



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA
REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
JANUARY 29, 2025 6:00 PM
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

Mission Statement

The mission of the Holmdel Township School District is to provide a well-rounded and inclusive education that empowers all students to reach their full potential and thrive. We believe that excellence comes from building strong relationships, embracing a positive attitude toward growth, overcoming challenges with determination, and celebrating our unique differences. Through teamwork and cooperation, we aim to create an environment where students can succeed academically as life-long learners and responsible global citizens.

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, January 29, 2025 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 6:00 p.m. by Board President DiMare.

B. Open Public Meetings Act

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Star Ledger, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Roll Call

The following Board members were present: Mesdames: LoPresti, Collur (6:05 p.m.) and Tuccillo. Messrs: DiMare, Kim, Mann and Reddy (6:06 p.m.). Absent: Mr. Buckley and Mr. Libecchi. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mrs. Deborah Donnelly, Business Administrator/Board Secretary and Mr. Kyle Trent, Board Attorney. Student Representatives to the Board, Mr. Jack Powers and Ms. Isabella Spicer were present at 7:00 p.m. and left the meeting at 8:12 p.m.

D. Resolution for Executive Session

WHEREAS, the Open Public Meetings Act, specifically N.J.S.A. 10:4-12b, permits a public body to go into an Executive (Closed) Session during a public meeting to discuss certain matters specified in the statute; and

WHEREAS, the Board of Education has determined that it is necessary to go into an Executive Closed Session to discuss matters relating to certain items as permitted by N.J.S.A. 10:4-12b;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Holmdel that it shall adjourn into Closed Session at this time to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b and 10:4-13:

1. Student matters
2. Personnel matters
3. Matters falling within the attorney-client privilege

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BE IT FURTHER RESOLVED, it is not yet possible to determine when the matters discussed in Closed Session will be made public; the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education, provided such disclosures will not violate Federal, State, or local statutes or regulations and do not fall within the attorney-client privilege.

MOTION: Mrs. Tuccillo SECOND: Mrs. LoPresti VOTE: 5-0
Absent: Mr. Reddy, Dr. Collur, Mr. Buckley and Mr. Libecchi

By a unanimous show of hands, at 6:02 p.m., the meeting moved to Executive Session.

E. Motion to Return to Public Session

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

At 7:00 p.m., the meeting returned to public session.

F. Call to Order

G. Opening Statement

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

Motion to Go Out of Order to Recognize Holmdel School Board Members

MOTION: Mrs. Tuccillo SECOND: Mrs. LoPresti VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

By a unanimous show of hands, the order of tonight's meeting is changed and that Resolution #1 be read aloud and voted upon accordingly.

H. Flag Salute

- National Anthem sung by Keith Bellamy

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I. Presentation(s)/Public Hearing(s)

➤ *STARS Students/Program Recognitions – Dr. Amanda Lamoglia, John Graham & Doreen Riegal*

Several parents and students shared their experience and extended heartfelt thanks for the STARS Program.

J. Student Representatives to the Board

Resolved: That the Reports of the Student Representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

K. Report of the Superintendent

Village: 837	Indian Hill: 617
Satz: 455	High School: 940

I'll keep my report relatively brief this evening. First, I just wanted to highlight today's activities. We engaged in a district-wide staff development day and the focus of that staff development day was training all of our faculty and staff on the Character Strong curriculum. This connects directly to our five-year Strategic Action Plan and one of the domains of that Strategic Action Plan focus is on School Culture and Climate. We began last year, with more of sort of a macro approach that was one of the things that emerged from that was our Live Holmdel Blue initiative. We were focused more on sort of district and building level, I call them sort of rituals, and now the plan is to really start to infuse that in all levels and aspects of the district and the classroom. Now, for folks who might be saying well, why didn't we do both of those at the same time? Well, having been an educational leader for two decades, I've seen plenty of failed initiatives and one commonality in failed initiatives is that we don't provide adequate time to prepare in advance of actually implementing them and, particularly, when it's one thing if we're just doing things on a district level or an administrative level, but whenever we drill down to that classroom level, we want to make sure that our teachers have a solid understanding of the initiative and then that we've allowed adequate time to really plan about how we're going to infuse this into those areas. That's really where the work is now. What we are planning on doing is bringing together, and I want to thank Mr. Howard publicly; Mr. Howard has been instrumental on this work. He was instrumental in planning today's program and he'll also be continuing the work with our district-level Positive Behavioral Supports (PBS) committee and will be doing some work this summer to plan for some of those curricular implementations and it's all connected to doing what we can, as a school district, to reinforce good, sound values and behavior amongst our students. That is something we focus on a daily basis and I would be lying if I said to you that that is not a challenge. And why is it a challenge? Well, because oftentimes, the values that we are espousing and teaching within the walls of our schools are certainly not always espoused and, in the larger society, whether that's the influences that students are being exposed to on social media or what have you but nevertheless, we will continue to fight the good fight in our schools to work and work cooperatively with parents to raise students that have characteristics like empathy and you heard some of those descriptors mentioned in Mrs. Vander Woude's comments. I believe it was Mrs. Vander Woude's comments about the benefits of working with special needs students have on all students. So it was a very productive day and I just want to publicly thank our parents and guardians. We know that these school closures in midweek can present challenges for our families so we do appreciate your cooperation in giving us the time to engage in these learning activities.

