

1. Call to Order

The Board of Education, Township of Holmdel, met in Board Retreat on Wednesday, July 14, 2010, in Holmdel High School Library Conference Room F, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 6:30 p.m., prevailing time, by Dr. Ray M. Tai, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Liu, Pascucci, Vander Woude and Wetmore and Messrs: Tai, Collins, Pavlik and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Martin Barger, Board Attorney. Absent: Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction. Ms. Niriksha Kannan and Mr. Alexander Ching student representatives to the Board were absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

#### 4. Board Retreat

##### 1. District/Superintendent Goals (2010/2011)

Dr. Shelton spoke about the Technology goal and requested the Board to further evaluate this goal before eliminating it.

##### 2. Board Goals (2010/2011)

##### 3. Law Forum/Turn Key Presentation by Barbara Garrity & Michael Collins

##### 4. Committee Process

##### 5. Teamwork

##### 6. Communication Strategies for Passing the School Budget

#### Recess

The Board Retreat was recessed at 7:58 p.m., to commence the Special Business Meeting scheduled for 8:00 p.m.

#### Board Retreat Session Reconvened

The Board Retreat was reconvened at 8:32 p.m., with the following Board members present: Mesdames: Garrity, Liu, Pascucci, Vander Woude and Wetmore and Messrs: Tai, Collins, Pavlik and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Martin Barger, Board Attorney. Absent: Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction.

#### Executive Session (if required)

President Tai called for an Executive Session at 10:21 p.m., to discuss matters involving personnel. Anticipating no further public action he stated that the Board would adjourn from Executive Session.

#### Adjournment

By a unanimous voice vote the meeting adjourned at 10:22 p.m.

Respectfully submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

## SPECIAL BUSINESS MEETING JULY 14, 2010

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Special Business Meeting on Wednesday, July 14, 2010, in the Holmdel High School Commons, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Dr. Ray M. Tai, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Liu, Pascucci, Vander Woude and Wetmore and Messrs: Tai, Collins, Pavlik and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Absent: Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction. Ms. Niriksha Kannan and Mr. Alexander Ching student representatives to the Board were absent.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentation(s)                      None

- 5. Approval of Minutes None
- 6a. Questions from the Public (Agenda Items)
- 6b. Committee Report(s) None
- 7. Committee of the Whole
- 7a. Approval of Student Trip

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
07/25/10-07/30/10	HHS	Shawn Devaney	Boys Basketball Varsity/JV	Susquehanna, Pa.	9:00AM	18	2	0.00

MOTION: Mr. Sockol SECOND: Mr. Collins VOTE: 9-0

- 8a. Report of the Superintendent None
- 8a.-1 Report of Student Representatives to the Board None
- 8b. Personnel
- 8b.-1 Approval of Transfer

Resolved: That the Board approve a transfer for Brian Schillaci, from Principal of Indian Hill School, to Principal of Village School, effective July 15, 2010 through June 30, 2011.

Discussion: Mrs. Vander Woude stated that she will abstain from this vote since she was not able to attend the last meeting when this was discussed. She stated she had mixed feelings from a parent's perspective with her own children attending Indian Hill and Village School.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1  
 Abstained: Mrs. Vander Woude

- 8b.-2 Acceptance of Retirement

WHEREAS: Mrs. Kathi Podolla has served the Holmdel Township Public Schools with distinction as the Administrative Assistant to the Superintendent since July 1, 1987; and,

WHEREAS: Mrs. Podolla has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mrs. Podolla has faithfully executed her duties with skill and competency; and,

WHEREAS: Mrs. Podolla has earned the respect of her colleagues and community residents; and

WHEREAS: Mrs. Podolla has submitted a letter announcing her retirement from the Holmdel Township School District, effective October 1, 2010;

NOW THEREFORE BE IT RESOLVED: That the Holmdel Township Board of Education accepts Mrs. Podolla's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed and further extends to Mrs. Podolla its best wishes for a happy and healthy retirement.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

- 8c. Student Matters None
- 9. Business Administrator/Board Secretary's Report and Recommendations None
- 10. Old Business None
- 11. New Business None
- 12. Questions from the Public None
- 13. Executive Session (if required) N/A
- 14. Adjournment

By a unanimous voice vote the meeting adjourned at 8:18 p.m.

Respectfully submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary