

POLICY

DEVELOPING EDUCATIONAL SPECIFICATIONS

Educational needs should determine the plan and design of the schools. Therefore, the Superintendent shall develop comprehensive educational specifications for any projected facilities--whether built or altered, owned or leased, temporary or permanent--for consideration by the Board.

In developing the specifications, the Superintendent shall draw on recommendations of citizens, professionals and support staff, pupils, and other appropriate sources. The factors on which the specifications are based shall include but not be limited to:

- A. The plan of school organization and estimated size and type of enrollment in the proposed facility;
- B. Provisions for the handicapped;
- C. Space requirements for all functions, including an indication of relative locations of various spaces and core areas;
- D. Desired layout of special areas and the equipment needed for such areas;
- E. Mechanical features and special finishes desired;
- F. Standard codes and regulations (school district, community, county, and state) affecting planning;
- G. Other requirements under existing law and regulation;
- H. Pertinent budget and related factors; and
- I. Special site considerations of aesthetics, traffic patterns, cooperative community use, sewer plants, etc.

The Board needs the specifications to:

- A. Clarify and consolidate the thinking of the administration, the Board, and the community on the needs, desires, and objectives of the educational program to be conducted within the proposed new facility; and
- B. Organize this important information in a manner that can be easily and clearly interpreted by the architect.

DEVELOPING EDUCATIONAL SPECIFICATIONS

File Code: 7115

Source: Regular Board Meeting

Date: September 28, 1994

Revised:

Legal References:	<u>N.J.S.A.</u>	18A:18A-16	Preparation and approval of plans and specifications for public schoolhouses
	<u>N.J.S.A.</u>	18A:18A-17	Facilities for handicapped persons
	<u>N.J.S.A.</u>	18A:33-1	District to furnish suitable facilities; adoption of courses of study
	<u>N.J.S.A.</u>	18A:46-13	Types of facilities and programs
	<u>N.J.S.A.</u>	18A:46-14	Enumeration of facilities and programs
	<u>N.J.S.A.</u>	18A:46-15	Facilities and programs; approval by commissioner; special classes for handicapped children; review; improvement
	<u>N.J.A.C.</u>	5:23-7	Barrier free subcode of the uniform construction code
	<u>N.J.A.C.</u>	6:8-4.9	School resources: finance and facilities
	<u>N.J.A.C.</u>	6:8-4.10	State and Federally mandated programs and services
	<u>N.J.A.C.</u>	6:22	School facility planning services
	<u>See particularly</u>		
	<u>N.J.A.C.</u>	6:22A	School facility lease purchase agreements

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C.A. 794 et seq.

Americans with Disabilities Act (ADA), U.S.C. 12101 et seq.

Manual for the Evaluation of Local School Districts
(June 1993)

