

REGULAR BUSINESS MEETING MARCH 26, 2008

1. Call To Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, March 26, 2008, in the library of the Wm. R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Mr. Frank Luccarelli, President of the Board.

2. Open Public Meetings Act

In accordance with Chapter 231, P.L. 1975, adequate notice of this Regular Business Meeting was given on March 14, 2008, by posting written notice thereof prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the district website, and sent to the four district schools. At the same time, notice of said Regular Business Meeting was communicated to the *Asbury Park Press* and the *Middletown Independent*, PLG, PSG, PSO, PTSO, SAB presidents, the student representatives to the Board, Holmdel Police Headquarters and the Clerk of the Township of Holmdel.

3. Roll Call and Flag Salute

The following Board members were present: Mesdames Garrity, Hartnett, Strickland, Pascucci, Vander Woude, and Wetmore and: Messrs. Burke, Luccarelli, and Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael Petrizzo, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Spencer Tirella, student representative, to the Board was present. John Blakeslee was absent.

4. Presentation – The Formal Public Hearing and Final Adoption of 2008-2009 School Budget.

5. Approval of Minutes

On motion of Mrs. Vander Woude and seconded by Mr. Burke, the Executive Session Minutes of the March 12, 2008 meeting be tabled.

MOTION: Mrs. Vander Woude SECOND: Mr. Burke VOTE: 9-0

Resolve: That the Board approve the minutes of the following meeting:

Work Session/Business Meeting – March 12, 2008

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

6 a. Questions from the Public (Agenda Items)

Ms. Bontempo asked why Dr. Ledford's position was changed from a 10 month to 12 month position. What is the cost benefit of this move?

Mr. Scagnelli asked if that position (Village School Assistant Principal) was open to the public.

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6b. Committee Reports

The following committee meeting reports were given:

Buildings and Grounds Committee Meeting	Mrs. Wetmore
Curriculum and Instruction Committee Meeting	Mrs. Strickland
Community Relations Committee Meeting	Dr. Tai
Budget and Finance Committee Meeting	Ms. Garrity

7. Committee of the Whole

(a) Revision of 2007-2008 School Calendar

Resolved: That the board adopt the following revisions to the 2007-08 school calendar:

Friday, April 18, 2008 - Schools open four-hour session for students and staff
Friday, May 23, 2008 - Schools closed for students and staff
Tuesday, May 27, 2008 - Schools closed for students and staff

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 8-0-1
Absent: Mrs. Wetmore

(b) Approval of Adoption of Textbooks/Supplemental Resource Books and Materials

Resolved: That the Board approve the following textbook: [B]:

Title: Earth's Atmosphere
Course: Science Grade 7
Authors: Trefil, J., Calvo, R., and Cutler K.
Publisher: McDougal Littell
Cost: \$20 each (300 books)
Date: 2007

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 8-0-1
Absent: Mrs. Wetmore

(c) Approval of Job Description

Resolved: That the Board approve the job description for Bus Monitor, as per attachment #2.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 8-0-1
Absent: Mrs. Wetmore

(d) Acceptance of Rescission of Donation

Resolved: That the Board accept the rescission of the following monetary donation from the Holmdel Creative Art Association: [Donation was accepted on February 28, 2007]

- Upgrade and install software for the Character \$1,760.00

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Generator from VT4 to VT5 for the Television Studio
at Holmdel High School (cost includes training and shipping)
- Bilingual Paint by Numbers Rug for Village School \$373.95

