



HOLMDEL TOWNSHIP PUBLIC SCHOOLS SCHEDULE "B" JOB DESCRIPTION: CHOREOGRAPHER - MUSICAL PRODUCTION

QUALIFICATIONS:

1. Possesses New Jersey Teacher Certification, Certificate of Eligibility with Advanced Standing, or fulfills qualifications for Substitute Teacher in the Holmdel Township Public Schools.
2. Has prior experience as a choreographer in musical productions (preferred).
3. Demonstrates creativity as well as organizational ability and skill in interpersonal relations.
4. Successfully completes required criminal history proof of U.S. citizenship or legal resident status.
5. Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal or designee

JOB GOAL: To plan the dance routines and other appropriate movements of musical productions and to work with the participating students in the implementation of these routines and movements while providing support to each student in achieving a higher level of personal skill, an enhanced appreciation for dance and an increased level of self-esteem.

PERFORMANCE RESPONSIBILITIES:

1. Instructional Leadership
 - a. Works closely with the drama advisor, the special events coordinator, the musical director and other appropriate personnel associated with the production in achieving the desired results.
 - b. Communicates with the student body and encourages participation in the dance aspects of the musical production.

- c. Attends all auditions, dance rehearsals, and performances of the production.
- d. Designs dance routines and other movements in keeping with the choreographic needs of the production.
- e. Coaches students individually, in small groups and in large assemblies as necessary to learn and perform the choreography of the musical production.

2. Student Management

Supervises all students participating in the dance aspects of the musical production at all times of involvement and oversees penalties for violation of such standards as stipulated in Board policy and school procedures.

3. Professional Development

Participates, as appropriate, in continuous study and research and/or attends relevant conferences and workshops to maintain and enhance competence in accordance with district procedures and budget allocations.

4. School and Community Relations

- a. Cooperates and shares professionally with other members of the staff.
- b. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/guardians as appropriate.
- c. Promotes awareness about the musical production in the effort to encourage attendance.

5. Other Assigned Duties

Performs other appropriate tasks and assumes such other responsibilities in connection with the advisorship as assigned by the Principal and/or Superintendent.

TERMS OF EMPLOYMENT: Stipend and work year to be established by the Board in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Schedule "B" Staff and in accordance with the Agreement between the Holmdel

Township Board of Education and the Holmdel Township
Education Association.

SOURCE: Regular Public Board Meeting
DATE: March 22, 1995