



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA  
ORGANIZATION MEETING  
HOLMDEL HIGH SCHOOL  
JANUARY 5, 2022 7:00 PM

## *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

### A. Call to Order (Mr. Michael R. Petrizzo, President pro-tem)

The Board of Education, Township of Holmdel, met in an Organization Meeting on Wednesday, January 5, 2022 remotely and at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:07 p.m. by Mr. Michael R. Petrizzo, President pro-tem of the Board.

### B. Results of Annual School Election – November 2, 2021 (Three, 3 Year Terms)

Surekha Collur	3 Year Term
Kimberly Tuccillo	3 Year Term
Terence Wall	3 Year Term

### C. Oath of Office

Honorable Joseph Oxley, Judge of the Superior Court administered the Oath of Office to the following newly elected Board Member:

Terence Wall	3 Year Term
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Paul H. Green, Board Attorney, administered the Oath of Office to the following newly elected Board Members:

Surekha Collur	3 Year Term
Kimberly Tuccillo	3 Year Term

### D. Roll Call Information/Flag Salute

The following Board members were present: Mesdames: Briamonte, Collur, Tuccillo, Urbanski and Zhang. Messrs: Hammer, Reddy, Sockol and Wall. Also present, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Mr. Haroon Shaikh and Ms. Trinity Han were also present.

<u>Board Members</u>	<u>Term Expires</u>
Joseph Hammer	2022
Michael Sockol	2022
Elizabeth Urbanski	2022
Eileen Briamonte	2023

AGENDA  
ORGANIZATION MEETING  
HOLMDEL HIGH SCHOOL  
JANUARY 5, 2022 7:00 PM

Peter Reddy	2023
Zhenling “Linda” Zhang	2023
Surekha Collur	2024
Kimberly Tuccillo	2024
Terence Wall	2024

E. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District’s website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

F. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

G. Questions or Comments from the Public on Action Items only - None

H. Nomination and Election of President

Resolved: I nominate as President of the Holmdel Township Board of Education:

- |                         |                               |                           |
|-------------------------|-------------------------------|---------------------------|
| 1. <u>Mrs. Urbanski</u> | MOTION: <u>Mrs. Briamonte</u> | SECOND: <u>Mrs. Zhang</u> |
| 2. <u>Mr. Sockol</u>    | MOTION: <u>Mr. Reddy</u>      | SECOND: <u>Mr. Wall</u>   |

Asking and hearing no other nominations, Mr. Petrizzo stated he would entertain a motion to close nominations.

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board President (Title 18A:15.1).

MOTION: Show of Hands to Accept – All Approved

AGENDA  
ORGANIZATION MEETING  
HOLMDEL HIGH SCHOOL  
JANUARY 5, 2022 7:00 PM

Upon recognition that the nominations had been closed, Mr. Petrizzo requested the following roll call vote on the election of the Board President:

1. Mrs. Urbanski

MOTION: Mrs. Briamonte SECOND: Mr. Sockol VOTE: 5-4  
AYES: Mrs. Briamonte, Mrs. Urbanski, Mrs. Zhang, Dr. Collur, Mrs. Tuccillo  
NAYS: Mr. Sockol, Mr. Reddy, Mr. Wall, Mr. Hammer

Mrs. Urbanski has received a majority of the votes and is hereby declared to be duly elected as President of Holmdel Township Board of Education.

Mr. Petrizzo, President pro-tem, turned over the conduct of the remainder of this meeting to the duly elected President, Mrs. Urbanski.

I. Nomination and Election of Vice President

Resolved: I nominate as Vice President of the Holmdel Township Board of Education:

1. Mr. Reddy MOTION: Mr. Sockol SECOND: Mr. Wall
2. Mrs. Zhang MOTION: Mrs. Urbanski SECOND: Dr. Collur

Asking and hearing no other nominations, Mrs. Urbanski stated she would entertain a motion to close nominations.

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board Vice President (Title 18A:15.1).

MOTION: Show of Hands to Accept – All Approved

Upon recognition that the nominations are closed, Mrs. Urbanski requested the following roll call vote on the election of the Board Vice President:

1. Mrs. Zhang

MOTION: Mr. Sockol SECOND: Mr. Hammer VOTE: 5-4  
AYES: Mrs. Urbanski, Mrs. Briamonte, Mrs. Zhang, Dr. Collur, Mrs. Tuccillo  
NAYS: Mr. Sockol, Mr. Reddy, Mr. Wall, Mr. Hammer

Mrs. Zhang has received a majority of the votes and is hereby declared to be duly elected as Vice President of Holmdel Township Board of Education.

J. Presentation(s)/Public Hearing(s) - None

K. Report of the Student Representatives to the Board

Resolved: That the Reports of the student representatives are hereby accepted.

