



HOLMDEL TOWNSHIP PUBLIC SCHOOLS JOB DESCRIPTION BEHAVIORIST

QUALIFICATIONS:

1. Holds valid New Jersey teaching certificate. Evidence of course work leading towards the acquisition of a Board Certified Behavior Analyst's certificate (BCBA).
2. Demonstrates effective skills in problem solving, communications, organization, planning, record keeping and human relations.
3. Demonstrates ability to work effectively with students, staff, parents, administrators and others.
4. Possesses knowledge of laws and regulations governing special education in New Jersey.
5. Successfully completes required criminal history check and has proof of U.S. citizenship or legal resident alien status.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Director of Special Services

JOB GOAL: To serve as a member of the district's Special Services staff and support the district's instructional program by facilitating student attainment of social and emotional growth consistent with the goals set forth by the Board of Education and within the resources provided by it.

PERFORMANCE RESPONSIBILITIES:

1. Department of Special Services:
 - a. Reports to and consults with Director of Special Services on an ongoing basis.

- b. Consults and collaborates with Child Study Team on an ongoing basis.
 - c. Consults and collaborates with current part time behaviorist.
 - d. Regularly schedules consultations with classroom staff.
 - e. Provides professional development to targeted staff, on all aspects of school programming re: special education preschool programs:
 - Delivery of instruction
 - Behavior management
 - Data collection (Applied Behavioral Analysis)
 - Development of IEP goals and objectives as well as the functions of classroom monitors.
 - f. Consultations with parents re: students' progress.
 - g. Preparation/presentation of parent workshops.
 - h. Development of home programs and related goals.
 - i. Social Skills training for students.
 - j. Attendance at selective professional development conferences/seminars to further enhance professional knowledge base.
 - k. Assists, upon request by Director, in the development of identified Functional Behavioral Assessments and Behavior Intervention Plans.
 - l. Additional responsibilities to be jointly identified with the Director of Special Services.
2. Professional Development
- a. Keeps updated on matters re: behavioral management strategies and programs to be used with autistic students, e.g. Applied Behavioral Analysis.
 - b. Maintains professional competence through readings, attendance at conferences, workshops, memberships in professional organizations and other relevant activities in accordance with district guidelines.
 - c. Assists in the design and implementation of staff development related to special education.
3. School Community/Relations
- a. Provides consultation to parents, school personnel and representatives of community services and agencies with reference to students who are experiencing social and emotional difficulties.
 - b. Serves as a consultant to administrators and other special services personnel on student behavioral issues.

- c. Interprets behavioral assessments for school personnel, parents and the community.
- d. Assists, upon appropriate request, in the preparation and implementation of professional development programs for school personnel within areas of professional competency.
- e. Attends meetings of the Intervention and Referral Services Committee and other groups as assigned by the Director of Special Services.
- f. Attends evening programs (i.e., Back-to-School Nights, ARISE) annually.
- g. Provides support as needed to students, staff and administration during crises.
- h. Serves as a member of the mental health services team.

4. Other Assigned Duties

Performs all other tasks and assumes such other duties as designated by the Director of Special Services, Building Principal or Superintendent.

TERMS OF EMPLOYMENT: Work year and salary to be determined by the Board in accordance with the agreement between the Holmdel Township Board of Education and the Holmdel Township Child Study Team Association.

EVALUATION: Performance of this job will be evaluated in accordance with the state law, the provisions of the Board's Policy on Evaluation of Professional Staff and the Agreement between the Holmdel Township Board of Education and the Holmdel Township Child Study Team Association.

SOURCE: REGULAR BOARD MEETING

DATE: June 14, 2006