



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA  
REGULAR BUSINESS MEETING  
HOLMDEL HIGH SCHOOL  
MARCH 15, 2023 6:00 PM

## *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

- A. Call to Order
- B. Open Public Meetings Act

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Star Ledger, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

- C. Roll Call
- D. Resolution for Executive Session

**WHEREAS**, the Open Public Meetings Act, specifically N.J.S.A. 10:4-12b, permits a public body to go into an Executive (Closed) Session during a public meeting to discuss certain matters specified in the statute; and

**WHEREAS**, the Board of Education has determined that it is necessary to go into an Executive Closed Session to discuss matters relating to certain items as permitted by N.J.S.A. 10:4-12b;

**THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Holmdel that it shall adjourn into Closed Session at this time to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b and 10:4-13:

1. Student matters
2. Personnel matters
3. Matters falling within the attorney-client privilege

**BE IT FURTHER RESOLVED**, it is not yet possible to determine when the matters discussed in Closed Session will be made public; the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education, provided such disclosures will not violate Federal, State, or local statutes or regulations and do not fall within the attorney-client privilege.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

AGENDA  
REGULAR BUSINESS MEETING  
HOLMDEL HIGH SCHOOL  
MARCH 15, 2023 6:00 PM

E. Motion to Return to Public Session

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

F. Call to Order

G. Opening Statement

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

H. Roll Call/Flag Salute

I. Presentation(s)/Public Hearing(s)

- Tentative Budget 2023/2024 – Dr. J. Scott Cascone & Mr. Michael Petrizzo

J. Report of the Student Representatives to the Board

K. Report of the Superintendent

L. Harassment, Intimidation and Bullying (H.I.B.) Report

M. Committee Report(s) - None

N. Questions or Comments from the Public on Action Items Only

O. Action Items

- **Approval of Minutes:** None
- **Policy:**
- **Superintendent's Recommendations**

AGENDA  
 REGULAR BUSINESS MEETING  
 HOLMDEL HIGH SCHOOL  
 MARCH 15, 2023 6:00 PM

• **Business Administrator’s Recommendations**

1. Tentative Budget 2023/2024

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023/2024:

BE IT RESOLVED that the tentative budget be approved for the 2023/2024 School Year using the 2023/2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUE</u>	<u>SERVICE</u>	<u>TOTAL</u>
2023/2024 Total Expenditures	\$66,790,525	\$1,509,758	\$3,096,723	\$71,397,006
Less: Anticipated Revenues	7,749,339	1,509,758	622,186	9,881,283
Taxes to be Raised	\$59,041,186	\$ -	\$2,474,537	\$61,515,723

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at Holmdel High School located at 36 Crawfords Corner Road in Holmdel, New Jersey on May 3, 2023 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023/2024 School Year.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

2. Adjustment for Healthcare Costs

BE IT RESOLVED that the Holmdel Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$795,331. The additional funds will be used to pay for the additional increases in health benefit premiums.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

3. Use of Banked Cap

BE IT RESOLVED that the Holmdel Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$750,000 for the purpose of transportation and security costs.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

AGENDA  
REGULAR BUSINESS MEETING  
HOLMDEL HIGH SCHOOL  
MARCH 15, 2023 6:00 PM

4. Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d), the general fund appropriations include a \$1,000,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

5. Travel and Related Expense Reimbursement 2023/2024

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Holmdel Board of Education established \$71,063 as the maximum travel amount for the current school year and has expended \$34,812 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$66,812 for the 2023/2024 school year.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

P. Old Business

Q. New Business

R. Questions or Comments from the Public

S. Executive Session (if required)

T. Adjournment