



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA
REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
MAY 29, 2024 6:00 P.M.
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

Mission Statement

The mission of the Holmdel Township School District is to provide a well-rounded and inclusive education that empowers all students to reach their full potential and thrive. We believe that excellence comes from building strong relationships, embracing a positive attitude toward growth, overcoming challenges with determination, and celebrating our unique differences. Through teamwork and cooperation, we aim to create an environment where students can succeed academically as life-long learners and responsible global citizens.

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, May 29, 2024 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 6:00 p.m. by Mr. Wall, Board President.

B. Open Public Meetings Act

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Star Ledger, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Roll Call

The following Board members were present: Mesdames: Collur (at 6:12 p.m.), Tuccillo and LoPresti. Messrs: Wall, DiMare, Reddy, Buckley, Mann and Libecci. Absent: Dr. Collur. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Kyle Trent, Board Attorney. Student Representatives to the Board, Mr. Jack Powers and Ms. Anugna Parvateneni were present at 7:06 p.m. and left the meeting at 8:14 p.m.

D. Resolution for Executive Session

WHEREAS, the Open Public Meetings Act, specifically N.J.S.A. 10:4-12b, permits a public body to go into an Executive (Closed) Session during a public meeting to discuss certain matters specified in the statute; and

WHEREAS, the Board of Education has determined that it is necessary to go into an Executive Closed Session to discuss matters relating to certain items as permitted by N.J.S.A. 10:4-12b;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Holmdel that it shall adjourn into Closed Session at this time to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b and 10:4-13:

1. Student matters
2. Personnel matters
3. Matters falling within the attorney-client privilege

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BE IT FURTHER RESOLVED, it is not yet possible to determine when the matters discussed in Closed Session will be made public; the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education, provided such disclosures will not violate Federal, State, or local statutes or regulations and do not fall within the attorney-client privilege.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 8-0
Absent: Dr. Collur

At 6:06 p.m., the meeting moved into Executive Session.

E. Motion to Return to Public Session

MOTION: Mrs. LoPresti SECOND: Mr. Reddy VOTE: 9-0

At 7:06 p.m., the meeting returned to public session.

F. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, May 29, 2024 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:06 p.m. by Mr. Wall, Board President.

G. Opening Statement

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

H. Flag Salute

After the Flag Salute, there was a Moment of Silence for Memorial Day to honor and remember the brave men and women who have sacrificed their lives for our country.

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Board President Wall asked for a motion to amend the Agenda to add Items #60, #61 and #62, which he read aloud.

MOTION: Mrs. LoPresti SECOND: Mr. Libecchi

Show of Hands to Accept – All Approved

The May 29, 2024 Agenda is modified accordingly by adding Items #60, #61 and #62.

I. Presentation(s)/Public Hearing(s)

- Student Awards Ceremony – Dr. J. Scott Cascone & Principals
- Recognition of Mr. Jeffrey Rainess, Head Football Coach

J. Report of the Student Representatives to the Board

Resolved: That the Reports of the Student Representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

K. Report of the Superintendent

Below are the current enrollment numbers as of May 29, 2024:

Village: 826	Indian Hill: 622
Satz: 495	High School: 964

I am going to keep my report brief as we've been at it for a bit now and just want to remind parents in grades 2, 5 and 6 that we've been sending out notifications with regard to upcoming health education lessons pertaining to sexual and family life education, including personalized links. We are continuing to send them out in repeated fashion. You may have received a robo-call from me today, which was dedicated specifically to those folks who have not responded. Kudos to the fifth grade parents, they are at 96% s to date, so they are out in the lead at this time but, over the next several days, we will continue to send out reminders and tailored communications to ensure that all of our parents are responding to that survey.

I thought it would be appropriate for me to just give a brief update on the search for the next Holmdel High School Principal. We are on target to appoint Dr. Kukoda's successor at the June meeting. We will be engaging in a multi-step process starting with a paper screening, brief screener interviews, narrowing down the slated candidates who will come in for a first-round panel interview that would be with multiple stakeholders from inside the district and then a second round before moving on to the finals. I can say that the response to the posting has been very good. We have quite a number of applicants and it is a fairly deep pool. So, as much as we understand that Dr. Kukoda will be difficult to replace, we are confident that we will find a capable and dynamic person to fill his shoes. As noted tonight, and in recognizing Coach Rainess' resignation, we understand that preseason is just around the corner, so obviously we need to move out smartly with respect to that search, and we are. That posting has gone up. Likewise, that person (the successful candidate), whomever that may be, will be appointed at the June meeting. Working very closely with Mr. Casale and ensuring that we have a transition plan to ensure that the preseason is un-impacted, not only will we have multiple stakeholders internally, but Mr. Casale will be hosting a focus group next week,

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with leadership from various organizations that have a stake within that program, in order to gather good feedback in terms of successes, where they think the program can improve so that can inform our deliberations, our leadership profile and candidate profile and ultimately selecting the right person for the job, but we are confident - again, big shoes – but we are confident that we will keep the positive momentum moving with the High School football program.

Another reminder piece is there have been a number of communications that have gone out regarding course placements and waivers and waiver eligibility. Just a note on that, though the deadline for submitting a waiver application is July 15th, it is worth noting that the deadline for any summer work is July 31st so just note that, while you can submit it by July 15th, that would leave a relatively short amount of time for your child to complete the requisite work. Just a quick public word on the rationale behind that because we have had some questions about that. Really, the rationale for providing summer work for students who waive is really to ensure that, and those assignments are adaptive path, meaning that they are catered to what that student’s specific skills deficiencies or content gaps are. The purpose of that is so that we can collaboratively ensure that, when that student comes into the class, for which they had not naturally placed, that we are closing as many of those skill and knowledge gaps as possible. Because, while there is somewhat of a review at the beginning of the course, it is brief and then it accelerates quickly and those skill gaps and those content gaps become more pronounced and it becomes more difficult for that student to make that up as they move along. Surely no different than in our Honors courses or our AP Courses, summer work is a standard part of it and it also, quite frankly, demonstrates that there is a sincere commitment on the part of the student to take on this challenge. Signing a piece of paper that says, “I want to waive into the course” and doing the necessary work and putting in the necessary time to be prepared, is a different story. So we think that this is mutually beneficial, not only to the students but also for the teachers, who ultimately have the students in their class and that they can make a more successful transition.