AGENDA  
ORGANIZATION MEETING  
HOLMDEL HIGH SCHOOL  
JANUARY 5, 2022 7:00 PM

MOTION: Show of Hands to Accept – All Approved

- L. Report of the Superintendent - None
- M. Harassment, Intimidation and Bullying (H.I.B.) Report - None
- N. Committee Report(s) - None
- O. Action Items
- **Approval of Minutes:** None
- **Policy:**

1. Approval of Board Policies and Regulations

Resolved: That the policies and regulations governing the actions of the Holmdel Township Board of Education, as posted on the District Website, are hereby readopted.

MOTION: Mrs. Briamonte SECOND: Mrs. Zhang VOTE: 9-0

2. Open Public Meetings Act - Establish Meeting Date, Time and Place

Resolved: That the Board pursuant to *N.J.S.A. 10:4-6 et seq.* (Open Public Meetings Act) does hereby proclaim the regular monthly public meetings of the Board of Education will be held at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey 07733, at 7:00 p.m., as set forth below unless indicated otherwise:

Be It Further Resolved: That the purpose of the Regular Business Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary, and that action may be taken on all such items; and

Be It Further Resolved: That the Board of Education does hereby designate the Asbury Park Press and Independent as official newspapers to receive notices of meetings; and

Be It Further Resolved: That notices of meetings of the Board of Education will be posted in the Holmdel Township Board of Education Administration Office and posted on the District website; and

Be It Further Resolved: That the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session; and

Be It Further Resolved: That in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.

AGENDA  
 ORGANIZATION MEETING  
 HOLMDEL HIGH SCHOOL  
 JANUARY 5, 2022 7:00 PM

- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

Be It Further Resolved: That the Board Secretary is authorized and directed to advertise and announce the annual schedule of such meetings as more particularly set forth below, in the manner prescribed by the Open Public Meetings Act; and

Be It Further Resolved: That the Board of Education will meet on the following dates:

<b>Day of Week</b>	<b>Date</b>	<b>Time</b>	<b>Business Meeting</b>	<b>Location</b>
Wednesday	January 26, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	February 23, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	March 16, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	April 6, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	May 4, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	May 25, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	June 29, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	July 27, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	August 31, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	September 28, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	October 26, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	November 16, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	December 14, 2022	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	January 4, 2023	7:00 p.m.	Organization Meeting	Holmdel High School

Immediately preceding each Regular Business Meeting, the Board will have an Executive Session at 6:00 p.m., prevailing time, to discuss matters exempt from public discussion by law including, but not limited to student matters, contract matters, personnel matters, negotiations and/or litigation.

Unforeseen circumstances may force the rescheduling of these meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

The Board will continue to permit the public to view its meetings remotely. Details for how to view the meetings remotely will be posted on the District website at [www.holmdelschools.org](http://www.holmdelschools.org).

AGENDA  
ORGANIZATION MEETING  
HOLMDEL HIGH SCHOOL  
JANUARY 5, 2022 7:00 PM

MOTION: Mrs. Briamonte SECOND: Mrs. Zhang VOTE: 9-0

3. Approval of Appointment, Superintendent of Schools

Resolved: That the Board hereby appoints Dr. J. Scott Cascone as Superintendent of Schools effective April 7, 2022 or upon such earlier date as Dr. Cascone is able to commence full-time employment in the District, and approves the Contract of Employment between the Holmdel Township Board of Education and Dr. J. Scott Cascone, as approved by the Interim Executive County Superintendent of Monmouth County, for the position of Superintendent of Schools effective on or before April 7, 2022 through June 30, 2026.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

4. Approval of Appointment, Acting Superintendent of Schools

Resolved: That the Board approve the appointment of Arthur Howard as Acting Superintendent of Schools, effective immediately through April 6, 2022 or such earlier date as the permanent Superintendent commences employment in the District, subject to approval by the Commissioner of Education/Monmouth County Interim Executive Superintendent, and authorizes its Attorney to submit the required application to the Executive County Superintendent for such approval.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 9-0

• **Acting Superintendent's Recommendations:**

5. Acceptance of Resignation, Guidance Counselor, Holmdel High School

Resolved: That the Board accept the resignation of Catherine Phelps, Guidance Counselor, Holmdel High School, effective January 5, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

6. Approval of Appointment, Guidance Counselor, Holmdel High School

Resolved: That the Board approve the appointment of Jillian Chandler, Guidance Counselor, Holmdel High School, at a salary of step 1MA, \$63,900.00, prorated, effective January 6, 2022 through June 30, 2022, pending criminal history review. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [C. Phelps Resignation][B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

7. Approval of Appointment, Teacher Assistant, Kindergarten, Village School

Resolved: That the Board approve the appointment of Kimberly Fabrizio, Teacher Assistant, Kindergarten, Village School, at a salary of \$26.31 per hour for 5.75 hours per day, 5 days a week, effective retroactive from December 6, 2021 through June 30, 2022. [New][B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

