

### CURRICULUM GUIDES

The Superintendent shall oversee the development of curriculum guides for every course and area of study for every grade level. Each guide shall contain objectives for concepts and skills to be taught, scope and sequence, suggested materials and activities designed to achieve all of these, and evaluation criteria intended to test the extent to which learning objectives have been met.

Teachers shall use the guides as the core of their instructional planning. It shall be the responsibility of the building principal and the Director of Curriculum and Instruction to ensure that curriculum guides are being followed.

Teachers are encouraged to participate in the development of curriculum documents.

A copy of each guide in use shall be maintained by the teacher of the course or subject area and kept on file in each school office and library as well as in the district's curriculum office. Such guides shall be available for public inspection.

Since curriculum guides are the means of implementing instruction in courses adopted by the Board as the curriculum of the district, the Board shall approve any new curriculum guides or any revision to an existing guide before they are put into effect.

**Source:** Regular Board Meeting

**Date:** August 20, 1986

**Revised:** March 22, 1995

**Revised:** May 28, 1997

**Legal References:**                    N.J.A.C.6:8-4.5                    Curriculum and instruction  
Manual for the Evaluation of Local School Districts  
(June 1993)

**Possible  
Cross References:**                    \*6122                    Articulation  
   \*6140                    Curriculum adoption  
   \*6141                    Curriculum design/development  
   \*6142                    Subject fields  
   \*6142.2                English as a second languages;  
                              bilingual/bicultural  
   \*6147                    Standards of proficiency

\*Indicates policy is included in the Critical Policy Reference Manual.