I have one other piece that I wanted to mention. I had a High School Science teacher, Mr. Cole, call my attention to the fact that we have a long-standing relationship with the Belford Seafood Cooperative. The Belford Seafood Cooperative has partnered with the school for 40 years in providing the Science Department with specimens that can be utilized for dissections and things of that nature... probably tens of thousands of dollars of free donations of specimens to our High School Science Department. Mr. Cole suggested that it would be, at this point after all of these years, due time to acknowledge them. While the notification came late for us to have them here today, we have created a separate certificate and a letter which I would like to read into the record. Mr. Cole will actually deliver to our partners at the Belford Seafood Cooperative but I wanted to just publicly acknowledge that and just read aloud, for the record, the letter that we intend to send to them:

May 29, 2024

*Belford Seafood Cooperative Association Inc.
Belford, NJ 07718*

Dear Belford Seafood Cooperative Team,

*On behalf of the Holmdel Public School District Board of Education, staff, students, and families,
I am writing to express our deepest appreciation for your unwavering support and generosity over*

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the past 40 years. Your contributions have played a pivotal role in enhancing our Marine Science program.

Every year, your facility has graciously donated fish worth \$50 to \$100 for our end-of-unit dissections in the Marine Science class. Your willingness to provide these specimens has significantly enriched our students' learning experiences. Additionally, the tours of your facility and the supply of clams, squid, and other specimens have furthered our students' understanding of marine life and fisheries.

Despite changes in ownership and management over the years, your commitment to supporting our educational endeavors has remained steadfast. Your kindness and dedication have not gone unnoticed, and we are profoundly grateful for your continued partnership.

In recognition of your invaluable contributions, we would like to present you with a Certificate of Appreciation. This small token symbolizes our gratitude and the high regard in which we hold the Belford Seafood Cooperative Association Inc.

Thank you once again for your exceptional support and for fostering a love of marine science in our students. If you have any questions or need further information, please do not hesitate to contact me.

With sincere appreciation,



*Dr. J. Scott Cascone
Superintendent*

So, once again, we do express the 40 year partnership is something to be celebrated and appreciated so I just wanted to read that into the record in acknowledgement of the contribution and partnership. Thank you.

Mr. President, that concludes my report.

Resolved: That the Superintendent's Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

L. Harassment, Intimidation and Bullying (H.I.B.) Report

Dr. Cascone submitted into the record the HIB report as presented to the Board in Closed Executive Session.

M. Questions or Comments from the Public on Action Items Only

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- Mrs. Brew, Parent, referenced item #7 (Approval of Dedication of Service to the Holmdel Township School District) thanked everyone for this recognition and read a statement. She personally and publicly thanked many others - Board Members, Administrators, Staff Members, Volunteers as well as all of the Parent Groups, many local businesses and especially her own family – all who have worked with and supported her along the way all these years.
Mr. Wall read a statement sharing a bit of history on the Brew family background and highlighting all of Mrs. Brew’s accomplishments and thanked her for her service.
Mr. DiMare made comments thanking and recognizing Mrs. Brew’s accomplishments.
Mr. Reddy made comments thanking Mrs. Brew and her family for all of her accomplishments and read the resolution recognizing Mrs. Brew’s dedication of service to the Holmdel Township School District.
- Ms. Kim Liu, Parent, referenced item #6 (Approval of Second & Final Reading of Policy #2240 Controversial Issues) and asked for clarification on several items referenced in the Policy. Dr. Cascone responded accordingly.
- Mr. Loughran thanked Mrs. Brew for all of her efforts. He also wanted to congratulate Mr. Ratcliffe and Mr. Mazzeo on their retirements. He also congratulated and thanked Dr. Kukoda and Mr. Rainess for all of their accomplishments.
- Mr. Howard thanked Mrs. Brew for all of her accomplishments and support over the years.
- Mrs. Vitale thanked Mrs. Brew for all of her accomplishments and support over the years.

N. Action Items

• Approval of Minutes

1. Approval of Minutes – Closed Executive Session – April 17, 2024

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – April 17, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

2. Approval of Minutes – Committee of the Whole Meeting – April 17, 2024

Resolved: That the Board approve the minutes of the following meeting: Committee of the Whole Meeting – April 17, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

3. Approval of Minutes – Closed Executive Session – April 24, 2024

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – April 24, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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4. Approval of Minutes – Regular Business Meeting – April 24, 2024

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – April 24, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

• **Policy**

5. Approval of First Reading of Policy and Regulation

Resolved: That the Board approve the following policy and regulation hereby designate as first reading as per attachments.

P5751 Sexual Harassment of Students
R5751 Sexual Harassment of Students

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

6. Approval of Second & Final Reading of Policy

Resolved: That the Board approve the following policy and hereby designate as a second & final reading as per attachment.

P2240 Controversial Issues

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

• **Superintendent’s Recommendations**

➤ *Personnel*

7. Approval of Dedication of Service to the Holmdel Township School District

WHEREAS: Mrs. Deborah Brew has been an active partner in the betterment of the Holmdel Township School District; and which the Board of Education deems worthy of special recognition;

WHEREAS: The Board of Education wishes to acknowledge the significant contributions Mrs. Deborah Brew has made over the years as an advocate of children and education and has continuously demonstrated dedication and devotion to the welfare of the Holmdel Township School District and its students, parents and staff; and

WHEREAS: Mrs. Deborah Brew has faithfully and selflessly volunteered her time to the school district for 19 years; and

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- WHEREAS: Mrs. Deborah Brew has served on the executive boards of all the district’s school-based parent organizations; and
- WHEREAS: Mrs. Deborah Brew was a driving force in bringing Project Graduation to Holmdel and has served as the chairwoman and coordinator of that program; and
- WHEREAS: Mrs. Deborah Brew has selflessly served as the liaison between community partners and organizations for student volunteer opportunities; and
- WHEREAS: Mrs. Deborah Brew has been an active supporter and volunteer for the Holmdel High School football program; and
- WHEREAS: Her ability to bring many different constituencies together have, on many occasions over the years, been of great benefit to the Board, the Administration and the School District; and
- WHEREAS: The Board wishes to recognize the effort and dedication demonstrated by Mrs. Deborah Brew in support of the Holmdel Township Public Schools and the tremendous benefit she has brought to the students and staff of the School District;

NOW, THEREFORE, BE IT RESOLVED, that the Holmdel Board of Education recognizes, with gratitude, the many contributions that Mrs. Deborah Brew has made, for her many years of service and her dedication to the students, staff and the community of the Holmdel Township School District.

Adopted this 29th day of May 2024, by the Holmdel Board of Education.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

8. Holmdel Board of Education Resolution in Support of the \$3.5 Million Grant for the Crawford's Corner Traffic Needs Improvement Project

- WHEREAS: The life, health and safety of all citizens traveling on local roadways is a paramount priority for infrastructure grants and related goals; and
- WHEREAS: Crawford’s Corner Road is utilized by members of the general public, police, fire, first aid and other emergency services, and serves as the daily entrance and exit for staff, students and visitors to the Satz School and Holmdel High School in Holmdel Township; and
- WHEREAS: The corridor includes Holmdel Town Hall, Holmdel Police Department, Department of Public Works, Holmdel First Aid Squad, Fire Department, and serves as a critical conduit to HMH Bayshore Medical Center;

NOW, THEREFORE, BE IT RESOLVED, that the Holmdel Township Board of Education strongly endorses the approval of the \$3.5 million grant for the Crawford's Corner Traffic Needs Improvement Project as applied for by the Holmdel Township Committee and strongly encourages its expedited approval in furtherance of the life, health and safety of the citizens of New Jersey.

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MOTION: Mrs. Tuccillo SECOND: Mr. Buckley VOTE: 9-0

9. Acceptance of Retirement, Graphic Arts Teacher, Holmdel High School

WHEREAS: Mr. George Mazzeo has served the Holmdel Township Public Schools with distinction since September 1, 2010 and,

WHEREAS: Mr. Mazzeo has faithfully executed his duties with skill and competency; and,

WHEREAS: Mr. Mazzeo has earned the respect of his colleagues and community residents; and,

WHEREAS: Mr. Mazzeo has submitted a letter announcing his retirement from the Holmdel Township School District, effective July 1, 2024.

That the Holmdel Township Board of Education accepts Mr. Mazzeo's retirement with deep gratitude for Mr. Mazzeo's dedication, loyalty and outstanding services performed and further extend to Mr. Mazzeo its best wishes for a happy and healthy retirement.

MOTION: Mrs. Tuccillo SECOND: Mr. Buckley VOTE: 9-0

10. Acceptance of Retirement, Custodian, Indian Hill School

WHEREAS: Mr. Richard Ratcliffe has served the Holmdel Township Public Schools with distinction since July 1, 2008 and,

WHEREAS: Mr. Ratcliffe has faithfully executed his duties with skill and competency; and,

WHEREAS: Mr. Ratcliffe has earned the respect of his colleagues and community residents; and,

WHEREAS: Mr. Ratcliffe has submitted a letter announcing his retirement from the Holmdel Township School District, effective July 1, 2024.

That the Holmdel Township Board of Education accepts Mr. Ratcliffe's retirement with deep gratitude for Mr. Ratcliffe's dedication, loyalty and outstanding services performed and further extend to Mr. Ratcliffe its best wishes for a happy and healthy retirement.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

11. Acceptance of Retirement, Bus Monitor, Indian Hill School

WHEREAS: Ms. Nina Cagnoni has served the Holmdel Township Public Schools with distinction since September 1, 2014 and,

WHEREAS: Ms. Cagnoni has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Cagnoni has earned the respect of her colleagues and community residents; and,

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WHEREAS: Ms. Cagnoni has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2024.
 That the Holmdel Township Board of Education accepts Ms. Cagnoni’s retirement with deep gratitude for Ms. Cagnoni’s dedication, loyalty and outstanding services performed and further extend to Ms. Cagnoni its best wishes for a happy and healthy retirement.

MOTION: Mrs. Tuccillo SECOND: Mrs. LoPresti VOTE: 9-0

12. Acceptance of Resignation, Supervisor, Village School/ Indian Hill School

Resolved: That the Board accept the resignation of Tina Monteleone, Supervisor, Village School/Indian Hill School, effective June 30, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

13. Acceptance of Resignation, Principal, Holmdel High School

Resolved: That the Board accept the resignation of Dr. Matthew Kukoda, Principal, Holmdel High School effective July 13, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

14. Acceptance of Resignation, Assistant to Director of Community Programs and Student Transportation, District

Resolved: That the Board accept the resignation of Jeffrey Rainess, Assistant to Director of Community Programs and Student Transportation, District, effective May 31, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

15. Acceptance of Resignation, Lunchroom/Playground Aide, Village School

Resolved: That the Board accept the resignation of Kristin Brewer, Lunchroom/Playground Aide, Village School, effective April 30, 2024.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

16. Approval of Leaves of Absence

Resolved: That the Board approve leaves of absences as follows:

	Last Name	First Name	Leave Dates*
a.	Fabiano	Maria	11/26/24-02/02/25 (Extended)
b.	Leonte	Katelin	09/03/24-01/28/25
c.	Monigan	Noreen	07/01/24-07/31/24
d.	O’Brien	Kelsey	09/03/24-12/08/24
e.	Rochford	Jessica	05/20/24-06/18/24

**type of leave is on file in the Superintendent's office*

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MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

17. Approval of Appointment, Assistant Principal, W.R. Satz School

Resolved: That the Board approve the appointment of Dr. Ellen Gianakis, Assistant Principal, W.R. Satz School at a salary of \$117,000.00, prorated, effective July 15, 2024 through June 30, 2025, pending criminal history review.