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 8-0-1
Absent: Mrs. Wetmore

(e) Approval of Out-of-District Travel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4133 Staff Member Expenses and in accordance with Regulation 4133 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Workshop	City/State	Cost
4/4/2008	Gothelf, Diane	High School	NJ Writing Alliance Conference	Lakewood, NJ	\$52.57
4/4/2008	Sacks, Jennifer	High School	NJ Writing Alliance Conference	Lakewood, NJ	\$67.73
4/22-25/08	Currie, Mary Beth	Admin - District	The Quest for Excellence XX --- Best Practices for Organizational Excellence	Washington, DC	\$1,926.00
4/9/2008	Panepinto, Jeanne	Central Office	2008 Visual Fund Accounting Training	Eatontown, NJ	\$0.00
4/10/2008	Roth, Ellen	High School	Increasing Students Time on Task	Eatontown, NJ	\$0.00
4/10/2008	Soldi, Sharon	High School	Increasing Students Time on Task	Eatontown, NJ	\$0.00
4/10/2008	Bongiovanni, Kim	High School	Increasing Students Time on Task	Eatontown, NJ	\$0.00
4/18/2008	Douma, Kara	High School	Spring Symposium Teaching to my Audience: Combining Careers in Writing and Teaching	West Long Branch, NJ	\$0.00
4/2/2008	Lutz, Patricia	High School	AP Chemistry Workshop	Morton, PA	\$272.97
4/7/2008	Lane, Rian	Indian Hill	Monmouth Festival of the Arts	Tinton Falls, NJ	\$75.00
4/2/2008	Currie, Mary Beth	Admin - District	NJ ASK Training, Grades 5, 6, 7, and 8	Monroe, NJ	\$8.34

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4/18/2008	Jaume, Elena	Central Office	Effective Job Description for Early Return To Work	Oakhurst, NJ	\$39.00
5/7-9/2008	Petrizzo, Michael	Admin - Central Office	46th Annual NJASBO Conference	Atlantic City, NJ	\$557.00
5/7-9/2008	Mikos, Peter	Admin - Central Office	46th Annual NJASBO Conference	Atlantic City, NJ	\$691.00
4/7/2008	Saler, Michelle	Central Office	Regional Training Sessions for Licensing	East Brunswick, NJ	\$6.46
6/10/2008	Constantarakos, Voula	W.R. Satz	Teaching Social Skills in the School Setting	Eatontown, NJ	\$0.00
4/7/2008	Currie, Mary Beth	Admin - District	Regional Training Sessions for Licensing	East Brunswick, NJ	\$12.12
7/7-11/2008	Nussbaum, Shana	Admin - WRS	NJPSA: Principal's Center for Educational Leadership Training	Princeton, NJ	\$1,975.00

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 8-0-1
 Absent: Mrs. Wetmore

(f) Approval of Student Trip

Educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Resolved: That the Board approve a trip for 32 Key Club students to participate in the National Key Club Convention at King of Prussia Convention Center, Pennsylvania from April 11 to April 13, 2008, in accordance with the information on file in the Office of the Superintendent and at no cost to the Board of Education. Key Club members will cover expenses.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 8-0-1
 Absent: Mrs. Wetmore

8. a. Report of the Superintendent

The Superintendent reported on the following current student enrollment- 3,418

Village School.....	922	Wm. R. Satz.....	567
Indian Hill School.....	825	High School.....	1,104

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Highlights since our last board meeting:

- The fifth grade team from Indian Hill placed first in the state again this year for the Knowledge Master's Open and 21st in the US for the 2008 spring competition. Our sixth grade team placed seventh in the state.
- As part of Your Vote Your Voice project, teachers and students from Village and Indian Hill will take part in a television performance produced at Holmdel High School to talk about the importance of voting.
- Five students from Satz, lead by Sean Dowd and Todd Ebinger, were also interviewed for the Your Vote Your Voice project. The interviews were taped at the high school TV studio, directed by Roger Benedict and supported by an all student crew. The segment was produced by Mary Pomarico, chair of the Your Vote Your Voice committee. The students were articulate, poised and conveyed their opinions on the importance and responsibility of voting. The finished interviews will be broadcast on the local TV station.

These programs will air on April 1 and April 8 at 7:00 p.m. on channel 97.

- Satz students will be participating in a "Hoops for Heart" fundraising event during April through the Phys Ed department. The students will raise money in support of the fight against heart disease and stroke.
- Five students from Holmdel High School have been nominated for the Robert Byrd Scholarship.
- HHS Science Leaguers had a clean sweep of first place on March 19 at the March NJ Science League competitions held at Colt's Neck High School. HHS won first place in all categories: Bio 1 and 2; Chem 1 and 2; and Physics 1 and 2. Congratulations to our Science Leaguers and their teachers!
- On March 12th, the Monmouth County branch of the American Chemical Society held the first round of competitions to select the 2008 US Chemistry Team at Brookdale Community College. A group of our AP Chem students competed with other Monmouth County's best and brightest Chem students, and won first and third place. The top five students in this competition will proceed to the second round in April, which consists of a five-hour, three-part exam (including a two-hour lab component). The results of this exam will determine the finalists for this year's Chem Olympiad team.

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

b. Personnel

(1) Appointment of Personnel – Certificated Staff

Resolved: That the Board approve the appointment of Dionne Ledford to the 12-month position of Assistant Principal, Village School, effective July 1, 2008 through June 30, 2009, at a salary of \$102,000. [B – from 10-month position]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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(2) Approval of Extra Hours

Resolved: That the board approve extra hours for Nancy Marchese, Special Education Monitor, to provide assistance to a special education student attending the PrimeTime Camp, at a salary of \$24.34 per hour. [B]

Resolved: That the board approve extra hours for Angela Gargano, Special Education Monitor, to provide assistance to a special education student attending the PrimeTime Camp, at a salary of \$24.34 per hour. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(3) Appointment of Temporary Assignment

Resolved: That the Board approve the appointment of the temporary assignment of Gayle Sturt as Acting Head Custodian, Day Shift, Holmdel High School, retroactive to March 3, 2008 through June 30, 2008, at an additional \$2.03 per hour. [B – Replaces H. Hennelly - on leave)

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(4) Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of Howard Edwards as the Schedule B Strength and Conditioning Coach - Spring Season, Holmdel High School, at a stipend of \$1,495. [B – Replaces A. Carlstrom - resigned]

Resolved: That the Board approve the appointment of John Nacarolo as the Schedule B Softball Assistant Coach, Holmdel High School, at a stipend of \$4,787. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(5) Approval of Student Teacher/Field Experience/Observation

Resolved: That the Board approve Robert Kevlin for 15 hours of observation, retroactive to March 25, 2008 to May 2, 2008, at Village and W.R. Satz Schools in the area of Speech and Language Therapy. The cooperating teachers will be Laura Bligh and Volua Constantarakos.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(6) Approval of Extension to a Leave of Absence

Resolved: That the Board approve an extended leave of absence with benefits for Sharonlee Davis, Bus Driver, as follows:

- Unpaid medical leave of absence effective January 1, 2008 and returning May 1, 2008

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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(7) Approval of Amendment to a Leave of Absence

Resolved: That the Board approve an amendment to a leave of absence for Susan Bernich, Lunchroom/Playground Aide, Village School, for an early return to work as follows:

- Effective January 14, 2008 and returning on February 19, 2008 using sick days

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(8) Approval of Termination of Employment and Medical Benefits

Resolved: Pursuant to the HTEA contract, Article 9, Section C, the Board hereby approves the termination of employment of Brian Weiss, Custodian, effective April 1, 2008 and medical benefits, effective May 1, 2008

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(9) Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day substitute teacher, effective March 27, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Gabel, Janet

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

c. Student Matters

(1) Approval of Student Placements

Resolved: That the Board approve the placements for the following students: 10300890, 8200445, 9900180, 18800466, 9300015, 8200770, 9301125, and 9300950, as per attachment #1.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

a. Adoption of the School Budget for the 2008-2009 School Year

Resolved: That the Board adopt the School Budget for the 2008-2009 School Year as follows:

1. Total General Fund	\$50,051,557
2. Total Special Revenue	\$ 1,199,638
3. Total Debt Service Fund	<u>\$ 3,119,351</u>
Total	\$54,370,546

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 9-0

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b. Approval of General Fund Tax Levy 2008-2009

Resolved: That the Board approve the following amount to be raised by taxes, which will be on the April 15, 2008 school election ballot:

For General Fund \$45,845,732

The complete budget package will be submitted to the Executive County Superintendent of Schools for review and approval as required by statute.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 9-0

c. Receipt of Bids for 54 Passenger Bus and 8 Passenger Van with 2 Wheelchairs on Board Bid # 08-07

Resolved: That the Board pursuant to requirements of Title 18:18A-4 received the following bids for Bid #08-07 54 Passenger Bus & 8 Passenger Van with 2 Wheelchairs on Board.

Vendor	Bid Amount 54 Passenger Bus	Bid Amount 8 Wheelchair Van	Total Bid Amount
Truck King Intl. 10 Richardson Lane East Windsor NJ 08520	\$84,825.00	No Bid	\$84,825.00
Wolfington Bus Co. Rt 38 & Hainsport Mt Holly NJ 08060	\$84,700.00	\$64,550.00	\$149,250.00
American Bus & Coach 2595 East State St Trenton NJ 08619	\$81,999.00	\$59,231.00	\$141,230.00
Jersey Shore Bus Sales 21 Spruce Street Spotswood NJ 08884	No Bid	\$62,720.00	\$62,720.00

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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d. Award of Bid for 54 Passenger Bus and 8 Passenger Van with 2 Wheelchairs on Board Bid 08-07

Resolved: That the Board award Bid #08-07 54 Passenger Bus and 8 Passenger Van with Wheelchairs on Board listed below:

Vendor	Bid Amount 54 Passenger Bus	Bid Amount 8 Wheelchair Van	Total Bid Amount
American Bus & Coach 2595 East State Street Trenton NJ 08619	\$81,999.00	\$59,231.00	\$141,230.00

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

e. Approval of Transportation Contract with Monmouth Ocean Educational Services Commission

Resolved: That the Board approve a transportation contract with the Monmouth Ocean Educational Services Commission, 20 County Road, 527 East Colts Neck, NJ 07702 to reflect the costs listed below for the transportation of Special Education and Vocational Students for the 2007-2008 school year.

<u>School</u>	<u>Days</u>	<u>No. of Students</u>	<u>Cost</u>
Alpha School, Lakewood, NJ	180 Days	1	\$38,984.40
W.O.C., Long Branch, NJ	180 Days	1	\$36,165.60
Douglas Developmental Center, Rutgers, New Brunswick, NJ	180 Days	1	\$27,709.20
Bayshore Jointure Commission, Union Beach, NJ	180 Days	1	\$21,263.40
Harbor School, Eatontown, NJ	180 Days	2	\$14,947.20
Collier HS	180 Days	5	\$33,814.10
Eden Institute	106 Days	1	\$32,388.30
Oakwood	98 Days	1	\$9,631.44
CPC Adolescent	180 Days	1	\$7,365.60
CPC Elementary	180 Days	2	\$45,599.40
Kiva HS	74 Days	1	\$5,037.92
Asbury Park VT	165 Days	1	\$13,513.50
Allied Health & Science	180 Days	8	\$32,452.20
MAST	180 Days	7	\$24,354.00
Career Center AM	50 Days	2	\$6,454.50
Career Center PM	126 Days	4	\$16,802.10
Communications HS	54 Days	2	\$8,080.02
Communications HS	126 Days	4	\$19,376.28
Kiva HS	65 Days	1	\$5,664.75
MAST to JCC	136 Days	1	\$2,121.60

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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f. Approval of Budget Transfers

Resolved: That the Board approve the 2007-2008 budget transfers as listed on attachment T-08-16.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

g. Approval of Bills Payment

Resolved: That the Board approve payment of the March 26, 2008, regular bills list in the amount of \$912,459.26 and as certified and approved.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 9-0

10. Old Business

Mr. Petrizzo reported out that total over time paid to the full time nurses (at all four schools) year to date February 28, 2008 was less than \$900.00

11. New Business – None

12. Questions from the Public

Dr. Jim Shelton commented regarding allowing the High School Seniors to leave school early in order to vote on Election Day. He inquired if this is still relevant with the polls hours changing to 2:00 p.m. – 9:00 p.m.

Mrs. Barbara Daly asked what were the adjustments to the 2007-2008 calendar.

Mrs. Mary Lou Moramarco requested clarity regarding items discussed/reported out with the Curriculum and Instruction Committee report regarding differentiated instruction.

Mr. Mike Collins commented that he did not see an issue with High School Seniors early dismissal on Election Day because it will enable them to vote and make it back for applicable after school activities. He also commented on textbooks that were reported out during the Curriculum and Instruction Committee report.

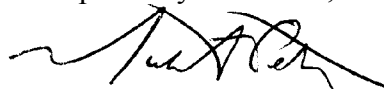
13. Executive Session (if Required)

President Luccarelli called for an Executive Session at 9:52 p.m., to discuss matters involving personnel. Anticipating no further public action he stated that the board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:30 p.m.

Respectfully submitted,



Michael R. Petrizzo
Business Administrator/Board Secretary