AGENDA  
 ORGANIZATION MEETING  
 HOLMDEL HIGH SCHOOL  
 JANUARY 5, 2022 7:00 PM

8. Approval of Appointment, Teacher Assistant, Kindergarten, Village School

Resolved: That the Board approve the appointment of Christine Zita, Teacher Assistant, Kindergarten, Village School, at a salary of \$26.31 per hour for 5.75 hours per day, 5 days a week, effective retroactive from January 1, 2022 through June 30, 2022, pending criminal history review. [New][B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

9. Approval of Appointment, Teacher Assistant, Kindergarten, Village School

Resolved: That the Board approve the appointment of Cheryl Visceglia, Teacher Assistant, Kindergarten, Village School, at a salary of \$26.31 per hour for 5.75 hours per day, 5 days a week, effective retroactive from December 6, 2021 through June 30, 2022. [New][B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

10. Approval of Amendment of Appointment, Teacher Assistant, Kindergarten, Village School

Resolved: That the Board approve to amend the appointment of Maureen Ziznewski, Teacher Assistant, Kindergarten, Village School, at a salary of \$26.31 per hour for 5.75 hours per day, 5 days a week, effective retroactive from January 1, 2022 through June 30, 2022. [New][B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

11. Approval of Change in Assignment/Salary, Holmdel High School

Resolved: That the Board approve the change in assignment/salary, Holmdel High School as follows:

Last Name	First Name	Assignment/Salary From:	Assignment/Salary To:	Effective Dates
Rispoli	Paula	Secretary to Principal/ \$77,534.00	Secretary to Assistant Principal/\$77,534.00	01/01/22- 06/30/22
Panepinto	Jeanne	Secretary to Assistant Principal/\$61,834.00	Secretary to Principal/ \$62,076.00	01/01/22- 06/30/22

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

12. Approval of Extra Level of Staffing, W.R. Satz School

Resolved: That the Board approve the extra level of staffing for the following staff members to replace a staff member on a leave of absence as follows:

Last Name	First Name	Location	Proportion	Effective Dates
Andersen	Lauren	W.R. Satz School	.2	11/29/21-05/17/22
Begen	Kayla	W.R. Satz School	.2	11/29/21-05/17/22
Gerbino	Melissa	W.R. Satz School	.2	11/29/21-05/17/22
Palma	Ann	W.R. Satz School	.2	11/29/21-05/17/22

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

AGENDA  
 ORGANIZATION MEETING  
 HOLMDEL HIGH SCHOOL  
 JANUARY 5, 2022 7:00 PM

13. Approval of Extra Level of Staffing, Holmdel High School

Resolved: That the Board approve a Physical Education Teacher to Co-Teach for one quarter as follows: [B]

Last Name	First Name	Location	Proportion	Effective Quarter 2
Vinciguerra	Megan	Holmdel High School	.05	11/13/21-01/26/22

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

14. Appointment of Homeless Liaison

Resolved: That the Board appoint Amanda Lamoglia as the Homeless Liaison for the remainder of the 2021/2022 school year.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

15. Approval of the Appointment of Affirmative Action Officer for 2021/2022 School Year

Resolved: That the Board approve the appointment of Dr. Jeffrey Charney as Affirmative Action Officer for the remainder of the 2021/2022 School Year.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

After action items were completed, the newly appointed Superintendent of Schools, Dr. J. Scott Cascone, made a brief statement thanking the Board, Administration and members of the community for attending this evening. He expressed his gratitude and thanks to the Board for the opportunity to serve as the next Superintendent of Schools for the Holmdel Public Schools. He is excited about the future and cannot wait to get started!

• **Business Administrator’s Recommendations:** None

P. Old Business

- Mr. Sockol thanked the Board for allowing him to lead the Board, as Vice President and wished the new Officers well.
- Mr. Reddy thanked Ms. Flynn and Mr. Foster for their service and referenced the new multi-purpose turf field, approved at the last meeting, thanking the Board and Administration for this project.

Q. New Business

- Mr. Sockol thanked Ms. Carducci for all of her efforts with transportation, her diligence and hard work.
- Mr. Hammer requested a presentation on the new health curriculum from the committee, including information on what the children are being taught, parent opt out options and the procedures for doing so. Mrs. Urbanski stated this topic would be discussed at the Curriculum, Instruction and Special Services Committee meeting accordingly.

R. Questions or Comments from the Public

AGENDA  
ORGANIZATION MEETING  
HOLMDEL HIGH SCHOOL  
JANUARY 5, 2022 7:00 PM

- Mrs. Mancini, Parent, referenced the topic of having bus aides on the Village and Indian Hill School bus routes. She referenced previous discussions and requested the new Superintendent and new Board revisit this topic. Mrs. Urbanski stated this topic would be discussed at the Buildings, Grounds and Safety Committee meeting accordingly.

S. Executive Session (if required) - None

T. Adjournment

Mrs. Urbanski called for a motion to adjourn the meeting. Mr. Reddy motioned, Mrs. Briamonte seconded and by a unanimous voice vote, the meeting adjourned at 7:49 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary