



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA  
REGULAR BUSINESS MEETING  
HOLMDEL HIGH SCHOOL  
JUNE 29, 2022 7:00 PM

## *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all of our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

## A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, June 29, 2022 remotely and at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:05 p.m. by Mrs. Urbanski, Board President.

## B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

## C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

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D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Urbanski, Zhang, Briamonte and Collur. Messrs: Sockol and Wall. Absent: Mrs. Tuccillo, Mr. Hammer and Mr. Reddy. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Mr. Haroon Shaikh and Ms. Trinity Han were absent.

E. Presentation(s)/Public Hearing(s)

- Special Education Audit presented by Amanda Lamoglia, Director of Special Services

F. Report of the Student Representatives to the Board: None

G. Report of the Superintendent

Good evening President Urbanski, and members of the board, community members, administration staff,

We meet tonight at this public meeting at a true transition point between school years. Last week, I had the honor and privilege of attending the middle school and high school graduation ceremonies, which went extremely well, as well as the project graduation event which followed the high school ceremony. I would like to congratulate all the graduates and families on these auspicious accomplishments, and thank all the individuals, staff, first responders, and volunteer community members who helped to make these events a success.

As the 2021–2022 school year is now in the rearview mirror, we turn our focus to our summer projects and initiatives, as well as forward planning for the upcoming school year. The buildings and grounds department are of course busy as usual with standard cleaning and maintenance of the buildings, however, the district is also undergoing several somewhat significant construction projects. Several of these projects were funded out of surplus funds from the \$40 million referendum as they were deemed to be in the spirit and were aligned with the original question for the referendum. These projects include the paving and milling work at Indian Hill school as well as the junior senior high school complex, establishing continuity in the flooring designs at the high school complex for a greater level of aesthetics, and finally a project funded out of capital reserve which will be a new multi purpose turf field at the middle school high school complex. The administration will continue to keep the board updated through the buildings and grounds and finance committees as well as the public.

Over the last several weeks, the administration has been busy filling open certificated staff positions. I have met with all tenure track certificated staff candidates myself and have been extremely impressed with the caliber of the candidates which Holmdel is attracting. In fact, I hired two former Holmdel high school graduates, one of whom was a former class president. I am always impressed when students return to serve the community in which they were educated and raised.

It is a busy summer of academic work and support. Next week our ESY program will commence, and our summer step up program will open shortly thereafter. It is still too not late to register if your child is eligible and you are still encouraged to do so.

Our summer planning will commence in earnest at a July 7 administrative retreat. Data and insights gleaned from the community goal survey will be used amongst other data sources to inform goal setting

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for the district, as well as professional development. The board retreat scheduled for June 25 was rescheduled for later in the summer in which similar goal setting exercises will be conducted.

It is still not too late to fill out the community goals survey, the link to which can be found in my community updates for the last two weeks, and is also now a pop-up on the district website. Please take some time to fill it out and let your voice in perspective be known to the district administration and board.

On a curricular note, as there had been concerns raised by parents and guardians of this year's kindergartners, a request was made of relevant administrators to provide data with regard to the progress and proficiency of kindergartners over the course of the school year I'm happy to report that our kindergartners progressed quite well and would like to share a few data points. 1st full year of full day Kindergarten.

Based on the Kindergarten data:

- It is evident that typical growth has been observed in the areas of high-frequency word recognition, letter sound identification, and individual reading levels.
- In the course of the school year, these are important growth measures that are tracked. In our year-to-year comparison (Spring 21/Spring 22), we found the same growth in high-frequency word and letter –sound knowledge, with a slight tip (1%) in the students within the range of typical reading levels achieved by kindergarten students.

On the agenda this evening is my recommendation to the board of Mr. Art Howard for the position of Assistant Superintendent of Academics and Operations. Mr. Howard distinguished himself amongst 21 applicants for the position. Mr. Howard's longtime service in the district, operational knowledge and acumen, as well as a counseling background position him uniquely for this role. The Assistant Superintendent will not only serve as an operational number two to the superintendent; but also have strategic oversight and management of student and staff support systems and human resources. Mr. Howard is a well-respected and known quality who cares deeply for this community and who I'm confident should the board appoint him later this evening will continue to serve the community faithfully and capably.

Finally, on tonight's agenda there are two board resolutions recognizing Dr. Jeff Charney and the HFEE.

Resolved: That the Superintendent's Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report

Dr. Cascone affirmed, for the record, that he presented the reports of the new cases brought forth to the Administration, has reviewed the investigations and findings and concurs with the findings as presented.

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I. Committee Report(s)

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mrs. Briamonte – Budget & Finance
- Mrs. Briamonte – Buildings, Grounds & Safety
- Mr. Sockol – Labor Negotiations/Personnel
- Mrs. Urbanski – Curriculum, Instruction & Special Services
- Mrs. Zhang – Community Relations

J. Questions or Comments from the Public on Action Items Only – None

K. Action Items

• **Approval of Minutes:**

1. Approval of Minutes – Closed Executive Session Meeting – May 25, 2022

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session Meeting – May 25, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

2. Approval of Minutes – Regular Business Meeting – May 25, 2022

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – May 25, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

• **Policy:**

3. Approval of Policy (First Reading)

Resolved: That the Board approve the following policy, and hereby designate as a first reading as per attachment:

P 5512 Harassment, Intimidation, and Bullying

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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• **Superintendent's Recommendations**

4. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

5. Approval of Professional Development, Non-Public Staff

Resolved: That the Board approve the professional development activities/meetings for non-public staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

6. Approval/Submittal of Comprehensive Equity Plan Statement of Assurance

Resolved: That the Board approve the submittal of the Comprehensive Equity Plan Statement of Assurance, for the 2022/2023 school year, as on file in the Office of the Superintendent.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

7. Approval of New & Revised Curriculum Writing Projects and Writers for the 2022/2023 School Year

Resolved: That the Board approve the following curriculum writing projects for the 2022/2023 school year, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

8. Approval of Student Teachers/Clinical Practices/Observations/Field Experiences

Resolved: That the Board approve the following Student Teachers/Clinical Practices/Observations / Field Experiences for the 2022/2023 school year as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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9. Approval of Staff Summer Work

Resolved: That the Board approve three days of summer work for staff member, Steve Tetreault, at the non-pupil contract rate as per contract.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

10. Acceptance of Donation of books by BookLinx to the Holmdel High School Library

Resolved: That the Board accept, with gratitude, a donation of books in the amount of \$1,653.73 by BookLinx to the Holmdel High School Library for the 2022/2023 school year, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

11. Acceptance of Monetary Donation from the Holmdel Foundation for Educational Excellence

Resolved: That the Board accept, with gratitude, a monetary donation from the Holmdel Foundation for Educational Excellence, in the amount of \$34,615.96\* to fund the 2022/2023 mini-grants, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

\*The 2022/2023 Holmdel Foundation for Educational Excellence (HFEE) mini-grant donation total was subsequently adjusted to \$34,725.16 to include a \$109.20 shipping fee for one of the mini-grants (O'Keefe, Satz).

12. Acceptance of Monetary Donation from Holmdel Exxon-Mobil

Resolved: That the Board accept, with gratitude, a monetary donation from Holmdel Exxon-Mobil in the amount of \$500.00 on behalf of the Exxon-Mobil Educational Alliance. This gift is to be used for the Educational Alliance Program at Indian Hill.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

13. Approval of Home/Hospital Instruction

Resolved: That the Board approve home/hospital instruction services for students for the period indicated, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

14. Approval of Student Placements

Resolved: That the Board approve the placement of the following students at the facility

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listed for the 2022/2023 school year as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

15. Approval of Teachers to Attend Summer IEP Meetings

Resolved: That the Board approve Teachers to attend IEP meetings during the summer of 2022, at a non-pupil contract rate of \$46.00 per hour, as per attachment. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

16. Approval of Group Pre-Employment Transition Services

Resolved: That the Board approve MOCEANS Center for Independent Living, Inc. to provide group pre-employment transition services for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

17. Approval of The Arc of New Jersey Service Agreement

Resolved: That the Board approve the agreement of services with The Arc of New Jersey to provide transitional educational classes for students of Holmdel High School for the 2022/2023 school year, at no cost to the District.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

18. Recognition of Dr. Jeffrey Charney, Interim Assistant Superintendent

WHEREAS, commencing with the 2020-21 school year, the Holmdel Board of Education was in need of an experienced administrator to serve as interim Assistant Superintendent for Curriculum and Instruction during a period of transition; and

WHEREAS, Dr. Jeffrey Charney accepted the position of interim Assistant Superintendent for Curriculum and Instruction and has served faithfully in the position since that time; and

WHEREAS, Dr. Charney has been instrumental in providing expert counsel and guidance to the District on curriculum, instruction and related matters and has rendered invaluable service which has greatly benefited the District's students and instructional staff; and

WHEREAS, the Board of Education wishes to acknowledge the significant contribution Dr. Charney has made to the District's tradition of educational excellence;

NOW, THEREFORE, BE IT RESOLVED, that the Holmdel Board of Education hereby recognizes Dr. Jeffrey Charney for his service as interim Assistant Superintendent for Curriculum and Instruction during the 2020-21 and 2021-22 school years, and thanks him for his expert guidance and many contributions in support of the District's educational programs; and be it

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FURTHER RESOLVED, that this resolution be spread in full upon the minutes of the Board and a copy be presented to Dr. Charney with the Board's gratitude.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 5-0  
Absent: Mr. Reddy, Mr. Hammer, Mrs. Tuccillo and Mrs. Zhang

19. Recognition of Holmdel Foundation for Educational Excellence

WHEREAS, the Holmdel Foundation for Educational Excellence (HFEE) has since 1996 raised funds to support the Holmdel Public Schools and has been an active partner in the betterment of the Holmdel School District; and

WHEREAS, the HFEE has over the years provided an immeasurable contribution to the Holmdel School District's tradition of educational excellence and enhanced the District through the fostering of innovative programs, funding the acquisition of equipment, materials and school facilities, and provision of mini-grants for teachers and students; and

WHEREAS, the HFEE's work in support of the District is invaluable and essential in an era of fiscal limitations and pressures on school budgets; and

WHEREAS, the Board wishes to recognize the effort and dedication demonstrated by the HFEE and its volunteers in support of the Holmdel Public Schools and the tremendous benefit the HFEE has brought to the students and staff of the School District;

NOW, THEREFORE, BE IT RESOLVED, that the Holmdel Board of Education recognizes the many contributions the Holmdel Foundation for Educational Excellence has made to the improvement of the Holmdel Public Schools, and extends its gratitude to the HFEE and its hard-working Trustees and volunteers for their dedication to the Holmdel School District.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

20. Approval of Affirmation of HIB incidents

Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-15(b)(6)(c), at its meeting on May 25, 2022, the Superintendent reported the following HIB Incidents to the Board;

Now, therefore, be it Resolved, that the Board approve the issuance of written decisions affirming the determinations in the following student HIB investigations:

- A. 230615\_WSM\_03302022
- B. 231589\_IH\_04262022
- C. 231591\_IH\_04262022

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo



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21. Approval of Affirmation of District's Determination of Appeal Hearings

Resolved, that the Board affirm the District's determinations in the parents' appeals of the following HIB cases, heard in Executive Session at the Board's May 25, 2022 meeting;

A. 229844\_WSM\_03162022

And be it further Resolved, that the parents shall be provided with a written decision informing them of the Board's determination and appeal rights.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

22. Acceptance of Retirement, Special Education Monitor, Holmdel High School

WHEREAS: Ms. Karen Gilbertson has served the Holmdel Township Public Schools with distinction since October 28, 2010 and,

WHEREAS: Ms. Gilbertson has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Gilbertson has earned the respect of her colleagues and community residents; and,

WHEREAS: Ms. Gilbertson has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2022;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Gilbertson's retirement with deep gratitude for Ms. Gilbertson's dedication, loyalty and outstanding services performed and further extend to Ms. Gilbertson its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

23. Acceptance of Resignation, Special Education Teacher, Village School

Resolved: That the Board accept the resignation of Gianna Gonzalez, Special Education Teacher, Village School, effective July 1, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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24. Acceptance of Resignation, Mathematics Teacher, W.R. Satz School

Resolved: That the Board accept the resignation of Melissa Nasta, Mathematics Teacher, and W.R. Satz School, effective July 1, 2022.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

25. Approval of Leaves of Absence

Resolved: That the Board approve leaves of absence as follows: [B]

Last Name	First Name	Leave Dates*
Greco	Jillian	05/10/22-11/27/22(Amended)
DaSilva	Kailyn	09-01-22-10/31/22(Amended)
Picascia	Giulia	10/24/22-03/28/22

*\*type of leave is on file in the Superintendent's office*

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

26. Approval of Appointment, Assistant Superintendent, Operations and Academics

Resolved: That the Board approve the appointment of Arthur Howard, Assistant Superintendent, Operations and Academics, at a salary of \$180,000.00, effective on or before September 28, 2022 through June 30, 2023, subject to approval of the employment contract by the Interim Executive County Superintendent of Monmouth County.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

27. Approval of Appointment, Kindergarten Teacher, Village School

Resolved: That the Board approve the appointment of Nina Muldoon, Kindergarten Teacher, Village School, at a salary of step 1BA, \$55,100.00, effective September 1, 2022 through June 30, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [New]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

28. Approval of Appointment, Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Kassandra Bucci, Special Education Teacher, Village School, at a salary of step 1BA, \$55,100.00, effective September 1, 2022 through June 30, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [New]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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29. Approval of Appointment, Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Annmarie Brown, Special Education Teacher, Indian Hill School, at a salary of step 2-3MA(2), \$64,900.00, effective September 1, 2022 through June 30, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [Transfer]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

30. Approval of Appointment, Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Jean Berardi, Elementary Teacher, Village School, at a salary of step 4-6 MA+15 (6), \$68,800.00, effective September 1, 2022 through June 30, 2023. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [Transfer]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

31. Approval of Appointment, English Teacher, W.R. Satz School

Resolved: That the Board approve the appointment of Alexandra Rossetti, English Teacher, W.R. Satz School, at a salary of step 1MA, \$63,900.00, effective September 1, 2022 through June 30, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [New]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

32. Approval of Appointment, English Teacher, W.R. Satz School

Resolved: That the Board approve the appointment of Britany Taylor, English Teacher, W.R. Satz School, at a salary of step 7-8MA(7), \$68,500.00, effective September 1, 2022 through June 30, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [Replacement]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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33. Approval of Appointment, English Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Dana Gindi, English Teacher, Holmdel High School, at a salary of step 11-12MA(12), \$73,000.00, effective September 1, 2022 through June 30, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [Transfer]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

34. Approval of Appointment, Physical Education Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Michael Oxley, Physical Education Teacher, Holmdel High School at a salary of step 2-3MA(2), \$64,900.00, effective September 1, 2022 through June 30, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [Transfer]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

35. Approval of Appointment, Temporary Leave Replacement, Spanish Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Jennifer Garcia, Temporary Leave Replacement, Spanish Teacher, Indian Hill School, at a salary of step 13BA, \$66,800.00, prorated, effective September 1, 2022 through December 16, 2022, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [Leave of Absence]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

36. Approval of Appointment, Temporary Leave Replacement, Grade 2 Teacher, Village School

Resolved: That the Board approve the appointment of Victoria Sullivan, Temporary Leave Replacement, Grade 2 Teacher, Village School, at a salary of step 1BA, \$55,100.00, prorated, effective September 1, 2022 through March 7, 2023, pending criminal history review. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA. [Leave of Absence]

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

37. Approval of Appointment, Special Education Monitors, 2022/2023 School Year

Resolved: That the Board approve the Special Education Monitors for the 2022/2023 school year as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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38. Approval of Guidance Department Summer Hours

Resolved: That the Board approve the guidance department summer hours not to exceed 8 days at their contracted per diem rate as follows:

Last Name	First Name	Per diem Rate*
Bruce	James	\$512.13
Chandler	Jillian	\$319.50
Clores	Joseph	\$514.63
Finnegan	Melissa	\$462.25
Jennings	Stephanie	\$353.50
Jordan	Jennifer	\$344.00
Vona	Lori	\$344.00
Wilson	Nicole	\$330.50

*\*Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA*

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

39. Approval of Appointment, Extended School Year Program Staff, 2022/2023 School Year

Resolved: That the Board approve the appointment of the Extended School Year Program Staff for the 2022/2023 school year as follows:

Last Name	First Name	Position	Hourly Rate
Haddad	Amanda	Substitute Teacher	\$63.00
Haddad	Amanda	Substitute Special Education Monitor	\$26.31

*\*Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA*

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

40. Approval of Appointment, Summer Step Up Program Staff, 2022/2023 School Year

Resolved: That the Board approve the appointment of the Summer Step Up Program Staff for the 2022/2023 school year as follows:

Last Name	First Name	Position	Hourly Rate*
Hoheb	Elizabeth	Teacher	\$77.87

*\*All positions funded by CRRSA ESSER II and ARP ESSER*

*\*\*Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA*

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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41. Approval of Appointment, Part-time Technology Assistant, District

Resolved: That the Board approve the appointment of Faiz Nazeer, Part-time Technology Assistant, District, on an as needed basis, not to exceed 4 hours per day, at an hourly rate of \$17.00 per hour effective July 1, 2022 through June 20, 2023.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

42. Approval of Schedule B Appointment, 2021/2022 School Year

Resolved: That the Board approve the Schedule B appointment for the 2021/2022 school year as follows:

Last Name	First Name	Position	Stipend
Menges	Melissa	Unified Cheer	\$1,200.00

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 5-1  
 NAY: Mr. Wall  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

43. Approval of Schedule B Job Descriptions, W. R. Satz School/Holmdel High School

Resolved: That the Board approve the following Schedule B job descriptions, as per attachments.

- Director Supplemental Music Groups W.R. Satz School – Chamber Music Ensemble
- Culinary Arts Advisor – W.R. Satz School
- Art Club – W.R. Satz School
- Animal Welfare Club – W.R. Satz/Holmdel High School

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

44. Approval of Schedule B Appointments, 2022/2023 School Year

Resolved: That the Board approve the Schedule B appointments for the 2022/2023 school year as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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• **Business Administrator's Recommendations**

45. Adoption of Official Newspapers

Resolved: That the following resolution is hereby adopted:

WHEREAS: The Open Public Meetings Act (Chapter 231, P.L. 1975) N.J.S.A. 10:4.6 et seq. requires that certain notice of meeting be submitted to two newspapers, one of which shall be the official newspaper, and

WHEREAS: The second newspaper designated by this Board must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of the Board of Education of such meetings, now, therefore, be it

RESOLVED by the Board of Education of the Township of Holmdel as follows:

1. Asbury Park Press is hereby designated as the official newspaper to receive all notices of meetings.
2. Independent is hereby designated as the second newspaper having the greatest likelihood of informing the public within the jurisdictional area of the Board of Education of notice of meetings designated to receive all notices of meetings as required by the Open Public Meeting Act.
3. The Asbury Park Press and/or the Independent are hereby designated as the newspapers for legal advertisements.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

46. Approval of Parliamentary Procedures

Resolved: That the Board adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarian for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

47. Approval of Depositories

Resolved: That the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for the Holmdel Township Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Approval of Depositories:

Bank of America	Hazlet, NJ
N.J. Cash Management Fund	Trenton, NJ
NJ/ARM	Ewing, NJ

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AND FURTHER BE IT RESOLVED that the Board Secretary and/or the Assistant Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the Board Secretary and/or the Assistant Board Secretary be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings and Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education.

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the Board Secretary and/or the Assistant Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

48. Authorized Signatures

Resolved: That the following signatures (signatures may be original or facsimile) are hereby authorized for the accounts specified:

General Account - Three (3) Signatures Required

- 1. President or Vice President of the Board
- 2. Business Administrator/Board Secretary
- 3. Treasurer of School Funds

Payroll Account - One (1) Signature Required

- 1. Treasurer of School Funds



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Payroll Tax Account - Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds

Food Service Account - Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds or Director of Food Services

Childcare Programs Account - Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds or Director of Community Programs

Unemployment Escrow Account - Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

49. Appointment of Representatives Requesting Federal and State Funds

Resolved: That the Superintendent of Schools and the Business Administrator/Board Secretary or their designees, of the Holmdel Township Board of Education are hereby designated as the Board's authorized agents to file applications and requests for State and Federal Funds under existing State and Federal laws.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

50. Approval of the Following Appointments

Resolved: That the Board appoint Kenneth Stromsland, Director of Plant, Operations and Maintenance to the following appointments for the 2022/2023 school year:

Right-To-Know Officer	Indoor Air Quality Designated Person
AHERA Designated Person	ADA Compliance Officer
School Safety Specialist	Asbestos Management Officer
Chemical Hygiene Officer	Integrated Pest Management Coordinator

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

51. Appointment of Public Agency Compliance Officer

Resolved: That the Board appoint Jessica DeWysockie as the Public Agency Compliance Officer (PACO) for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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52. Appointment of Homeless Liaison

Resolved: That the Board appoint Amanda Lamoglia as the Homeless Liaison for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

53. Appointment of Issuing Officer for Working Papers

Resolved: That the Board appoint Dolores Soffientini as the Issuing Officer for Working Papers for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

54. Appointment of Substance Awareness Coordinator

Resolved: That the Board appoint Cathleen Moran-Kudisch as the Substance Awareness Coordinator for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

55. Approval of Designation of Superintendent Transfer Authority

Resolved: That as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and

Further be it resolved that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

56. Appointment of Title IX Compliance Officer

Resolved: That the Board appoint Michael Casale as the Title IX Compliance Officer for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

57. Approval of School Funds Investor

Resolved: That the Board designate the Business Administrator/Board Secretary, as its school funds investor pursuant to 17:12B-0241 for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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58. Approval of the Appointment of Affirmative Action Officer for 2022/2023 School Year

Resolved: That the Board approve the appointment of Elena Jaume as Affirmative Action Officer for the 2022/2023 School Year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

59. Approval of Uniform Minimum Chart of Accounts

Resolved: That the Board adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

60. Approval of Tax Shelter Annuity Companies

Resolved: That the Board approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2022/2023 school year.

AXA Equitable	Fidelity Investments
Lincoln Investment Planning	Met Life
Valic Financial Advisors	

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

61. Approval of Claims Auditor Pre-Payment Authority

Resolved: That the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

62. Approval of Necessary Payment of Bills Between Board Meetings

Resolved: That the Board approve Necessary Payment of Bills between Board Meetings for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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63. Appointment of Representative to County Educational Services Commission

Resolved: That the Superintendent of Schools, is designated as the Board representative to the Monmouth-Ocean Educational Services Commission for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

64. Approval of Custodian of Records Public Access to Records

Resolved: That the Board approve the Custodian of Records Public Access to Records as follows:

WHEREAS: P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS: the law designates that a person be designated as the custodian of a government record, and

WHEREAS: copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Holmdel Township School District approves the form that is on file in the Business Office for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

65. Approval of Fee for Copies of Public Documents

Resolved: In accordance with the fee structure of the Open Public Records Act (OPRA), that the Board of Education hereby establishes a photocopy fee of five cents (\$0.05) per letter size page or smaller, and seven cents (\$0.07) per legal size page or larger.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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66. Approval to Exceed Hotel Costs in Excess of Guidelines

Resolved: That the Holmdel Township Board of Education approves reimbursement of hotel rates for a standard hotel room in excess of guidelines if the hotel is part of a convention site or for other reasons as deemed appropriate and approved by the Superintendent of Schools and/or designee for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

67. Approval of a Resolution for Increasing Bid Threshold and Appointing a Qualified Purchasing Agent

Resolved: That the Board approve the following resolution increasing the bid threshold and appointing a Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3(b) and N.J.A.C. 52:34-7 et seq.

WHEREAS: the Public School Contracts Law gives boards of education the ability to increase their bid threshold up to \$44,000.00; and

WHEREAS: N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS: N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS: Michael R. Petrizzo possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services with N.J.A.C. 5:34-5 et seq.; and

WHEREAS: the Holmdel Township Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Holmdel Township Board of Education, in the County of Monmouth, in the State of New Jersey hereby increases its bid threshold to \$44,000.00; and be it further

RESOLVED, that the governing body hereby appoints Michael R. Petrizzo as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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68. Approval of Resolution Authorizing the Procurement of Goods and Services Through State Agency for 2022/2023

WHEREAS: N.J.S.A. 18A:18A-10 provides that a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS: The Holmdel Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS: The Holmdel Township Board of Education desires to authorize its purchasing agent for the 2022/2023 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Holmdel Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor, and State Contract Number utilized.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

69. Approval of Authorization for the Holmdel Township Board of Education to Enter into a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey

WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS: the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS: The governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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70. Approval of Resolution Authorizing the Holmdel Township Board of Education to enter into a Cooperative Pricing Agreement with the Camden County Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

71. Approval of Authorization for the Holmdel Township Board of Education to Enter into a Cooperative Pricing Agreement with the Hunterdon Regional Educational Services Commission

WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS: the Hunterdon Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS: The governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

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The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

72. Approval of Authorization for the Holmdel Township Board of Education to Enter into a Cooperative Pricing Agreement with the Educational Information and Resource Center

WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS: the Educational Information and Resource Center, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS: The governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

73. Approval of Cooperative Bidding Program with Educational Data Services, Inc.

Resolved: That the Board approve Educational Data Services, Inc., as a New Jersey Cooperative Bidding Program for all supplies and services. The licensing and maintenance fee for the 2022/2023 school year will be \$8,265.00.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo



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74. Approval of Resolution Authorizing the Holmdel Township Board of Education to Enter into a Cooperative Pricing Agreement with the National Cooperative Purchasing Alliance

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the National Cooperative Purchasing Alliance, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the National Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

75. Approval of Resolution Authorizing the Holmdel Township Board of Education to Enter into a Cooperative Pricing Agreement with Choice Partners National Cooperative

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, Choice Partners, a national purchasing cooperative, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

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This RESOLUTION shall be known and may be cited as the National Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

76. Approval of Authorization for the Holmdel Township Board of Education to Enter into a National Cooperative Pricing Agreement with Sourcewell

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, Sourcewell, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the National Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

77. Approval of Resolution Authorizing the Holmdel Township Board of Education to Enter into a National Cooperative Pricing Agreement with 1Government Procurement Alliance (1GPA)

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

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WHEREAS, the 1Government Procurement Alliance (1GPA), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the National Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

78. Approval of Special Services Providers for the 2022/2023 School Year

Resolved: That the Board approve the Special Services Providers for the 2022/2023 school year, as per attachment.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

79. Approval of Renewal for General Counsel Legal Services

Resolved: That the Board approve a renewal contract for the period July 1, 2022 through September 30, 2022 with Schenck, Price, Smith & King, LLP, 220 Florham Park, New Jersey, 07932 for General Counsel Legal Services at \$175.00 per hour.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 5-1  
NAY: Mr. Wall  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

80. Approval of Renewal for Labor Negotiations Legal Services

Resolved: That the Board approve a renewal contract for the 2022/2023 school year with Schenck, Price, Smith & King, LLP, 220 Florham Park, New Jersey, 07932 for Labor Negotiations Legal Services at \$175.00 per hour.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 5-1  
NAY: Mr. Wall  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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81. Approval of Renewal for Special Education Legal Services

Resolved: That the Board approve a renewal contract for the 2022/2023 school year, with Schenck, Price, Smith & King, 220 Florham Park, New Jersey 07932 for Special Education Legal Services at \$175.00 per hour.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 5-1  
NAY: Mr. Wall  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

82. Appointment of School Auditor

Resolved: That the Board has determined that there is a need for auditing services for the Holmdel Township School District; and

WHEREAS: such services can only be provided by a licensed professional auditor; and

WHEREAS: funds are available for the provision of such professional services.

NOW THEREFORE BE IT RESOLVED:

by the Holmdel Township Board of Education, that the auditing firm of PKF O'Connor Davies, Accountants and Advisors, 20 Commerce Drive, Suite 301, Cranford, NJ 07016, is appointed at a fee of \$40,000.00 to provide such services necessary in conjunction with the performance of the 2021/2022 annual school audit.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

83. Approval of Renewal for Architect of Record Services

Resolved: That the Board approve a renewal contract for the 2022/2023 school year with Spiegle Architectural Group, Inc. 1395 Yardville Hamilton Square Road, Suite 2A, Hamilton, NJ 08691, for Architect of Record Services at \$170.00 per hour.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

84. Appointment of Treasurer of School Funds

Resolved: That Sean Boyce is hereby appointed Treasurer of School Funds for the 2022/2023 school year at an annual fee of \$5,100.00.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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85. Appointment of School Physician

Resolved: That Dr. Alan Cabasso is hereby appointed School Physician for the period July 1, 2022 through September 30, 2022 at an annual fee of \$18,360.00 (prorated).

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

86. Approval of Disclosure Specialist

Resolved: That the Board approve Acacia Financial Group, Inc. disclosure specialist, to perform annual disclosure compliance services in connection with the provisions of Rule 15C2-12(b)(s), for the 2022/2023 school year at an annual fee of \$750.00.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

87. Appointment of Sewer Plant Operator

Resolved: Lyons Environmental Services, LLC is hereby appointed Sewer Plant Operator for the 2022/2023 school year at an annual contracted service fee of \$29,850.00.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

88. Approval of Renewal for Comprehensive Contract Monitoring, Compliance and Managing the District's Food Services Operations

Resolved: That the Board approve a renewal contract for the 2022/2023 school year with Edvocate, Inc., for comprehensive contract monitoring, compliance and managing the district's food services operations at a fee of \$16,356.00.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

89. Appointment of Insurance (Health) Agent of Record

Resolved: That the firm of Brown & Brown Benefit Advisors, 1129 Broad Street, Suite 204, Shrewsbury, NJ, is hereby appointed Insurance (Health) Agent of Record for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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90. Appointment of Insurance (Property & Casualty) Agent of Record

Resolved: That the firm of Holmes and McDowell, 960 Holmdel Road, P.O. Box 348, Holmdel, N.J. is hereby appointed Insurance (Property & Casualty) Agent of Record for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

91. Appointment of Insurance (Workers Compensation) Agent of Record

Resolved: That the firm of Arthur J. Gallagher & Co., 707 State Road, Princeton, N.J. is hereby appointed Insurance (Workers Compensation) Agent of Record for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

92. Approval of General Property and Casualty Insurance Renewal

Resolved: That the Board approve the renewal as submitted by Holmes and McDowell, Inc., (Agent of Record) for general property and casualty insurance coverage for the 2022/2023 school year as on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

93. Approval of Workers Compensation Insurance Renewal

Resolved: That the Board approve the renewal as submitted by Arthur J. Gallagher & Co. (Agent of Record) for workers compensation insurance coverage for the 2022/2023 school year as on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

94. Approval of E-rate Partners for E-rate Funding

Resolved: That the Board approve E-rate Partners for E-rate Funding for the 2022/2023 school year. Contract on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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95. Approval of Employee Assistance Program

Resolved: That the Board approve the renewal contract for the 2022/2023 school year with the West Health Advocate Solutions, Inc., for the Employee Assistance Program as follows:

Services	Rate
Evaluations & Short Term Counseling of Employees & Immediate Eligible Family	\$1.20 per employee per month
Onsite Workshops/Seminars	\$250.00 per hour
Critical Incident Debriefing	\$275.00 per hour

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

96. Approval of Membership to the New Jersey State Interscholastic Athletic Association – Holmdel High School

Resolved: That the Board approve Holmdel High School as a member of the New Jersey State Interscholastic Athletic Association, to participate in the approved interschool athletic program sponsored by the NJSIAA, for the 2022/2023 school year, as provided for in Chapter 172 Laws 1979 (*N.J.S.A. 18A:11-3, et seq.*).

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

97. Approval of Participation in Coordinated Transportation Services with Educational Services Commission of New Jersey (ESCNJ)

Resolved: That the Board of Education approves participation in Coordinated Transportation Services with the ESCNJ for the 2022/2023 school year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

98. Approval of Instructional Services Agreement with Monmouth-Ocean Educational Services Commission and the Holmdel Township Board of Education for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities

Resolved: That the Board approve the Instructional Services Agreement with Monmouth-Ocean Educational Services Commission and the Holmdel Township Board of Education for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities effective July 1, 2022 through June 30, 2032, on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
 Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

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99. Approval of Instructional Services Agreement with Monmouth-Ocean Educational Services Commission and the Holmdel Township Board of Education for Every Student Succeeds Act (ESSA) Funds for Non-Public School Eligible Students

Resolved: That the Board approve the Instructional Services Agreement with Monmouth-Ocean Educational Services Commission and the Holmdel Township Board of Education for Every Student Succeeds Act (ESSA) Funds for Non-Public School Eligible Students effective July 1, 2022 through June 30, 2023, on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

100. Approval to Transfer Excess Revenue and/or Unexpended Appropriations into Capital Reserve

WHEREAS: N.J.S.A 18A:21-2, N.J.S.A 18A:7G-31, and N.J.S.A 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS: the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current year revenue and/or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS: the Holmdel Township Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations into the Capital Reserve account at year end, and

WHEREAS: the Holmdel Township Board of Education has determined that an amount up to \$1,000,000.00 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Holmdel Township Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and to make this transfer consistent with all applicable laws and regulations.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

101. Approval to Transfer Excess Revenue and/or Unexpended Appropriations into Maintenance Reserve

WHEREAS: N.J.S.A 18A:21-2, N.J.S.A 18A:7G-31, and N.J.S.A 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS: the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current year revenue and/or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS: the Holmdel Township Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations into the Maintenance Reserve account at year end, and



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WHEREAS: the Holmdel Township Board of Education has determined that an amount up to \$500,000.00 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Holmdel Township Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and to make this transfer consistent with all applicable laws and regulations.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

102. Acknowledgement and Approval to Dispose Obsolete Items

Resolved: That the Board acknowledges a list of obsolete items as on file in the Business Office and authorizes the School Business Administrator to dispose of them accordingly.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

103. Approval of Monthly Certification – May 31, 2022

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of May 31, 2022 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

104. Approval of Business Administrator/Board Secretary's Financial Report – May 31, 2022

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2022 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

105. Approval of Treasurer's Financial Report – May 31, 2022

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Zhang VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

106. Approval of Bills Payment – June 29, 2022

Resolved: That the Board approve payment of the June 29, 2022 regular bills list in the amount of \$1,501,176.46 and as certified and approved.

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MOTION: Mr. Sockol      SECOND: Mrs. Zhang      VOTE: 6-0  
Absent: Mr. Reddy, Mr. Hammer and Mrs. Tuccillo

L. Old Business: None

M. New Business: None

N. Questions or Comments from the Public

- Mr. Loughran referenced the C&I report and wanted to clarify, for the record, the ELA results reported out and stated that both 7<sup>th</sup> and 8<sup>th</sup> grade classes improved from fall to spring. He congratulated/thanked Dr. Charney and said it's been a pleasure to work with him. He also congratulated Art Howard on his new position and stated that in the 17 years he has worked with Mr. Howard, he's always been impressed by his keen intellect and his generous heart. Mr. Loughran feels Mr. Howard will be a great addition to district leadership and is looking forward to working with Mr. Howard and Dr. Cascone.
- Mrs. Dasaro, Parent/SEPAC Co-President, thanked Dr. Cascone, the Board and Mrs. Lamoglia for providing/presenting the special education audit results. She then referenced Mrs. Lamoglia's comments about communication and thanked Mrs. Lamoglia for improving communication and stated that communication is Number 1 with SEPAC. Parents finally feel 'heard' and are extremely happy with the way the Special Education program is going and feel that transparency is there. She then referenced Dr. Cascone's statement regarding surplus referendum funds being used for additional buildings and grounds improvements and mentioned there isn't enough handicapped accessibility in the district for individuals with mobility issues. There aren't enough 'push doors' at the complex, in particular, and she asked if this is one of the summer projects being completed or being considered. Dr. Cascone responded accordingly.
- Executive Session (if required) – None
- Adjournment

Board President Urbanski called for a motion to adjourn the meeting. Mr. Sockol motioned, Mrs. Zhang seconded and by a unanimous voice vote, the meeting adjourned at 8:27 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

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Apr 22

M

Motion#3

[See POLICY ALERT Nos. 179, 180, 181, 182, 183, 188, 193, 194, 200,  
216, and 227]

## 5512 HARASSMENT, INTIMIDATION, AND BULLYING

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M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

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O. School and District Grading Requirements

P. Reports to Law Enforcement

Q. Collective Bargaining Agreements and Individual Contracts

R. Students with Disabilities

S. Approved Private Schools for Students with Disabilities (APSSD)

A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); ~~or~~ adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. **When** ~~Where~~ parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or



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adoptive parent(s) of the student, provided ~~such~~ parental rights have not been terminated by a court of appropriate jurisdiction.

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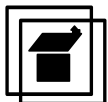
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Harassment, Intimidation, and Bullying

## B. Harassment, Intimidation, and Bullying Definition

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
  - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to **their his/her** person or damage to **their his/her** property; or
  - b. Has the effect of insulting or demeaning any student or group of students; or



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- c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).

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“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

## C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best



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practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;

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3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student



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conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.

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Harassment, Intimidation, and Bullying

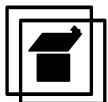
## D. Consequences and Appropriate Remedial Actions

### ~~Consequences and Appropriate Remedial Actions – Students~~

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

### **Consequences – Students**

**Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board’s approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior;**





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the nature of the student’s disability, if any, and to the extent relevant; the developmental age of the student; and the student’s history of problem behaviors and performance consistent with the Board’s approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

## Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

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Harassment, Intimidation, and Bullying

## Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

## Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;



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7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.

In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

## Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student’s disability, if any, and to the extent relevant; the developmental age of the student; and the student’s history of

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problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

## ~~Factors for Determining Consequences – Student Considerations~~

- ~~1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;~~
- ~~2. Degrees of harm;~~
- ~~3. Surrounding circumstances;~~
- ~~4. Nature and severity of the behavior(s);~~
- ~~5. Incidences of past or continuing patterns of behavior;~~
- ~~6. Relationships between the parties involved; and~~
- ~~7. Context in which the alleged incidents occurred.~~



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## ~~Factors for Determining Consequences – School Considerations~~

- ~~1. School culture, climate, and general staff management of the learning environment;~~
- ~~2. Social, emotional, and behavioral supports;~~
- ~~3. Student-staff relationships and staff behavior toward the student;~~
- ~~4. Family, community, and neighborhood situation; and~~
- ~~5. Alignment with Board policy and regulations/procedures.~~

## Factors for Determining Remedial Measures

### Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

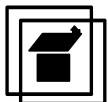
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### Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.



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~~Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.~~

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

## Examples of Consequences

- ~~1. Admonishment;~~
- ~~2. Temporary removal from the classroom;~~
- ~~3. Deprivation of privileges;~~
- ~~4. Classroom or administrative detention;~~

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- ~~5. Referral to disciplinarian;~~
- ~~6. In-school suspension;~~
- ~~7. Out-of-school suspension (short-term or long-term);~~
- ~~8. Reports to law enforcement or other legal action; or~~
- ~~9. Expulsion.~~

## Examples of Remedial Measures

Personal – Student Exhibiting Bullying Behavior



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1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways **they** ~~he or she~~ can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of **their** ~~his or her~~ actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.

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## Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;



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3. Have the student meet with the school counselor or school social worker to ensure ~~they he or she~~ **do does** not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

## Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

## Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;

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12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;



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13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
31. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.

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Consequences and Appropriate Remedial Actions – Adults



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The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

## Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victim's physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.

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## Harassment, Intimidation, and Bullying

### E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. **The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.**

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. **The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.** The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. **The district shall provide a means for a parent to complete an online numbered form developed by the New**



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**Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.**

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A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

- F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)
1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:



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- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;

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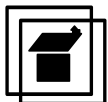
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- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
- c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
- d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
- e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.

2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
- b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and



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- c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address

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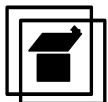
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issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;



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- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and

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- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

## G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

### **[Option – Principal’s Preliminary Determination**

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming



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all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14. ~~The Superintendent or designee may sign-off on the preliminary determination.~~

**The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be**

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**completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.**

**The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.**

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.



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A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.

**The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.]**

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The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. **The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.**

~~An investigation concerning a staff member shall not be conducted by a staff member who is supervised by the staff member being investigated or who is an administrator in the district. The Principal or designee, in consultation with the Superintendent or designee, will appoint a staff member to complete these investigations.~~



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The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling **as a result of the finding of the investigation**, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action **including seeking further information**, as necessary.

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The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing





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within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. **A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).**

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At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in



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a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

## H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

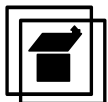
For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

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### Harassment, Intimidation, and Bullying

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research



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projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.

3. School responses can include theme days, learning station programs, “acts of kindness” programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, “natural helper” or peer leadership programs, “upstander” programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

## I. Reprisal or Retaliation Prohibited

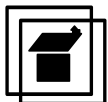
The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying

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or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or



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retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.

Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

## J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation

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may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A.



# POLICY GUIDE

18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.4~~5~~, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

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# POLICY GUIDE

## K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent **or designee** shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. **The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.**

**The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.**

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# POLICY GUIDE

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## L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.



# POLICY GUIDE

The school district shall annually observe a “Week of Respect” beginning with the first Monday in October. In order to recognize the importance of

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character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17 ~~et seq.~~

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district’s Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools’ Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.





# POLICY GUIDE

## N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public

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hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

## O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

## P. Reports to Law Enforcement

**The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.**

Some acts of harassment, intimidation, and bullying may be bias-related acts ~~and potentially bias crimes~~ and school officials must report to law enforcement officials **any bias related acts, in accordance with N.J.A.C. 6A:16-6.3(e), either serious acts or those which may be part of a larger pattern in accordance with and pursuant to** the provisions of the



# POLICY GUIDE

Memorandum of Agreement Between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

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The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-~~32~~37  
N.J.A.C. 6A:16-7.1 et seq.; ~~6A:16-7.9~~ et seq.



# POLICY GUIDE

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:





## Motion#5

### Approval of Professional Development, Non-Public Staff

Resolved: That the Board approve the professional development activities/meetings for non-public staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as follows:

Date	Last	First	Location	Professional Development Activities/Meetings	City, State	Cost/Fee*
7/7/22	Donahue	Kevin	St. Benedict's School	Innovative Schools Summit	Las Vegas, NV	\$575.00
7/11-7/14/22	Gerchak	Chrissy	St. John Vianney HS	APSI @ Rutgers - Chemistry	New Brunswick, NJ	\$1,050.00
7/12-7/15/22	Plonski	Erin	St. John Vianney HS	APSI @ UT Austin - AP Physics	Virtual	\$595.00
7/5-7/8/22	Longo	Dominic	St. John Vianney HS	APSI @ University of Central Florida - AP Government	Virtual	\$695.00
6/27/22**	Piccolomini	Mary Grace	St. Benedict's School	Wilson Reading/Language Systems, Foundations K	Virtual	\$289.00
6/27/22**	Mackin	Jeannie	St. Benedict's School	Wilson Reading/Language Systems, Foundations K	Virtual	\$289.00
6/28/22**	Keane	Jennifer	St. Benedict's School	Wilson Reading/Language Systems, Foundations K	Virtual	\$289.00
6/28/22**	Fredda	Sheryl	St. Benedict's School	Wilson Reading/Language Systems, Foundations K	Virtual	\$289.00

*\*Funded by Title II-A*

**\*\*Notes: Explanation of Amendments from May 25, 2022 Agenda**

Change in cost (\$205 to \$289)

Change in location (Eatontown, NJ to virtual)

Change in date, workshop reached capacity before registration was complete

Change in one attending participant from Gallagher, John to Mackin, Jeannie



**Motion #8**

Approval of Student Teachers/Clinical Practices/Observations/Field Experiences

<b>Student Name</b>	<b>College/University</b>	<b>Type of Placement</b>	<b>Teacher</b>	<b>School</b>	<b>Class</b>	<b>Date/Hours Needed</b>
Emily Geoghegan	Monmouth University	Counseling	Joe Clores	High School	9-12	Fall 2022
Margo Greenbaun	Stockton University	Social Studies Teacher	Megan Stauffer	William R. Satz	8	Fall 2022
Lisa Miranda	Montclair University	Counseling	Christine Barbara	Village School	K-3	Fall 2022

<b>Motion#10</b>			
Title	Author	ISBN	Donated Cost of Book
<b>Donated by: Booklinx Amount of Donation \$1653.73</b>			
A Cat Story	Ursula Murray Husted	9.78006E+12	\$22.30
A-Okay	Jarad Greene	9.78006E+12	\$22.30
ACT Cool	Tobly McSmith	9.78006E+12	\$18.42
Almost American Girl	Robin Ha	9.78006E+12	\$22.30
American Royals	Katharine McGee	9.78198E+12	\$18.42
Among the Beasts and Briars	Ashley Poston	9.78006E+12	\$17.45
Another Kind	Cait May and Trevor Bream	9.78006E+12	\$22.30
Ark Angel: An Alex Rider Graphic Novel	Anthony Horowitz, Antony Johnston and Amrit Birdi	9.78154E+12	\$14.54
Beasts and Beauty: Dangerous Tales	Soman Chainani	9.78006E+12	\$17.45
Beyond the Black Door	A.M. Strickland	9.78125E+12	\$18.42
Blood Moon	Lucy Cuthew	9.78154E+12	\$18.46
Bump	Matt Wallace	9.78006E+12	\$16.48
Cats vs. Robots #2: Now with Fleas!	Margaret Stohl	9.78006E+12	\$16.48
Children of Blood and Bone	Tomi Adeyemi	9.78125E+12	\$18.42
Children of Virtue and Vengeance	Tomi Adeyemi	9.78125E+12	\$19.39
Chirp	Kate Messner	9.78155E+12	\$16.48
Chunky	Yehudi Mercado	9.78006E+12	\$21.33
Class Act	Jerry Craft	9.78006E+12	\$12.34
Cub	Cynthia L. Copeland	9.78162E+12	\$12.56
D&D Dungeon Academy: No Humans Allowed	Madeleine Roux, illustrated by Tim Probert	9.78006E+12	\$12.60
Daniel Coldstar #2: The Betrayer	Stel Pavlou	9.78006E+12	\$16.48
Dimension Why #1: How to Save the Universe Without Really Trying	John Cusick	9.78006E+12	\$16.48
Epic Athletes: Lionel Messi	Dan Wetzel	9.78125E+12	\$16.48
Everything Comes Next	Naomi Shihab Nye	9.78006E+12	\$17.45
Everything I Thought I Knew	Shannon Takaoka	9.78154E+12	\$17.45
Fat Angie: Homecoming	E. E. Charlton-Trujillo	9.78154E+12	\$18.42
Fifty-Four Things Wrong with Gwendolyn Rogers	Caela Carter	9.78006E+12	\$16.48
Final Season	Tim Green	9.78006E+12	\$16.48
From the Desk of Zoe Washington	Janae Marks	9.78006E+12	\$16.48
Game Changer	Neal Shusterman	9.78006E+12	\$17.45
Ghost Girl	Ally Malinenko	9.78006E+12	\$16.48
Go With the Flow	Lily Williams and Karen Schneemann	9.78125E+12	\$14.54
Hide and Don't Seek	Anica Mrose Rissi	9.78006E+12	\$16.48
Homerooms and Hall Passes: Heroes Level Up	Tom O'Donnell	9.78006E+12	\$16.48
Jade Fire Gold	June CL Tan	9.78006E+12	\$17.45
Jade Fire Gold (Special Edition)	June CL Tan	9.78006E+12	\$17.45
Jo	Kathleen Gros	9.78006E+12	\$22.30
Lily the Thief	Janne Kukkonen	9.78125E+12	\$14.54
Majesty	Katharine McGee	9.78198E+12	\$18.42
Me Vs. the Multiverse: Pleased to Meet Me	S. G. Wilson	9.78198E+12	\$16.48
Measuring Up	Lily LaMotte and Ann Xu	9.78006E+12	\$22.30



Mighty Moe	Rachel Swaby and Kit Fox	9.78037E+12	\$19.39
Millionaires for the Month	Stacy McAnulty	9.78059E+12	\$16.48
Onyx & Ivory	Mindee Arnett	9.78006E+12	\$17.45
Operation Do-Over	Gordon Korman	9.78006E+12	\$17.45
OtherLife	Jason Segel and Kirsten Miller	9.7811E+12	\$18.42
Pet	Akwaeke Emezi	9.78053E+12	\$17.45
Power of a Princess	E.D. Baker	9.78168E+12	\$16.48
Punching the Air	Ibi Zoboi and Yusef Salaam	9.78006E+12	\$19.39
Rayne & Delilah's Midnite Matinee	Jeff Zentner	9.78152E+12	\$9.69
Red Wolf	Rachel Vincent	9.78006E+12	\$17.45
Red, White, and Whole	Rajani LaRocca	9.78006E+12	\$16.48
Save Steve	Jenni Hendriks and Ted Caplan	9.78006E+12	\$17.45
Serafina and the Splintered Heart	Robert Beatty	9.78137E+12	\$7.75
Serafina and the Twisted Staff (A Serafina Novel)	Robert Beatty	9.78148E+12	\$7.75
Serena Says	Tanita S. Davis	9.78006E+12	\$16.48
Shaking Up the House	Yamile Saied Méndez	9.78006E+12	\$16.48
Shine!	J. J. Grabenstein and Chris Grabenstein	9.78152E+12	\$16.48
Somebody Give This Heart a Pen	Sophia Thakur	9.78154E+12	\$16.48
Squad	Maggie Tokuda-Hall and Lisa Sterle	9.78006E+12	\$21.33
Super Secret Super Spies: Mystery of the All-Seeing Eye	Max Mason	9.78006E+12	\$16.48
Supernova	Marissa Meyer	9.78125E+12	\$19.39
The Darkness Outside Us	Eliot Schrefer	9.78006E+12	\$17.45
The Delusionist	Don Calame	9.78076E+12	\$17.45
The Dragon Warrior	Katie Zhao	9.78155E+12	\$16.48
The Elementia Chronicles #1: Quest for Justice	Sean Fay Wolfe	9.78006E+12	\$9.49
The Elementia Chronicles #2: The New Order	Sean Fay Wolfe	9.78006E+12	\$9.49
The Fire Never Goes Out	Noelle Stevenson	9.78006E+12	\$19.39
The Girl Least Likely	Katy Loutzenhiser	9.78006E+12	\$17.45
The Good Girls	Claire Eliza Bartlett	9.78006E+12	\$17.45
The Gravity of Us	Phil Stamper	9.78155E+12	\$17.45
The Great Gatsby: a Graphic Novel Adaptation	F. Scott Fitzgerald and K. Woodman-Maynard	9.78154E+12	\$24.24
The Hand on the Wall	Maureen Johnson	9.78006E+12	\$18.42
The Insiders	Mark Oshiro	9.78006E+12	\$16.48
The Last Super Chef	Chris Negron	9.78006E+12	\$16.48
The Left-Handed Booksellers of London	Garth Nix	9.78006E+12	\$19.39
The List of Things that Will Not Change	Rebecca Stead	9.7811E+12	\$16.48
The Orpheus Plot	Christopher Swiedler	9.78006E+12	\$16.48
The Supervillain's Guide to Being a Fat Kid	Matt Wallace	9.78006E+12	\$16.48
The Troubled Girls of Dragomir Academy	Anne Ursu	9.78006E+12	\$17.45
The Unexplainable Disappearance of Mars Patel	Sheela Chari	9.78154E+12	\$17.45
The Water Bears	Kim Baker	9.78198E+12	\$16.48
The World Ends in April	Stacy McAnulty	9.78152E+12	\$16.48
This Poison Heart	Kalynn Bayron	9.78155E+12	\$18.42
This Will Be Funny Someday	Katie Henry	9.78006E+12	\$18.42
Thoughts and Prayers	Bryan Bliss	9.78006E+12	\$17.45

Timmy Failure: The Movie	Stephan Pastis	9.78154E+12	\$7.75
Truly Tyler	Terri Libenson	9.78006E+12	\$22.30
Turning Point	Paula Chase	9.78006E+12	\$16.48
Unplugged	Gordon Korman	9.78006E+12	\$16.48
Wayside School Beneath the Cloud of Doom	Louis Sachar	9.78006E+12	\$17.45
Welcome Back, Maple Mehta-Cohen	Kate McGovern	9.78154E+12	\$16.48
Welcome to Your Period!	Yumi Stynes and Dr. Melissa Kang	9.78154E+12	\$17.99
What I Like about Me	Jenna Guillaume	9.78168E+12	\$17.45
Worse Than Weird	Jody J. Little	9.78006E+12	\$16.48
Yorick and Bones: Friends by Any Other Name	Jeremy Tankard and Hermione Tankard	9.78006E+12	\$16.48
Yusuf Azeem Is Not a Hero	Saadia Faruqi	9.78006E+12	\$16.48
			\$1,653.73



Dr. J. Scott Cascone, Superintendent  
 Dr. Jeffrey Charney, Interim Assistant Superintendent of Curriculum & Instruction  
 Mr. Michael Petrizzo, Business Administrator  
 Holmdel Township Board of Education  
 65 McCampbell Road  
 Holmdel, NJ 07733

**Re: 2022-2023 Mini Grant Recipients**

June 13, 2022

To the Holmdel School Administration:

At our monthly meeting on Tuesday, June 7, 2022, the HFEE Trustees voted to fund the following mini-grant applications submitted by the Holmdel Township School District personnel for the 2022-2023 school year. These are monetary gifts totaling \$34,615.96 for the school year. As in prior years, the HFEE will reimburse the district in a single payment at the end of the fiscal year as projects are completed.

We ask the Board of Education to accept these 2022-2023 mini-grants at the June meeting:

Name	School	Department	Project	Amount
Melinda Brenner	HHS	Physical Education	<a href="#">Fitness focused Approach to PE</a>	\$2,000.00
Thomas Bocchino	HHS	Tech Ed	<a href="#">Robotics Field Expansion</a>	\$2,279.99
George Mazzeo	HHS	Photography II	<a href="#">Photography II Class</a>	\$620.98
Shannon Davis	HHS	Health/PE	<a href="#">Table Tennis Supplies</a>	\$1,339.67
Megan Vinciguerra	HHS/Satz	PE/Special Services	<a href="#">Adaptive Physical Education Equipment Enhancements</a>	\$1838.04

Megan Vinciguerra	HHS/Satz	PE/Special Services	<a href="#">Table Tennis Tables</a>	\$2,211.69
Christen McCafferty	Satz	Tech Ed	<a href="#">Hovercraft</a>	\$2222.00
Jaime Montana	Satz	Art	<a href="#">Advanced Art Professional Markers</a>	\$1,367.00
Ryan O'Keefe	Satz	Tech Ed	<a href="#">Earthquake Tremor Table &amp; Material</a>	\$1,819.95
Christie Riso	Satz	Music	<a href="#">Midi Keyboards</a>	\$2,048.44
Erin Gaffney, Lisa Buerck, Rachel DeLisa, Katie Frank, Jennifer Metzinger	IHS	Special Services	<a href="#">Life Skills Room</a>	\$2457.08
Lisa McTague	IHS	Library	<a href="#">One Read Celebration</a>	\$2445.00
Susan Fullilove & 5 <sup>th</sup> Grade Literacy Teachers	IHS	5 <sup>th</sup> grade	<a href="#">Marvelous Medal Winners</a>	\$2500.00
Brianna Brennan & 6 <sup>th</sup> Grade Team	IHS	6 <sup>th</sup> grade	<a href="#">Coding Across the Curriculum</a>	\$2400.00
Catherine McCarthy Christina Nigro	IHS	Music	<a href="#">Drums Alive!</a>	\$2,259.00
Lauren Naperski & Amanda Lawrence	VS	Pre-K	<a href="#">Science Eyes</a>	\$1,630.41
Elizabeth Smith & Kindergarten Teachers	VS	K-2	<a href="#">Kindergarten Room Service</a>	\$2,464.92
Deirdre Varga	VS	K	<a href="#">A Little Free Library for our Village</a>	\$711.79

Sincerely yours,

*Bryan Rukin*

Bryan Rukin  
2021-2022 Co-Chairperson

*Michelle Sottile*

Michelle Sottile  
2021-2022 Co-Chairperson

Cc: Ms. Rushmi Mathur, HFEE Mini-Grant Chair  
Bret Klinefelter, HFEE Treasurer  
Sean T.Dowd, HFEE Secretary

Motion #13					
SID	SERVICES	CLASSIFICATION	START DATE	END DATE	COST PER HOUR
8688244374	Home Instruction	n/a	5/19/2022	6/21/2022	\$57.00
1338218335	Home Instruction	n/a	5/18/2022	6/21/2022	\$57.00
9050045630	Hospital Instruction	n/a	5/27/2022	6/27/2022	\$53.00
9172201133	Hospital Instruction	n/a	5/30/2022	6/30/2022	\$53.00
5585242337	Home Instruction	SLD	6/6/2022	6/21/2022	\$57.00
9172001958	Home Instruction	n/a	12/15/2021	2/4/2022	\$57.00
3492135887	Home Instruction	SLD	7/1/2022	8/30/2022	\$57.00

**Motion#14**

**Approval of Student Placements**

Resolved: That the Board approve the placement of the following students at the facility listed for the 2022/2023 school year as follows:

<b>SID</b>	<b>Placement</b>	<b>Classification</b>	<b>Start Date</b>	<b>Cost</b>
1603809758	Harbor School	TBI	7/5/2022	\$74,125.80
8769589305	Harbor School	MD	7/1/2021	\$114,022.02
7464376908	Harbor School	Aut	7/5/2022	\$79,792.02
9154564759	Search Day Program	Aut	7/1/2022	\$81,840.00
3866242285	Hawkswood	MD	7/6/2022	\$125,189.40
1632110761	Collier	ED	7/5/2022	\$76,440.00
1156414518	Collier	Aut	7/5/2022	\$76,440.00
3570043949	Collier	OHI	7/5/2022	\$76,440.00
7596959796	Collier	ED	9/7/2022	\$65,520.00
3386220152	Collier	OHI	9/7/2022	\$65,520.00
4211796007	Collier	Aut	9/7/2022	\$65,520.00
6872373956	Cambridge School	OHI	9/7/2022	\$57,200.00
5357415597	Strang School	OHI	7/6/2022	\$84,313.49
9616701174	Hawkswood	MD	7/6/2022	\$82,139.40
4910245864	Center for Lifelong Learning	Aut	6/27/2022	\$66,646.00
8259231407	Rumson-Fair Haven High School	Aut	7/2/2022 - 8/11/2022*	\$7,646.00

\*ESY only, Waiting for SY 2022/2023 contract

**Motion #15**

Approval of Teachers to Attend Summer IEP Meetings

Resolved: That the Board approve Teachers to attend IEP meetings during the summer of 2022, at a non-pupil contract rate of \$46.00 per hour, as per attachment. Salary for the 2022/2023 school year to be dependent upon completion of negotiations with HTEA.

<u>Last Name</u>	<u>First Name</u>
Boenning	Jennifer
Conroy	Courtney
Crimoli	Marissa
Croken	Susan
Del Mauro	Daniella
Glover	Christyn
Gonzalez	Gianna
Halpin	Nicole
Harding	Jessica
Harrington	Adam
Hoheb	Beth
Karatzia	Stephanie
Kenney	Jami
Kimler	Jill
Lawrence	Amanda
Lazarchick	Danielle
Leibner	Katelin
Lorentzen	Kurt
McCarthy	Kevin



McGuinness	Michaela
McHugh	Jaime
McMahon	Leslie
Menges	Melissa
Merla (Del Buono)	Alicia
Mirto	Gina
Mulhern	Kaitlyn
Murphy	Kelsey
Murphy	Megan
Murphy	Melissa
Neville	Megan
Picascia	Giulia
Pugielli	Kristy
Rausch	Kyriaki
Renfro	Kara
Simpson	Lauren
Snodgrass	MaryKaye
Stauffer	Megan
Tapper	Benjamin
Thomas	Meredith
Tran-Carrie	Maria
Vitale	Kevin
Westerweller	Amanda
Wood	Beth
Woods	Tom

**Special Education Monitors - 2022/2023**

				<b>Motion #37</b>
<b>Last Name</b>	<b>First Name</b>	<b>Location</b>	<b>Job Title</b>	<b>HOURS1</b>
ATZIGEN	ROBERT	Holmdel High School	Instructional Aid	7.00
ARANEO	TRACY	Holmdel High School	School Monitor (hr)	7.00
TAYLOR	JANICE	Holmdel High School	School Monitor (hr)	7.00
GARGANO	ANGELA	Holmdel High School	School Monitor (hr)	7.00
PACILLO	CATHERINE	Holmdel High School	School Monitor (hr)	7.00
FAZZOLARI	MARGIE	Holmdel High School	School Monitor (hr)	7.00
MCCARTHY	FLORENCE	Holmdel High School	School Monitor (hr)	7.00
DEMOLA	DAVID	Holmdel High School	School Monitor (hr)	7.00
MACNAB	EILEEN	Holmdel High School	School Monitor (hr)	7.00
SEELOCH	STEPHANIE	Holmdel High School	School Monitor (hr)	7.00
KOHLI	MONICA	Holmdel High School	School Monitor (hr)	7.00
RATH	VIVIAN	Indian Hill School	Instructional Aid	6.75
FERNANDEZ	DESIREE	indian Hill School	Instructional Aid	6.75
WAGNER	PATTY	Indian Hill School	School Monitor (hr)	6.75
DREUER	ROBIN	Indian Hill School	School Monitor (hr)	6.75
DINAPOLI	JACLYN	Indian Hill School	School Monitor (hr)	6.75
PAGAN	ALLISON	Indian Hill School	School Monitor (hr)	6.75
FULMER	MARY	Indian Hill School	School Monitor (hr)	6.75
LORA	ALEXANDRA	Indian Hill School	School Monitor (hr)	6.75
MCTIGUE	GINA	Indian Hill School	School Monitor (hr)	6.75
ANDERSEN	ROBIN	Indian Hill School	School Monitor (hr)	6.75
CHODES	MARNI	Indian Hill School	School Monitor (hr)	6.75
BROWN	PATRICE	W.R. Satz School	School Monitor (hr)	6.75
WILCOM	DEBORAH	W.R. Satz School	School Monitor (hr)	6.75
RUIZ	NINOTCHKA	W.R. Satz School	School Monitor (hr)	6.75
YUEN	CHRISTINE	W.R. Satz School	School Monitor (hr)	6.75
DALY	BARBARA	W.R. Satz School	School Monitor (hr)	6.75
JOHNSON	TONYA	W.R. Satz School	School Monitor (hr)	6.75
ROSSI	KATHLEEN	W.R. Satz School	School Monitor (hr)	6.75
MCCARTHY	COLLEEN	W.R. Satz School	School Monitor (hr)	6.75
MARTIN	CEIL	W.R. Satz School	School Monitor (hr)	4.00
MCDEVITT	KERRY	Village School	School Monitor (hr)	6.75
ANDERSON	CRISTINE	Village School	School Monitor (hr)	6.75
ACQUAVIVA	JEANNE	Village School	School Monitor (hr)	6.75
WIBERG	DEBORAH	Village School	School Monitor (hr)	6.75
FOLEY	ANGELA	Village School	School Monitor (hr)	6.75
MCKEON	DIANNA	Village School	School Monitor (hr)	6.75
SNYDER-ARMELLINO	REGINA	Village School	School Monitor (hr)	6.75
DOLAN	MAIDIE	Village School	School Monitor (hr)	6.75
ROTHMAN	MARY	Village School	School Monitor (hr)	6.75
SOLFARO	JULIE	Village School	School Monitor (hr)	6.75
SZLASA	JILL	Village School	School Monitor (hr)	6.75
SMITH	BETTY	Village School	Nurse Assistant(hr)	6.75
CASCELLA	DEBORAH	Village School	School Monitor (hr)	6.75
ALLOCCO	REGINA	Village School	School Monitor (hr)	5.75
RIZZO	KERI	Village School	School Monitor (hr)	5.75
DAVIS	RUTH	Village School	School Monitor (hr)	5.75
PUCCIO	ANNE	Village School	School Monitor (hr)	5.75
HADAEGH	MANDANA	Village School	School Monitor (hr)	5.75
DUTT	SAMINA	Village School	School Monitor (hr)	5.75
RUBANO	GINA	Village School	School Monitor (hr)	5.75
LAMAR	LISA	Village School	School Monitor (hr)	5.75
YANNELLO	TINA	Village School	School Monitor (hr)	5.75
SPATOLA	DANIELLE	Village School	School Monitor (hr)	5.75
TROELLER	JUSTINE	Village School	School Monitor (hr)	5.75
GLASSMAN	DOROTHY	Village School	School Monitor (hr)	4.75



**HOLMDEL TOWNSHIP PUBLIC  
SCHOOLS SCHEDULE “B” JOB  
DESCRIPTION: DIRECTOR  
SUPPLEMENTAL MUSIC GROUPS  
SATZ - CHAMBER MUSIC ENSEMBLE**

**QUALIFICATIONS:**

1. Possesses New Jersey Teacher Certification or Certificate of Eligibility with Advanced Standing or fulfills qualifications for Substitute Teacher in the Holmdel Township Public Schools.
2. Demonstrates expertise in knowledge and teaching of music.
3. Is a music educator and/or has prior experience in teaching music to children (preferred).
4. Demonstrates organizational abilities and skills in interpersonal relations.
5. Successfully completes required criminal history proof of U.S. citizenship or legal resident status.
6. Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** Principal or designee.

**JOB GOAL:** To support each participant in achieving a higher level of skill, an enhanced appreciation for music, and an increased level of self-esteem through rehearsals and performances.

**PERFORMANCE RESPONSIBILITIES:**

1. Instructional Leadership:
  - a. Communicates with student body and encourages participation in the activity.
  - b. Organizes and conducts tryouts; informs administration and participants of final selections.
  - c. Instructs small groups and full ensemble, as appropriate, in the skills necessary for achievement.

d. Cooperates with the school administration in providing programs for school productions, and civic functions that enhance the students' performing experience.

e. Plans, rehearses and directs a minimum of two performances outside of the school day per school year and makes arrangements for the rehearsals and performances in accordance with district procedures.

f. Seeks, initiates and implements participation in out-of-school musical experiences appropriate to the curriculum and student interest; assists with auditions and other relevant activities of the group in accordance with program guidelines and district practices.

g. Submits budget needs annually to the principal in accordance with established timelines and guidelines.

h. Orders supplies, materials and equipment needed for the program in accordance with established district procedures and budget allocations.

i. Accounts for the use of program funds including, but not limited to the income and outgo of monies from fundraising efforts.

## 2. Student Management

a. Establishes and maintains standards of pupil behavior to provide an orderly, productive environment during rehearsals and music performances.

b. Maintains attendance forms, eligibility records, activity roster and similar paperwork, and provides information to the principal as requested.

## 3. Professional Development

Participates in continuous study and research, and/or attends relevant conferences and/or workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.

## 4. School and Community Relations

a. Cooperates and shares professionally with other members of the staff.

b. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/guardians as appropriate.

c. Promotes awareness of the music programs by sharing information with the building principal and other relevant audiences.

5. Other Assigned Duties

Performs other appropriate tasks and assumes such other duties in connection with the position of Director as assigned by the Principal or designee.

**TERMS OF EMPLOYMENT:** Stipend and work year to be established by the Board in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**EVALUATION:** Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Schedule "B" Township Board of Education and the Holmdel Township Education Association.

**SOURCE:** Regular Public Meeting

**DATE:** June 29, 2022



**HOLMDEL TOWNSHIP PUBLIC SCHOOLS  
SCHEDULE "B" JOB DESCRIPTION:  
CULINARY ARTS ADVISOR  
(SATZ MIDDLE SCHOOL)**

**QUALIFICATIONS:**

1. Possesses New Jersey Teacher Certification or Certificate of Eligibility with Advanced Standing or fulfills qualifications for Substitute Teacher in the Holmdel Township Public Schools.
2. Has prior experience in working with students in club and community service situations (preferred).
3. Has prior experience working in culinary arts in a school setting.
4. Demonstrates abilities and skills in organizational and interpersonal relations.
5. Successfully completes required criminal history check and has proof of U.S. citizenship or legal resident alien status.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** Principal or designee

**JOB GOAL:** To supervise and coordinate the activities of the Culinary Arts Club - SATZ while providing support for each participating student in achieving a higher level of personal skill, an enhanced appreciation for community service and an increased level of self-esteem.

**PERFORMANCE RESPONSIBILITIES:**

1. Instructional Leadership
  - a. Meet with Club members a minimum of once per month during school hours.
  - b. Assists the Club members on developing goals for the year, which would be selecting a few suitable culinary projects for that age group, and experience level.
  - c. Assists the Club on developing a budget for its various culinary projects.

- d. Assists the Club on organizing a fundraiser, such as a bake sale, to raise nominal funds for Club activities.
  - e. Applies for grants to assist the Club in funding its various projects.
  - f. Meets with other school community groups one or two times per year, such as various honor societies, to work with that committee on completing projects that benefit the Holmdel school community.
  - g. Supervise Club members for a Club project after school hours.
2. Student Management
- a. Provides supervision of all students involved in the Culinary Arts Club during all times of involvement and oversees penalties for violation of such standards as stipulated by Culinary Arts Club guidelines, Board policy and school procedures.
  - b. Maintains necessary club roster, attendance forms, and similar paperwork and provides information to the principal as requested.
3. Professional Development
- Participates in continuous study and research and/or attends relevant conferences and/or workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.
4. School and Community Relations
- a. Cooperates and shares professionally with other members of the staff.
  - b. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/community as appropriate.
  - c. Promotes awareness of Culinary Arts Club activities through reports to the principal and other relevant audiences as well as by other communications activities.
5. Other Assigned Duties
- Performs other appropriate tasks and assumes such other responsibilities in connection with the advisorship as assigned by the Principal and/or Superintendent.

**TERMS OF EMPLOYMENT:** The stipend and work year to be established by the Board in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**EVALUATION:** Performance of this job will be evaluated in accordance with provisions of the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**SOURCE** Regular Public Board Meeting

**DATE:** June 30, 2022





## **HOLMDEL TOWNSHIP PUBLIC SCHOOLS SCHEDULE “B” ART CLUB – SATZ ADVISOR**

### **QUALIFICATIONS:**

1. Possesses New Jersey Teacher Certification, Certificate of Eligibility with Advanced Standing, or fulfills qualifications for Substitute Teacher in the Holmdel Township Public Schools.
2. Has prior experience as an Art teacher.
3. Demonstrates organizational abilities and skills in interpersonal relations.
4. Successfully completes required criminal history background check and has proof of U.S. citizenship or legal resident alien status.
5. Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** Principal or designee

**JOB GOAL:** To supervise and coordinate the activities of an Art Club – SATZ while providing support to each participating student in achieving a higher level of personal skill, an enhanced appreciation for the value of school and community service, and an increased level of self-esteem.

### **PERFORMANCE RESPONSIBILITIES:**

1. Instructional Leadership
  - a. Oversees organization and scheduling of club meetings, in cooperation with guidance personnel, staff of the Art Department and the building principal.
  - b. Organizes and conducts meetings, looking to involves a cross-section of students from the two grade levels.

- c. Advises officers and members on the conduct of all activities and fundraisers, and oversees these activities and fundraisers including, but not limited to the signing of activity request forms to signify approval; checking all arrangements for building use, chaperones, etc.
- d. Oversees any financial dealings of the members including the intake of money from fundraisers, deposits into the Student Activities Fund, check requests, and any contracted services; accounts to the principal for the use of funds.
- e. Serves as intermediary between the club's officers and principal in seeking advice, gaining permissions and keeping the lines of communication open.
- f. Submits budget needs to the principal and orders necessary materials for the club in accordance with established timelines and guidelines.

2. Student Management

- a. Supervises all students participating in the club at all times of involvement in authorized meetings and activities and oversees penalties for violation of such standards as stipulated in Board policy and school procedures.
- b. Maintains necessary club roster, attendance forms, eligibility records and similar paperwork and provides information to the principal as requested.

3. Professional Development

Participates in continuous study and research and/or attends relevant conferences and/or workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.

4. School and Community Relations

- a. Cooperates and shares professionally with other members of the staff.

- b. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents and community residents as appropriate.
- c. Promotes awareness about the club through communications with the principal and other relevant audiences.

5. Other Assigned Duties

Performs other appropriate tasks and assumes such other responsibilities as assigned by the Principal and/or Superintendent.

**TERMS OF EMPLOYMENT:** Stipend and work year established by the Board in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**EVALUATION:** Performance of this job is evaluated in accordance with provisions of the Board's policy on Evaluation of Schedule "B" Staff and in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**SOURCE:** Regular Public Board Meeting

**DATE:** June 29, 2022



**HOLMDEL TOWNSHIP PUBLIC SCHOOLS**  
**JOB DESCRIPTION:**  
**ANIMAL WELFARE CLUB**  
**(HS - SATZ)**

**QUALIFICATIONS:**

1. Holds valid New Jersey Teacher Certificate, Certificate of Eligibility with Advanced Standing, or fulfills qualifications for Teacher in the Holmdel Township Public Schools.
2. Demonstrates organizational abilities and skills in interpersonal relations.
3. Successfully completes required criminal history check and has proof of U.S. citizenship or legal resident alien status.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** Principal or designee

**JOB GOAL:** To supervise and coordinate the Animal Welfare Club (HS/Satz) while encouraging each participating student to achieve a higher level of communications and interpersonal skills.

**PERFORMANCE RESPONSIBILITIES:**

1. Instructional Leadership
  - a. Communicates with the student body and encourages participation in the Animal Welfare Club.
  - b. Attends/Coordinates Animal Welfare Club meetings as scheduled.
  - c. Meets with the executive committee of Animal Welfare Club on an as needed basis.
  - d. Advises officers and committees on conduct of activities and fund-raisers; signs all activity request forms to signify approval.
  - e. Submits budget needs annually to the principal and orders necessary materials for the Animal Welfare Club in accordance with established timelines and guidelines.
  - f. Oversees and accounts for any financial dealings of the students including the intake of money from fund-raisers, the deposit of monies into the

Student Activities Fund, the preparation of check requests, and the making of arrangements for contractual services.

2. Student Management

- a. Provides supervision of all students involved in Animal Welfare Club activities; oversees penalties for violation of such standards as stipulated by the Board policy and school procedures.
- b. Maintains necessary roster, attendance forms, and similar paperwork and provides information to the principal as requested.

3. Professional Development

Participates in continuous study and research and/or relevant conferences and workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.

4. School/Community Relations

- a. Cooperates and shares professionally with other members of the staff.
- b. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/community as appropriate.
- c. Promotes awareness of Animal Welfare Clubs activities through reports to the principal and other relevant audiences as well as by other communications activities.

5. Other Assigned Duties

Performs all other appropriate tasks and assumes such other responsibilities in connection with the advisorship as assigned by the building principal and/or Superintendent.

**TERMS OF EMPLOYMENT:** Stipend and work year to be established by the Board in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**EVALUATION:** Performance of the position will be evaluated in accordance with provisions of the Board's policy on Evaluation of Schedule "B" Staff and in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**SOURCE:** Regular Board Meeting  
**DATE:** June 29, 2022

**SCHEDULE B - 2022/2023 SCHOOL YEAR**

**Board Agenda 6/29/22 - Motion #44**

<b>Position</b>	<b>Season</b>	<b>Schedule B Location</b>	<b>Stipend</b>	<b>First Name</b>	<b>Last Name</b>
Academic Competition Co-Advisor Science-High School	Full Year	Holmdel High School	\$ 1,679.50	Megan	Cantwell
Academic Competition Co-Advisor Science-High School	Full Year	Holmdel High School	\$ 1,679.50	Elizabeth	Hoheb
Academic Competition Advisor Math-High School	Full Year	Holmdel High School	\$ 1,439.00	Adam	Berger
Academic Competition for Humanities Advisor W.R. Satz	Full Year	W.R .Satz School	\$ 2,440.00	Maurice	Bell
Academic Competition for Science CO-Advisor W.R. Satz	Full Year	W.R .Satz School	\$ 719.50	Stephanie	Fox
Academic Competition for Science CO-Advisor W.R. Satz	Full Year	W.R .Satz School	\$ 719.50	Devon	Suppa
Academic Competition Math CO-Advisor W.R. Satz	Full Year	W.R .Satz School	\$ 1,679.50	Megan	Cantwell
Academic Competition Math CO-Advisor W.R. Satz	Full Year	W.R .Satz School	\$ 1,679.50	Elizabeth	Hoheb
All Shore/CJMEA-Indian Hill	Full Year	Indian Hill School	\$ 712.00	Catherine	McCarthy
American Computer Science League-High School	Full Year	Holmdel High School	\$ 1,439.00	Lynn	Blustein
Art Honor Society Advisor-High School	Full Year	Holmdel High School	\$ 1,439.00	Jaime	Montana
Attendance Officer	Full Year	Holmdel High School	\$ 5,381.00	Frank	Papalia
Band Director-High School	Full Year	Holmdel High School	\$ 3,359.00	John	Koryat
Band Director-W.R. Satz	Full Year	W.R .Satz School	\$ 1,439.00	Christie	Riso
Best Buddies Co-Advisor	Full Year	Holmdel High School	\$ 719.50	Shannon	O'Hara
Best Buddies Co-Advisor	Full Year	Holmdel High School	\$ 719.50	Nora	Bosmans
Cheerleading Assistant Coach - High School	Fall	Holmdel High School	\$ 3,517.00	Elizabeth	Semanchick
Cheerleading Head Coach/Fall-High School	Fall	Holmdel High School	\$ 5,276.00	Melissa	Menges
Chess Advisor High School	Full Year	Holmdel High School	\$ 2,878.00	Stephen	Touma
Choral Director-High School	Full Year	Holmdel High School	\$ 1,439.00	Katrina	Roberts
Choral Director-W.R. Satz	Full Year	W.R .Satz School	\$ 1,439.00	Katrina	Roberts
Class Advisor (Gr.10) High School	Full Year	Holmdel High School	\$ 1,920.00	Kaitlyn	Zuczek
Class Advisor (Gr.12) High School	Full Year	Holmdel High School	\$ 2,878.00	John	Harkness
Co-Class Advisor (Gr.11) High School	Full Year	Holmdel High School	\$ 1,439.00	Alexis	Fox
Co-Class Advisor (Gr.11) High School	Full Year	Holmdel High School	\$ 1,439.00	Jessica	Zeza
Co-Class Advisor (Gr.9) High School	Full Year	Holmdel High School	\$ 960.00	Nicole	Halpin
Co-Class Advisor (Gr.9) High School	Full Year	Holmdel High School	\$ 960.00	Melissa	Menges
Communications Network	Full Year	Holmdel High School	\$ 1,920.00	James	DeVivo
Communications Network	Full Year	Indian Hill	\$ 1,920.00	Lisa	McTague
Communications Network	Full Year	W.R .Satz School	\$ 1,920.00	Christie	Riso
Concession Stand Liaison	Fall	Holmdel High School	\$ 1,500.00	John	Harkness
Cross Country Assistant Coach-High School	Fall	Holmdel High School	\$ 3,517.00	Thomas	Bocchino
Cross Country Assistant Coach-High School	Fall	Holmdel High School	\$ 3,517.00	Sean	Bienkowski
Cross Country Head Coach Boys/Girls-High School	Fall	Holmdel High School	\$ 7,356.00	Emily	Pszenczny
Cross Country Head Coach-W.R. Satz	Fall	W.R .Satz School	\$ 4,558.00	Maurice	Bell
Culinary Arts Advisor	Full Year	Holmdel High School	\$ 1,439.00	John	Harkness
Dance Team Coach - Fall	Fall	Holmdel High School	\$ 5,276.00	Megan	Buxbaum
Debate Team-High School	Full Year	Holmdel High School	\$ 1,439.00	Nicole	Dunne
Director Music/Madrigal-High School	Full Year	Holmdel High School	\$ 1,439.00	Katrina	Roberts
Director Supplemental Music - Jazz Band - WR Satz	Full Year	W.R. Satz School	\$ 1,439.00	Christie	Riso
Drama Coach/Fall - Indian Hill School	Fall	Indian Hill School	\$ 3,359.00	Caroline	Sparacino
Drama Coach/Fall-High School	Fall	Holmdel High School	\$ 3,359.00	James	DeVivo
Eco Club Advisor-High School	Full Year	Holmdel High School	\$ 1,439.00	Lynn	Blustein
Equipment Manager/Site Manager	Full Year	Holmdel High School	\$ 4,386.00	James	Gelpke
Field Hockey Assistant Coach-High School	Fall	Holmdel High School	\$ 5,117.00	Nora	Bosmans
Field Hockey Head Coach -W.R. Satz	Fall	W.R .Satz School	\$ 4,558.00	Kristen	Shea
Field Hockey Head Coach-High School	Fall	Holmdel High School	\$ 7,677.00	Melissa	Murphy
Football Assistant Coach	Fall	Holmdel High School	\$ 6,075.00	John	Kaye
Football Assistant Coach	Fall	Holmdel High School	\$ 6,075.00	John	Principe
Football Assistant Coach	Fall	Holmdel High School	\$ 6,075.00	Michael	Dorsi
Football Assistant Coach	Fall	Holmdel High School	\$ 6,075.00	Charles	Marsh
Football Assistant Coach - Freshman	Fall	Holmdel High School	\$ 6,075.00	David	Sherman
Football Assistant Coach- Freshman	Fall	Holmdel High School	\$ 6,075.00	Scott	Cannon
Football Head Coach	Fall	Holmdel High School	\$ 9,115.00	Jeff	Rainess
Future Business Leader-High School	Full Year	Holmdel High School	\$ 1,439.00	Elliot	Cohen
Gay-Straight Alliance (GSA) Advisor	Full Year	Holmdel High School	\$ 1,439.00	Megan	Cantwell
Gay-Straight Alliance (GSA) Advisor	Full Year	W.R. Satz School	\$ 1,439.00	Melissa	Finnegan
Gymnastics Head Coach (Girls)	Fall	Holmdel High School	\$ 7,677.00	Amanda	Rein
Kiwanis Builders Club Co- Advisor W.R. Satz	Full Year	W.R .Satz School	\$ 719.50	Carla	Villacres

Kiwanis Builders Club Co- Advisor W.R. Satz	Full Year	W.R .Satz School	\$ 719.50	Marianne	Asaro
Literary Magazine Advisor-High School	Full Year	Holmdel High School	\$ 2,400.00	Stephen	Touma
Memory Book Advisor-Indian Hill	Full Year	Indian Hill	\$ 1,439.00	Brianna	Brennan
Mock Trial Advisor	Full Year	Holmdel High School	\$ 1,439.00	Matthew	Cimino
Model UN- High School	Full Year	Holmdel High School	\$ 1,439.00	Salvatore	Guastella
Music Honor Society-High School Advisor	Full Year	Holmdel High School	\$ 1,439.00	Katrina	Roberts
National Honor Society Advisor-High School	Full Year	Holmdel High School	\$ 2,878.00	Alexis	Fox
Newspaper Advisor.-W.R. Satz*	Full Year	W.R. Satz School	\$ 2,878.00	Lisa	Imbro
Newspaper Advisor-High School	Full Year	Holmdel High School	\$ 2,879.00	Lynn	Blustein
Newspaper Advisor-High School	Full Year	Holmdel High School	\$ 2,879.00	David	Gurney
Poetry Out Loud-High School	Full Year	Holmdel High School	\$ 1,439.00	Jessica	Zeza
Politics Club-Co- Advisor High School	Full Year	Holmdel High School	\$ 1,439.00	David	Gurney
Politics Club-Co- Advisor High School	Full Year	Holmdel High School	\$ 1,439.00	James	Gelpke
Project Plus Advisor-Indian Hill	Full Year	Indian Hill	\$ 3,928.00	Kathleen	Bradley
Robotics Club Advisor - W.R. Satz	Full Year	W.R. Satz School	\$ 1,439.00	Ryan	O'Keefe
Robotics Club Coach - High School	Full Year	Holmdel High School	\$ 7,677.00	Thomas	Bocchino
Science Olympiad Co Advisor-High School	Full Year	Holmdel High School	\$ 719.50	Megan	Cantwell
Science Olympiad Co Advisor-High School	Full Year	Holmdel High School	\$ 719.50	Elizabeth	Hoheb
Soccer Assistant Coach Boys-High School	Fall	Holmdel High School	\$ 5,117.00	James	Gelpke
Soccer Assistant Coach Boys-High School	Fall	Holmdel High School	\$ 5,117.00	William	Rohr
Soccer Assistant Coach Girls JV-High School	Fall	Holmdel High School	\$ 5,117.00	Kelsey	Plaskon
Soccer Coach 8th Grade Boys-W.R. Satz	Fall	W.R .Satz School	\$ 4,558.00	John	Bird
Soccer Coach 8th Grade Girls-W.R. Satz	Fall	W.R .Satz School	\$ 4,558.00	Katherine	Saler
Soccer Head Coach Boys-High School	Fall	Holmdel High School	\$ 7,677.00	Matthew	Isaacson
Soccer Head Coach Girls-High School	Fall	Holmdel High School	\$ 7,677.00	Brianna	Brennan
Stage Manager/Performing Arts Coordinator Fall	Fall	Holmdel High School	\$ 2,400.00	Theodore	Mester
Strength & Conditioning Coach	Summer	Holmdel High School	\$ 4,794.00	Jeffrey	Rainess
Student Council Advisor-High School - Co Advisor	Full Year	Holmdel High School	\$ 1,439.00	Lauren	Lepore
Student Council Advisor-High School - Co Advisor	Full Year	Holmdel High School	\$ 1,439.00	Kimberly	Herthel
Student Council Advisor-Indian Hill	Full Year	Indian Hill	\$ 2,878.00	Greg	Jusinski
Student Council Advisor-W.R. Satz Advisor	Full Year	W.R .Satz School	\$ 1,439.00	Chelsea	Crowley
Student Council Advisor-W.R. Satz Advisor	Full Year	W.R .Satz School	\$ 1,439.00	Kristen	Shea
Talent Show Advisor -Indian Hill	Full Year	Indian Hill	\$ 1,439.00	Brianna	Brennan
Talent Show Coordinator-W.R. Satz	Fall	W.R .Satz School	\$ 1,439.00	Shannon	O'Hara
Technology Student Association (TSA) - Advisor - High School	Full Year	Holmdel High School	\$ 1,439.00	Robert	Pietrocola
Technology Student Association (TSA) - Advisor - WR Satz	Full Year	W.R .Satz School	\$ 1,439.00	Christen	McCafferty
Television Society Advisor-High School	Full Year	Holmdel High School	\$ 2,878.00	Bryan	Denovellis
Tennis Assistant Coach JV(Girls)-High School	Fall	Holmdel High School	\$ 3,517.00	Sophia	Kalajian
Tennis Coach Head Coach(Girls)-High School	Fall	Holmdel High School	\$ 5,276.00	Donald	Russell
Unified Cheer Coach	Full Year	Holmdel High School	\$ 1,200.00	Melissa	Menges
Unified Sports Co- Coach - High School	Full Year	Holmdel High School	\$ 1,200.00	Nora	Bosmans
Unified Sports Co- Coach - High School	Full Year	Holmdel High School	\$ 1,200.00	David	Gurney
Unified Sports Co- Coach - Indian Hill	Full Year	Indian Hill	\$ 1,200.00	Kevin	Vitale
Unified Sports Co- Coach - Indian Hill	Full Year	Indian Hill	\$ 1,200.00	Leslie	McMahon
Unified Sports Co-Coach - Satz	Full Year	W.R .Satz School	\$ 1,200.00	Chelsea	Crowley
Unified Sports Co-Coach - Satz	Full Year	W.R .Satz School	\$ 1,200.00	Carla	Villacres
Unified Sports Program - District Co-Coordinator	Full Year	District	\$ 1,919.00	James	Gelpke
Unified Sports Program - District Co-Coordinator	Full Year	District	\$ 1,919.00	Elliot	Cohen
Volleyball Assistant Coach Girls	Fall	Holmdel High School	\$ 5,117.00	Rebecca	Morse
Volleyball Head Coach Girls	Fall	Holmdel High School	\$ 7,677.00	Brett	Killman
World Language Honor Society advisor/Italian-High School	Full Year	Holmdel High School	\$ 1,439.00	Elizabeth	Malolepszy
World Language Honor Society/Chinese-High School	Full Year	Holmdel High School	\$ 1,439.00	Yongping	Wang
World Language Honor Society/French-High School Advisor	Full Year	Holmdel High School	\$ 1,439.00	Laurence	Cogger
World Language Honor Society/Latin-High School Co advisor	Full Year	Holmdel High School	\$ 1,439.00	Sean	Carney
World Language Honor Society/Spanish-High School - Co Advisor	Full Year	Holmdel High School	\$ 719.50	Kathleen	Taylor
World Language Honor Society/Spanish-High School - Co Advisor	Full Year	Holmdel High School	\$ 719.50	Yeralis	Knice
Yearbook Co-Advisor-W.R. Satz	Full Year	W.R .Satz School	\$ 1,439.00	Courtney	Conroy
Yearbook Co-Advisor-W.R. Satz	Full Year	W.R .Satz School	\$ 1,439.00	Megan	Stauffer
Youth Alliance Advisor(Peer Ambassadors)-W.R. Satz	Full Year	W.R .Satz School	\$ 1,320.00	James	Bruce
Youth Alliance Advisor-High School	Full Year	Holmdel High School	\$ 1,320.00	Cathleen	Moran-Kudisch

**Motion #78**

**Review of Special Services Providers for the 2022/2023 School Year**

Resolved: That the Board approve the Special Services Providers for the 2022/2023 school year as listed below:

<i>Assistive Technology Services</i>	
<p><b>Technology for Education and Communication Consulting, Inc.</b> Williamstown, NJ</p>	<p>Speech and Language Evaluation - \$550</p> <p>Augmentative Communication Evaluation (On Site) - \$900</p> <p>Augmentative Communication Evaluation with Insurance Funding - \$975</p> <p>Augmentative Communication Evaluation with Home Visit (On Site &amp; Home Visit) - \$975</p> <p>Augmentative Communication Evaluation with Insurance Funding and Home Visit - \$1,075</p> <p>Assistive Technology Evaluation - \$850</p> <p>Assistive Technology/Augmentative Communication Consultation - \$125/hour</p> <p>Speech Consultation/Speech Therapy - \$100/hour</p> <p>Assistive Technology/AAC General Training - \$150/hour</p>
<i>Audiological/Hearing Testing</i>	
<p><b>A&amp;A Hearing Group, LLC</b> Sandra Fields Kuhn, Au.D.,CCC West Long Branch</p>	<p>Central Auditory Processing &amp; AE - \$560</p> <p>Audiological Evaluation - \$285</p>
<p><b>Communication Technology Resources</b> Joan Bruno, Ph.D., CCC-SLP Highlands, NJ</p>	<p>AAC Evaluation at Student's School - \$620</p> <p>Travel - \$40/half hour</p>
<p><b>Speech &amp; Hearing Associates</b> Westfield, NJ</p>	<p>Central Auditory Processing &amp; AE - \$650</p> <p>Audiological Evaluation - \$300</p> <p>Hearing Aid Evaluation - \$450</p> <p>Speech-Language Evaluation - \$650</p> <p>Bi-Lingual Speech-Language Evaluation - \$850</p> <p>Language Processing Evaluation - \$950</p> <p>Speech/Language Therapy: \$85 (30 min) \$127.50 (45 min) \$160 (1 hour)</p>



<b><i>Developmental Behavioral Pediatrician</i></b>	
<b>The Milestones Center</b> Neelam Kharod Sell, M.D. Red Bank, NJ	Neurodevelopmental Assessment - \$600
<b><i>Drug &amp; Alcohol Testing</i></b>	
<b>E-Medical</b> Middletown, NJ	Urine Drug/Alcohol Screening - \$130/Screening Medical Clearance Services - \$75/Evaluation
<b><i>Educational/Related Services</i></b>	
<b>Advanced Education Centers</b> Lanoka Harbor, NJ	Speech Therapy - \$79/hour OT - \$89/hour COTA - \$68/hour PT - \$99/hour BCBA - \$79/hour Social Worker, Psychologist, LDT-C - \$64/hour
<b>Educational Services Commission of New Jersey</b> Piscataway, NJ	Psychological, Educational Evaluation - \$240 Bi-lingual Psych., Educational Evaluation - \$400 Social History - \$230 Bi-lingual Social History - \$340 Speech/Language Evaluation - \$275 Bi-lingual Speech Evaluation - \$450 OT/PT Evaluation - \$370 Home Instruction - \$48/hour Speech/Lang. Services - \$119/hour OT/PT Services - \$140/hour
<b>Monmouth Ocean Educational Services Commission</b> Tinton Falls, NJ	Social, Psych, Educational Evaluation - \$375 Bilingual Social, Psych, Educational Eval. - \$650 Speech/Language Evaluation - \$375 Bilingual Speech Evaluation - \$650 OT,PT Evaluation - \$375 Home Instruction - \$75/hour Behaviorist - \$150/hour Social Worker Per Diem - \$498 LDTC/Psychologist Per Diem - \$564 Speech Services Per Diem - \$750 Speech Services - \$125/hour OT/PT Services - \$130 /hour Public School Certified Nurse - \$75/hour RN Nursing Services - \$65/hour LPN Nursing Services - \$50/hour

<b>Oxford Consulting Services</b> Manalapan, NJ	Speech, OT, PT Services - \$80/hour Special Education Instruction - \$65/hour ABA-Direct Instruction - \$65/hour BCBA Supervision - \$95/hour Psychologist, LDTC - \$85/hour Social Worker - \$70/hour Home Speech, OT, PT - \$105/session LDTC, Psych, Social Evaluation - \$500 OT, PT, Speech Evaluation - \$500 Bilingual Evaluations - \$650 Functional Behavior Assessment - \$800
<b>Delta-T Group North Jersey, Inc.</b> Woodbridge, NJ	Paraprofessional - \$28/hour Special Education Teacher - \$52/hour School Psychologist - \$70/hour Social Worker/Counselor - \$50/hour LDTC - \$70/hour Speech Language Evaluation - \$450.00 OT Evaluation - \$450.00
<b>Kaleidoscope</b> Bryn Mawr, PA	Occupational Therapist - \$85/hour Physical Therapist - \$85/hour Speech Language Pathologist - \$85/hour School Certified Psychologist - \$80/hour LDTC - \$67/hour Speech Language Evaluation - \$450.00
<b>LearnWell</b> Plymouth, MA	\$60.00/Hour Virtual 1 on 1 (non-hospital based) Instruction \$57.25/Hour Bedside/Hospital Instruction
<b><i>Feeding/Oral Motor</i></b>	
<b>New Jersey Pediatric Feeding Associates</b> East Brunswick, NJ	Oral Motor/Feeding Assessment - \$850 Staff Training and/or Student Follow Up - \$200
<b><i>Mental Health Therapeutic Services</i></b>	
<b>Rutgers University Behavioral Healthcare</b> Piscataway, NJ	Fixed Fee \$288,200.00 2 Full Time Mental Health Clinicians 7/1/2022 - 6/30/2023
<b><i>Multicultural/Multilingual Evaluations</i></b>	
<b>Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.</b> Green Brook, NJ	Learning, Psych, Social, Speech Evaluations - Spanish - \$800  Learning, Psych, Social, Speech Evaluations - Other Languages - \$850  Learning, Psych, Social, Speech Conference - \$150/ hour

<i>Neurological Services</i>	
<b>Meridian Pediatric Associates</b> Dorothy Pietrucha, M.D., FAAP Neptune, NJ	Neurological Evaluation - \$175
<b>The Center for Neurological and Neurodevelopmental Health</b> <b>d/b/a/ NeurAbilities</b> Dr. Ronald E. Barabas, MD Wall, NJ 07719	Neurological and Developmental Evaluation - \$660 Neuropsychological Evaluation - \$2,750
<b>Neurology Specialists of Monmouth County, NJ</b> West Long Branch, NJ 07764	Neurological Evaluation - \$440
<i>Nursing Services</i>	
<b>BAYADA Home Health Care, Inc.</b> Shrewsbury, NJ	RN Services - \$57/hour LPN Services - \$47/hour School Nurse Services - \$57/hour
<b>Delta-T Group North Jersey, Inc.</b> Woodbridge, NJ	RN Services - \$55/hour LPN Services - \$47/hour
<b>NOVA Home Care &amp; Staffing</b> Shrewsbury, NJ	RN Services - \$69/hour LPN Services - \$58/hour
<b>Therapy Travelers</b> El Segundo, CA	LPN Services - \$59/hour
<b>Towne School Nurses</b> Howell, NJ 07731	RN Services - \$65/hour LPN Services - \$56/hour
<i>Occupational Therapy Services</i>	
<b>Allcare Therapy Services</b> Howell, NJ	Occupational Therapy Services - \$84/hour Speech/Language Services - \$84/hour
<b>Shore Kids Pediatric Therapies, LLC</b> Hazlet, NJ	Occupational Therapy Services - \$75/hour
<i>Physical Therapy Services</i>	
<b>Allcare Therapy Services</b> Howell, NJ	Physical Therapy Services - \$84/hour Speech/Language Services - \$84/hour

*Psychiatric Evaluation Services*

<b>Advanced Psychiatric Care</b> Alexander Iofin, M.D. Neptune, NJ	Psychiatric Initial Evaluation - \$600 Psychiatric Re-Evaluation - \$600 Psychiatric Dangerous Assessment - \$250/hour Fit for Return Assessment - \$250/hour
<b>Beech Tree Psychiatric Services</b> Christine C. Tintorer, M.D. Holmdel, NJ	Psychiatric Evaluation - \$500
<b>Center for Behavioral Health MD PA</b> Rajeswari Muthuswamy, M.D. East Brunswick, NJ	Psychiatric Evaluation - \$525