

## FERPA WAIVER INSTRUCTIONS

- If not already done so, create an account at [commonapp.org](http://commonapp.org)
- Complete waiver on Naviance by doing the following:
  - Log on to Naviance Family Connection
  - Click on “colleges”
  - Click on “colleges I’m applying to”
  - The waiver will appear – enter your user name and password from your commonapp account.
  - Complete waivers