

EMERGENCIES AND DISASTER PREPAREDNESS

The Superintendent shall direct the development of plans for the evacuation of buildings in case of fire and for the safeguarding of human life and property in case of civil or other emergencies.

The Superintendent shall oversee development of a districtwide program for emergencies. The program shall provide for:

- A. Cooperation with the Holmdel Township Crisis Intervention Team and local government agencies in developing and carrying out a community disaster plan;
- B. As much protection as possible for children at school and on their way to and from school;
- C. Training in individual self-protection and survival techniques for pupils and staff; and
- D. Necessary training and instruction for pupil and staff so that the school emergency plan may be carried out with the greatest possible speed and safety.

The Superintendent shall notify the Board President or Vice President, Board Secretary and the proper local authorities as well as the Holmdel Township Crisis Intervention Team of any civil or other emergency if the emergency so warrants.

Fire Drills

Fire drills shall be held at least twice each month for all pupils in accordance with state law. The Superintendent may order a modification of the fire drills so that they may take the form of indoor drills or of rapid dismissals with outdoor clothing when low temperatures prevail.

A written statement of procedures and instructions for fire drills shall be formulated by the Superintendent and disseminated to all staff.

Instruction in fire prevention shall be given and emphasized in appropriate courses in the curriculum of the school.

Emergency Closings; Delayed Openings

The Superintendent is authorized by the Board to close the schools, open them late or dismiss them early in hazardous weather or in other extraordinary circumstances which might endanger the health or safety of pupils or school employees.

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Each year, parents/guardians, pupils, and staff members shall be informed in advance of how they shall be notified in event of emergency closings. Parents/guardians shall be required to make alternative arrangements for their children in case no one is home to receive a child after an unscheduled early closing.

Bomb Scares

The buildings shall be evacuated as for a fire drill. Staff shall follow the required procedures established by the Superintendent to deal with such emergencies.

Source: Regular Board Meeting

Date: March 22, 1995

Revised:

Legal References:	<u>N.J.S.A.</u>	18A:6-2	Instruction in accident and fire prevention	
	<u>N.J.S.A.</u>	18A:11-1	General mandatory powers and duties	
	<u>N.J.S.A.</u>	18A:40-12	Closing schools during epidemic	
	<u>N.J.S.A.</u>	18A:41	Fire drills and fire protection	
	<u>N.J.S.A.</u>	18A:54-20	Powers of Board (county vocational schools)	
	<u>N.J.A.C.</u>	6:21-2.5	School closings due to weather or other conditions	
	<u>N.J.A.C.</u>	6:22	School facility planning service	
	<u>N.J.A.C.</u>	6:57-1.6	Reporting of diseases occurring in schools	

Directive N. 71 (Revised December 1, 1969), State of New Jersey, Department of Law and Public Safety, Division of Emergency Management

Possible

Cross References:	*1410	Local units
	*2210	Administrative leeway in absence of board policy
	*3541.33	Transportation safety
	6111	School calendar
	*6112	School day

*Indicates policy is included in the Critical Policy Reference Manual.

