



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA
REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
MAY 25, 2022 7:00 PM

Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all of our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, May 25, 2022 remotely and at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:08 p.m. by Mrs. Urbanski, Board President.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Urbanski, Zhang, Briamonte and Tuccillo. Messrs: Hammer, Reddy, Sockol and Wall. Absent: Dr. Collur. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Mr. Haroon Shaikh was present and Ms. Trinity Han was absent.

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E. Presentation(s)/Public Hearing(s)

- Student / Community Recognition – Dr. J. Scott Cascone
 - Anastasia Komlichenko – Certificate of Achievement
 - Aidan McCarthy – Certificate of Achievement
 - Haroon Shaikh – Certificate of Appreciation
 - Service Dog Rooney - Certificate of Appreciation

F. Report of the Student Representatives to the Board

Resolved: That the Reports of the student representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

G. Report of the Superintendent

Dr. Cascone spoke about the two new Administrators who are on this evening’s agenda for approval. He also called attention to the job description for the Assistant Superintendent – Academics and Operations.

Dr. Cascone thanked School Resource Officer (SRO) John Maguire and Lieutenant Pigott who were present at the meeting and then began his report as follows:

In the words of English author Charles Dickens, “it was the best of times and the worst of times, it was the spring of hope, it was the winter of despair.” It was this famous line from a Tale of Two Cities that came to mind when I was writing my superintendent’s report for this evening. It is a time of excitement and celebration for our students as they participate in theatrical performances, concerts, field days, and proms. At the same time, our minds and spirits are shadowed with the terrible and tragic events which happened in Texas yesterday.

It was a calm and peaceful day in our school district today and I would like to thank all of our staff and administration, as well as Chief Allocco and all of the officers and detectives from the Holmdel Township Police Department for their strong show of support and strength to our community and for our children and staff.

As I referenced in my letter to the community last night, our school district and Board of Education have courageously and insightfully advocated for substantial investments and upgrades to our school district’s security infrastructure and staff. This has been an ongoing process over the course of the last approximately 10 years. The many resources available to our district to keep it safe and secure are too many to mention at this time. Further, it would not be prudent for me to disclose in public our security protections and protocols. However, I can say confidently and in public that Holmdel Township Public Schools are some of the most secure that I have seen over the course of my career.

Many are asking the question: what more can we do, what do we have to do so that this never happens again? I would suggest that these questions require several qualifications. First, what needs to be done on a national level versus a local level is obviously a very different conversation. However, let’s start on the local level. First, in the immediate term, I will be soliciting from building principals their top security priorities for their buildings, things that they think we can do to make what are very secure buildings even more secure. I will be bringing this feedback to the board’s Buildings and Grounds subcommittee later in June, as well as debriefing these suggestions and recommendations with our partners in local law-enforcement.

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I will be convening quarterly school security round tables with district administration and staff, as well as local and if possible even county law-enforcement representatives. The primary objectives of these meetings will not only be to share the most up-to-date information and resources, but also to engage in tabletop exercises to strategize for more outside of the box and unorthodox crisis situations. Finally, I will be reaching out to contacts in the New Jersey Department of Education school security division to ascertain what additional resources and training can be obtained through that office.

However, even as we take additional steps to harden our defenses and tighten and sharpen our training and skills, we must also turn our attention to the culture and climate of our schools. As a community both school and at large, now more than ever, we must develop a true sense of solidarity and unity around one another. Although there may be larger forces at work that are out of our control that serve to divide us, serve to undermine our youth, to destabilize them, we members of the Holmdel Community must do everything in our power collectively and individually to be the keepers of our brothers and sisters. As such, next year our school district will place a deliberate focus on character education, positive behavioral supports, in order that our schools are never a force of alienation to the students who walk through our doors on a daily basis.

In my welcome video, I stated that “we stand at a great crossroads in our collective history. Discord, division, and misunderstanding regrettably abound in our society this time however, here on the local community level we have within our hands the power to create an environment, a culture, a phenomenon that counteracts these negative forces in our society, to chart a course that aligns with the values and beliefs of our community. It’s time to shine as a beacon of hope and progress.”

Those words certainly resonate at a time like this and it is precisely what I propose we do. It is, of course, to continue to do the things that we already do, to be active and engaged parents and family members, to participate meaningfully in the affairs of the local school district and municipality, but it is something more than that. Now more than ever, we must strengthen the institutions of community and family. These are the most formidable and impenetrable bulwarks against these troubling and terrifying trends we see emerging in our country. It is a time to not retreat and isolate within the confines of one’s home but to reestablish bonds of friendship and neighborhood. And most of all it is a time to be forces of light. To live one’s best life to be one’s best self, and to the best of our ability to all with whom we interact. To engage with kindness with others and not simply the individual who presents to you with kindness, but perhaps the person who doesn’t. There are so many reasons for so many of us to feel alienated, to feel depressed, to feel anxious, one kind gesture, one unsolicited act of kindness can be the difference in someone’s life.

In times like this, and understandably, people say I’m tired of offering thoughts, prayers and condolences, and I understand. So as opposed to simply a weeping and gnashing of teeth, or expressing regret over how things never change, what we can do to honor and to remember the lives lost yesterday is to be our best selves to lead our best lives, it is the least we can do.

“We but mirror the world. All the tendencies present in the outer world are to be found in the world of our body. If we could change ourselves, the tendencies in the world would also change”– Mahatma Gandhi

Resolved: That the Superintendent’s Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

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H. Harassment, Intimidation and Bullying (H.I.B.) Report

Dr. Cascone affirmed, for the record, that he presented the reports of the new cases brought forth to the Administration, has reviewed the investigations and findings and concurs with the findings as presented.

I. Committee Report(s)

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mr. Reddy – Curriculum, Instruction & Special Services
- Mrs. Zhang – Community Relations
- Mrs. Briamonte – Budget & Finance
- Mr. Hammer - Buildings, Grounds & Safety
- Mr. Sockol – Labor Negotiations/Personnel

J. Questions or Comments from the Public on Action Items Only

- Mr. Dowd, District Teacher, wanted to echo the positive comments about Haroon Shaikh and thanked him for his service to the School/District.

K. Action Items

• **Approval of Minutes:**

1. Approval of Minutes – Closed Executive Session Meeting – April 6, 2022

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session Meeting – April 6, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

2. Approval of Minutes – Regular Business Meeting – April 6, 2022

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – April 6, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

3. Approval of Minutes – Closed Executive Session Meeting – May 4, 2022

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session Meeting – May 4, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

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4. Approval of Minutes – Regular Business Meeting – May 4, 2022

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – May 4, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

• **Policy:**

5. Approval of Policy (First Reading)

Resolved: That the Board approve the following policy, and hereby designate as a first reading as per attachment:

P 2431 Athletic Competition

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

• **Superintendent’s Recommendations**

6. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings for district personnel, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

7. Approval of Professional Development, Non-Public Staff

Resolved: That the Board approve the professional development activities/meetings for non-public staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

8. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the office of the appropriate school principal.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

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9. Approval of New & Revised Curriculum Writing Projects and Writers for the 2022/2023 School Year

Resolved: That the Board approve the following curriculum writing projects and writers for the 2022/2023 school year, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

10. Acceptance of Monetary Donation From Holmdel Exxon-Mobil

Resolved: That the Board accept, with gratitude, a monetary donation from Holmdel Exxon-Mobil in the amount of \$500.00 on behalf of the Exxon-Mobil Educational Alliance. This gift is to be used for the maintenance and support of the math and/or science program at Holmdel High School. [D]

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 8-0
 Absent: Dr. Collur

11. Approval of Discarding Library Books at Indian Hill

Resolved: That the board approve the discarding of library books at Indian Hill School due to poor condition. The list is on file in the curriculum office.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

12. Approval of Home/Bedside Instruction

Resolved: That the Board approve home/bedside instruction services for students for the period indicated, as follows:

SID	Services	Classification	Start Date	End Date	Cost Per Hour
3492135887	Home Instruction	SLD	5/1/22	6/30/22	\$57.00

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

13. Approval of Criteria for Independent Evaluations

Resolved: That the Board approve the maximum fees for Independent Evaluations as per reasonable cost criteria for the 2022/2023 school year as allowable in Policy 2468, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

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14. Approval of CBI/SLE 2022-2023 Locations for Community Based Instruction (CBI) and Structured Learning Experience (SLE)

Resolved: That the Board approve the 2022-2023 Community Based (CBI) and Structured Learning Experience (SLE) locations, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

15. Approval of Four Winds Hospital for the 2021/2022 School Year:

Resolved: That the Board approve Four Winds Hospital to provide bedside instruction at the rates for the 2021/2022 School Year as follows:

Four Winds Hospital – Katonah, NY	\$60 per hour of Bedside Hospital Instruction
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MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

16. Acceptance of Retirement, Art Teacher, Holmdel High School

WHEREAS: Ms. Alana Lazar has served the Holmdel Township Public Schools with distinction since January 26, 1987, and,

WHEREAS: Ms. Lazar has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Lazar has earned the respect of her colleagues and community residents; and,

WHEREAS: Ms. Lazar has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2022;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Lazar’s retirement with deep gratitude for Ms. Lazar’s dedication, loyalty and outstanding services performed and further extend to Ms. Lazar its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 8-0
Absent: Dr. Collur

17. Acceptance of Retirement, Secretary, Holmdel High School

WHEREAS: Ms. Paula Rispoli has served the Holmdel Township Public Schools with distinction since October 18, 1999, and,

WHEREAS: Ms. Rispoli has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Rispoli has earned the respect of her colleagues and community residents; and,

WHEREAS: Ms. Rispoli has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2022;

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NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Rispoli's retirement with deep gratitude for Ms. Rispoli's dedication, loyalty and outstanding services performed and further extend to Ms. Rispoli its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mr. Hammer VOTE: 8-0
 Absent: Dr. Collur

18. Acceptance of Resignation, Assistant Principal, Holmdel High School

Resolved: That the Board accept the resignation of Michael Ferrarese, Assistant Principal, Holmdel High School, effective June 30, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

19. Acceptance of Resignation, Supervisor of Athletics, Physical Education & Health, District

Resolved: That the Board accept the resignation of Jason Longo, Supervisor of Athletics, Physical Education & Health, District, effective June 30, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

20. Acceptance of Resignation, School Social Worker, Village School

Resolved: That the Board accept the resignation of Laura Oldenski, School Social Worker, Village School, effective June 30, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

21. Approval of Leaves of Absence

Resolved: That the Board approve leaves of absence as follows: [B]

Last Name	First Name	Leave Dates*
Allen	Amanda	09/01/22-03/03/23 (Extension)
Donnelly	Nicole	06/10/22-12/15/22
Fetter	Erin	05/16/22-06/30/22
Marasco	Tracey	09/01/22-11/20/22 (Extension)

**type of leave is on file in the Superintendent's office*

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

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22. Approval of Appointment, Assistant Principal, Holmdel High School

Resolved: That the Board approve the appointment of Sean McCauley, Assistant Principal, Holmdel High School, at a salary of \$115,000.00, effective July 1, 2022 through June 30, 2023, pending criminal history review.

MOTION: Mr. Sockol SECOND: Mrs. Tuccillo VOTE: 8-0
Absent: Dr. Collur

23. Approval of Appointment, Supervisor of Athletics, Physical Education and Health, District

Resolved: That the Board approve the appointment of Michael Casale, Supervisor of Athletics, Physical Education and Health, District, at a salary of \$115,000.00, effective July 1, 2022 through June 30, 2023, pending criminal history review.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 8-0
Absent: Dr. Collur

24. Approval of Appointment, Special Education Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Jessica Venturelli, Special Education Teacher, Holmdel High School, at a salary of step 4-6MA+15(5), \$68,800.00, pending criminal history review, effective for the 2022/2023 school year. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

25. Approval of Appointment of Technology Support Assistant, W. R. Satz School

Resolved: That the Board approve the appointment of Zachary Rosario, Technology Support Assistant, W.R. Satz School, at a salary of \$66,966.80 (prorated), effective on or before July 1, 2022, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

26. Approval of Appointment of Non-Tenured Employee ID #6781 for the 2022/2023 School Year

Resolved: That the Board approve the appointment of Employee ID #6781 for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

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27. Approval of Appointment, Temporary Leave Replacement, Physical Education Teacher, Indian Hill School

Resolved: That the Board approve Shyann Grothusen, Temporary Leave Replacement, Physical Education Teacher, Indian Hill School, at a salary of step 1BA, \$55,100.00, prorated, effective retroactive from May 16, 2022 through June 30, 2022. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

28. Approval of Appointment, Learning Disabilities Teacher Consultant (LDTC), Indian Hill School

Resolved: That the Board approve Susan Sarn, Learning Disabilities Teacher Consultant (LDTC), Indian Hill School, at a rate of \$400 per diem, effective September 1, 2022 through October 12, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

29. Approval to Extend Appointment, Part-time Technology Assistant, District

Resolved: That the Board approve to extend the appointment of Vincent Rualo, Part-time Technology Assistant, District, effective June 22, 2022 through June 30, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

30. Approval of Changes in Location/Assignments

Resolved: That the Board approve changes in Location/Assignment, effective September 1, 2022 as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

31. Approval of Change in Assignment/Salary/Location

Resolved: That the Board approve change in Assignment/Salary/Location, as follows. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA.

Last Name	First Name	Position From	Location From	Position to	Location to	Effective Date
McCarthy	Eileen	Special Education Monitor	Village School	Temporary Leave Replacement, Special Education Teacher, step1BA \$55,100(prorated)	Indian Hill School	05/20/22-06/30/22
Schelling	Julie	Special Education Monitor – 4 hours per day/5 days a week	Holmdel High School	Special Education Monitor – 6.75 hours per day/5 days a week	Village School	05/24/22-06/30/22

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

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32. Approval of Flex Time Compensation – Shared Staff, W.R. Satz School/Holmdel High School

Resolved: That the Board approve the extra compensation for lost Flex Time for the 2021/2022 School Year as follows:

Last Name	First Name	# Periods	Rate	Total
Crowley	Chelsea	30 periods	\$40	\$1,200.00
O'Hara	Shannon	12 periods	\$40	\$ 480.00
Peters	Jacqueline	70 periods	\$40	\$2,800.00
Snodgrass	Mary Kaye	50 periods	\$40	\$2,000.00

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

33. Approval of Learning Center Staffing, Holmdel High School

Resolved: That the Board approve the Learning Center Staffing, Holmdel High School, effective retroactive from April 27, 2022 through June 30, 2022, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

34. Approval of Appointment, Extended School Year Program Staff

Resolved: That the Board approve the appointment of Extended School Year Program Staff for the 2022/2023 school year, as per attachment. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

35. Approval of Administrative Leave, Employee #6706, Village School

Resolved: That the Board approve the administrative leave, employee #6706 effective retroactive from May 20, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

36. Approval of 4-Day Summer Work Week, HTEA and HTAA, 2022/2023 School Year

Resolved: That the Board approve the 4-Day Summer Work Week for Holmdel Township Education Association (HTEA) and Holmdel Township Administrators' Association (HTAA) for the 2022/2023 school year, as on file in the Superintendent's office.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
 Absent: Dr. Collur

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37. Approval of Revised Job Description, Assistant Superintendent – Operations and Academics

Resolved: That the Board approved the revised job description, Assistant Superintendent – Operations and Academics, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

38. Approval of Schedule B Appointment, 2021/2022 School Year, W.R. Satz School

Resolved: That the Board approve the Schedule B appointment for the 2021/2022 school year as follows:

Position	Season	Last Name	First Name	Stipend
Technical Advisor, W.R. Satz	Spring	Campuzano	Shirley	\$1,920.00
Drama Coach, W.R. Satz	Spring	DeVivo	James	\$3,359.00

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

39. Approval of Schedule B Appointment, 2022/2023 School Year, Holmdel High School

Resolved: That the Board approve the Schedule B appointment for the 2022/2023 school year as follows:

Position	Season	Last Name	First Name	Stipend
Basketball Head Coach – Girls	Winter	Venturelli	Jessica	\$8,633.00

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

40. Approval of Appointment, Day-to-Day Substitutes, 2021/2022 School Year

Resolved: That the Board approve the appointment of day-to-day substitutes, as follows [B]

Last Name	First Name	Substitute Position(s)	Effective Dates
Behal	Heather	Clerical	05/05/22
Parke	Mackenzie	Teacher	05/23/22
Sardo	Dina	Bus Monitor	05/16/22

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

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41. Approval of Affirmation of HIB incidents

Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-15(b)(6)(c), at its meeting on May 4, 2022, the Superintendent reported the following HIB Incidents to the Board;

Now, therefore, be it Resolved, that the Board approves the issuance of written decisions affirming the determinations in the following student HIB investigations:

- A. 230542_V_03292022
- B. 230146_WSM_03212022
- C. 230939_WSM_04052022
- D. 230950_IH_04052022
- E. 231042_IH_04062022
- F. 231371_IH_04142022
- G. 231711_IH_04282022

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 7-0-1
Abstain: Mr. Sockol
Absent: Dr. Collur

42. Approval of Affirmation of District's Determination of Appeal Hearings

Resolved, that the Board reverse the District's determinations in the parents' appeals of the following HIB cases, heard in Executive Session at the Board's May 4, 2022 meeting;

- A. IHS#3

And be it further Resolved, that the parents shall be provided with a written decision informing them of the Board's determination and appeal rights.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

• **Business Administrator's Recommendations**

43. Approval of a Shared Services Agreement with the Township of Holmdel for the Procurement of Asphalt and Similar Goods

WHEREAS, the Holmdel Board of Education desires to enter into a Shared Services Agreement with the Township of Holmdel pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*, for the procurement of asphalt and similar goods from the Township utilizing the Township's current and/or future open-ended contracts for same;

NOW, THEREFORE, BE IT RESOLVED, that the Holmdel Township Board of Education hereby approves entry by the Board into a shared services agreement with the Township of Holmdel for the procurement of asphalt and similar goods, for a term not to exceed one year; and be it

FURTHER RESOLVED, that the Board President and Secretary are hereby authorized and directed to take any and all steps necessary to effectuate the foregoing, including execution of a shared

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services agreement upon approval of the form of same by the Board Attorney, consistent with the terms of this Resolution.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

44. Approval of New Jersey Schools Insurance Group's Monmouth Ocean Counties Shared Services Insurance Fund (MOCSSIF) Subfund Application for the 2022 Safety Grant Program

Resolved: That the Board hereby approves the submission of the grant application for the 2022 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund, in the amount of \$29,377.00.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

45. Approval and Submission of the American Rescue Plan - Homeless Children and Youth II (ARP-HCY II) Grant Award/Application

Resolved: That the Board approve the submission of the American Rescue Plan - Homeless II (ARP-HCY II) Grant Award/Application and accept the funds in the amount of \$2,899.00.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

46. Award of Bids for Special Education Student Transportation Services – Summer Bid #23-01

Resolved: That the Board pursuant to requirements of N.J.S.A. 18A:39-3 et seq. award Special Education Student Transportation Services – Summer Bid #23-01 to vendors as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

47. Approval of Monthly Certification – April 30, 2022

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of April 30, 2022 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

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48. Approval of Business Administrator/Board Secretary's Financial Report – April 30, 2022

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2022 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

49. Approval of Treasurer's Financial Report – April 30, 2022

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

50. Approval of Bills Payment – May 25, 2022

Resolved: That the Board approve payment of the May 25, 2022 regular bills list in the amount of \$1,194,280.14 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 8-0
Absent: Dr. Collur

L. Old Business

- Mr. Wall referenced an email he will be sending to the Board regarding security measures/safety initiatives that he referenced in the past. Kudos to the Board for all of the great referendum work that was done regarding this matter. He also referenced May being Mental Health Awareness month.
- Mr. Wall referenced the impact of the new EHP (Employee Health Program) and stated it is a Trojan tax horse. Mr. Wall stated he warned everyone about this legislation and stated that this is going to clash with contract negotiations. He also expressed his dissatisfaction with New Jersey School Boards Association.
- Mr. Wall referenced the students going to the Monmouth County Vocational Schools and stated that taxpayers need to be aware of the significant financial cost and impact on the Holmdel School District budget.

M. New Business

- Mrs. Urbanski asked the Board to think about and provide feedback to her regarding considering forming a Policy Committee.
- Mr. Sockol reflected on Dr. Cascone's comments regarding the tragedy that occurred in Texas and then provided his thoughts. He shared his own personal experience from when he was in fourth grade. Robert Kennedy was assassinated, Martin Luther King was killed, thousands of young boys were dying in Vietnam, his mother threatened to move him and his brothers to Canada, campuses were in chaos, US cities were burning, there was a cold war, there was violence everywhere but there was never a day when he was fearful of going to school. He stated his greatest fear during his

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past 12 years as a board member, is that he would get a call about someone in the school being harmed at the hand of an assailant. He said we all need to come together, join in the mourning, but let's think of the next day and figure out how to solve this problem.

- Mr. Reddy echoed Mr. Sockol's comments and thanked the Police Department for all of their support. He also commended the Administration for doing their best to keep our kids, teachers and schools safe. He shared a story about a swatting incident from several years ago when his son was in first grade. He mentioned those kids are now in eighth and ninth grade and this morning his son asked if him if it was ok to go to school. Mr. Reddy stated it can happen anywhere but we are doing whatever we can to stay vigilant and ensure we keep doing all the right things to keep our schools safe.
- Mr. Hammer echoed comments made by Dr. Cascone, Mr. Sockol and Mr. Reddy and stated that we need to focus on individuals who may be struggling. The Wellness Room was the first step but it is a passive step. We need an active step to identify those students who really need help, who feel isolated or bullied or are bullying others and engage with them, to interact with them. The students are the ones who are closest to them. The culture in the high school has been evolving. We need to take some practical steps to actually go out to the students and interact with them. Let's come up with some ways to soften the hearts and harden the target. We have done a lot about hardening the target, let's figure out some ways to work on the other aspect of it.
- Mrs. Urbanski responded and stated she has been talking to Dr. Cascone about the issues of isolation and social emotional health, and what we can be doing as a district, more proactively, rather than just talking. Dr. Cascone brought up the idea of working on becoming a State school of character and then, ultimately, a National school of character where we actively work very specific issues of kindness and the community.
- Mrs. Tuccillo provided feedback regarding a conversation she had with Jessica Irwin, the newly approved Director of Curriculum and Instruction, regarding Trauma Informed Practices in Schools training. It actually goes along perfectly with what we are talking about. Right now, 50% of children, in particular 55% of children between the ages of 12-17 have one adverse childhood experience and those are divided into abuse, neglect and household dysfunction and 20% of children have more than one adverse childhood experience. It's teaching staff and students to look from a trauma informed lens. There could be a student whose behavior has completely changed and let's try to figure out why, let's not just start giving them zeroes. Or there could be a student, that now for a few weeks, is just coming in late but maybe we don't know that person is driving their sister to school before they can get there. It's looking at things with a different lens, rather than black or white and that includes, not only our students but looking at staff and our colleagues because we don't know who might be going through a divorce, because they don't want to talk about it. There is training involved and I think that we should look into it. It is something that I have been trained in and it's very powerful and I think it's something that Holmdel should do.
- Mr. Sockol, Mrs. Urbanski and Dr. Cascone had follow-up comments.
- Mrs. Zhang stated that we are dealing with new challenges (smart phones, social media, etc.) and these are things we never had to deal with growing up.
- Mrs. Urbanski stated there will be a Special Meeting at 7:00 PM at the High School on June 15th for Student Achievement Awards.

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N. Questions or Comments from the Public

- Dr. Liu, Chief of Infectious Disease at Jersey Shore Medical Center, spoke about the increase in COVID cases he has seen in the surge. He referenced the need to focus on the preventative measures (contract tracing, masking and quarantining, if necessary) and ensure we are doing everything we can to stay vigilant. He stated that when the numbers go up, you have to change your policy and use every tool at your disposal.
- Mr. Loughran, W.R. Satz Principal, thanked Mrs. Rispoli for her years of service and congratulated her on her retirement. He also thanked Mrs. Lazar for her years of service and congratulated her on her retirement.
- Mrs. Singer, HS PTSO President/Parent, referenced the comments tonight and inquired about the services the District is receiving from the Rutgers program. Mrs. Lamoglia responded and stated we have one full-time clinician at the High School and a part-time clinician at W.R. Satz. Referrals can come from the school, a parent or even the student themselves. Mrs. Singer also referenced the Peer Leadership program that is going on. She encouraged the Board to hear from the School Principals so they can advise the programs that are currently going on. Mr. Kukoda and Mr. Loughran provided information on the programs that are currently in place at the High School and W.R. Satz. Mrs. Singer recognized Haroon Shaikh and said that we need an active Alumni Association. We currently have no alumni connections. Even with regard to surveys, it would be helpful to survey alumni who have become adults and as they look back, can provide good feedback to us.
- Mr. Kahn, former resident whose daughter now lives in Holmdel, thanked everyone for all of their efforts. He spoke about Lyme disease and stated the amount of undiagnosed cases is alarming and he requested the opportunity to hold a seminar at the school for parents/students. He then spoke about the analysis he has done regarding the impact of COVID. He mentioned if it would be beneficial to have students and staff wear masks when numbers increase significantly. He then thanked the Board for all of their efforts.
- Mrs. Kim-Liu, Parent, spoke about COVID concerns with the recent surge. She requested the Board/District consider preventative measures (i.e. – masks, contact tracing, etc.) when there are spikes. She also referenced her experience at Village School and praised the district’s resources and parental involvement. She spoke of class sizes and student to teacher ratios, remedial education at the high school level and provided positive feedback on the Village School principals. She referenced the event in Texas and stated that, as a substitute teacher in multiple districts, she has seen students seated by themselves and alone and stated that we all need to do more to help these students feel more included.
- Mr. Wall asked Dr. Cascone to provide the current COVID numbers so the record is correct. Dr. Cascone reported there were ten (10) student cases district-wide as follows:
 - High School: 1
 - Satz: 2
 - Indian Hill: 2
 - Village: 5

O. Executive Session (if required) - None

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P. Adjournment

Board President Urbanski called for a motion to adjourn the meeting. Mr. Sockol motioned, Mr. Wall seconded and by a unanimous voice vote, the meeting adjourned at 9:36 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

POLICY GUIDE

Alert 221 -

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Athletic Competition
Sept 20
M

[See POLICY ALERT Nos. 102, 120, 139, 157, 164, 168, 196,
198, 208, 215 and 221]

2431 ATHLETIC COMPETITION

The Board of Education recognizes the value of athletic competition as an integral part of the total school experience. ~~Game activities and practice sessions~~ **Sports and other athletic activities** provide opportunities to learn the values of competition and good sportsmanship.

For the purpose of this Policy, programs of athletic competition include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

Eligibility Standards

A student who wishes to participate in a program of athletic competition must submit, on a form provided by the district, the signed consent of his/her parent. The consent of the parent of a student who wishes to participate in a program of athletic competition will include an acknowledgment of the physical hazards that may be encountered in the activity **in accordance with N.J.A.C. 6A:32-9.1(d) and (e)**.

Student participation in a program of athletic competition shall be governed by the following eligibility standards:



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Athletic Competition

[For School Districts with High School Students and NJSIAA Athletics]

1. To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.]

[Home School Options for High School Students and NJSIAA Athletics]

___ Home schooled children are not eligible to participate in the high school interscholastic athletic program of this district.

Home schooled children are eligible to participate in the high school interscholastic athletic program of this district only if the school district, the parent, and the home schooled child comply with the Guidelines, Constitution, Bylaws, Rules and Regulations of NJSIAA, and the policies and regulations of the Board of Education.]

[Options for School Districts with Elementary and Middle School Students]

2. ___ A student in grades 6 through 12 is eligible for participation in school district sponsored programs of athletic competition if he/she passed all courses required for promotion or graduation in the preceding (semester, marking period, or other).

___ A student in grades 6 through 12 is eligible for participation in school district sponsored programs of athletic competition if he/she attains 15 credits

___ Home schooled children in grades 6 through 12 are (eligible ___ not eligible) to participate in school district sponsored programs of athletic competition of this district.]

?

? 6-12?
Fall or year

?



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[Options for All Students

3. ___ A student in any grade must maintain a satisfactory record of attendance to be eligible for participation in school district sponsored programs of athletic competition. An attendance record is unsatisfactory if the number of unexcused absences exceed 18 school days in the (school year ___ marking period ___ semester ___ other ___) prior to the student commencing participation in school district sponsored programs of athletic competition.

✓ how
many
days

___ A student who is absent (___ with an excused absence with an unexcused absence) for a school day may not participate in school district sponsored programs of athletic competition the afternoon or evening of that school day.

___ A student who is serving an (in-school out-of-school in-school or out-of-school) suspension may not participate in school district sponsored programs of athletic competition while serving the suspension.]

[Optional

KEEP

4. A student in any grade who fails to observe school rules for student conduct may forfeit his/her eligibility for participation in school district sponsored programs of athletic competition.]

Notice of the school district's eligibility requirements shall be available to students.

Required Examinations – Interscholastic or Intramural Team or Squad

Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad and any cheerleading program or activity.



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The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season with examinations being conducted at the medical home of the student. The "medical home" is defined as a health care provider and that provider's practice site chosen by the student's parent for the provision of health care pursuant to N.J.A.C. 6A:16-1.3. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility. The parent may choose either the school physician or their own private physician to provide this medical examination. The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.

The school district shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student's parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.

Added

The school district shall annually distribute the Commissioner of Education developed educational fact sheet relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

Added

Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student's health record.

Emergency Procedures

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student-athletes who are injured or disabled in the course of any athletic program or activity, and any other first aid procedures or other health related trainings required by law or the Superintendent.



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✱ [Required for School Districts with any of the Grades Six through Twelve

The Superintendent or designee shall establish and implement an emergency action plan for responding to a serious or potentially life-threatening sports-related injury in accordance with N.J.S.A. 18A:40-41.11. The plan shall document the proper procedures to be followed when a student sustains a serious injury while participating in sports or other athletic activity in accordance with N.J.S.A. 18A:40-41.11.

Added

The emergency action plan shall be reviewed annually and updated as necessary. The plan shall be rehearsed annually in each school by the individuals who will be responsible for executing the plan in an emergency pursuant to N.J.S.A. 18A:40-41.11.]

The Superintendent or designee shall prepare and present to the Board for its approval procedures for the emergency treatment of responding to a non-serious or non-life-threatening injury sustained by a student while participating in sports or other athletic activity. ~~injuries and disabilities that occur in the course of any athletic program or activity. Emergency~~ These procedures shall be reviewed annually, updated as necessary, not less than once in each school year and shall be disseminated to appropriate staff members.

Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.



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Athletic Competition

[For School Districts with High School Students and NJSIAA Athletics

The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events.]

[District may choose one of the following options if above is included:

and may inform the Board of changes in that schedule.

and shall request Board approval of any changes in the schedule.]

N.J.S.A. 2C:21-11

N.J.S.A. 18A:11-3 et seq.; 18A:40-41; 18A:40-41.10; **18A:40-41.11**

N.J.A.C. 6A:7-1.7(d); 6A:16-1.3; 6A:16-2.1 et seq.; **6A:32-9.1**

Adopted:



Motion#7

Approval of Professional Development, Non-Public Staff

Resolved: That the Board approve the professional development activities/meetings for non-public staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as follows: [B]

Date	Last	First	Location	Professional Development Activities/Meetings	City, State	Cost/Fee*
5/24/22	Piccolomini	Mary Grace	St. Benedict's School	Wilson Reading/Language Systems, Foundations K	Eatontown, NJ	\$205.00
5/24/22	Gallagher	Megan	St. Benedict's School	Wilson Reading/Language Systems, Foundations 1	Eatontown, NJ	\$205.00
5/25/22	Keane	Jennifer	St. Benedict's School	Wilson Reading/Language Systems, Foundations 1	Eatontown, NJ	\$205.00
5/25/22	Fredda	Sheryl	St. Benedict's School	Wilson Reading/Language Systems, Foundations 1	Eatontown, NJ	\$205.00

*Funded by Title II-A

Motion#9							
Business Eng & Technology	Writer 1	Writer 2	Writer 3	Writer 4	Course Length (Q, S, FY)	Grade Level(s)	(N, R or S) (New, Revised or Standards Update Only)
Tech 7	O'Keefe	-	-	-	Q	7	R
Advanced Studio Production	DeNovellis	-	-	-	FY	10-12	N
Humanities	Writer 1	Writer 2	Writer 3	Writer 4	Course Length (Q, S, FY)	Grade Level(s)	(N, R or S) (New, Revised or Standards Update Only)
Literacy K	Scarpitta	Renfroe			FY	K	N
Literacy 1	Murphy	Pugielli			FY	1	N
Literacy 2	Mirto	DelBuono			FY	2	N
Literacy 3	Wood				FY	3	N
SS K-3 (Grade 3 only)	Kenney				FY	K-3	N
SS 4	TBD				FY		N
Creative Writing	Mulhern	-	-	-	S	10-12	R
Psychology	Herthel	-	-	-	S	11-12	R
English/H 12	Herman	-	-	-	FY	10	R
World Civ.	Gurney	-	-	-	FY	9	N
Adv. US History 1	Herthel				FY	10	R
Public Speaking	Herman	-	-	-	S	11-12	R
Economics	Guastella	-	-	-	FY	11-12	R
Social Studies 6, 7 & 8 NEW DOE Civics Curriculum (Three new courses-full year)	Soukas	Conroy	Stauffer	-	FY	6-8	N
Mythology (A & B)	Tomaik	-	-	-	Q	7-8	R
Creative Media (A & B)	Shea	-	-	-	Q	7-8	R
Math & Science	Writer 1	Writer 2	Writer 3	Writer 4	Course Length (Q, S, FY)	Grade Level(s)	(N, R or S) (New, Revised or Standards Update Only)
Math 7	Saler	Lazarchick			FY	7	R
Honors Math 7	Saler	Lazarchick			FY	7	R
Math 8	Lazarchick	Begen			FY	8	R

AP Physics C: E&M	Kinch	Keller	-	-	S	9-12	N
AP Physics C: Mechanics	Kinch	Keller	-	-	FY	9-12	R
Grade 4 Math	TBD				FY	4	N
Grade 5 Math	TBD				FY	5	N
Grade 6 Math	TBD				FY	6	N
Science K	Brandman				S	K	S
Science Grade 1	Brandman				S	1	S
Science Grade 2	Cooke				S	2	S
Science Grade 3	Cooke				S	3	S
Science Grade 4	TBD				FY	4	S
Science Grade 5	TBD				FY	5	S
AP Research	K. Chang				FY	11-12	N
Grade 6 Science Lab	TBD				FY	6	N

World Language	Writer 1	Writer 2	Writer 3	Writer 4	Course Length (Q, S, FY)	Grade Level(s)	(N, R or S) (New, Revised or Standards Update Only)
Chinese 4	Y. Wang	-	-	-	FY	10 - 12	R
Intro French 1	L. Cogger	-	-	-	S	7	R
French 1	L. Cogger	-	-	-	FY	8	R
Latin 4	S. Carney	-	-	-	FY	10 - 12	R
Spanish Gr. 6	N. Donnelly	-	-	-	FY	6	R

Vis & Perf Arts	Writer 1	Writer 2	Writer 3	Writer 4	Course Length (Q, S, FY)	Grade Level(s)	(N, R or S) (New, Revised or Standards Update Only)
Acting 1	J. DeVivo	-	-	-	S	9-12	R
Acting 2	J. DeVivo	-	-	-	S	9-12	R
Acting 3 Honors	J. DeVivo	-	-	-	S	9-12	N

Special Services					Course Length (Q, S, FY)	Grade Level(s)	(N, R or S) (New, Revised or Standards Update Only)
General Algebra 1A	M. Menges	-	-	-	FY	9-12	R
General Algebra 1B	M. Menges	-	-	-	FY	9-12	R
General Geometry	M. Menges	-	-	-	FY	9-12	R
General Applications of Mathematics	M. Menges	-	-	-	FY	9-12	R

PE/HEALTH	Writer 1	Writer 2	Writer 3	Writer 4	Course Length (Q, S, FY)	Grade Level(s)	(N, R or S) (New, Revised or Standards Update Only)
Health K-3	M. Issacson	-	-	-	FY	K-3	S
Health	TBD				Q	4-6	S
Health 7-8 (A & B Cycle)	H. Bailey	T. Kelly	M. Vinciguerra	-	Q	7-8	N
Health	TBD				Q	9	
Health	M. Brenner	-	-	-	Q	11	N

Motion#13

Approval of Criteria for Independent Evaluations

Resolved: That the Board approve the maximum fees for Independent Evaluations as per reasonable cost criteria for the 2022/2023 school year as allowable in Policy 2468, as follows:

<u>SERVICE</u>	<u>MAXIMUM FEE</u>
Assistive Technology Evaluation	\$850.00
Audiological Evaluation	\$925.00
Neurological Evaluation	\$750.00
Neuropsychological Evaluation	\$2,500.00
Physical Therapy Evaluation	\$315.00
Occupational Therapy Evaluation	\$315.00
Psychiatric Evaluation	\$650.00
LDTC Evaluation	\$315.00
Psychological Evaluation	\$500.00
Social Case History	\$315.00
Speech/Language Evaluation	\$600.00
Functional Behavior Assessment	\$900.00

CBI/WBL 2022/2023 Location for Community Based Instruction (CBI) and Structured Learning Experience (SLE)

Community Based Instruction (CBI): offers students hands-on learning experiences within the community. It is a critical component of special education for students with disabilities, as the skills they acquire in school will eventually need to be generalized to the community as they become adults. Repeated engagement to community experiences allow for practice of skills and reinforcement of classroom instruction.

Work Based Learning (WBL): real-world learning experiences that allow students the opportunity to fully explore career pathways within one or more of the 16 Career Clusters.

Students Accessing CBI/WBL experiences are identified by case managers, the transition coordinator and the team which includes the parents or guardians.

List of CBI & WBL locations:

Airport Plaza, Hazlet
Bayshore Hospital, Holmdel
Bell Works, 101 Crawfords Corner Road, Holmdel, NJ 07733
Blessing Bag Brigade (Holmdel)Molzon Landscape Nursery 140 Middletown-Lincroft Rd, (Lincroft)
BOSS 107.1 Radio Station (Neptune City)
Bowling Center/Hazlet/Aberdeen
Brighton Gardens Assisted Living, Middletown

Brookdale Community College Campus, Rte 520, Lincroft
CareerOneStop, Long Branch
Casola Farms (Holmdel)
Chartwells (Holmdel)
ChicFilet, Hazlet
Cinemark Movie Theater, Hazlet
Cinemark Movie Theater, Holmdel
Colts Neck High School
Costco, Hazlet
Dearborn Market, 2170 Rte. 35, Holmdel
Delicious Orchards, Colts Neck
Fitness Factory Health Club, (Holmdel)
Five Below (Holmdel)
Fort Monmouth Recreation Center/Tinton Falls
Freehold Municipal Offices, Freehold
Freehold Raceway Mall
Fulfil Monmouth and Ocean County (Neptune)
Hobby Lobby (Holmdel)
Holmdel Commons
Holmdel Community Garden Crawfords Corner Road, Holmdel
Holmdel Post Office 10 Crawfords Corner Rd, Holmdel
Holmdel Senior Citizen Center
Holmdel Town Center
Holmdel Township Offices-Police Station, Recreation Department
Home Depot, Hazlet

Houlihan's 2136 Rte 35, (Holmdel)
Ichiban Holmdel Japanese Restaurant, 2101 Rte 35, (Holmdel)
Kohl's Shopping Plaza, Rte. 35, (Holmdel)
LA Fitness (Holmdel)
Local Special Olympic activities/tournaments
Loews, Holmdel
Lucky Star Farm (Atlantic Highlands)
Maple Leaf (Manalapan)
Marshall's, 2101 Rte. 35, Holmdel
Matawan High School
McDonald's (Hazlet)
MCSPCA / ASPCA, Eatontown
Middletown High School South
Millennium Group (Holmdel)
MOCEANS/Center for Independent Living (CIL) Long Branch
Monmouth County FoodbankCare One (Holmdel)
Monmouth County Park Systems, Holmdel/Middletown
Monmouth Mall, Eatontown
Monmouth University 400 Cedar Ave. (West Long Branch)
NJ Transit/Middletown/Red Bank
No Limits Cafe, Middletown
Oak Hill Farms, Holmdel
OverEasy, Holmdel
Party City, Rte. 35, Hazlet
Peace, Love and Horse Farm

Pet Supplies Plus, Hazlet

PetSmart, Holmdel

Retro Fitness/Middletown/Lincroft

Shoprite Plaza (Bayshore Shopping Center), Rte 35, Hazlet

Sloan-Kettering Hospital, Middletown

Sunrise Assisted Living, Lincroft

TD Bank, Hazlet

Texas Roadhouse, 2105 Rte.35, Holmdel

The Arc of Monmouth County/Tinton Falls

The Blessed Bag Brigade, Rte 35, (Hazlet)

The Gathering Shop (Holmdel)

Train Station/Redbank/Hazlet/Middletown

Vonage (Holmdel)

Walgreens, Hazlet

Wawa, Hazlet

Willows Assisted Living Center/Holmdel

YMCA/Red Bank/Freehold

Keyport WaterFront and Business District

Motion#30

Approval of Changes in Location/Assignments

Resolved: That the Board approve changes in Location/Assignment, effective September 1, 2022 as follows, as per attachment.

Last Name	First Name	Position From	Location From	Position to	Location to
Cohen	Patricia	Mathematics Teacher	Holmdel High School	Mathematics Teacher	W.R. Satz School
Farese	Alicia	Principal	Indian Hill School	Principal	Village School
McMahon	Leslie	Special Education Teacher	Indian Hill School	Literacy Interventionist	.5 Village School/ .5 Indian Hill School
Mellone	Antonella	Special Education Teacher	Village School	Special Education Teacher	Indian Hill School
Montana	Jaime	Art Teacher	W.R. Satz	Art Teacher	Holmdel High School
Vitale	Lisa	Principal	Village School	Principal	Indian Hill School
Yi	Chelsea	School Nurse	Indian Hill School	School Nurse	W.R. Satz School

Motion #33

Approval of Holmdel High School Learning Centers Staffing, 2021/2022 School Year

Resolved: That the Board approve staff for supplemental student support in the Holmdel High School Learning Centers follows:

Last Name	First Name	Location	Grant Funded Position**	Class Coverage Rate*
Bosmans	Nora	Holmdel High School	Learning Center Teacher	\$40.00
Gelpke	James	Holmdel High School	Learning Center Teacher	\$40.00
Herthel Kubler	Kimberly	Holmdel High School	Learning Center Teacher	\$40.00
Mulhern	Kaitlyn	Holmdel High School	Learning Center Teacher	\$40.00
Scott	Rachel	Holmdel High School	Learning Center Teacher	\$40.00

* All positions funded by ARP ESSER

**Retroactive - April 27, 2022

Motion #34 - ESY Staff

Last Name	First Name	Position	Hourly Rate*
Bligh	Laura	Speech/Language Therapist	\$80.83
Buerck	Lisa	Speech/Language Therapist	\$82.22
Gaffney	Erin	Speech/Language Therapist	\$61.74
Glennon	Mary	Social Skills Facilitator	\$66.68
Graham	John	Teacher/STARS	\$90.54
Guzik	Chiarina	Teacher	\$61.48
Harkness	John	Teacher/STARS	\$82.89
Lawrence	Amanda	Teacher	\$57.65
Lieberman	Beth	Teacher	\$84.13
Longo	Marge	Speech/Language Therapist	\$86.28
McCarthy	Eileen	Teacher	\$47.91
McMahon	Leslie	Teacher	\$90.11
Rapcienski	Jamie	Teacher	\$61.48
Riegal	Doreen	Transition Coordinator	\$90.11
Saler	Daren	Teacher	\$61.74
Sheehy	Liz	Visually Impaired	\$86.28
Salzman	Gina	Teacher - 2 hours per week	\$59.65
Wall	Katheryn	Occupational Therapist	\$55.57
Wood	Elizabeth	Teacher	\$65.30
Allegeier	Jennifer	Special Education Monitor	\$26.31
Anderson	Cris	Special Education Monitor	\$32.21
Bauman	Kay	Special Education Monitor	\$26.31
Broadhurst	Carolyn	Special Education Monitor	\$26.31
Brown	Patrice	Special Education Monitor	\$32.21
Carr	Eileen	PT Special Education Monitor	\$26.31
Constatino	Leslie	Special Education Monitor	\$26.31
D'Achille	Lisa	Special Education Monitor	\$26.31
Dengler	William	PT Special Education Monitor	\$26.31
Dreuer	Robin	Special Education Monitor	\$32.21
Fazzolari	Margie	Special Education Monitor	\$32.21
Fulmer	Mary	Special Education Monitor	\$32.21
Gargano	Angela	Special Education Monitor	\$32.21
Henkin	Jon	PT Special Education Monitor	\$26.31
Kolakowski	Annette	PT Special Education Monitor	\$26.31
LaBarca	Jennifer	PT Special Education Monitor	\$26.31
Masotti	Rosa	PT Special Education Monitor	\$26.31
Maldonado	Nibia	Special Education Monitor	\$26.31
McDevitt	Kerry	Special Education Monitor	\$26.31
McPherson	Lisa	Special Education Monitor	\$26.31
Meyer	Caitlin	Special Education Monitor	\$26.31
Niehaus	Susanna	Special Education Monitor	\$26.31
Pagan	Allison	Special Education Monitor	\$32.21
Puccio	Anne	Special Education Monitor	\$32.21

Gray	Reilly	Special Education Monitor	\$26.31
Rossi	Kathleen	Special Education Monitor	\$26.31
Rubano	Gina	Special Education Monitor	\$27.21
Salzman	Gina	Special Education Monitor - 14 hrs per week	\$32.21
Schelling	Julie`	Special Education Monitor	\$26.31
Seaman	Rachel	Special Education Monitor	\$26.31
Slocum	Cheryl	Special Education Monitor	\$26.31
Spatola	Danielle	Special Education Monitor	\$26.31
Troeller	Justine	Special Education Monitor	\$27.21
Wiberg	Debbie	Special Education Monitor	\$32.21
Yannello	Tina	Special Education Monitor	\$28.11
Yuen	Christine	Special Education Monitor	\$32.21
Flannelly	Frances	Nurse	79.07
Welter	Michael	PT / Orientation & Mobility	90.11
Cagnoni	Nina	Substitute Special Education Monitor	\$26.31
Calia	Linda	Substitute Special Education Monitor	\$26.31
Carr	Eileen	Substitute Special Education Monitor	\$26.31
Cascarden	Jennifer	Substitute Teacher	\$55.57
Demeo	Jennifer	Substitute Special Education Monitor	\$26.31
Hersh	Susan	Substitute Special Education Monitor	\$26.31
Kolakowski	Annette	Substitute Special Education Monitor	\$26.31
LaBarca	Jennifer	Substitute Special Education Monitor	\$26.31
Martin	Ceil	Substitute Special Education Monitor	\$26.31
Masotti	Rosa	Substitute Special Education Monitor	\$26.31
Visceglia	Cheryl	Substitute Special Education Monitor	\$26.31

**Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA.*



HOLMDEL TOWNSHIP PUBLIC SCHOOLS JOB DESCRIPTION: ASSISTANT SUPERINTENDENT - OPERATIONS AND ACADEMICS

QUALIFICATIONS:

1. Master's Degree in Supervision, or Administration (required); doctorate in area of job responsibility (preferred).
2. Valid teaching certificates and a minimum of five years' successful teaching and/or school counseling experience.
3. Certification as School Administrator
4. Strong skills in communications, human relations and organization.
5. Holds valid Professional in Human Resources and/or Society for Human Resources Management Certified Professional (SHRM-CP) certifications (preferred)
6. Possesses advanced knowledge of personnel policies and practices and applicable federal and state labor laws.
7. Demonstrates analytical and problem-solving skills, the ability to focus on details and strong PC spreadsheet experience.
8. Successful completion of required criminal history background check, required drug/alcohol testing, and proof of U.S. citizenship or legal resident alien status.
9. Such alternatives to the above qualifications as the board may find appropriate.

REPORTS TO: Superintendent of Schools

JOB GOAL: To assist the superintendent of schools through the strategic oversight and management, the supervision of personnel, human resource responsibilities, academic programming, development and maintenance of district policy and procedure, technology initiatives for administration and educational programs, affirmative action, and coordination and strategic oversight of school counseling programs.

A. MAJOR RESPONSIBILITIES:

1. District Personnel Administration and Supervision

2. Coordination of the District's Technology Initiatives including Website development and maintenance
3. Strategic oversight of the Department of School Counseling Services
4. Strategic oversight of the District's School Nursing Program
5. Strategic oversight of the District's academic policies and programs
6. School and Community Relations
7. Professional Development
8. Other assigned duties

B. PERFORMANCE DUTIES:

1. Personnel Administration and Supervision

- a. Assist the superintendent of schools in the supervision and evaluation of district personnel and in the operations of the schools pursuant to the identification of and the addressing of school administrative and staffing needs.
- b. Provide leadership for, and assist the superintendent of schools in, the supervision of building and central office administrators in the development, staffing, implementation and evaluation of the staff.
- c. Assist in the development of district procedure and practices in employee evaluation and disciplinary matters as follows:
 - Develops and monitors guidelines, procedures, and timelines for staff evaluation
 - Provides administrators/supervisors with in-service training in the evaluation process and supervision techniques.
 - Provides lists of certified and classified employees scheduled for evaluation
 - Identifies the primary evaluators
 - Notifies supervisors in advance of classified employees approaching the end of their non-tenured period
 - Provides support in the development of plans for improvement
 - Develops and implements disciplinary procedures
 - Advises administrators and supervisors regarding letters of deficiency, reprimands and notifications of suspension
 - Provides support for grievances related to disciplinary actions taken as a result of the evaluation/supervision processes
 - Monitors adherence of administrators/supervisors to the district's employee evaluation process and philosophy
 - Provides support for notification of involuntary termination of employment

- d. Plan, direct, coordinate and participate in the recruitment of personnel and Interview and recommends to the Superintendent applicants for appointment to staff of the district's programs in cooperation with building principals as appropriate through the supervision of the following activities:
- Creates and reviews job descriptions for each position in the district
 - Oversees the posting of vacancies/place advertisements of openings and maintains lists of such
 - Oversees the maintenance of application files
 - Participates in the reviews and screening of application files
 - Participates in interviewing candidates for vacant positions: administrative, teacher, and support staff
 - Conducts reference/background checks of previous employers
 - Facilitates transfer requests and promotions
 - Authorizes physical examinations when required
 - Conducts criminal background records checks
 - Recommends to the Superintendent for approval of appointment
 - Issues job offer letters to teacher candidates being recommended to the board of education
 - Oversees the certification of step placement on salary schedule for new teachers and wage rates for new classified employees
 - Issues individual contracts for teachers; issues letters of assignment for classified employees
 - Provides an explanation of employee benefits and contract concerns to new employees (e.g., vacation, reimbursable leave, etc.)

2. Administration of Federal and State Compliance Requirements in employment practices.

- a. Address affirmative action complaints and situations involving staff and students as the district's Affirmative Action Officer.
- b. Plan, direct, coordinate and participate in ensuring compliance with all applicable Federal, State Law and code in cooperation with building principals, as appropriate through the supervision of the following activities:
- Oversees the district's compliance with Chapter I of the Americans with Disabilities Act
 - Oversees individual ADA accommodation requests
 - Oversees the notification and revision of the essential functions and requirements to perform the essential functions (ADA functional job analysis) for each job description

- Monitors human relations and EEOC complaints for the district
- Oversees the completion of reports pertaining to personnel for federal, state and local governing body
- Oversees the district compliance with Federal/State Family and Medical Leave Act
- Oversees compliance with Federal Fair Labor Standards Act
- Oversees compliance with Federal Equal Opportunity Act and, the Civil Rights Act of 1964 (Title VII) and Civil Rights Act of 1991
- Oversees compliance with Immigration Reform and Control Act (1-9)
- Oversees compliance with state statute mandating conviction records checks
- Oversees compliance with state statute mandating physical examinations (T .B. tests) for school employees
- Oversees compliance with Drug Free Workplace requirements
- Serves as the district Anti-Bullying Coordinator

3. Budget Support

- Develops and monitor student enrollment projections
- Develops projections for staffing needs
- Supports the Business Office with the following processes:
 - Certifying salaries for certified employees (excluding administrators)
 - Certifying wages for classified and unclassified employees
 - Certifies the budget for co-curricular/extracurricular activity salaries
 - Certifies the office of human resources budget
 - Generates staffing, enrollment information and personnel related expenses for the preliminary and annual budget reports
 - Projects cost savings of wages and benefits for reductions in personnel

4. Other Services

- Oversees new employee orientation, mentoring and induction programs
- Reviews staff development programs (instructional/non-instructional)
- Oversees reports pertaining to personnel functions for federal, state, and local authorities.
- Provides information/counsel to the board of education, superintendent, administrators, etc.
- Develops and implements employee awards and recognition programs
- Contracts for services from outside the district
- Provides information requested by the superintendent and board of education
- Develops/conducts employee and community opinion surveys

- Develops/distributes employee newsletter
- Develops/distributes an employee handbook outlining policies, procedures and benefits.
- Develops plan to reduce costs
- Supervises district public relations services
- Supervises the HR support staff
- Oversees the creation and revision of job descriptions
- Facilitates exit interview process
- Develops plan for employee retention
- Oversees the District Employee Directory
- Reviews and updates district's applications and forms, personnel policies
- Provides handbooks and notices to comply with changing legal responsibilities (i.e., Equal Opportunity Employment Standards, ADA)
- Oversees pro-rating of reimbursable absence for teachers on unpaid leaves of absence
- Coordinates religious holiday reimbursable leave benefits
- Drafts text for news releases, employment opportunity brochures, etc.
- Performs all other tasks and assumes such other duties as designed by the superintendent.

5. Other Assigned Duties

- a. Assists with the coordination of the district's Nursing Services at the central office level with the Director of Special Services
- b. The Assistant Superintendent will work closely with the district's curriculum and special services department to ensure synergy between the district's personnel/human resource systems and its curricular and instructional mission and objectives.
- c. Oversees the District's public relations efforts and initiatives
- d. Serves as administrative liaison to the BOE Labor, Negotiations, and Personnel Subcommittees
- e. Perform such other tasks and assume such other responsibilities as may be assigned by the Superintendent of Schools.

6. Professional Development

- a. Keep informed about current research, trends, and development in the areas of Human Services, Curriculum and Instruction, School Counseling, Special Education, and other areas within the spectrum of the responsibilities of this position.

- b. Participate in local, county, state, and national professional meetings, which are relevant to the needs of the Holmdel Township Public Schools and its programs in accordance with Board policy, district procedures and budgetary allocations for professional development.

TERMS OF EMPLOYMENT: Twelve-month year. Salary established by the Board of Education.

EVALUATION: Performance of the position will be evaluated by the Superintendent of Schools annually in accordance with the provisions of the Board of Education policy on Evaluation of Administrative Personnel.

SOURCE: Regular Board Meeting
DATE: July 19, 2000
REVISED: May 25, 2022

The following bids were received for Special Education Student Transportation Services – Summer Bid #23-01:

Route Description	Seman Tov Bid Amount	New Destination Bid Amount	Keyport Bid Amount	George Dapper Bid Amount	Helfrich Bid Amount
ESY-1 WC	\$425.00		\$321.00		\$400.00
Aide	\$100.00		\$70.00		\$100.00
Total	\$525.00	NO BID	\$391.00	NO BID	\$500.00
Inc/Dec Adj.	1.00		1.25		1.00

Route Description	Seman Tov Bid Amount	New Destination Bid Amount	Keyport Bid Amount	George Dapper Bid Amount	Helfrich Bid Amount
ESY-2	\$425.00	\$391.93	\$360.00	\$343.30	\$355.00
Aide	\$100.00	\$79.93	\$70.00	\$100.50	\$100.00
Total	\$525.00	\$471.86	\$430.00	\$443.80	\$455.00
Inc/Dec Adj.	\$1.00	0.49	1.25	2.50	1.00

Route Description	Seman Tov Bid Amount	New Destination Bid Amount	Keyport Bid Amount	George Dapper Bid Amount	Helfrich Bid Amount
ESY-3	\$425.00	\$431.93	\$360.00		\$400.00
Aide	\$100.00	\$79.93	\$70.00		\$100.00
Total	\$525.00	\$511.86	\$430.00	NO BID	\$500.00
Inc/Dec Adj.	1.00	0.49	1.25		1.00

Route Description	Seman Tov Bid Amount	New Destination Bid Amount	Keyport Bid Amount	George Dapper Bid Amount	Helfrich Bid Amount
ESY-6	\$425.00	\$444.93	\$312.00		\$400.00
Aide	\$100.00	\$79.93	\$70.00		\$100.00
Total	\$525.00	\$524.86	\$382.00	NO BID	\$500.00
Inc/Dec Adj.	1.00	0.49	1.25		1.00

Route Description	Seman Tov Bid Amount	New Destination Bid Amount	Keyport Bid Amount	George Dapper Bid Amount	Helfrich Bid Amount
ESY-7	\$425.00	\$451.93	\$480.00	\$344.70	\$355.00
Aide	\$100.00	\$79.93	\$70.00	\$102.00	\$100.00
Total	\$525.00	\$531.86	\$550.00	\$446.70	\$455.00
Inc/Dec Adj.	1.00	0.49	1.25	2.50	1.00

Route Description	Seman Tov Bid Amount	New Destination Bid Amount	Keyport Bid Amount	George Dapper Bid Amount	Helfrich Bid Amount
ESY-8	\$425.00	\$430.93	\$360.00	\$354.50	\$355.00
Aide	\$100.00	\$79.93	\$70.00	\$102.00	\$100.00
Total	\$525.00	\$510.86	\$430.00	\$456.50	\$455.00
Inc/Dec Adj.	1.00	0.49	1.25	2.50	1.00

Route Description	Seman Tov Bid Amount	New Destination Bid Amount	Keyport Bid Amount	George Dapper Bid Amount	Helfrich Bid Amount
ESY-9	\$425.00	\$381.93	\$480.00	\$371.36	\$355.00
Aide	\$100.00	\$79.93	\$70.00	\$112.20	\$100.00
Total	\$525.00	\$461.86	\$550.00	\$483.56	\$455.00
Inc/Dec Adj.	1.00	0.49	1.25	2.50	1.00

Resolved:

That the Board pursuant to requirements of N.J.S.A. 18A:39-3 et seq. award Special Education Student Transportation Services – Summer Bid #23-01 to the following vendors:

Route Description	Keyport
	Bid Amount
ESY-1 WC	\$321.00
Aide	\$70.00
Total	\$391.00
Inc/Dec Adj.	1.25

Route Description	Keyport
	Bid Amount
ESY-2	\$360.00
Aide	\$70.00
Total	\$430.00
Inc/Dec Adj.	1.25

Route Description	Keyport
	Bid Amount
ESY-3	\$360.00
Aide	\$70.00
Total	\$430.00
Inc/Dec Adj.	1.25

Route Description	Keyport
	Bid Amount
ESY-6	\$312.00
Aide	\$70.00
Total	\$382.00
Inc/Dec Adj.	1.25

Route Description	George Dapper
	Bid Amount
ESY-7	\$344.70
Aide	\$102.00
Total	\$446.70
Inc/Dec Adj.	2.50

Route Description	Keyport
	Bid Amount
ESY-8	\$360.00
Aide	\$70.00
Total	\$430.00
Inc/Dec Adj.	1.25

Route Description	Helfrich
	Bid Amount
ESY-9	\$355.00
Aide	\$100.00
Total	\$455.00
Inc/Dec Adj.	1.00