I would also like to secondly, just call some attention to and acknowledge one of the items that is on the agenda for approval tonight and that's the High School Program of Studies. This is an annual motion that is

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annually approved at the January meeting and it is essentially approving a course catalog and, within that course catalog, there are, for example, new courses, there might be language changes to clarify some things. All of those changes were presented to the Board at last week's Committee of the Whole meeting. The Board was in receipt of that information last week and, of course, if you had an opportunity, of course you all participated in it, but if you had an opportunity to view that presentation, you will have noticed that there was really quite a robust question and answer, kind of session that went on. Board Members asked terrific questions and, of course, you may have also noted in the recording that, as I always do, availed myself to the Board Members with a week's time in between, to come to me with any questions they might have had on the information that was presented or any of the motions on the agenda. What the Board is not approving tonight and what the Board would not approve because it's not something that necessarily falls under the jurisdiction of the Board, is information pertaining to course placement and waivers. Although it is not something that the Board approves, per se, through a Board Resolution, obviously it's information that we want to bring forth to the Board and through that, the community. That being said, the information pertaining to course placement and, of course it's, you know, there has been a fair amount of conversation outside of formal district channels more recently, I've been engaging with members of the community who have raised good questions but I think it's important and worth noting that there are very minimal changes to our procedures and protocols that we have in place this year from what was put in place last year. So, if we were considering making drastic changes, then that certainly would have been a more in depth presentation for the Board, but we're not. There was, sort of, a conflation and it was not sort of perpetrated by me but I think it was sort of a conflation that was sort of created of outside of formal district channels that the presentation that was made on last Wednesday, was one in the same as the presentation that's going to be delivered on February 14th. There are two distinct presentations. I would like to talk briefly about the presentation that's scheduled for February 14th and what the purpose of that session is. The purpose of that session is really to provide comprehensive information to our parents and guardians, to answer questions in order that our parents can participate in that process in a more informed manner, particularly in grades below high school, we don't really engage, our counselors do not engage with our students in scheduling conversations. We do that certainly at the middle school and the high school but not so much in the lower grades and this really necessitates that our parents are informed partners so they can participate in that process in an informed manner. So that's really the objective of that session, is really to provide parents with comprehensive information about the process. This Friday, the initial communication will go out to parents explaining the process and then they're will be two weeks obviously for parents to process that information to submit questions by the google form that was administered but tonight, the Board is simply approving the high school course catalog, if you will. Final point, President DiMare, is that there is a very critical timeline associated with this. The Program of Studies must be approved before the high school can commence its scheduling process which is a very involved and lengthy process which will commence in earnest in February. So, to delay the approval of the course catalog would delay a very carefully orchestrated and planned out master scheduling process of scheduling nearly 1,000 students. So, that just I hope gives a little clarity as to what this resolution is tonight. Final point, because you know me, whenever I say final, there is at least one more (sorry) is that we certainly will keep the dialogue open in the upcoming weeks and, as we have demonstrated, not only as a Board but as Administration, the record will show that there have been several occasions, over the course of this Administration, where parents have brought feedback to bear and we have reversed course when we've felt that points were brought forward that were valid and that made just a pause in our plans, prudent. I don't see that in this particular case because this is not new. This is the second year of the same process. We are in the process of curating whether it's data that we had already presented publicly or used in our own deliberations and planning, as well as some new questions which members of the community have raised, so that we can bring that data to bear. That will either reside within the FAQ document or will be part of a separate correspondence from me. I think the community can expect, in my weekly newsletters, henceforth, and throughout this process,

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that I will continue to share information that I think is important for the community to have, as well as to share answers to questions that may have been raised. So, that is my report, President DiMare, which I respectfully submit into the record.

Resolved: That the Superintendent's Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

Dr. Cascone also added that the district was out today for staff development day which was really in observance of Lunar New Year. He attended a celebration on Friday night at the high school with the Chinese world language teachers and students which was terrific and shared that many of us will be at Bell Works on Saturday morning for the annual Holmdel Chinese School. Mr. Kim, be prepared to dance. He wished all of our community members celebrating Lunar New Year, all the best. It is the year of the snake and, by the way, for those of us who come from Judeo-Christian background that snakes have a negative connotation but in vast majorities of cultures in the world, snakes actually have a very positive connotation culturally. So, just a cultural fact there but again, Happy Lunar New Year to all, wishing you all the best for good health, happiness and prosperity in the New Year. President DiMare wished all of those celebrating a Happy New Year and he is shared that he is looking forward to celebrating at Bell Works.

L. Harassment, Intimidation and Bullying (H.I.B.) Report

Dr. Cascone submitted into the record the HIB report as presented to the Board in Closed Executive Session.

M. Questions or Comments from the Public on Action Items Only - None

N. Action Items

• **New Jersey School Board Recognition Month – January 2025**

1. Recognition of Holmdel School Board Members

WHEREAS: The New Jersey School Boards Association has declared January 2025 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS: The Holmdel Township Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS: The Holmdel Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS: New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS: New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS: School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

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WHEREAS: Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS: New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2025 as SCHOOL BOARD RECOGNITION MONTH; and be it further that the Holmdel Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

By a unanimous show of hands, Resolution #1 is approved.

• **Approval of Minutes**

2. Approval of Minutes – Closed Executive Session – December 11, 2024

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – December 11, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

3. Approval of Minutes – Committee of the Whole Meeting – December 11, 2024

Resolved: That the Board approve the minutes of the following meeting: Committee of the Whole Meeting – December 11, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

4. Approval of Minutes – Closed Executive Session – December 18, 2024

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – December 18, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

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5. Approval of Minutes – Regular Business Meeting – December 18, 2024

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – December 18, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

- **Policy**

- **Superintendent’s Recommendations**

- *Personnel*

6. Acceptance of Retirement, Head Custodian, Indian Hill School

WHEREAS: Mr. Ronald Errickson has served the Holmdel Township Public Schools with distinction since December 4, 1989 and,

WHEREAS: Mr. Errickson has faithfully executed his duties with skill and competency; and,

WHEREAS: Mr. Errickson has earned the respect of his colleagues and community residents; and,

WHEREAS: Mr. Errickson has submitted a letter announcing his retirement from the Holmdel Township School District, effective April 1, 2025;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mr. Errickson’s retirement with deep gratitude for Mr. Errickson’s dedication, loyalty and outstanding services performed and further extend to Mr. Errickson its best wishes for a happy and healthy retirement.

MOTION: Mrs. Tuccillo SECOND: Mrs. LoPresti VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

7. Acceptance of Resignation, Television Production Teacher, Holmdel High School

Resolved: That the Board accept the resignation of Bryan DeNovellis, Television Production Teacher, Holmdel High School, effective February 20, 2025 or sooner.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

DISCUSSION: Mr. Reddy commented on Television Production Teacher resignation and shared that he will be deeply missed.

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8. Acceptance of Resignation, Paraprofessional, Indian Hill School

Resolved: That the Board accept the resignation of Allison Pagan, Paraprofessional, Indian Hill School, effective January 3, 2025.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

9. Approval of Leaves of Absence, 2024/2025 School Year

Resolved: That the Board approve leaves of absence for the 2024/2025 school year as follow:

Last Name	First Name	Leave Dates
Brennan	Brianna	03/27/25-06/08/25
Johnson	Tonya	01/31/25-03/15/25
McDonald	Margaret	04/11/25-06/30/25

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

10. Approval of extension of Appointment, Temporary Leave Replacement, Special Education Teacher, Village School, 2024/2025 School Year

Resolved: That the Board approve to extend the appointment of Madison Yuen, Temporary Leave Replacement, Special Education Teacher, Village School, at a salary of step 1MA, \$72,675.00, prorated, effective February 5, 2025 through March 3, 2025. [J. Rapcienski – Leave of Absence]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

11. Approval of Appointment, Temporary Leave Replacement, Mathematics Teacher, W.R. Satz School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Elizabeth Peck, Temporary Leave Replacement, Mathematics Teacher, W.R. Satz School, at a salary of step 1MA, \$72,675.00, prorated, effective retroactive from January 16, 2025 through June 6, 2025, pending criminal history review. [M. Gerbino/K. DeOliveira – LOA]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

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12. Approval of Appointment, Temporary Leave Replacement, Special Education Teacher, Indian Hill School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Ryan VanDuyne, Temporary Leave Replacement, Special Education Teacher, Indian Hill School, at a salary of step 1BA+15, \$66,075.00, prorated, effective February 13, 2025 through June 30, 2025. [J. Dilts – LOA]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

13. Approval of Appointment, Television Production Teacher, Holmdel High School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Brian Swider, Television Production Teacher, Holmdel High School, at a salary of step 2-3BA(3), \$64,875.00, effective April 1, 2025 or sooner through June 30, 2025, pending criminal history review. [B. DeNovellis – Resignation]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

14. Approval of Appointment Paraprofessional, Village School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Gehan Gemian, Paraprofessional, Village School, at a salary of \$30.30 per hour 6.75 hours per day, 5 days per week, effective January 30, 2025 through June 30, 2025, pending criminal history review. [New]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

15. Approval of Appointment, Paraprofessional, Indian Hill School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Caitlin Branco, Paraprofessional, Indian Hill School, at a salary of \$32.90 per hour 6.75 hours per day, 5 days per week, effective February 12, 2025, or sooner, through June 30, 2025, pending criminal history review. [A. Pagan – Resignation]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

16. Approval of Appointment, AM Bus Monitor, Village School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Susan Niehaus, AM Bus Monitor, Village School, at a salary of \$30.30 per hour, 1 hour per day, 5 days per week, effective January 30, 2025 through June 30, 2025. [M. Viani – Transfer]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

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17. Approval of Appointment, Night Custodian, Holmdel High School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Robert Smith, Night Custodian, Holmdel High School, at a salary of step1-2(1), \$54,831.68, prorated, effective January 30, 2025 through June 30, 2025, pending criminal history review. [S. Leonardi – Resignation]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

18. Approval of Salary Adjustments, 2024/2025 School Year

Resolved: That the Board approve salary adjustments for the 2024/2025 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

19. Approval of Change in Assignment/Hours/Salary, Village School 2024/2025 School Year

Resolved: That the Board approve the change in Assignment/Hours/Salary, Village School, effective January 30, 2025 through June 30, 2025, as follows:

Name	Position From	Salary/Hours from	Position To	Salary/Hours To
Masotti, Rosa	Lunchroom/ Playground Aide	\$22.04 per hour/3.5 hours per day	Paraprofessional	\$30.30 per hour/ 6.75 hours per day

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

20. Approval of Change in Hours, Paraprofessional, Village School

Resolved: That the Board approve the changes in hours for Dorothy Glassman, Paraprofessional, Village School, from 4 hours per day to 6.75 hours per day, effective January 30, 2025.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

21. Approval of Appointment, Program Coordinators, Extra Hours, 2024/2025 School Year

Resolved: That the Board approve the appointment of staff members for extra hours, as Program Coordinators for the 2024/2025 school year, not to exceed \$3,500.00, as follows:

	Name	Location	Position	Hourly Rate*
a.	Jusinski, Gregory	Indian Hill School	Peer Leader in Training	\$48.00
b.	Jennings, Stephanie	Indian Hill School	Peer Leader in Training	\$48.00

*Funded by Title IV, Part A

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

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22. Approval of New Job Description, Assistant Superintendent, Student Personnel Services 2024/2025 School Year

Resolved: That the Board approve the new job description, Assistant Superintendent, Student Personnel Services, for the 2024/2025 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

23. Approval of Revised Job Description, Transportation Coordinator, 2024/2025 School Year

Resolved: That the Board approve the revised job description, Transportation Coordinator, 2024/2025 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

24. Approval of Appointments, Schedule B, Spring Season, 2024/2025 School Year

Resolved: That the Board approve the Schedule B appointments for the Spring Season, 2024/2025 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

DISCUSSION: Mrs. Tuccillo asked why only Head Coaches are being approved and no Assistant Coaches are being approved. Dr. Cascone shared there is a sense of urgency for spring Head Coaches to be approved so they can start to get communication out to teams and parents. In addition, some Assistant Coach slots are not yet filled.

➤ ***Curriculum & Instruction***

25. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 School District Travel, as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

26. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the Office of the appropriate school Principal.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

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27. Approval of the Program of Studies – Holmdel High School for the 2025/2026 School Year

Resolved: That the Board approve the Program of Studies for the high school for the 2025/2026 school year.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

28. Approval of Student Teacher/Clinical Practice/Observation/Field Experience

Resolved: That the Board approve the Student Teacher/Clinical Practice/Observation/Field Experience for the 2024/2025 school year as follows:

Student Name	College/ University	Type of Placement	Teacher/ Supervisor	School	Date/Hours
Gianna Tedeschi	Rutgers	Physics	J. Lee	HHS	Jan-Dec 2025

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

29. Approval of Guest Speaker, Stephen Hill at Holmdel High School – March 3, 2025

Resolved: That the Board approve guest speaker, Stephen Hill at Holmdel High School on March 3, 2025. On file in the Office of the Superintendent.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

30. Approval of Summer Step Up Program for the 2025-2026 School Year; July 7, 2025 – August 14, 2025

Resolved: That the board approve the Summer Step Up Program for grades 1-7 at Indian Hill School for the 2025-2026 school year; July 7, 2025 – August 14, 2025.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
JANUARY 29, 2025 6:00 PM
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

31. Approval of Affirmation of HIB Incident(s)

Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-15(b)(6)(c), at its meeting on December 18, 2024, the Superintendent reported the following HIB Incident(s) to the Board;

- A. 272767_HHS_11182024
- B. 273549_HHS_12022024
- C. 273720_HHS_12042024
- D. 273741_HHS_12042024
- E. 273339_WSM_11252024

Now, therefore, be it Resolved, that the Board approve the issuance of a written decision affirming the determination in the student HIB investigation.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

➤ *Special Services*

32. Approval of Home/Hospital Instruction

Resolved: That the Board approve home/hospital instruction services for students for the period indicated, as follows:

	SID	Services	Classification	Start Date	End Date	Cost Per Hour
a.	8180473687	Home Instruction	n/a	1/2/2025	1/22/2025	\$60
b.	8180473687	Hospital Instruction	n/a	1/23/2025	TBD	\$57
c.	3394261577	Home Instruction	n/a	1/21/2025	2/5/2025	\$60

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

33. Approval of Silvergate Prep for the 2024/2025 School Year

Resolved: That the Board approve Silvergate Prep to provide bedside instruction at the rate listed below for the 2024/2025 School Year:

Name	Cost
Silvergate Prep Bridgewater, NJ	\$57.00/Hour

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
JANUARY 29, 2025 6:00 PM
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

34. Approval of Commission for the Blind and Visually Impaired Services

Resolved: That the Board approve Commission for the Blind and Visually Impaired to provide services for the remainder of the 2024/2025 school year as follows:

SID	Provider	Classification	Start Date	Cost
3435671876	Commission for the Blind	CI	1/1/2025	\$1,445.61

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

35. Approval of Additional Location(s) for 2024-2025 Community Based Instruction (CBI) and Structured Learning Experience (SLE); full list on file in the Office of the Superintendent

Resolved: That the Board approve additional location(s) for 2024-2025 Community Based Instruction (CBI) and Structured Learning Experience (SLE), as follows:

- a. Church of St. Catharine – Holmdel, NJ
- b. Lifetime Middletown – Lincroft, NJ
- c. Manasquan High School/18-21 Program CLI – Manasquan, NJ
- d. St. Mary’s Church - Middletown

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

➤ ***Board Level Hearings***

36. Decision on January 22, 2025 Board Residency Hearing

WHEREAS: The Holmdel Township Board of Education held a residency hearing on a parent’s appeal of a Notice of Initial Determination of Ineligibility for attendance in the District on January 22, 2025; and

WHEREAS: The Board considered all information regarding the residency of the parent and student available, including the information presented by the parent during the appeal; and

NOW THEREFORE BE IT RESOLVED:

That the Board finds the student ineligible for a free education in the District and directs District officials to issue a Final Notice of Ineligibility and take any other necessary action to remove this student from the District.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecci

REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
JANUARY 29, 2025 6:00 PM
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

• **Business Administrator’s Recommendations**

Business Administrator/Board Secretary’s Certification

Deborah Donnelly, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

37. Approval of Business Administrator/Board Secretary’s Financial Report – November 30, 2024

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2024 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

38. Approval of Treasurer’s Financial Report – November 30, 2024

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2024 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

39. Approval of Business Administrator/Board Secretary’s Financial Report – December 31, 2024

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2024 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

40. Approval of Treasurer’s Financial Report – December 31, 2024

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2024 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
JANUARY 29, 2025 6:00 PM
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

41. Acceptance/Approval of Additional 2024/2025 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2024/2025) as on file in the Business Office:

Chapter 192-193 Services	Amount
Additional Chapter 192-193 Funding	\$10,233.00
Revised 2024/2025 Entitlement (12/26/2024)	\$367,506.00

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

42. Authorization of Submission of Grant Application to New Jersey Department of Community Affairs

Whereas, the Holmdel Township Board of Education desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$200,000.00 to carry out a project to create a modern, inclusive and engaging recreational space for the students and community of Holmdel.

Be it therefore RESOLVED,

1. that the Holmdel Township Board of Education does hereby authorize the application for such a grant; and,
2. recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Holmdel Township Board of Education and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the Holmdel Township Board of Education hereby authorizes Deborah Donnelly, School Business Administrator, to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

DISCUSSION: Mr. Reddy asked for more information regarding the Grant Application. Dr. Cascone responded accordingly.

43. Approval of Bills Payment – January 29, 2025

Resolved: That the Board approve payment of the January 29, 2025 regular bills list in the amount of \$1,652,049.90 and as certified and approved.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 7-0
Absent: Mr. Buckley and Mr. Libecchi

REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
JANUARY 29, 2025 6:00 PM
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

O. Old Business - None

P. New Business

Mr. Reddy referenced the 2nd Annual Ski Trip to Blue Mountain and kudos to Mrs. Murphy and Mrs. Highland. Approximately 53 students went on the trip and everyone had a great time!

Mrs. LoPresti shared a friendly reminder about the Harlem Wizards fundraising event next Wednesday (February 5th).

Q. Questions or Comments from the Public

Mrs. Roth, parent, thanked the Board for everything they do and appreciates the clarification from Dr. Cascone on Motion #27. She applauded Dr. Lamoglia, her staff and her department and shared her experience with the Special Services department staff and stated she has three children, across three different schools with one having an IEP. He has a new sense of confidence and is thriving. All three of her children are thriving and she is so grateful for that and that is what led her here to talk about student placements. She shared that she has had a phenomenal experiences, at every level, with the teachers and staff regarding student placement recommendations. They play a huge role in where my child(ren) are is/are going next. She then referenced her waiver experience and shared that the teachers know what the students need to thrive and teacher input should be considered when student placements are being determined. The use of waiver ties the student to a screen all summer and she doesn't think that students should be in front of a screen all summer, essentially 'teaching' themselves a subject. In her case, the student's teacher agreed he needed the challenge so there must be a way to include the teacher recommendation. The summer work killed his motivation for the subject. Is there any way teacher input could be weighted more heavily for borderline cases? Dr. Cascone shared that her perspective resonated with him regarding summer work so he will go back to the team to reopen the conversation and brainstorm on how to place more emphasis on the grade and while we may not go back to a teacher recommendation, per se, perhaps we can put a little more value on that class.

Mr. Reddy referenced summer work and there was a discussion on the purpose of summer work versus sentiments of students thinking they did something wrong which required the summer work.

R. Executive Session (if required)

S. Adjournment

Board President DiMare called for a motion to adjourn the meeting. Mrs. Tuccillo motioned, Mr. Reddy seconded and by a unanimous voice vote, the meeting adjourned at 9:14 p.m.

Respectfully Submitted,

Mrs. Deborah Donnelly
Business Administrator/Board Secretary

Motion #18 - January 29, 2025 Agenda**Salary Adjustments**

	Last Name	First Name	From	To	Effective
a	Dilts	Jessie	8-10BA(8)	8-10BA+15(8)	1/1/2025
b	Frothingham	Kristen	2-3BA(3)	2-3BA+15(3)	1/1/2025
c	Muscarella	Cecilia	11-12BA(11)	11-12BA+15(11)	2/1/2025
d	Sheehy	Elizabeth	19MA+15	19MA+30	1/1/2025
e	Sullivan	Victoria	4-5BA(4)	4-5BA+15(4)	1/1/2025
f	Treubig	Taryn	13-14MA+15(14)	13-14MA+30(14)	1/1/2025
g	Wojcik	Michelle	6-7BA+15(7)	6-7BA+30(7)	1/1/2025



HOLMDEL TOWNSHIP PUBLIC SCHOOLS JOB DESCRIPTION: ASSISTANT SUPERINTENDENT - STUDENT PERSONNEL SERVICES

QUALIFICATIONS:

1. Master's Degree in Supervision, or Administration (required); doctorate in the area of job responsibility (preferred).
2. Valid teaching certificates and a minimum of five years of successful teaching and/or school counseling experience.
3. Certification as School Administrator or Certificate of Eligibility for School Administrator Certificate.
4. Experience in special education teacher, member of child study team, is preferred.
5. Strong skills in communications, human relations, and organization.
6. Knowledge of current laws, rules, and regulations governing special education.
7. Possesses advanced knowledge of personnel policies and practices and applicable federal and state labor laws.
8. Demonstrates analytical and problem-solving skills, the ability to focus on details, and strong PC spreadsheet experience.
9. Successful completion of required criminal history background check and proof of U.S. citizenship or legal resident alien status.
10. Such alternatives to the above qualifications as the board may find appropriate.

REPORTS TO: Superintendent of Schools

JOB GOAL: To assist the Superintendent of Schools with the development, direction, coordination, and evaluation of student programs, guidance programs, health services, section 504 requirements, and special education programs and services. This person has responsibility for the supervision and evaluation of the Special Services and Student Services staff that include Guidance, Substance Abuse Counselors, Child Study Team members, Nurses, and the Supervisor of Special Education.

A. MAJOR RESPONSIBILITIES:

1. District Personnel Administration and Supervision
2. Strategic oversight of the Department of School Counseling Services
3. Strategic oversight of the District's School Nursing Program
4. School and Community Relations
5. Professional Development
6. Other assigned duties

B. PERFORMANCE DUTIES:

1. Office of Special Services

- a. Establish and promote high standards and expectations for students and staff for academic performance, pupil services, and responsibility for mature behavior;
- b. Administer, schedule, and evaluate the Special Education service delivery process for the development of IEPs, annual review, and third-year re-evaluation of Individual Plans (IEPs) as required by State and Federal mandates and guidelines. Ensure participation in the procedures and access to records, following notification of timelines and the process requirements as stated in NJ Administrative Code Title 6A Chapter 14 – Special Education;
- c. Ensure that the IEPs address the student's achievement in each of the Core Content Standards as appropriate;
- d. Coordinate and supervise assignments for directors, and supervisors and coordinate to ensure that effective teaching in special education, efficient Child Study Team activities, and laudatory awareness activities are provided to students in the district;
- e. Ensure that out-of-district placement of students is completed efficiently and effectively;
- f. Supervise all assigned personnel to ensure that all responsibilities are met and exceeded, consistent with research on learning and child growth and development, and strategies in special education and pupil personnel services;
- g. In collaboration with the Curriculum & Instruction department, ensure effective coordination of services so that educationally handicapped students have an opportunity to participate in Academic Support Programs;
- h. In collaboration with the Curriculum & Instruction department, ensure the integration of Core Content Standards and the utilization of approved textbooks and materials with special education programs and services;
- i. Administer the special education program for public and non-public schools within the district including:
 - Coordinate district and out-of-district programs and services;
 - Direct and evaluate assigned personnel and contracted services;
 - Supervise Child Study Team services;
 - Monitor Individual Education Programs (IEP) and 504 accommodations;

2. Office of Student Personnel Services

- a. Follow procedures for the safety, strength, and integrity of all public and confidential school records, ensuring that personnel and student record-keeping procedures comply with state and federal law and district policy.
- b. Develop with individual staff members a Professional Growth Plan (PGP) and a Professional Improvement Plan (PIP);
- c. Administer guidance programs and services;
- d. Oversee health and medical services, including school health and emergency medical services; staff and student screening examinations; and substance abuse intervention;
- e. In collaboration with the Superintendent of Schools or his or her designee(s), coordinate the internal investigation of incidents involving assigned personnel, conduct disciplinary hearings, and process staff appeals and grievances for assigned schools;
- f. In collaboration with the Affirmative Action Officer, coordinate the internal investigation of incidents involving students or parents, conduct student disciplinary hearings, and process appeals and referrals to other agencies for assigned schools;
- g. Monitor the observation and evaluation of professional and support staff by school administrators for accuracy, performance standards, and timelines;
- h. In collaboration with the Curriculum & Instruction department, provide orientation, in-service training, and technical assistance for district and school staff.
- i. Oversee the Behavioral Threat Assessment and Management (BTAM) process for the school district in collaboration with the School Safety Officer.
- j. Provide professional development on BTAM to district staff and the community, enhancing awareness and preparedness.

3. Budget Support

- Develops projections for staffing needs
- Supports the Business Office with the following processes:
 - Certifies the office Special Services budget;
 - Ensures that the financial and fiscal requirements of Pupil Personnel Services are satisfied in an efficient and timely manner;
 - Manage funds with established programs and fiscal requirements.

5. Other Assigned Duties

- a. Assists with the coordination of the district's Nursing Services at the central office level with the Supervisor of Special Services.
- b. The Assistant Superintendent will work closely with the district's curriculum and special services department to ensure synergy between the district's personnel/human resource systems and its curricular and instructional mission and objectives.

- c. Perform such other tasks and assume such other responsibilities as may be assigned by the Superintendent of Schools.
- d. Implement comprehensive evaluation systems for both district staff and administration, ensuring alignment with district goals and state standards.
- e. Collaborate with school leaders to establish clear performance criteria and objectives for all staff members.
- f. Conduct regular assessments of staff performance, providing constructive feedback and identifying areas for professional growth.
- g. Maintain accurate and confidential records of evaluations to inform personnel decisions and support continuous improvement.
- h. Foster a culture of accountability and excellence by promoting transparent and fair evaluation practices.

6. Professional Development

- a. Keep informed about current research, trends, and development in the areas of Human Services, Curriculum and Instruction, School Counseling, Special Education, and other areas within the spectrum of the responsibilities of this position.
- b. Participate in local, county, state, and national professional meetings, which are relevant to the needs of the Holmdel Township Public Schools and its programs in accordance with Board policy, district procedures, and budgetary allocations for professional development.

TERMS OF EMPLOYMENT: Twelve-month year. Salary established by the Board of Education.

EVALUATION: The performance of the position will be evaluated by the Superintendent of Schools annually in accordance with the provisions of the Board of Education policy on the Evaluation of Administrative Personnel.

SOURCE: Regular Board Meeting

DATE: January 29, 2025



HOLMDEL TOWNSHIP PUBLIC SCHOOLS JOB DESCRIPTION: TRANSPORTATION COORDINATOR

QUALIFICATIONS:

1. Holds a valid Commercial Driver's License with both an S (School Bus) and P (Passenger) Endorsement as required by state law.
2. Holds valid transportation certificates in Supervising Pupil Transportation, Driver Training, Routing and Scheduling, Preventative Maintenance, Transportation of the Handicapped, and Records/Recordkeeping.
3. Possesses a driving record for the past five years demonstrating evidence of no alcohol or drug-related motor vehicle violations.
4. A minimum of two years of successful school transportation experience preferred.
5. Demonstrates knowledge of state laws and regulations governing pupil transportation, and the operation of a school bus.
6. Demonstrates skills in personnel management, budgeting, route scheduling, and coordination of fleet maintenance.
7. Possesses excellent verbal and written communication skills.
8. Has experience with transportation routing software, google suite and microsoft office.
9. Possesses required criminal history background check, required drug/alcohol testing, and proof of U.S. citizenship or legal resident alien status.
10. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: School Business Administrator/Board Secretary or designee

JOB GOAL: To enable each student, through safe and efficient transportation, to take full advantage of the complete range of curricular and extracurricular activities offered by the district's schools.

PERFORMANCE RESPONSIBILITIES:

1. Work Performance

- a. Assumes responsibility for the safe and efficient operation of the school transportation program.
- b. Ensures compliance with all laws, regulations and Board-approved policies related to school transportation.
- c. Prepares all bus routes; determines bus stops, pick-up and drop-off times; and ensures compliance with bus capacity limitations utilizing District routing software program.
- d. Schedules transportation for athletics, field trips, and extracurricular activities.
- e. Recruits, trains, supervises and evaluates all transportation personnel, and makes recommendations regarding their employment (if applicable).
- f. Arranges for the transportation of students with special needs as determined by the child study team.
- g. Works with the School Business Administrator/Board Secretary or designee to formulate specifications for transportation bids and contracts with private vendors and monitors implementation of contracts.
- h. Ensures the timely state inspection of all board-operated buses.
- i. Coordinates the maintenance schedule for all district-owned buses.
- j. Prepares and administers the transportation budget.
- k. Makes recommendations for the purchase of new vehicles, and assists in the preparation of bid specifications for them (if applicable).
- l. Provides cost analysis on transportation operations upon requests.
- m. Maintains longstanding, positive relationships with our contracted partners and collaborates effectively to address any issues that may arise.
- n. Works cooperatively with principals and contractors to make arrangements for bus emergency evacuation drills at all schools.
- o. Advises the Superintendent on road conditions for decisions on school closing during inclement weather.

- p. Prepares all transportation records and reports as required by law, code or board policy.
- q. Maintains electronic and hard copy files on each board-owned bus as required under law and makes them available for inspection upon request.
- r. Maintains electronic and hard copy files for each employee or contractor documenting required training for all drivers and aides that service our district.
- s. Completes State or bus insurance incident reports as applicable.

2. Work Traits

- a. Maintains confidentiality as required and appropriate.
- b. Demonstrates an openness to discuss suggestions.
- c. Demonstrates initiative, independence and decision making appropriate to the performance tasks of this position.
- d. Makes efficient use of time and resources available.
- e. Provides well-organized, accurate work.
- f. Demonstrates ability to prioritize tasks and to change priorities, as appropriate, to meet the needs of the job.
- g. Works cooperatively with administration, staff, contractors and others as necessary for the effective functioning of the school transportation program.
- h. Reports to work on time, adheres to required time schedules and maintains an appropriate personal attendance record.

3. School and Community Relations

- a. Exhibits professionalism, courtesy, and respect when interacting with students, staff, residents, and others, through email, in person, and over the phone, in the performance of this position.
- b. Collaborates effectively with building principals to address discipline issues and other situations that may arise on school buses.
- c. Serves as liaison with contractors and non-public schools in the event of school closings/delayed openings during inclement weather or other situations.

4. Professional Development

- a. Participates in staff development opportunities in accordance with district guidelines and resources to enhance job-related skills and knowledge.
- b. Attends appropriate meetings conducted by the New Jersey State Department of Education and the Holmdel Township Public Schools concerning transportation and related issues.
- d. Pursue proficiency in transportation routing software to optimize program utilization and enhance routing efficiencies..

5. Other

Performs such other tasks and assumes such other responsibilities as may be assigned by the Business/Board Secretary or designee.

TERMS OF EMPLOYMENT: Twelve month year. Salary to be established by the Holmdel Township Board of Education.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Non-certificated Personnel.

SOURCE: Regular Public meeting

DATE: January 10, 1996

DATE REVISED: December 14, 2011

DATE REVISED: January 29, 2025

Motion #24 - January 29, 2025 Agenda

Schedule B

	<u>Position</u>	<u>Season</u>	<u>First</u>	<u>Last</u>	<u>Schedule B Location</u>	<u>Stipend 24-25</u>
a.	Baseball Head Coach	Spring	Chris	Arecchi	Holmdel High School	\$ 8,061.00
b.	Flag Football Coach	Spring	Melissa	Menges	Holmdel High School	\$ 2,100.00
c.	Flag Football Coach	Spring	Michael	Oxley	Holmdel High School	\$ 2,100.00
d.	Golf Coach (Boys)	Spring	Shawn	Boehmcke	Holmdel High School	\$ 4,030.00
e.	Golf Coach (Girls)	Spring	Kathleen	Bradley	Holmdel High School	\$ 4,030.00
f.	Lacrosse Head Coach (Boys)	Spring	Brendan	Quinn	Holmdel High School	\$ 8,061.00
g.	Lacrosse Head Coach (Girls)	Spring	Ackerson	Marina	Holmdel High School	\$ 8,061.00
j.	Softball Head Coach	Spring	Nora	Bosmans	Holmdel High School	\$ 8,061.00
i.	Technology Student Association (TSA) Advisor	Full Year	Michael	Moore	Holmdel High School	\$ 1,511.00
j.	Tennis Head Coach - (Boys)	Spring	Charles	Chelednik	Holmdel High School	\$ 5,540.00
k.	Track Head Coach (Boys)	Spring	Thomas	Herman	Holmdel High School	\$ 8,061.00
l.	Track Head Coach (Girls)	Spring	Jonathan	Cole	Holmdel High School	\$ 8,061.00
m.	Volleyball Head Coach (Boys)	Spring	Rebecca	Morse	Holmdel High School	\$ 8,061.00
n.	Band Evening	Spring	Catherine	McCarthy	Indian Hill School	\$ 374.00
o.	Chorus Evening	Spring	Christina	Nigro	Indian Hill School	\$ 374.00
p.	Drama Co-Coach	Spring	Allison	Griffith	Indian Hill School	\$ 1,763.50
q.	Drama Co-Coach	Spring	Christina	Nigro	Indian Hill School	\$ 1,763.50
r.	Technical Co-Advisor	Spring	Allison	Griffith	Indian Hill School	\$ 1,008.00
s.	Technical Co-Advisor	Spring	Gregory	Jusinski	Indian Hill School	\$ 1,008.00
t.	Youth Entrepreneur Club	Spring	Jenna	Atkinson	Indian Hill School	\$ 1,511.00
u.	Baseball Head Coach	Spring	Daren	Saler	W.R. Satz School	\$ 4,786.00
v.	Drama Coach	Spring	James	DeVivo	W.R. Satz School	\$ 3,527.00
w.	Softball Head Coach	Spring	David	Sherman	W.R. Satz School	\$ 4,786.00
x.	Technical Advisor	Spring	Alison	Drzymkowski	W.R. Satz School	\$ 2,016.00
y.	Tennis Coach	Spring	Sophia	Kalajian	W.R. Satz School	\$ 4,786.00
z.	Track Co-Coach (Boys)	Spring	Christen	McCafferty	W.R. Satz School	\$ 2,393.00
aa.	Track Coach (Girls)	Spring	Kayla	Diorio	W.R. Satz School	\$ 4,786.00
bb.	Track Co-Coach (Boys)	Spring	Theresa	Kelly	W.R. Satz School	\$ 2,393.00

January 2025 - Motion #25

	Date	Name	Location	Professional Development Activities/ Meetings	City, State	Cost/Fees
a.	04/02/2025	Arciero, J	HHS	IXL Live Conference	Montclair, NJ	\$255.19
b.	03/27/2025 - 03/28/2025	Bligh, L	Village	NJSHA Convention	Atlantic City, NJ	\$255.00
c.	03/27/2025	Buerck, L	IHS	NJSHA Convention	Atlantic City, NJ	\$155.00
d.	05/20/2025 - 05/21/2025	Carney, S	HHS	NJ TESOL Spring Conference	New Brunswick, NJ	*\$506.80
e.	02/06/2025	Cascone, S	District	Hot Issues in AI, Schools and the Law 2024-2025	Virtual	\$125.00
f.	03/27/2025 - 03/28/2025	Constantarakos, V	WRS	NJSHA Convention	Atlantic City, NJ	\$355.00
g.	02/01/2025	Fisher, K	Village	NJIDA-Winter Institute for Food for Thought	Virtual	\$90.00
h.	02/26/2025	Gallo, L	IHS	School Health & The Law	Monroe, NJ	\$150.00
i.	03/27/2025 - 03/28/2025	Grieci, K	Village	NJSHA Convention	Atlantic City, NJ	\$255.00
j.	02/26/2025 & 03/26/2025	Lieberman, B	Village	BCBA Professional Development Academy	West Long Branch, NJ	\$100.00
k.	04/07/2025 - 04/08/2025	Lotter, G	HHS	NJASA 8th Annual Women's Leadership Conference 2025	Somerset, NJ	\$459.00
l.	04/02/2025	Lotter, G	HHS	IXL Live Conference	Montclair, NJ	\$249.55
m.	05/20/2025 - 05/21/2025	Malizia, J	Village	NJ TESOL Spring Conference	New Brunswick, NJ	*\$513.00
n.	02/18/2025 - 02/21/2025	McEvoy, K	Village	School-Based Intensive: STAR for School Course	Virtual	\$640.00
o.	02/03/2025	Quackenbush, S	IHS	Best Practices in Co-Teaching	Virtual	\$295.00
p.	03/06/2025	Reiter, A	Village	2025 Conference for School Based SLPs	Virtual	\$295.00
q.	03/25/2025	Schifano, B	IHS	IXL Live Conference	Montclair, NJ	\$95.00
r.	03/27/2025 - 03/28/2025	Seman, A	Village	NJSHA Convention	Atlantic City, NJ	\$355.00
s.	01/31/2025	Smith, E	Village	Leading Early Literacy Instruction Intervention and Assessment: What Principals and Supervisors Need to Know PSEL Standards: 4, 7, and 10	Monroe Twp, NJ	\$150.00
t.	03/27/2025 - 03/29/2025	Smolarski, L	Village	NJSHA Convention	Atlantic City, NJ	\$355.00
u.	03/24/2025 - 03/26/2025	Stromsland, K	Central	NJSBGA Expo/Conference 2025	Atlantic City, NJ	\$275.20
v.	02/25/2025	Watts, R	IHS	Practical Strategies for Dealing with Disrespectful and Disengaged Students	Virtual	\$295.00
w.	05/20/2025 - 05/21/2025	Wojcik, M	IHS	NJ TESOL Spring Conference	New Brunswick, NJ	*\$496.06

* Paid for by Consortium Funds; Reduced amounts from December due to different mileage calculator used by Consortium

* Carney \$80.60 less

* Malizia \$55.60 less

* Wojcik \$21.62 less