



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA  
ORGANIZATION MEETING  
HOLMDEL HIGH SCHOOL  
JANUARY 4, 2023 7:00 PM

## *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

### A. Call to Order (Mr. Michael R. Petrizzo, President pro-tem)

The Board of Education, Township of Holmdel, met in an Organization Meeting on Wednesday, January 4, 2023 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:03 p.m. by Mr. Michael R. Petrizzo, President pro-tem of the Board.

### B. Results of Annual School Election – November 8, 2022 (Three, 3 Year Terms)

John Buckley	3 Year Term
Chris DiMare	3 Year Term
Jeff D. Mann	3 Year Term

### C. Oath of Office

Paul H. Green, Board Attorney, administered the Oath of Office to the following newly elected Board Members:

Chris DiMare	3 Year Term
Jeff D. Mann	3 Year Term

### D. Roll Call Information/Flag Salute

The following Board members were present: Mesdames: Briamonte, Collur, Tuccillo, and Zhang. Messrs: DiMare, Mann, Reddy, and Wall. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Ms. Trinity Han and Ms. Anugna Parvatenini were absent.

<u>Board Members</u>	<u>Term Expires</u>
Eileen Briamonte	2023
Peter Reddy	2023
Zhenling "Linda" Zhang	2023

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Surekha Collur	2024
Kimberly Tuccillo	2024
Terence Wall	2024
Chris DiMare	2025
Jeff D. Mann	2025

E. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District’s website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

F. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

G. Questions or Comments from the Public on Action Items only - None

H. Nomination and Election of President

Resolved: I nominate as President of the Holmdel Township Board of Education:

1. Mr. Reddy MOTION: Mr. Wall SECOND: Mr. Mann

Asking and hearing no other nominations, Mr. Petrizzo stated he would entertain a motion to close nominations.

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board President (Title 18A:15.1).

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MOTION: Show of Hands to Accept – All Approved

Upon recognition that the nominations had been closed, Mr. Petrizzo requested the following roll call vote on the election of the Board President:

1. Mr. Reddy

MOTION: Mrs. Tuccillo SECOND: Mr. Wall VOTE: 8-0

Mr. Reddy has received a majority of the votes and is hereby declared to be duly elected as President of Holmdel Township Board of Education.

Mr. Petrizzo, President pro-tem, turned over the conduct of the remainder of this meeting to the duly elected President, Mr. Reddy.

I. Nomination and Election of Vice President

Resolved: I nominate as Vice President of the Holmdel Township Board of Education:

- |                      |                           |                               |
|----------------------|---------------------------|-------------------------------|
| 1. <u>Mrs. Zhang</u> | MOTION: <u>Dr. Collur</u> | SECOND: <u>Mrs. Briamonte</u> |
| 2. <u>Mr. Wall</u>   | MOTION: <u>Mr. DiMare</u> | SECOND: <u>Mr. Mann</u>       |

Asking and hearing no other nominations, Mr. Reddy stated he would entertain a motion to close nominations.

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board Vice President (Title 18A:15.1).

MOTION: Show of Hands to Accept – All Approved

Upon recognition that the nominations are closed, Mr. Reddy requested the following roll call vote on the election of the Board Vice President

MOTION: Mrs. Tuccillo SECOND: Dr. Collur

Roll call vote

- |            |                   |         |          |
|------------|-------------------|---------|----------|
| 1. Nominee | <u>Mrs. Zhang</u> | # Votes | <u>3</u> |
| 2. Nominee | <u>Mr. Wall</u>   | # Votes | <u>5</u> |

Mr. Wall has received a majority of the votes and is hereby declared to be duly elected as Vice President of Holmdel Township Board of Education.

J. Public Hearing(s) None

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K. Action Items

1. Open Public Meetings Act - Establish Meeting Date, Time and Place

Resolved: That the Board pursuant to *N.J.S.A. 10:4-6 et seq.* (Open Public Meetings Act) does hereby proclaim the regular monthly public meetings of the Board of Education will be held at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey 07733, at 7:00 p.m., as set forth below unless indicated otherwise:

Be It Further Resolved: That the purpose of the Regular Business Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary, and that action may be taken on all such items; and

Be It Further Resolved: That the Board of Education does hereby designate the Asbury Park Press and Independent as official newspapers to receive notices of meetings; and

Be It Further Resolved: That notices of meetings of the Board of Education will be posted in the Holmdel Township Board of Education Administration Office and posted on the District website; and

Be It Further Resolved: That the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session; and

Be It Further Resolved: That in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

Be It Further Resolved: That the Board Secretary is authorized and directed to advertise and announce the annual schedule of such meetings as more particularly set forth below, in the manner prescribed by the Open Public Meetings Act; and

Be It Further Resolved: That the Board of Education will meet on the following dates:

<b>Day of Week</b>	<b>Date</b>	<b>Time</b>	<b>Business Meeting</b>	<b>Location</b>
Wednesday	January 25, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	February 15, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	March 15, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	March 29, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	April 26, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School

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Wednesday	May 3, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	May 24, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	June 28, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	July 26, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	August 30, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	September 27, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	October 25, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	November 15, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	December 13, 2023	7:00 p.m.	Regular Business Meeting	Holmdel High School
Wednesday	January 3, 2024	7:00 p.m.	Organization Meeting	Holmdel High School

Immediately preceding each Regular Business Meeting, the Board will have an Executive Session at 6:00 p.m., prevailing time, to discuss matters exempt from public discussion by law including, but not limited to student matters, contract matters, personnel matters, negotiations and/or litigation.

Unforeseen circumstances may force the rescheduling of these meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

The Board will continue to permit the public to view its meetings remotely. Details for how to view the meetings remotely will be posted on the District website at [www.holmdelschools.org](http://www.holmdelschools.org).

Discussion: Mr. Reddy provided an overview of the current operation of meetings and the committee structure. He stated it may be beneficial to continue with the subcommittee structure for the first couple of months and then move to the Committee of the Whole (COW) format.

Mr. Wall provided additional information regarding the current subcommittee structure versus the COW and shared his experience with the COW structure. He then asked the Superintendent for his opinion.

Dr. Cascone stated that Mr. Wall's points are valid and fair. He stated that either format can be effective and feels that transitioning to the COW structure amidst the onboarding of the newly elected board members may not be ideal timing but suggested the Board continue to explore and consider the COW structure over the next couple of months.

Mrs. Tuccillo recommended the Board compromise and keep the current subcommittee structure for the months of January, February and March and then utilize the COW structure for April, May and June. By June, all Board members will have at least three months experience with both formats and, at that point, an informed decision can be made by the full Board on which format to utilize for the start of the 2023/2024 school year in July.

Mrs. Zhang provided additional comments.

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After the discussion, it was decided the Board will approve the 2023 Board Meeting schedule, as presented, and revisit this topic at the next Board meeting to be held on January 25, 2023.

MOTION: Mrs. Tuccillo SECOND: Mr. Wall VOTE: 8-0

L. Old Business - None

M. New Business

- Mr. Reddy recognized Mr. Hammer, who wasn't able to attend the December meeting, for his years of service to the Board of Education.
- Dr. Collur asked what the history has been with subcommittee and Committee of the Whole. Mr. Reddy provided additional comments on the current subcommittee structure. Mr. Wall asked who is responsible for completing the Committee Notes, Administrative staff or the Committee chair, and when are they distributed. Mrs. Briamonte responded, stating that notes typically come in at least 48 hours in advance of the Board meeting.
- Dr. Cascone shared that Administrative liaisons will draft the committee meeting notes and the chairperson will finalize and distribute the notes to Committee Members. He suggested that committee meetings be held in the earlier part of the week so there is ample time to complete the notes.
- Mr. Reddy stated that notes will be drafted by Administration, finalized and distributed to the Committee by the chair and then shared with the full board in the Friday mailing prior to the Board meeting.

N. Questions or Comments from the Public

- Mrs. Brew, parent, shared her perspective/history of attending Board of Education meetings. She shared her opinion/support for the Committee of the Whole structure.
- Mr. Hammer, former Board Member, stated his opinions regarding Committee of the Whole and subcommittee structure and positives and challenges of Committee of the Whole.
- Mr. Yannello, parent, referenced his experience in the school district. He thanked Mr. Hammer for his many years of great service and congratulated the newly elected Board members. He also congratulated Mr. Reddy (President) and Mr. Wall (Vice President). Mr. Yannello stated that he hopes the Board continues to maintain and invigorate its commitment to the special needs program which benefits both students with special needs and those without special needs. The interactions he has seen between these students is truly remarkable.
- Mr. Reddy referenced last night's Township Committee Reorganization Meeting where DJ Luccarelli was elected Mayor and Rocco Impreveduto was elected Deputy Mayor and congratulated both of them. Mr. Reddy stated that he is confident and hopeful that the Board and Township will improve their communication and continue to work together for the Holmdel residents.
- Mr. DiMare made comments regarding the Committee of the Whole structure and shared his opinion. He feels the more transparency we can offer the community would be beneficial. He thanked the

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community members for supporting them and is excited to be working with the other Board Members and Administration on behalf of this phenomenal school district.

- Mrs. Tuccillo spoke about Executive Functioning and the new program at Satz that she would like to see brought across the district. To go along with Special Services, there is a SEPAC meeting on January 11 at 6:30 pm to talk about executive functioning skills.

O. Executive Session (if required) - None

P. Adjournment

Board President Reddy called for a motion to adjourn the meeting. Mrs. Tuccillo motioned, Dr. Collur seconded and by a unanimous voice vote, the meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary