

## WORK SESSION/BUSINESS MEETING – APRIL 9, 2008

### 1. Call To Order

The Board of Education, Township of Holmdel, met in Work Session/Business Meeting on Wednesday, April 9, 2008, in the library of the Wm. R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Mr. Frank Luccarelli, President of the Board.

### 2. Open Public Meetings Act

In accordance with Chapter 231, P.L. 1975, adequate notice of this Work Session/Business Meeting was given on May 17, 2007, by posting written notice thereof prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the district website, and sent to the four district schools. At the same time, notice of said Work Session/Business Meeting was communicated to the *Asbury Park Press* and the *Middletown Independent*, PLG, PSG, PSO, PTSO, SAB presidents, the student representatives to the Board, Holmdel Police Headquarters and the Clerk of the Township of Holmdel.

### 3. Roll Call and Flag Salute

The following Board members were present: Mesdames Garrity, Hartnett, Strickland, Pascucci, Vander Woude, and Wetmore and: Messrs. Burke, Luccarelli, and Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael Petrizzo, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. John Blakeslee and Spencer Tirella student representatives to the Board were present.

### 4. Presentation Recognition of Parent Volunteers presented by the Superintendent and the Principals:

Certificates  
April 9, 2008

#### Parent Volunteers

#### Village School Parent School Association

Rose Renna  
Lucia Van Name  
Elizabeth Garry  
Doreen DeMarco  
Marie Casazza  
Lynn Shields  
Karen Cowles

#### Indian Hill School Parent Liaison Group

Teri Perez  
Ann Marie Pontone  
Christine Reddington  
Donna Disko  
Lucille Licciardello  
Michelle Shields  
Anna Guarino

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William R. Satz School Parent Support Group

Mary Lou Moramarco  
Mary Pomarico  
Clare McDonnell  
Linda Hyland  
Debbie Bohny  
Robin Wetmore  
Christine Reddington

Holmdel High School Parent Teacher Student Organization

Adrienne Aldermeshian  
Peg Garber  
Rose Renna  
Donna Disko  
Francine Campis  
Ann Owens  
Patti Tschaen

ARISE

Ana Vander Woude  
Sabrina Conlon  
Marie Santos  
Rosemary Heugle  
Rebecca Pruitt  
Susan Stampfli  
Lisa Horan-Sockol  
Ann Marie Buontempo

Holmdel Creative Arts Association

Barbara Daly  
Ann Owens  
Betsy Blakeslee  
Judy Winston  
Barbara DiNicola

Holmdel School Music Association

Patti Tschaen  
Joyce Magriples  
Cathy Tully  
Toni Brescia  
Janet Nici  
Joanne Kelly

Holmdel Alliance to Prevent Alcohol and Drug Abuse

Barbara Hilliard  
Valerie Zudonyi  
Susan Suros  
Ruth Patras  
Sherry Katz

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Project Graduation

Debbie Lynch

Holmdel Foundation for Educational Excellence

Lucia Van Name

Doreen DeMarco

Steve Clark

Judy Winston

Operation Get Out the Vote

Mary Pomarico

Holmdel High School

Football & Cheerleading Parents Association

Tom Hyland

P.J. Clarke

Debbie Calandra

Deanna DiDomenico

Mary Lynn Kealy

Holmdel High School Booster Club

Jim Murtaugh

Angie O’Gorman

Anne Marie Marciano

Lisa Mowery

President Luccarelli suggested that a motion to move Agenda item 8 b (1) be presented

MOTION: Mrs. Strickland SECOND: Mr. Burke VOTE: 9-0

b. Personnel

(1) Appointment of Personnel – Certificated Staff

Resolved: That the Board approve the appointment of William Loughran to the position of Principal, Holmdel High School, effective July 1, 2008 through June 30, 2009, at a salary of \$123,500. [B – replaces Arthur Albrizio – Interim Principal]

Resolved: That the Board approve the appointment of Danielle Bellavance to the position of Mathematics Teacher, Holmdel High School, effective September 1, 2008 through June 30, 2009, Step 3 MA+30, at a salary of \$61,055. [B – replaces Clarence Clayton – retired.]

Resolved: That the Board approve the appointment of Jennifer Corboy to the position of Mathematics Teacher, Holmdel High School, effective September 1, 2008 through June 30, 2009, Step 1 BA, at a salary of \$47,455. [B – replaces Barbara Weinshenker – retired.]

MOTION: Mrs. Strickland SECOND: Ms. Hartnett VOTE: 9-0

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5. Approval of Minutes

That the Board approve the minutes of the following meeting:

Regular Business Meeting March 26, 2008

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

6 a. Questions from the Public (Agenda Items) – None

6b. Committee Reports Will be given during the Business Work Session

7. Committee of the Whole

(a) Approval of Wrestling Tournament

Resolved: That the Board approve the Great 8 Kickoff Wrestling Classic Tournament to be held at Holmdel High School on Saturday, June 7, 2008. Preregistration fee is \$25 or \$30 to register on day of tournament. There will be no cost to the Board.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(b) Approval of Out-of-District Travel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4133 Staff Member Expenses and in accordance with Regulation 4133 Staff Member Expenses, as listed below:  
[B]

5/7/2008	Fleming-Commisso, Colette	High School	Counselor's Day at Rutgers University	New Brunswick, NJ	\$0.00
6/4/2008	Kohlbecker, Marilyn	High School	Seminar "Teaching Strategies for Autism"	Eatontown, NJ	\$0.00
5/21/2008	Kohlbecker, Marilyn	High School	Creating Context Based Activities for Multiple Intelligence	Eatontown, NJ	\$0.00
07/21-25/08	Devaney, Kara	Village School	Responsive Classroom Workshop	Colts Neck, NJ	\$695.00
07/21-25/08	Kenney, Jami	Village School	Responsive Classroom Workshop	Colts Neck, NJ	\$695.00
07/21-25/08	Archinaco, Robyn	Indian Hill School	Responsive Classroom Workshop	Colts Neck, NJ	\$695.00
5/2/2008	Graham, John	WR Satz School	NJSCA 14th Annual Wrestling Coaches Clinic	New Brunswick, NJ	\$50.00
5/2/2008	Stein, Steve	Buildings & Grounds	NJSCA 14th Annual Wrestling Coaches Clinic	New Brunswick, NJ	\$50.00

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5/9/2008	Weisberg, Jaffa	WR Satz School	Innovative Technology Projects using Strategies, Demonstrations and Activities	Voorhees, NJ	\$253.67
5/21/2008	Katz, Rich	Admin - High School	School Law Training Policies/School Partnerships	Hazlet, NJ	\$80.00
7/21/2008	White, Wayne	Grounds	Fields and Grounds Seminar	Minneapolis, MN	\$288.00
5/2/2008	Calvert, Eileen	Indian Hill School	Monmouth County School Counselor Conference	Lakewood, NJ	\$0.00
5/21/2008	Givens, Suzanne	Village School	Creating Context Based Activities for Multiple Intelligence	Eatontown, NJ	\$0.00
5/21/2008	Chiu, Albert	Village School	Creating Context Based Activities for Multiple Intelligence	Eatontown, NJ	\$0.00
5/2/2008	Magnotti, Melissa	WR Satz School	Monmouth Co School Counselor Conference	Lakewood, NJ	\$0.00
5/1/2008	Giles, Carol	WR Satz School	Spring 2008 Family & Consumer Science Educators Conference	Robbinsville, NJ	\$180.00
4/22/2008	Balicki, William	Director of Operations	Building Automation/ Security Seminar	Iselin, NJ	\$0.00
4/22/2008	Stein, Steve	Supervisor - Maintenance	Building Automation/ Security Seminar	Iselin, NJ	\$0.00
5/12/2008	Denton, Jane	WR Satz School	2008 NJ Nursing Law	Tinton Falls, NJ	\$79.00
4/14/2008	Schwartz, Mary	Admin - Dist	From Standards to Exams? Math/Science Workshop	Jamesburg, NJ	\$119.60
6/10/2008	Hughes, Denise	WR Satz/IH	Teaching Social Skills in the School Setting	Eatontown, NJ	\$0.00
5/1/2008	Barbara, Christine	Village School	Education Initiative - Behavioral Health, Child Protective Services	Neptune, NJ	\$0.00
4/14/2008	Alston, Susan	Admin - Dist	Attend PEI Program on Student Database and Learning	New Brunswick, NJ	\$0.00
6/3/2008	Kuczynski, Susan	High School	Implementing Flexible Grouping in the Diverse Classroom	Eatontown, NJ	\$0.00

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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(c) Acceptance of Donations

Resolved: That the Board accept with gratitude a monetary donation of \$190 from Cub Scout Pack #331 to be used to help support the Empty Bowl Supper. [D]

Resolved: That the Board accept with gratitude, a non-monetary donation (value of \$1,285) of the following, from Robert Dey, President of Manasquan Premium fasteners, to be used at the Village School Play Pavilion, for the 2007-2008 school year: [D]

Composite Deck Screws (1 box)  
Lock Units (1,000 pieces)  
Flat Washers (500 pieces)  
Carriage Bolts (1,000 pieces)

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(d) Acceptance of Rescission of Donation

Resolved: That the Board accept the rescission of the following monetary donation in the amount of \$4,112.45 from the W.R. Satz School PSG, to be used at the W.R. Satz School, for the 2007-2008 school year: [Donation was accepted on July 25, 2007]

24" Convex Security Mirrors (3 at \$84.95 each)	\$ 254.25
Bretford Legacy Wood/Steel Starter Shelving	\$ 1,218.95
Bretford Legacy Wood/Steel Shelving add-ons (3 at \$879.75 each)	\$ 2,639.25

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(e) Approval of Student Trips

Educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Resolved: That the Board approve a trip to the Majestic Theatre, New York City, for the Creative Arts students to see *Phantom of the Opera* on May 14, 2008, in accordance with the information on file in the Office of the Superintendent and at no cost to the Board of Education. Students will cover expenses. [B]

Resolved: That the Board approve a trip to the Majestic Theatre, New York City, for the Creative Arts students to see *Phantom of the Opera* on June 11, 2008, in accordance with the information on file in the Office of the Superintendent and at no cost to the Board of Education. Students will cover expenses. [B]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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8. a. Report of the Superintendent

The Superintendent reported on the following current student enrollment - 3,423

Village School.....925	Indian Hill School..... 826
Wm. R. Satz School..... 568	High School.....1,104

**Highlights since our last board meeting:**

- For the past fourteen years, the Board has hosted a retirement/recognition dinner to honor our retiring staff members and teachers of the year. Unfortunately, due to the passage of the School District Accountability Act (A5), Boards of Education are no longer permitted to host retirement/recognition dinners, and regretfully, we had to cancel this year's dinner. We are very sorry to see this wonderful tradition come to an end.
- In addition to holding a food drive last month at the Shop-Rite of Aberdeen, Cub Scout Pack #331 from Village School also collected food at both Village and Indian Hill schools. They would like to thank the Board of Education for supporting the pack with this worthwhile community service and, as a gesture of appreciation, they are donating \$190.00 from the monies they collected to help Village School underwrite the Empty Bowl Supper, which many of the scouts will participate in through their classrooms. The pack collected approximately 2000 pounds of food and gave gift cards to several local charities.
- New students at Indian Hill took part in the CAP (Child Assault Program) program brought to the school by the Holmdel Alliance to Prevent Drug and Alcohol Abuse.
- Indian Hill conducted another successful lockdown drill recently with the help of the police department. The students and staff did a great job.
- Sixth graders recently went to the Count Basie Theatre and had a wonderful experience.
- As part of the Vote is Your Voice initiative, Indian Hill students submitted covers for next year's yearbook. They have narrowed the choices to three and the entire student body will have the opportunity to vote on the winner next Tuesday.
- The sixth grade team was named regional winners in the Continental Math League and the fifth grade earned second place regionally. Indian Hill had two National Student Leaders with perfect scores.
- In the New Jersey Mathematics League Contest the sixth grade honors class placed sixth out of 201 schools and placed first in Monmouth County. Three of our students placed in the top four for Monmouth County.
- The Satz School team placed first nationally in the Continental Math League Pythagorean division. All team members had perfect scores. Satz had two National Student Leaders for the Pythagorean Division.

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- In the New Jersey Math League Competition our seventh graders placed second in the state and first for Monmouth region. The top five scores made up the school's team score.
- The top five winners of the Reading is Believing contest at Satz School were recently announced.
- On April 17 the Satz staff will host a bowling social as a fundraiser to help one of their staff members and her efforts to find a cure for Cystic Fibrosis. Some staff will bowl while others will sponsor the bowlers.
- As mentioned previously, a senior at HHS was selected to present his research papers at the Monmouth Junior Science Symposium. He did so last week and was one of only ten students selected for this prestigious event.
- A Holmdel senior and Future Business Leader of America is the winner of a \$10,000 college scholarship awarded by the New Jersey Society of Certified Public Accountants. She completed an application, essay and interview.
- Three HHS seniors are taking the Moody Mega Challenge, a math competition involving a real-time problem which students have to solve with a 14-hour timeframe. This year's challenge is on the viability (economic, social, and environmental) and impact of using ethanol as an alternative to gasoline. A very interesting problem; and not an easy one to solve! Of the 253 papers submitted, our team has been judged as a contender for one of the top six prizes and they will compete in the final round of judging on April 30. The rigorous and intense judging that has taken place thus far makes this a very distinguished accomplishment. The Moody's Foundation will recognize winning teams with scholarship prizes at levels of \$2,500 to \$20,000 per team.
- Music Department News:  
One student was accepted into the Region II Jazz Band.
- Congratulation to the Jazz Band for receiving a rating of outstanding at the Montgomery Jazz Festival recently. In addition, one of our students received an award at this festival for "Musician of the Night," which included a scholarship to a University of the Arts summer camp.
- HHS had four students accepted to the New Jersey All-State Mixed Chorus: two for Soprano 2, one Tenor 1, and one Bass 1.

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved

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b. Personnel

(2) Appointment of Personnel – Non-Certificated Staff

Resolved: That the Board approve the appointment of Michael Graham to the position of Night Custodian, Holmdel High School, effective April 28, 2008 through June 30, 2008, Step 1, at a salary of \$16.39 per hour plus a night differential of \$.62 per hour. [B - Replaces Mark Bergslein]

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(3) Approval of Student Teacher/Field Experience/Observation

Resolved: That the Board approve Stephanie Duke for four hours of observation, effective May 8, 2008 to June 8, 2008, at Indian Hill School in the area of Elementary Education. The cooperating teacher will be Carol Unanski.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(4) Approval of Adjustment to Increment Level

Resolved: That the Board approve the following adjustment in increment level, retroactive to January 1, 2008: [B]

- Cunniff, Meghan
  - From: 6 BA + 15
  - To: 6 BA + 30

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(5) Approval of Leave of Absence

Resolved: That the Board approve the leave of absence with benefits for Susan Cheh, School Monitor, Village School, as follows:

- Federal Family and Medical Leave Act without pay retroactive from March 31, 2008 until further notice.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

(6) Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day substitute custodian, effective April 10, 2008, for the 2007-08 school year, pending the criminal history review of the State of NJ: [B]

- Graham, Michael

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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c. Student Matters

(1) Approval of Student Placement

Resolved: That the Board approve the placement for the following student:  
13501820, as per attachment #1.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

a. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter  
192-193 (2007-2008) as follows as per attachment 9-a.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 3,802.00
Revised (2007-2008) Entitlement (2/20/08)	\$279,395.00

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

b. Approval of Discarding Textbooks High School Humanities Department

Resolved: That the Board approve the discarding of damaged/outdated textbooks no  
longer in use by the High School Humanities Department. Attachment 9-b.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

c. Approval of Budget Transfers

Resolved: That the Board approve the 2007-2008 budget transfers as listed on  
attachment T-08-17.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

d. Approval of Monthly Certification

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of February 29,  
2008 after review of the Secretary's Monthly Financial Report  
(appropriations section) and, upon consultation with the appropriate  
district officials, that, to the best of our knowledge, no major account or  
fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that  
no line item account has encumbrance and expenditures, which in total  
exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1),  
and that sufficient funds are available to meet the district's financial  
obligations for the remainder of the fiscal year.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

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### e. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 29, 2008, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

### f. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 29, 2008, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Strickland SECOND: Dr. Tai VOTE: 9-0

10. Old Business None
11. New Business None
12. Questions from the Public None
13. Business Work Session

#### I. Committee Report(s)

The following committee reports were given:

Community Relations Committee	Dr. Tai
HFEE Meeting up-date	Mrs. Wetmore

#### II. District goals 2008-2009

Mrs. Barbara Duncan gave an overview of what the goals represent, how they were developed and how they will be implemented.

#### Questions from the Public at the Business Work Session

Dr. Jim Shelton commented on the 2008-2009 District Goals, discussed during the work shop.

Mr. John Scagnelli commented on the 2008-2009 District Goals, specifically item #7.

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14. Executive Session (if required) None

15. Adjournment -

By a unanimous voice vote the meeting adjourned at 9:18 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael R. Petrizzo", written in a cursive style.

Michael R. Petrizzo  
Business Administrator/Board Secretary