School in the area of Elementary Education. The cooperating teacher will be Suzanne Kurey.

Resolved: That the Board approve Blair Lee for student teaching, effective January 20, 2009 through May 1, 2009, at Indian Hill School in the area of Elementary Education. The cooperating teacher will be Rebecca Dorn.

Resolved: That the Board approve Tara Martinho for 150 hours of counseling practicum, effective January 12, 2009 through June 19, 2009, at Indian Hill School in the area of Psychology. The cooperating teacher will be Denise Hughes.

Resolved: That the Board approve Kathleen Scott for 60 hours of observation, effective January 2009 through April 2009, at W.R. Satz School in the area of History. The cooperating teacher will be Barbara Burns.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

(14) Acceptance of Retirement

WHEREAS: Dr. Mary Schwartz has served the Holmdel Township Public Schools with distinction as a teacher of Mathematics, Computers and Study Skills in both W.R. Satz and Holmdel High Schools since September 1988, and since July of 2002, Dr. Schwartz served as the District's Math and Science Supervisor; and,

WHEREAS: Dr. Schwartz has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximize the educational opportunities for each student; and,

WHEREAS: Dr. Schwartz performed in an exemplary manner in all matters related to her position; and,

WHEREAS: Dr. Schwartz has inspired students, teachers and administrators with her collaborative style, her expertise and her commitment to excellence; and,

WHEREAS: Dr. Schwartz has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Dr. Schwartz has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective July 1, 2009; and,

NOW THEREFORE BE IT RESOLVED:

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That the Holmdel Township Board of Education accepts Dr. Schwartz's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed, and further extends to Dr. Schwartz its best wishes for a happy and healthy retirement.

MOTION: Mrs. Wetmore SECOND: Mr. Burke VOTE: 8-0
Absent: Ms. Hartnett

(15) Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as day-to-day substitute teachers, effective December 18, 2008, for the 2008-09 school year, pending the criminal history review of the State of NJ: [B]

- D'Ambrosi, Dina
- Goldner, Andrew
- Jeanneret, Danielle
- Wagner, Patty

Resolved: That the Board approve the appointment of the following as a day-to-day substitute custodian, effective December 18, 2008, for the 2008-09 school year, pending the criminal history review of the State of NJ: [B]

- Jones, Judith

Resolved: That the Board approve the appointment of the following as a day-to-day substitute bus driver, effective December 18, 2008, for the 2008-09 school year, pending the criminal history review of the State of NJ: [B]

- Christopulos, Evan

Resolved: That the Board approve the appointment of the following as day-to-day substitute lunchroom/playground aides, effective December 18, 2008, for the 2008-09 school year, pending the criminal history review of the State of NJ: [B]

- Johansen, Mary
- La, Catherine

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Ms. Hartnett

c. Student Matters

(1) Approval of Student Placements

Resolved: That the Board approve the placement for the following students: 8201285, 11300143, 15803270, 15802895, 9900230, 21800193, and 11502320, as per attachment #1.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

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- (2) Approval of the Amendments to a Tuition Contract Agreement between Metuchen Board of Education and the Holmdel Township Board of Education (remaining contract agreement will remain as originally approved September 10, 2008)

Resolved: That the Board approve the following amendments to a tuition student from the Metuchen Board of Education to attend the visually impaired class:

FROM: Village School
TO: Indian Hill School

FROM: Tuition Rate of \$69,900
TO: Tuition Rate of \$56,800

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 8-0
Absent: Ms. Hartnett

- (3) Approval of Tuition Contract Agreement between Matawan Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve a tuition student to attend the autistic elementary class at Village School, effective January 5, 2009 through June 30, 2009, at a tuition rate of \$32,400 (prorated). This contract is inclusive of all related support services. Transportation and one-to-one aide will be provided by the Matawan Board of Education.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 8-0
Absent: Ms. Hartnett

9. Business Administrator/Board Secretary's Report and Recommendations

- a. Approval of General Liability Insurance Application for the following Parent Groups

Resolved: That the board approve General Liability Insurance applications for the Holmdel Parent Groups in accordance with the terms and conditions of the New Jersey School Board Association Insurance Group Commercial General Liability policy "Additional Persons Insured" coverage extension the Board sanctions the Holmdel Parent Groups as an approved affiliated entity for the 7/01/08-7/01/09 policy term. Attachment 9-a.

Village School PSA	67 McCampbell Rd Holmdel, NJ 07733
Indian Hill School PLG	735 Holmdel Road Holmdel, NJ 07733
William R. Satz PSG	24 Crawford's Corner Road Holmdel, NJ 07733
Holmdel High School PTSO	PO Box 292 Holmdel, NJ 07733

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Holmdel Music Association	PO Box 212 Holmdel, NJ 07733
Holmdel Creative Arts Association	10 Donner St Holmdel, NJ 07733

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

b. Approval of Proposal for Comprehensive Assessment of the Facilities Services Functions and Operations

Resolved: That the Board approve a proposal with Edvocate Inc., Toms River, NJ for a Comprehensive Assessment of the Facilities Services Functions and Operations for the district, at a fee of \$19,778.00. On file in the office of the Business Administrator/Board Secretary.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

c. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2008/2009) as follows as per attachment 9-c.

Chapter 192-193 Funding

Additional Chapter 192/193 Funding	\$ 2,232.00
Revised (2008/2009) Entitlement (11/20/08)	\$264,575.00

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

d. Approval of Monthly Certification – October 31, 2008

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of October 31, 2008 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

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e. Approval of Monthly Certification – November 30, 2008

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of November 30, 2008 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

f. Approval of Business Administrator/Board Secretary's Financial Report-October 31, 3008

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2008, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

g. Approval of Business Administrator/Board Secretary's Financial Report – November 30, 2008

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2008, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

h. Approval of Treasurer's Financial Report – October 31, 2008

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

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i. Approval of Treasurer's Financial Report – November 30, 2008

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

j. Approval of Budget Transfers – 2008/2009

Resolved: That the Board approve the 2008/2009 budget transfers as listed on attachment T-09-11.

MOTION: Mr. Burke SECOND: Ms. Garrity VOTE: 8-0
Absent: Ms. Hartnett

k. Approval of Bills Payment

Resolved: That the Board approve payment of the December 17, 2008 regular bills list in the amount of \$1,055,703.12, and as certified and approved.

MOTION: Mr. Burke SECOND: Mr. Collins VOTE: 5-0-3
Abstained: Ms. Garrity, Mrs. Wetmore, Dr. Shelton
Absent: Ms. Hartnett

10. Old Business – None

11. New Business

2009/2010 Budget Goals

After much discussion, Board consensus was for Barbara Duncan, Michael Petrizzo, Mary Beth Currie and Peter Mikos to develop the 2009/2010 Budget Goals for review/approval by the Board.

12. New Business – None

13. Executive Session (if required)

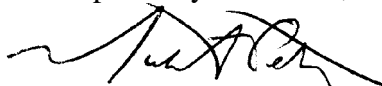
President Luccarelli called for an Executive Session at 9:09 p.m., to discuss matters involving personnel. Anticipating no further public action he stated that the board would adjourn from Executive Session.

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14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:10 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael R. Petrizzo", written in a cursive style.

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary