

Holmdel High School
Office of Guidance Services

Authorization for Release of Records

I request the official record of

_____ be forward to the post-secondary institutions and scholarship programs requested. This record includes:

- General Information
- Transcript of Courses and Grades
- Courses in Progress
- Grade Point Average (GPA)
- Secondary School Forms/Reports
- Counselor Statement

Signature of Student

Signature of Parent

Date

Current Grade_____

Waiver of Rights to Counselor Statement

All rights of access conferred by the Family Education Rights and Privacy Act of 1974(P.L. 93-380) as amended, or otherwise, to all counselor statements and letters of recommendation from any source in connection with the college admission process, are hereby waived.

Signature of Student

Signature of Parent

Date

Disclosure of Special Circumstances

Do you (your child) currently have an IEP or a 504 Plan?

Yes No

If yes, do you want comments in counselor/teacher written statements to reflect your (your child's) disability as it relates to performance during high school?

Yes No

Signature of Student

Signature of Parent

Date

Please Note: It is the responsibility of each student to have **official** college entrance test scores (SAT and ACT) sent directly to the colleges/universities from the College Board or ACT, Inc.