



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

## AGENDA REGULAR BUSINESS MEETING HOLMDEL HIGH SCHOOL MARCH 23, 2022 7:00 PM

### *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

### A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, March 23, 2022 remotely and at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:10 p.m. by Mrs. Urbanski, Board President.

### B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Urbanski, Zhang, Briamonte, Collur, and Tuccillo. Messrs: Hammer, Reddy, Sockol and Wall. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Mr. Haroon Shaikh and Ms. Trinity Han were also present.

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E. Presentation(s)/Public Hearing(s)

- Board Member Code of Ethics Training – Mr. Paul Green

F. Report of the Student Representatives to the Board

Resolved: That the Reports of the student representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

G. Report of the Superintendent

Dr. Cascone thanked Art Howard and staff. He also thanked the Board and stated he is more and more impressed with the sacrifice. His first two days in office have been smooth and impressive. Kudos to the entire staff, parents and students.

Regarding health and safety, Dr. Cascone reported that cases remain extremely low, mitigation measures have been removed but bipolar needlepoint ionization technology and UV lighting and cleaning protocol remain. Buildings are looking great thanks to the outstanding work of Buildings & Grounds Department.

After a two-year hiatus, the Holmdel 3 on 3 Basketball Tournament is returning to Holmdel High School. For the first time ever, we are proud to partner with Alex's Lemonade Stand Foundation For Childhood Cancer. 100% of all monies will go directly to the foundation to help fight childhood cancer.

Performances of the Holmdel High School Musical, Oklahoma! will run Friday and Saturday night. Dr. Cascone wished the all of the students a fantastic performance and stated that he is so impressed by the fact that students are able to do that while maintaining a full course load and memorize all of those lines! Dr. Cascone said he and his wife are looking forward to attending Saturday night's performance.

Spring Sports opened this week with practice and it was great to see students walking through the hallways with their bats and their cleats and lacrosse sticks. He stated he's looking forward to getting out there to watch some of the games and wished them the best of luck as they begin their seasons.

Linkit winter benchmark reports will go home on Friday. We will present at the April 6<sup>th</sup> Board Meeting on key findings from the data as well as actions and interventions being implemented by the district.

Dr. Cascone stated the High School Wellness Room opened today with Board President Urbanski in attendance. It is a tremendous project that was completed, really a collaborative effort between the Student Assistance Counselors, the Zen Club and the High School PTSO (Barbara Singer is here representing). It's a great place for our students to decompress and, of course there is the always popular, Rooney, the Therapy Dog. He encouraged everyone to visit Wellness Room to check it out. The High School and our other schools have really placed a priority on the mindfulness and wellbeing of our students, which is needed now more than ever.

Resolved: That the Superintendent's Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report - None

I. Committee Report(s) - None

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J. Questions or Comments from the Public on Action Items Only - None

K. Action Items

- **Approval of Minutes:** None

- **Policy:**

1. Approval of New Jersey School Boards Association “Code of Ethics” Training Session

The Board of Education Members have discussed the School Ethics Act and the Board Member Code of Ethics as required under N.J.A.C. 6A:32-3.2.

Resolved: That the New Jersey School Boards Association “Code of Ethics” as set forth in N.J.S.A. 18A:12-24.1 shall be considered the official Code of Ethics of the Holmdel Township Board of Education:

**CODE OF ETHICS**

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

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- 9. I will support and protect school personnel in proper performance of their duties.
- 10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

• **Superintendent’s Recommendations**

2. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as attached. [B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

3. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the Office of the appropriate school Principal.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

4. Approval of Home/Bedside Instruction

Resolved: That the Board approve home/bedside instruction services for students for the period indicated, as follows: [B]

SID	Services	Classification	Start Date	End Date	Cost per hour
4416713454	Hospital Instruction	N/A	2/21/2022	3/21/2022	\$53.00
2594655214	Hospital Instruction	N/A	3/1/2022	4/1/2022	\$53.00
9386917124	Hospital Instruction	N/A	12/16/2021	3/9/2022	\$30.00
4416713454	Hospital Instruction	N/A	3/15/2022	5/24/2022	\$53.00
3492135887	Home Instruction	SLD	3/1/2022	5/1/2022	\$57.00
9983217087	Home Instruction	OHI	3/15/2022	5/20/2022	\$57.00
1563882127	Home Instruction	ED	3/15/2022	5/20/2022	\$57.00

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

5. Approval of Revised Extended School Year Program 2022

Resolved: That the Board approve the Extended School Year program at Village School beginning July 5, 2022 through August 15, 2022 as follows:

- Pre-K through Grade 12 Program: Monday - Thursday (8:30 AM - 12:30 PM)

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MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

6. Acceptance of Resignation, Lunchroom/Playground Aide, Village School

Resolved: That the Board accept the resignation of Kristi Salerno, Lunchroom/Playground Aide, Village School effective April 29, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

7. Approval of Leave of Absence

Resolved: That the Board approve leave of absences as follows: [B]

Last Name	First Name	Leave Dates*
Oldenski	Laura	02/16/22- 06/30/22(Extended)

*\*type of leave is on file in the Superintendent's office*

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

8. Approval to Rescind the Appointment, Temporary Leave Replacement, English Teacher, Holmdel High School

Resolved: That the Board approve to rescind the appointment of Beth Connelly, Temporary Leave Replacement English Teacher, Holmdel High School, at a salary of step, 9-10(10)BA \$61,900.00, prorated, effective March 7, 2022 through June 30, 2022, pending criminal history review. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [J. Zezza – Leave of Absence][B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

9. Approval of Appointment, Supervisor of Special Services, District

Resolved: That the Board approve the appointment of Kami Goldberg, Supervisor of Special Services, District, at a salary of \$115,000.00, prorated, effective on or before May 24, 2022 through June 30, 2022 pending criminal history review. [B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

10. Approval of Appointment, Math Interventionist, Village School/Indian Hill School

Resolved: That the Board approve the appointment of Anna Sinclair, Math Interventionist, Village School/Indian Hill School, at a salary of step 9-10(10)MA, \$70,700.00, prorated effective on or before May 23, 2022 through June 30, 2022 pending criminal history review. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [New]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

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11. Approval of Extended Appointment, Temporary Leave Replacement, Social Worker, Village School

Resolved: That the Board approve the extended appointment of Tracy Sherman, Temporary Leave Replacement, Social Worker, Village School, at a salary of step 1MA, \$63,900.00, prorated, effective retroactive from March 17, 2022 through April 14, 2022. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [L. Oldenski – Leave of Absence] [B]

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

12. Approval of Changes in Assignment/Hours/Salary, Village School

Resolved: That the Board approve the changes in Assignment/Hours/Salary, effective retroactive from February 28, 2022 through June 30, 2022, as follows:

Last Name	First Name	Assignment/Hours from	Salary	Assignment/Hours to	Salary
Kalajian	Sophia	Lunchroom/Playground Aid-4 hours per day x 5 days	\$19.77 per hour	Teacher Assistant- 5.75 hours per day x 5 days [C. Zita – Resignation]	\$26.31 per hour

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

13. Approval of Appointment, Supplemental Support, Before and After School

Resolved: That the Board approve the appointment of additional staff members for the supplemental support, before and after school, 2021/2022 School Year, as follows: Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [B]

Last Name	First Name	Location	Grant Funded Position	Hourly Rate (Pupil Contact)*
Varga**	Deirdre	Village	Teacher Interventionist	\$63.59
Soukas	Constantina	Satz	Teacher Interventionist	\$49.70
O’Keefe	Tracey	Satz	Teacher Interventionist	\$65.96
DelMauro***	Daniella	Indian Hill	Teacher Interventionist	\$42.81

\* All positions funded by Title I, Part A and ESSER II

\*\*Retroactive - February 14, 2022

\*\*\* Retroactive - January 14, 2022

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

14. Approval of Flag Football Coaches, Holmdel High School

Resolved: That the Board approve the Flag Football Coaches, Holmdel High School, for the Spring 2021/2022 season as follows: [B]

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Last Name	First Name	Position(s)
Menges	Melissa	Girls Flag Football Coach
Sherman	David	Girls Flag Football Coach

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

15. Approval of Schedule B Appointments, Indian Hill School

Resolved: That the Board approve the Schedule B appointments, Indian Hill School, for the 2021/2022 school year as follows:

Position	Last Name	First Name	Stipend	Years in Position
Technology Advisor/Spring	Drzymkowski	Alison	\$1,920.00	New
Musical Director/Spring	Nigro	Christina	\$3,359.00	New

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

16. Approval of Appointment, Volunteer, Holmdel High School

Resolved: That the Board approve William Rohr, as a Volunteer for the Boys Lacrosse Team, Holmdel High School, for the 2021/2022 spring season.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

17. Approval of Appointment, Day-to-Day Substitutes, 2021/2022 School Year

Resolved: That the Board approve the appointment of day-to-day substitutes, as follows [B]

Last Name	First Name	Substitute Position(s)	Effective Dates
Costa	Robert	Teacher	03/24/22
Bogdanovic	Saida	Teacher	03/24/22
Castiglione	Barbara	Bus Monitor	03/17/22
Masotti	Rosa	Bus Monitor	03/17/22

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

• **Business Administrator's Recommendations**

18. Adoption of Tentative Budget 2022/2023

The Superintendent recommends approval to adopt the Tentative Budget for FY 2022/2023:

BE IT RESOLVED that the tentative budget be approved for the 2022/2023 School Year using the 2022/2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

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	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUE</u>	<u>SERVICE</u>	<u>TOTAL</u>
2022/2023 Total Expenditures	\$63,366,329	\$1,387,136	\$3,759,373	\$68,512,838
Less: Anticipated Revenues	6,997,844	1,387,136	908,795	9,293,775
Taxes to be Raised	\$56,368,485	\$ -	\$2,850,578	\$59,219,063

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held in Holmdel, New Jersey on May 4, 2022 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022/2023 School Year.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

19. Approval of Professional Development, Travel and Related Expense Reimbursement 2022/2023

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events or in-state professional development activities, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Holmdel Township Board of Education established \$74,195 as the maximum expenditure amount for the current school year and has expended \$25,128 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves professional development, travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$71,063 for all staff and board members for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

L. Old Business - None

M. New Business - None

N. Questions or Comments from the Public - None

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O. Executive Session (if required)

Board President Urbanski advised the Board needed to go into Executive Session to discuss confidential legal and student matters. No further action will be taken and the Board will adjourn from Executive Session.

P. Adjournment

Board President Urbanski called for a motion to adjourn the meeting. Mrs. Tuccillo motioned, Mrs. Briamonte seconded and by a unanimous voice vote, the meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Professional Development Activities/Meetings</b>	<b>City, State</b>	<b>Cost/Fees</b>
4/28/22	Anthony, B.	Village School	NJSHA Convention	Long Branch, NJ	\$150.00
5/5/22	Atkinson, J.	Indian Hill School	Powerful Practical Strategies for Reaching Underperforming Students	Freehold, NJ	\$279.00
3/24/22	Barbara, C.	Village School	Monmouth County School Counselor Association	Toms River, NJ	\$0.00
4/28/22	Bligh, L.	Village School	NJSHA Convention	Long Branch, NJ	\$160.64
5/12/22	Brenner, M.	High School	PLC with teachers of Rutgers School of Health Professions	Freehold, NJ	\$7.98
4/29/22	Buerck, L.	Indian Hill School	NJSHA Convention	Long Branch, NJ	\$150.00
6/20/22 - 6/23/22	Chang, K.	High School	AP Capstone online Walton APSI	Online	\$1,075.00
4/28/22 & 4/29/22	Constantarakos, V.	William R. Satz School	NJSHA Convention	Long Branch, NJ	\$335.00
5/12/22	Davis, S.	High School	PLC with teachers of Rutgers School of Health Professions	Freehold, NJ	\$7.98
3/8/22	Flannelly, F.	Village School	Lessons Learned from COVID	Online	\$125.00
4/29/22	Gaffney, E.	Village/Indian Hill School	NJSHA Convention	Long Branch, NJ	\$150.00
5/1/22 & 5/2/22	Glennon, M.	District	2022 NASW-NJ Virtual Annual Conference	Online	\$99.00
4/25/22 - 4/27/22	Jaume, E.	Central Office	SHRM-Certification Preparation	Online	\$1,495.00
3/24/22	Jennings, S.	Indian Hill School	Good Ideas Conference	Toms River, NJ	\$0.00
3/24/22	Killean, A.	District	Growth Focused Observations - Refresher Course	Online	\$150.00
3/4/22	Longo, J.	High School	NJSIAA Wrestling Tournament	Atlantic City, NJ	\$0.00
3/15/22	Longo, J.	High School	DAANJ Convention	Atlantic City, NJ	\$594.07
4/28/22 & 4/29/22	Longo, M.	Village School	NJSHA Convention	Long Branch, NJ	\$250.00
3/24/22	MacConnell, C.	District	ISTE Live 22 Conference	Online	\$475.00
3/16/22 & 3/23/22	McTigue, G.	High School	Job Coaching for Career Exploration in Community Settings	Online	\$0.00
5/12/22	Michaud, S.	High School	PLC with teachers of Rutgers School of Health Professions	Freehold, NJ	\$7.98
4/27/22	Polinger, J.	High School	Best Practices to address Mental Health	Online	\$279.00
3/29/22 & 4/5/22	Proscia, D.	High School	College Board: AP Language & Composition	Online	\$150.00
4/28/22	Seman, A.	Village School	NJSHA Convention	Long Branch, NJ	\$259.04
3/18/22	Thomas, M.	Indian Hill School	NJAGC State Conference	West Windsor, NJ	\$24.61
4/28/22 & 4/29/22	Thompson, J.	William R. Satz /High School	NJSHA Convention	Long Branch, NJ	\$250.00
3/16/22 & 3/23/22	Wilcom, D.	High School	Job Coaching for Career Exploration in Community Settings	Online	\$0.00