

## SPECIAL PUBLIC MEETING APRIL 16, 2008

### 1. Call To Order

The Board of Education, Township of Holmdel, met in Special Public Meeting on Wednesday, April 16, 2008, in the library of the Wm. R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Mr. Frank Luccarelli, President of the Board.

### 2. Open Public Meetings Act

In accordance with Chapter 231, P.L. 1975, adequate notice of this Special Public Meeting was given on March 14, 2008, by posting written notice thereof prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the district website, and sent to the four district schools. At the same time, notice of said Regular Business Meeting was communicated to the *Asbury Park Press* and the *Middletown Independent*, PLG, PSG, PSO, PTO, SAB presidents, the student representatives to the Board, Holmdel Police Headquarters and the Clerk of the Township of Holmdel.

### 3. Roll Call and Flag Salute

The following Board members were present: Mesdames Garrity, Hartnett, Strickland, Pascucci, Vander Woude, and Wetmore and: Messrs. Burke, Luccarelli, and Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael Petrizzo, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. John Blakeslee and Spencer Tirella student representatives to the Board were present.

### 4. Presentation Recognize Holmdel Police Honor Guard

### 5. Approval of Minutes - None

### 6 a. Questions from the Public (Agenda Items)

Dr. Jim Shelton requested that the Board of Education not vote on the 2008-2009 District Goals since there would be a new Board of Education that should have input and be able to vote on these goals.

### 6b. Committee Report(s)

Curriculum and Instruction Committee

Mrs. Strickland

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

7. Committee of the Whole

(a) Approval of District Goals for 2008-2009

Resolved: That the Board approve the following District Goals for 2008-2009:

1. **World Language Program K-12** – Review present program and design a cohesive program for 2008-09. Continue review to include K-6 and monitor 7-12.
2. **Gifted & Talented** – To initiate the implementation of a Gifted & Talented program as per the five-year plan. Program evaluation will be implemented.
3. **Technology** – To enhance and integrate technology into instruction with hardware, software and professional development opportunities.
4. **Character Education** – Continue implementation and evaluation of Character Education programs (Responsive Classroom). The program will be expanded to include all grades in Village School and Grade 5 at Indian Hill. Developing Safe and Civil Schools (DSACS) will serve as our evaluating tool.
5. **Differentiation of Instruction** – Professional Development - To continue to focus professional development on differentiated instruction. Professional development will be researched-based and include both administrators and teachers
6. **Review High School Programming** and state mandated requirements in order to address concerns related to fine and performing arts mandated programs.
7. **Financial Enhancements** - To identify and develop alternative sources of funding and additional cost saving measures.
8. **Strategic Planning** – To examine strategic planning models for potential implementation.

Discussion: Dr. Tai gave an overview of the process for developing these goals and explained why the current Board of Education should approve the 2008-2009 District Goals.

MOTION: Mr. Burke SECOND: Mrs. Wetmore VOTE: 9-0

(b) Acceptance of Donation

Resolved: That the Board accept with gratitude, a non-monetary donation of a Roland KC-350 120W Keyboard Mixing Amplifier (value of \$495), from the Holmdel Music Association, to be used at the W.R. Satz School/Holmdel High School, for the 2007-2008 school year. [D]

MOTION: Ms. Garrity SECOND: Mrs. Vander Woude VOTE: 9-0

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

(c) Approval of Out-of-District Travel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4133 Staff Member Expenses and in accordance with Regulation 4133 Staff Member Expenses, as listed below: [B]

7/7-11/2008	Katz, Rich	Admin - HS	The Principals' Center for Educational Leadership	Princeton, NJ	\$1,975.00
5/21/2008	Neville, Megan	Village School	Enhance Knowledge of Content Based Activities based on Multiple Intelligences	Eatontown, NJ	\$0.00
5/15/2008	Kohlbecker, Marilyn	High School	Trip to NJASC Spring Awards Program	Jackson, NJ	\$0.00
5/13/2008	Moran-Kudisch, Cathleen	High School	Building Self-Esteem in Adolescents (Preventing Teenage Pregnancy)	Manalapan, NJ	\$0.00
5/20/2008	Stetter, Robert	Grounds	EPA/AHERA/NJ/ NYS 1 Day Asbestos Supervisor Refresher	Ocean, NJ	\$155.00
05/19-20/08	White, Wayne	Grounds	Asbestos Refresher, Asbestos Management Planner Refresher, and Asbestos Supervisor/Contractor Refresher Courses	Ocean, NJ	\$396.80
5/6/08	Currie, Mary Beth	Admin - Dist	Preschool Expansion: From Vision to Reality	Monroe Twp, NJ	\$135.00
4/19/08	Stein, Steve	Maintenance	Asbestos Refresher, Asbestos Management Planner Refresher, and Asbestos Supervisor/Contractor Refresher Courses	Ocean, NJ	\$393.33
5/6/2008	Currie, Mary Beth	Admin - Dist	Reimbursement for Mileage for Attending Workshop Preschool Expansion: From Vision to Reality	Monroe Twp, NJ	\$19.60
5/21/2008	Connelly, Marianne	High School	Adaptation from the Page to the Stage	Red Bank, NJ	\$55.05
5/20/2008	McNamara, Kevin	Indian Hill	EPA/AHERA/NJ/ NYS 1 Day Asbestos Supervisor Refresher	Ocean, NJ	\$197.61

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

07/7-11/08	Loughran, William	Admin - HS	Principal's Center for Leadership	Princeton, NJ	\$1,975.00
07/7-11/08	Schillaci, Brian	Admin - IH	Principal's Center for Leadership	Princeton, NJ	\$1,975.00

MOTION: Mr. Burke SECOND: Mrs. Wetmore VOTE:9-0

(d) Approval of Student Trip

Educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Resolved: That the Board approve a trip to New York, for a math/science academic team to present at Moody's Mega Math Challenge on April 30, 2008, in accordance with the information on file in the Office of the Superintendent with transportation costs of \$650 supported by the Board of Education. [B]

MOTION: Mr. Burke SECOND: Mrs. Wetmore VOTE:9-0

8. a. Report of the Superintendent

The Superintendent reported on the following:

Current student enrollment – students:	3,422
Village School.....	925
Wm. R. Satz School.....	568
Indian Hill School.....	826
High School.....	1,103

**Highlights since our last board meeting:**

- Thank you for passing the budget! We appreciate your support and confidence in our school system. In these times of fiscal uncertainty, we pledge that we will continue to provide a first class educational experience while managing your dollars in the most efficient and responsible manner.
- Congratulations to Barbara Garrity on her reelection and Michael Collins and Dr. Jim Shelton on their successful election. The Administration welcomes them. Together, we have the honor of serving one of the finest school systems in our state.
- In case you have heard the alarming stories about the dangers of artificial turf, I wanted to let you know we have been informed by the turf manufacturer, FieldTurf Tarkett, that there is nothing to fear from their products. The dangers of lead are confined to fields with fibers made from nylon. All FieldTurf fibers are made from 100% polyethylene.
  - Mr. Schillaci extends special thank you to the PLG and all of our parent presenters for another great Career Day at Indian Hill School. The staff and students had a wonderful time learning about many of the possibilities our world has to offer.

## SPECIAL PUBLIC MEETING APRIL 16, 2008

- The sixth grade students also ran their Oregon Trail experience. They looked great in their traditional attire and had fun learning about the pioneer experience!
- In the final meeting of the season for the NJ Science League last week, Holmdel won first place in Bio I and II, Chem II and Physics I and II, and second place in Chem I. At this point, all the scores are entered into the state results and the state winners will be announced. As of March, Holmdel High School is in the top five in the state in all categories. Salina Yuan scored another perfect score in the Chem II test! Congratulations to the students and their teachers.
- A Sophomore has qualified for the Mathematics Olympiad. Only 25 students from NJ have made the initial cut of approximately 500 students nationwide.
- Holmdel's Future Business Leaders of America (FBLA) Chapter is the recipient of the 2007-2008 Outstanding Chapter Award. This is one of the most prestigious awards given to a high school chapter. This portion of the Business Achievement Awards recognizes a chapter's participation in a variety of projects and activities with the Outstanding Chapter Award. The program encourages local chapters to plan projects and activities to enrich the experiences of members at the local, district/regional, state, and national levels, which in turn help to increase local chapter membership. Activities are designed around membership and chapter management projects with special emphasis on the three areas represented on the FBLA crest: Service, Education, and Progress.
- Next month, 280 of our students will be taking more than 600 Advanced Placement tests.
- Last week, Ms. Phyllis Rogers' 8<sup>th</sup> grade English Honors classes showed how well they incorporated their research on Elizabethan times by writing and performing songs they had written to convey the details of life in the time of Shakespeare. Such areas of daily life as clothing, sports, architecture, food, and the justice system were covered. The performances were lively and the song lyrics were clever and comprehensive. It was clear that everyone learned a lot about the subject matter while expressing their creativity.
- A Senior was the recipient of the "Caring Award" from the Monmouth County Guidance Director's Association and she also received the Dr. Norman J. Field award sponsored by the Monmouth County School Boards Association. A Satz student also received the Dr. Norman J. Field award for middle school. These awards go to students who have distinguished themselves in the domain of school and community service.

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved

b. Personnel

(1) Appointment of Tenured and Non-Tenured Staff

Resolved: That the Board approve the appointment of tenured and non-tenured staff for the 2008-2009 school year, as listed on attachment #2. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

(2) Appointment of Personnel – Certificated Staff

Resolved: That the Board approve the appointment of Cara Masucci to the position of Temporary Leave Replacement Speech and Language Specialist, Village School, effective May 1, 2008 through June 17, 2008, Step 1 MA, at a salary of \$53,710 (prorated). [B – replaces Kimberly Tuccillo – leave of absence.]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(3) Appointment of Personnel – Non-Certificated Staff

Resolved: That the Board approve the appointment of Diane Pittner to the position of Lunchroom/Playground Aide, Indian Hill School, effective April 28, 2008 through June 30, 2008, at a salary of \$13.98 per hour. [B - Replaces Stephanie Coulon - resigned.]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(4) Approval of Student Teacher/Field Experience/Observation

Resolved: That the Board approve Elise Innocenti for two hours of classroom observation, retroactive to April 10, 2008 to May 2, 2008, at Indian Hill School in the area of Elementary Education. The cooperating teacher will be Rebecca Waddell.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(5) Approval of Adjustment to Increment Level

Resolved: That the Board approve the following adjustment in increment level, retroactive to January 1, 2008: [B]

- Cancellieri, Doreen  
From: 12 BA + 15  
To: 12 BA + 30

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(6) Acceptance of Resignation

Resolved: That the Board accept the resignation of Heather Vaccaro, Teacher, Indian Hill School, effective June 30, 2008.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

(7) Acceptance of Retirement

WHEREAS: Ms. Barbara Fehrs has served the Holmdel Township Public Schools with distinction as an Art Teacher, at Holmdel High School, since September 1974; and,

WHEREAS: Ms. Fehrs has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximize the educational opportunities for each student; and,

WHEREAS: Ms. Fehrs has consistently met the needs and interests of her students; and,

WHEREAS: Ms. Fehrs has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Ms. Fehrs has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective June 30, 2008; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Fehrs' retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed, and further extends to Ms. Fehrs its best wishes for a happy and healthy retirement.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(8) Acceptance of Retirement

WHEREAS: Ms. Joan Cichalski has served the Holmdel Township Public Schools with distinction as a Reading Specialist and English Teacher, at Holmdel High School, since September 1990; and,

WHEREAS: Ms. Cichalski has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximize the educational opportunities for each student; and,

WHEREAS: Ms. Cichalski has consistently met the needs and interests of her students; and,

WHEREAS: Ms. Cichalski has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Ms. Cichalski has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective July 1, 2008; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Cichalski's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed, and further extends to Ms. Cichalski its best wishes for a happy and healthy retirement.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

(9) Acceptance of Retirement

Resolved: That the Board hereby accepts the letter of retirement of Elena Pontoriero effective April 1, 2008, as previously stipulated and as on file in the Office of the Superintendent.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(10) Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as day-to-day substitute teachers, effective April 17, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Betman, Dylan
- Kania, Dory

Resolved: That the Board approve the appointment of the following as a day-to-day substitute bus monitor and lunchroom/playground aide, effective April 17, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Paul, Rachel

Resolved: That the Board approve the appointment of the following as a day-to-day substitute monitor and clerical, effective April 17, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Skamarak, Gerine

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

c. Student Matters

(1) Approval of Student Placements

Resolved: That the Board approve the placements for the following students: 9900240, 19802260, 21800005, 21800023, 21800009, and 19800024, as per attachment #1.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

a. Approval of Revision to Final/Carryover Report for FY 2007 IDEIA Pre-School Grant

Resolved: That the Board approve the revision of the Title of Final/Carryover Report for FY 2007 IDEIA-B Grant approved on the December 19, 2007, Agenda to Final/Carryover Report for FY 2007 IDEIA Pre-School Grant.

MOTION: Mrs. Strickland SECOND: Mr. Burke VOTE: 9-0

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

b. Approval of Applications for Use of School Facilities – As Non-Profit Holmdel Children’s Group

Resolved: That the Board approve the Applications to Use School Facilities submitted by the following Non-Profit Holmdel Children’s Group:

Holmdel American Legion Baseball 7 Willow Road Holmdel, NJ 07733	June – August 2008	HS Satz IH VS	Field Usage	Non-Profit Holmdel Children’s Group	\$1,350.00
Holmdel Travel Baseball 7 Willow Road Holmdel, NJ 07733	June – August 2008	HS Satz IH VS	Field Usage	Non-Profit Holmdel Children’s Group	\$390.00
Holmdel Extremes 5 Crape Myrtle Drive Holmdel, NJ 07733	April – August 2008	HS Satz IH VS	Field Usage	Non-Profit Holmdel Children’s Group	\$260.00

Fee structure in accordance with the Revised Policy/Regulation #1330. Attachment 9-b.

MOTION: Mrs. Strickland SECOND: Mr. Burke VOTE: 9-0

c. Authorization to Cancel Stale Dated Checks

Resolved: That the Board authorize cancellation of the attached checks for the following Account:

High School Athletic Account

These checks are considered stale-dated checks. Attachment 9-c.

MOTION: Mrs. Strickland SECOND: Mr. Burke VOTE: 9-0

10. Old Business- None

11. New Business – Mrs. Vander Woude thanked Mrs. Strickland and Mrs. Pascucci for there commitment to the community and all the guidance they have provided her.

**SPECIAL PUBLIC MEETING APRIL 16, 2008**

12. Questions from the Public

Dr. Jim Shelton thanked Mrs. Strickland and Mrs. Pascucci for their commitment to the community and stated that he looked forward to joining the Board.

Mr. Michael Collins also, thanked Mrs. Strickland and Mrs. Pascucci for their commitment to the community and stated that he looked forward to joining the Board.

Mrs. Ameduri inquired if the district could track how many people from the community are taking advantage of the E-Alert feature on the district website.

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 8:50 p.m.

Respectfully submitted,



Michael R. Petrizzo  
Business Administrator/Board Secretary