



HOLMDEL TOWNSHIP PUBLIC SCHOOLS SCHEDULE "B" JOB DESCRIPTION: STUDENTS AGAINST DESTRUCTIVE DECISIONS

QUALIFICATIONS:

1. Possesses New Jersey Teacher Certificate, Certificate of Eligibility with Advance Standing or fulfills qualifications for Substitute Teacher in the Holmdel Township Public Schools.
2. Demonstrates organizational abilities and skills in interpersonal relations.
3. Successfully completes required criminal history background check and has proof of U.S. citizenship or legal resident alien status.
4. Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal or designee

JOB GOAL: To supervise and coordinate the activities of a Holmdel Chapter of SADD. Providing support to each participating student in achieving a higher level of personal skill, an enhanced appreciation for the value of school and community service, and an increased level of self-esteem.

PERFORMANCE RESPONSIBILITIES:

1. Instructional Leadership
 - a. Oversees all activities and fundraisers of the SADD chapter.
 - b. Communicates with the student body and encourages participation in SADD activities.
 - c. Oversees the selection of officers for SADD.
 - d. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents and community residents as appropriate.
 - e. Promotes awareness about SADD through communications with the principal and other relevant audiences.

- f. Works cooperatively with the Holmdel Alliance in developing and assisting with appropriate club activities like Sudden Impact.
- g. Registers the local chapter with the National Organization and attends conventions whenever possible.

2. Other Assigned Duties

Performs other appropriate tasks and assumes such other responsibilities in connection with the advisorship as assigned by the Principal and/or Superintendent.

TERMS OF EMPLOYMENT: Stipend and work year to be established by the Board in accordance with Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluations of Schedule "B" Staff and in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

SOURCE: Regular Board Meeting

DATE: October 29, 2008