DISCUSSION: Mr. DiMare stated they are excited to have Dr. Gianakis join the District.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

18. Approval of Appointment, 5th Grade Math/Social Studies Teacher, Indian Hill School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Brian Schifano, 5th Grade Math/Social Studies Teacher, Indian Hill School, at a salary of step 2-3MA(3), \$73,675.00, effective September 1, 2024 through June 30, 2025. [M. Kelly - Retirement]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

19. Approval of Appointment, Elementary Teacher, Village School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Jillian Hunt, Elementary Teacher, Village School, at a salary of step 6-7BA(6) \$68,775.00, effective September 1, 2024 through June 30, 2025. [R. Waddell – Retirement]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

20. Approval of Temporary Leave Replacement, Literacy Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Lauren Crupi, Temporary Leave Replacement, Literacy Teacher, Indian Hill School, at a salary of Step 7-9MA(7), \$76,250.00, effective retroactive from May 13, 2024 through June 30, 2024. [R. Watts - Leave of Absence]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

21. Approval of Appointment, Lunchroom/Playground Aide, Village School

Resolved: That the Board approve the appointment of Susana Niehaus, Lunchroom/Playground Aide, Village School, at a salary of step 4, \$21.37 per hour, 3.5 hours per day, 5 days a week, effective retroactive from May 14, 2024 through June 30, 2024. [K. Brewer – Resignation]

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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22. Approval of Appointment of Non-Tenured HTEA Staff for the 2024/2025 School Year

Resolved: That the Board approve the appointment of the Non-Tenured HTEA Staff for the 2024/2025 school year as follows:

	Last Name	First Name	Job Title	Salary
a.	Deshpande	Manisha	Teacher MA+30	\$81,975.00
b.	Kruger	Erica	Teacher MA	\$80,175.00

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

23. Approval of Job Description, K-12 Supervisor of School Counseling Services

Resolved: That the Board approve the K-12 Supervisor of School Counseling Services job description as per the attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

24. Approval of Appointment Holmdel Township Administrator Association (HTAA) Staff, 2024/2025 School Year

Resolved: That the Board approve the appointment of the Holmdel Township Administrator Association (HTAA) staff for the 2024/2025 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

25. Approval of Revised Job Description, School Safety Specialist

Resolved: That the Board approve the revised job description, School Safety Specialist as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

26. Approval of Schedule B Job Descriptions, 2024/2025 School Year

Resolved: That the Board approve the following Schedule B Job Descriptions for the 2024/2025 school year as follows. Job descriptions attached.

	Schedule B Position	Stipend
a.	Charity Miles Advisor	\$1,511.00
b.	Muslim Student Advisor (MSA)	\$1,511.00

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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27. Approval of Extra Level of Staffing

Resolved: That the Board approve staff members for an extra level of staffing as follows:

	Last Name	First Name	Proportion	Location	Dates
a.	Andersen	Lauren	.11	W.R. Satz School	01/17/24-06/30/24
b.	Halpin	Nicole	.4	Holmdel High School	05/06/24-06/30/24
c.	Picascia	Giulia	.2	Holmdel High School	05/06/24-06/30/24
d.	Tran-Carrie	Maria	.2	Holmdel High School	05/06/24-06/30/24
e.	Venturelli	Jessica	.2	Holmdel High School	05/06/24-06/30/24

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

28. Approval of Salary Adjustments, 2024/2025 School Year

Resolved: That the Board approve salary adjustments effective September 1, 2024 as follows:

Last Name	First Name	From	To
Vaccarino	Marcia	17BA	17BA+15

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

29. Approval to Extend Change in Hours and Location, Paraprofessional

Resolved: That the Board approve to extend the change in hours and location, paraprofessional, as follows:

Name	From Hours	Location From	To Hours	Location To	Dates
Schelling, Julie	4 hours per day, 4 days a week	Holmdel High School	7 hours per day, 5 days a week	Village School	05/10/24 -06/30/24

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

30. Approval of Appointment, Staff Extra Hours, Homework Help Program, 2023/2024 School Year

Resolved: That the Board approve the appointment of staff members for extra hours, homework help program effective May 20, 2024 through June 18, 2024, as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

31. Approval of Extended School Year Staff, 2024/2025 School Year

Resolved: That the Board approve the appointment of the Extended School Year Staff, 2024/2025 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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32. Approval of Appointment, Summer Step Up Program Staff, 2024/2025 School Year

Resolved: That the Board approve the appointment of the Summer Step Up Program Staff for the 2024/2025 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

33. Approval of Schedule B Appointments, 2023/2024 School Year

Resolved: That the Board approve the Schedule B appointments as follows:

Position	Location	Season	Last Name	First Name	Stipend
Director of Supplemental Music – Jazz Band	W.R. Satz School	Full Year	Riso	Christine	\$1,511.00
Director of Supplemental Music – Chamber Ensemble	W.R. Satz School	Full Year	Riso	Christine	\$1,511.00

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

34. Approval of Release Leave Agreement, 2024/2025 School Year

Resolved: That the Holmdel Board of Education approves the Full-Time Release Leave Agreement with the Monmouth County Education Association and Denise King, on file in the office of the School Business Administrator, and authorizes its President and Secretary to execute the agreement on behalf of the Board upon approval of the form of same by the Board Attorney.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

35. Approval of Volunteers, Technology Student Association (TSA) National Competition, Holmdel High School

Resolved: That the Board approve parent volunteers for the Technology Student Association (TSA) national competition effective June 26, 2024 through June 30, 2024, pending criminal history review as follows:

Last Name	First Name
Zhao	Wei
Milgram	Irina

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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36. Approval of Attending the Technology Student Association (TSA) National Competition, Florida

Resolved: That the Board approve the cost and reimbursement to attend the Technology Student Association (TSA) national competition in Florida. The total cost is \$2,845.00, registration fee of \$570 and the balance of \$2,275.00 to be reimbursed to the parents for airfare and hotel for all 5 participants (3 students and 2 parents).

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

37. Approval of Appointment, Day-to-Day Substitute, 2023/2024 School Year

Resolved: That the Board approve the appointment of day-to-day substitute as follows:

Last Name	First Name	Substitute Position	Effective Date
Freire	Eva	Lunchroom/Playground Aide, Bus Monitor	05/30/24-06/30/24

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

38. Approval of Administrative Leave, Holmdel High School

Resolved: That the Board approve Employee #6822, administrative paid leave effective May 6, 2024 until further notice.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

➤ *Curriculum & Instruction*

39. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 School District Travel, as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

40. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the Office of the appropriate school Principal.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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41. Approval of Student Placement

Resolved: That the Board approve (retroactively) the placement of the following student at the facility listed for the 2023/2024 school year as follows:

SID	Placement	Classification	Start Date	Cost
4335902163	Regional Achievement Academy	N/A	5/1/2024	\$12,200

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

42. Approval of Student Teacher/Clinical Practice /Observation/Field Experience

Resolved: That the Board approve the following Student Teacher/Clinical Practice/ Observation/Field Experience for the 2024/2025 school year as follows:

	Student Name	College/ University	Type of Placement	Teacher Supervisor	School	Date Needed
a.	Juliana Guerino	Seton Hall	Social Work Internship	Mary Glennon Amanda Lamoglia	W.R. Satz	2024/2025 School Year
b.	Brianna Wendling	Rutgers	Social Work Internship	Eric Salvador Amanda Lamoglia	Village	2024/2025 School Year
c.	Victoria Rigopoulos	Montclair	K-6 Teacher	Tricia Barrett	Village	2024/2025 School Year

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

43. Approval of Tradebook (Novel) for the AP Language & Composition Junior Year Summer Reading 2024

Resolved: That the Board approve the following book for the AP Language & Composition Junior Year Summer Reading. Tradebook Adoption Form on file in the Office of the Superintendent.

Book Title	Author
<i>The Anthropocene Reviewed</i>	John Green

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

44. Approval of New Books to be Added to the Media Center at Village School

Resolved: That the Board approve new books to be added to the Media Center at Village School, as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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45. Approval of Discarded Library Books from the Media Center at Village School

Resolved: That the Board approve the discarding of library books at the Village School due to poor condition, as per attachment. The books will be donated to a non-profit organization.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

46. Approval of the Clinical Affiliation Agreement with Seton Hall University for the Clinical Education of Students in the Department of Sociology, Anthropology and Social Work BSW and MSW Programs

Resolved: That the board approve the clinical affiliation agreement with Seton Hall University for the clinical education of students in the department of Sociology, Anthropology and Social Work BSW and MSW programs, as on file in the Office of the Superintendent.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

47. Approval of the Affiliation Agreement with Rutgers, the State University of New Jersey, Newark Campus, Department of Social Work

Resolved: That the board approve the affiliation agreement with Rutgers, the State University of New Jersey, Newark Campus, Department of Social Work for field instruction in the program of education for social work, as on file in the Office of the Superintendent.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

48. Approval of Participation Agreement with TeenArtsNJ Program

Resolved: That the Board approve the 2024/2025 Participation Agreement with TeenArtsNJ Program (all costs are parent funded), as on file in the Office of the Superintendent.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

49. Approval of Dual Enrollment Program between University of Delaware and Holmdel High School

Resolved: That the Board approve the Dual Enrollment Program between University of Delaware and Holmdel High School. The agreement is in effect for 1 year through June 2025, on file in the Office of the Superintendent.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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50. Approval of Affirmation of HIB Incident(s)

Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-15(b)(6)(c), at its meeting on April 24, 2024, the Superintendent reported the following HIB Incident(s) to the Board;

- A. 262475_WSM_03152024
- B. 262923_WSM_03212024
- C. 263644_WSM_04082024
- D. 263222_HHS_03262024

Now, therefore, be it Resolved, that the Board approve the issuance of a written decision affirming the determination in the student HIB investigation.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

➤ *Special Services*

51. Approval of Child Study Team Members to Conduct Summer Evaluations and Attend Meetings

Resolved: That the Board approve Child Study Team Members to conduct evaluations and attend meetings on an as needed basis, at their contractual rate, during the summer of 2024, as per the attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

52. Approval of Criteria for Independent Evaluations

Resolved: That the Board approve the maximum fees for Independent Evaluations as per the reasonable cost criteria for the 2024/2025 school year as allowable in Policy 2468, as per the attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

53. Approval of Home/Hospital Instruction

Resolved: That the Board approve home/hospital instruction services for students for the period indicated, as follows:

SID	Services	Classification	Start Date	End Date	Cost Per Hour
5396848866	Home Instruction	n/a	5/20/2024	6/18/2024	\$60
2152938945	Home Instruction	n/a	5/22/2024	6/18/2024	\$60

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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- **Business Administrator’s Recommendations**

Business Administrator/Board Secretary’s Certification

Michael R. Petrizzo, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

54. Approval of Business Administrator/Board Secretary’s Financial Report – March 31, 2024

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2024 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

55. Approval of Treasurer’s Financial Report – March 31, 2024

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2024 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

56. Approval of and Submission of the amendment of the American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ARP ESSER) Grant Award/Application

Resolved: That the Board approve the submission of the amendment of the American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ARP ESSER) Grant Award/Application.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

57. Acceptance/Approval of Additional 2023/2024 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2023/2024) as on file in the Business Office:

Chapter 192-193 Services	Amount
Additional Chapter 192-193 Funding	\$15,852.00
Revised 2023/2024 Entitlement (4/29/2024)	\$359,308.00

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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58. Approval of New Jersey Schools Insurance Group’s Monmouth Ocean Counties Shared Services Insurance Fund (MOCSSIF) Subfund Application for the 2024 Safety Grant Program

Resolved: That the Board hereby approves the submission of the grant application for the 2024 Safety Grant Program through the New Jersey Schools Insurance Group’s MOCSSIF Subfund in the amount of \$12,195.00.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

59. Approval of Bills Payment – May 29, 2024

Resolved: That the Board approve payment of the May 29, 2024 regular bills list in the amount of \$1,823,561.17 and as certified and approved.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

60. Approval of Settlement Agreement Reference Number 2024-37402

BE IT RESOLVED by the Holmdel Board of Education that the terms, stipulations and conditions as established in the Settlement Agreement executed by the petitioners in the special education litigation assigned Agency Reference Number 2024-37402, which is annexed to this Resolution, are hereby adopted and approved. The Administrator is hereby authorized and directed to execute the Settlement Agreement, and to take whatever steps are necessary to effectuate the settlement.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

61. Approval of Settlement Extension Agreement Reference SID#8688244374

BE IT RESOLVED that the Holmdel Board of Education approves the renewal of the student placement settlement extension agreement reviewed in executive session at the Board’s May 22, 2024 meeting, on file in the office of the Superintendent; and be it

Further Resolved, that the Board authorizes its President to execute the Agreement and authorizes its Administration to execute any documents necessary to effectuate the terms of the Agreement.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

62. Approval of Sidebar Agreement between the Board and HTEA regarding the four day summer work week

BE IT RESOLVED by the Holmdel Board of Education that, upon the recommendation of the Superintendent, the Board approves the sidebar agreement with the HTEA regarding the four day summer work week (attached hereto as Exhibit A) and authorizes the Board President to execute the Sidebar Agreement on behalf of the Board.

MOTION: Mrs. Tuccillo SECOND: Mr. Reddy VOTE: 9-0

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O. Old Business

- Mr. Reddy referenced the Guidance Department and just wanted to ensure that we are providing services for students during the summer. Dr. Cascone responded that Mrs. Rizzitello was approved as the K-12 Supervisor of Student Counseling Services and will, once again, offer a College Application boot camp as well as many other services.

P. New Business

- Mr. Reddy referenced the change of the grading policy and how that negatively impacts students and asked if it could be reconsidered and potentially implemented with the freshman class. Dr. Collur and Mr. Mann agreed with these comments. Mrs. Tuccillo stated that she doesn't agree and stated her reasons why. Dr. Cascone thanked everyone for sharing their perspective and shared the primary driver was the financial piece. He shared that he supports the change, which is also supported by the Grading Committee and was supported by Dr. Kukoda and Dr. Irwin as well.
- Mr. Buckley referenced Mr. Loughran's previous meeting comments regarding recognizing Mr. Jay Demarest and inquired as to the process to do so. Mr. Wall responded accordingly.

Q. Questions or Comments from the Public

- Mr. & Mrs. Jeff Baker, Parents, referenced the changes in the grading policy and requested the Board reconsider how/when it is being implemented and potential negative impacts on students.
- Mr. Wanjiang Du, Parent, referenced the change in the grading policy and made comments. He also inquired how much the district spends/budgets on Athletics and other activities and suggested the Board review priorities with regard to Extra Curricular and Co-Curricular activities.
- Lisa Vitale, HTAA President, read a statement on behalf of the HTAA regarding an email that was sent by the Board President.
- Ms. Kim Liu, Parent, read a statement regarding the email that Mrs. Vitale referenced and the loss of quite a few key personnel and expressed concerns as to what is happening here in the district and why are all of these people leaving. Mrs. Tuccillo responded, sharing different perspectives and reasons for individuals leaving.
- Mr. Loughran provided comments regarding what he is currently doing and shared that he did retire and is now currently working as an English teacher. He spent 15 years as a Principal but he didn't feel he was done educating students. He echoed Ms. Vitale's comments regarding the HTAA's dedication and unwavering commitment to the students of Holmdel.
- Mrs. Quigley, Parent, referenced her recent email to the Board regarding AP Courses/placements and shared her concerns publicly with the Board, stating that high achievers need to be supported and not held back. She urged the Board to dig a little bit deeper and make sure the focus isn't solely on rankings and asked them to look at the whole student. She also shared that teacher input should be part of the equation. Dr. Cascone shared that he and Ms. Lotter have had a number of good conversations over the last week and a half regarding this topic and explained that our metric, kind of, missed the mark, so to

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speak, and the adjustments have already been put in place and Ms. Lotter has sent out letters. Dr. Cascone thanked Ms. Quigley for coming to speak and Mr. Reddy shared follow up comments and thanked Ms. Quigley for speaking as well.

- Mr. Weisfeld, Parent, shared information on an event at Monmouth University and then congratulated Mr. Mazzeo on his retirement.

R. Executive Session (if required) – N/A

S. Adjournment

Board President Wall called for a motion to adjourn the meeting. Mrs. Tuccillo motioned, Mr. Reddy seconded and by a unanimous voice vote, the meeting adjourned at 10:07 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

5751 SEXUAL HARASSMENT OF STUDENTS

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. Sexual harassment of students is a form of prohibited sex discrimination. In accordance with Title IX of the Education Amendments of 1972 and the Code of Federal Regulations (CFR), 34 CFR §106, the school district adopts this Policy and implement practices to investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties pursuant to 34 CFR §106.3(c). In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

For the purposes of Policy 5751 and in accordance with 34 CFR §106:

1. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:
 - a. An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;
 - b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or
 - c. "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).

Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.

In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.



SEXUAL HARASSMENT OF STUDENTS (M)

A school district with “actual knowledge” of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not “deliberately indifferent”.

Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of 34 CFR §106.8(a) and B.1. of Regulation 5751. The district must report any potential child abuse in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.

The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a)(1) that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).

The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district’s website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a). Policy and Regulation 5751 shall be prominently displayed on the district’s website and accessible to anyone.

Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.

The school district shall use the grievance process outlined in 34 CFR §106.45 and Regulation 5751 to address formal complaints of sexual harassment. The school district shall offer both parties an appeal process as outlined in 34 CFR §106.45 and Regulation 5751 from a determination regarding responsibility for sexual harassment and from the Title IX Coordinator’s dismissal of a formal complaint or any allegations of sexual harassment.

The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv). The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine sanctions imposed and remedies provided, if any.



SEXUAL HARASSMENT OF STUDENTS (M)

Consistent with the laws of New Jersey a student's parent must be permitted to exercise the rights granted to their child under this Policy, whether such rights involve requesting supportive measures, filing a formal complaint, or participating in a grievance process.

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officer, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

The school district or any employee of the school district shall not intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or Policy 5751, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy, in accordance with 34 CFR §106.71(a).

For each school district response to sexual harassment required under 34 CFR §106.44, the school district shall create and maintain for a period of seven years, records in accordance with 34 CFR §106.45(b)(10).

The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to this Policy and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

34 CFR §106

United States Department of Education, Office for Civil Rights – Questions and Answers on the Title IX Regulations on Sexual Harassment (July 20, 2021)

Adopted:



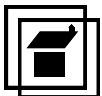
REGULATION

R 5751 SEXUAL HARASSMENT OF STUDENTS

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. The school district shall investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties pursuant to 34 CFR §106.3(c) and Policy and Regulation 5751. In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

A. Definitions

1. For the purpose of Policy and Regulation 5751 and in accordance with 34 CFR §106:
 - a. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:
 - (1) An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;
 - (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or
 - (3) "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).
 - b. "Complainant" (34 CFR §106.30(a)) means a student currently enrolled who is alleged to be the Complainant of conduct that could constitute sexual harassment.



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SEXUAL HARASSMENT OF STUDENTS (M)

- (1) A parent may act on behalf of the Complainant in accordance with State law, court orders, child custody arrangements, or other sources granting legal rights to parents.
 - (2) A parent has a legal right to act on a Complainant's behalf, this right applies throughout all aspects of the Title IX matter, including throughout the grievance process.
- c. "Decision-maker" (34 CFR §106.45(b)(7)) means a staff member(s) who is not the Title IX Coordinator or the school staff member who conducted the investigation, designated by the Superintendent of Schools, to objectively evaluate the relative evidence and reach conclusions about whether the Respondent is responsible for the alleged sexual harassment in accordance with the provisions of 34 CFR. §106.
 - d. "Education program or activity" (34 CFR §106.44(a)) includes locations, events, or circumstances over which the school district exercises substantial control over both the Respondent and the context in which the sexual harassment occurs.
 - e. "Formal complaint" (34 CFR §106.30(a)) means a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the school district investigate the allegation of sexual harassment. As used in this definition paragraph, the phrase "document filed by a Complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the school district) that contains the Complainant's physical or digital signature, or otherwise indicates that the Complainant is the person filing the formal complaint.
 - f. "Investigator" (34 CFR §106.45(b)(5)) means a staff member or staff members who may be the Title IX Coordinator and who is not a decision-maker, designated



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SEXUAL HARASSMENT OF STUDENTS (M)

by the Superintendent of Schools, to investigate alleged sexual harassment in accordance with 34 CFR §106. The investigator may be the school district's Affirmative Action Officer only if the Affirmative Action Officer is not the decision-maker.

- g. "Program or activity" and "program" (34 CFR §106.2(h)(2)(ii)) means all of the operations of a local educational agency (as defined in 20 U.S.C. §8801), system of vocational education, or other school system.
- h. "Respondent" (34 CFR §106.30(a)) means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
 - (1) A parent may act on behalf of the Respondent in accordance with State law, court orders, child custody arrangements, or other sources granting legal rights to parents.
 - (2) If a parent has a legal right to act on a Respondent's behalf, this right applies throughout all aspects of the Title IX matter, including throughout the grievance process.
- i. "Title IX Coordinator" (34 CFR §106.8(a)) means an individual designated and approved by the Board to coordinate its efforts to comply with its responsibilities under 34 CFR §106 and this Policy. The individual must be referred to as the "Title IX Coordinator" and may also be the investigator but cannot be the decision-maker.

B. Reporting and Notification Requirements

- 1. Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.



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SEXUAL HARASSMENT OF STUDENTS (M)

2. In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.
 - a. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address listed for the Title IX Coordinator.
3. A school district with "actual knowledge" of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not "deliberately indifferent".
 - a. The school district has "actual knowledge" when an employee receives a complaint of sexual harassment or an employee is aware of behavior that could constitute sexual harassment.
 - (1) Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of B.1. above.
 - (2) In addition to the district's response in accordance with this Regulation, the district must report any potential child abuse to appropriate law enforcement and child welfare authorities in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.
 - b. A school district is "deliberately indifferent" only if the response to sexual harassment is clearly unreasonable in light of the known circumstances, pursuant to 34 CFR §106.44(a).



REGULATION

SEXUAL HARASSMENT OF STUDENTS (M)

4. The district is required to offer supportive measures to the Complainant even if the Respondent ceased being enrolled or employed by the district prior to the filing of a formal complaint.
 - a. If the Respondent ceases to be enrolled in or employed by the district after a formal complaint is filed, the district may dismiss the complaint, but must still offer supportive measures to the Complainant pursuant to 34 CFR §106.45(b)(3)(ii).
5. The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a) that the school district does not discriminate on the basis of sex in the education program or activity it operates and it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).
6. The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district's website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a).
 - a. Policy 5751 and this Regulation shall be prominently displayed on the district's website and accessible to anyone.

C. Supportive Measures

1. "Supportive measures" mean non-disciplinary, non-punitive, individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a formal complaint or where no formal complaint has been filed pursuant to 34 CFR §106.30(a).
2. Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.

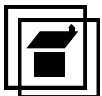


REGULATION

3. The Title IX Coordinator shall maintain consistent contact with the parties to ensure that safety, emotional and physical well-being are being addressed.
4. Generally, supportive measures are meant to be short-term in nature and will be re-evaluated on a periodic basis.
 - a. To the extent there is a continuing need for supportive measures after the conclusion of the resolution process, the Title IX Coordinator will work with appropriate school district resources to provide continued assistance to the parties.

D. Grievance Process

1. The school district will use the grievance process outlined in 34 CFR §106.45 and this Regulation to address formal complaints of sexual harassment.
2. Parents, students, unions and associations, and staff members shall receive notice of the grievance procedures and the Title IX Coordinator's name or title, office, address, email address, and telephone number in accordance with 34 CFR §106.8(a).
3. The school district's grievance process may, but need not, provide for a hearing pursuant to 34 CFR §106.45(b)(6)(ii).
4. The school district may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with 34 CFR §106.45(b)(9).
5. The school district may not require the parties to participate in an informal resolution process regarding a Title IX claim and may not offer an informal resolution process unless a formal complaint is filed pursuant to 34 CFR §106.45(b)(9).



REGULATION

6. The Title IX Coordinator must promptly contact the Complainant in accordance with 34 CFR §106.44(a).
7. In response to a formal complaint, the school district will follow a grievance process that complies with 34 CFR §106.45.
 - a. Upon receipt of a formal complaint, the Title IX Coordinator shall provide written notice to the parties who are known in accordance with 34 CFR §106.45(b)(2)(i).
 - b. The Title IX Coordinator shall provide the investigator with a copy of the formal complaint if the Title IX Coordinator is not the investigator.
 - c. The investigator shall investigate the allegations contained in a formal complaint pursuant to 34 CFR §106.45(b).
8. The investigator shall create an investigative report in accordance with the provisions of 34 CFR §106.45(b)(5)(vii).
 - a. The investigator will attempt to collect all relevant information and evidence.
 - b. While the investigator will have the burden of gathering evidence, it is crucial that the parties present evidence and identify witnesses to the investigator so that they may be considered during the investigation.
 - c. While all evidence gathered during the investigative process and obtained through the exchange of written questions will be considered, the decision-maker may in their discretion grant lesser weight to last minute information or evidence introduced through the exchange of written questions that was not previously presented for investigation by the investigator.
 - d. To the greatest extent possible, and subject to Title IX, the school will make reasonable accommodations in an investigation to avoid potential re-traumatization of a student.



REGULATION

- e. The investigative report shall be provided to the decision-maker in accordance with the provisions of 34 CFR §106.45(b)(6)(ii).
- 9. The decision-maker, who cannot be the same person as the Title IX Coordinator or the investigator, shall issue a written determination regarding responsibility pursuant to 34 CFR §106.45(b)(7).
 - a. To reach this determination, the decision-maker will apply

[Select One Option Below

the preponderance of the evidence standard,

clear and convincing evidence standard.]

which shall be the same standard of evidence for formal complaints against students as for formal complaints against employees, including faculty, and apply the same standard of evidence to all formal complaints of sexual harassment pursuant to 34 CFR §106.45(b)(1)(vii).

- b. The decision-maker will facilitate a written question and answer period between the parties.
 - (1) Each party may submit their written questions for the other party and witnesses to the decision-maker for review.
 - (2) The questions must be relevant to the case and the decision-maker will determine if the questions submitted are relevant and will then forward the relevant questions to the other party or witnesses for a response.
 - (3) The decision-maker shall then review all the responses, determine what is relevant or not relevant, and issue a decision as to whether the Respondent is responsible for the alleged sexual harassment.



REGULATION

SEXUAL HARASSMENT OF STUDENTS (M)

- (4) The decision-maker will issue a written determination following the review of evidence. The written determination will include:
 - (a) Identification of allegations potentially constituting sexual harassment as defined in Policy and Regulation 5751 and 34 CFR §106.30;
 - (b) A description of the procedural steps taken from the receipt of the complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather evidence;
 - (c) Findings of fact supporting the determination, conclusions regarding the application of this formal grievance process to the facts; and
 - (d) A statement of and rationale for the result as to each allegation, including any determination regarding responsibility, any disciplinary sanctions the decision-maker imposed on the Respondent that directly relate to the Complainant, and whether remedies designed to restore or preserve equal access to the school's education program or activity will be provided to the Complainant; and procedures and permissible bases for the parties to appeal the determination.
- (5) The written determination will be provided to the parties simultaneously.
- (6) Notwithstanding a temporary delay of the grievance procedure or the limited extension of the grievance procedure time frames with good cause, the written



REGULATION

determination shall be provided within sixty calendar days from receipt of the Complaint.

(a) The sixty calendar day time frame does not include the appeal process.

(7) Remedies and supportive measures that do not impact the Respondent should not be disclosed in the written determination; rather the determination should simply state that remedies will be provided to the Complainant.

E. Appeals

1. The school district will offer both parties an appeal from a determination regarding responsibility, and from the Title IX Coordinator's dismissal of a formal complaint or any allegations therein in accordance with 34 CFR §106.45(b)(8)(i).
2. As to all appeals, the school district will comply with the requirements of 34 CFR §106.45(b)(8).
3. The Superintendent shall designate an appeal officer for each appeal filed.
 - a. The appeal officer shall not be the same person as the decision-maker that reached the determination regarding responsibility or dismissal, the investigator, or the Title IX Coordinator in accordance with 34 CFR §106.45(b)(8)(iii)(B).
4. The Complainant and Respondent shall have an equal opportunity to appeal the policy violation determination and any sanctions.
5. The school district shall administer the appeal process, but is not a party and will not advocate for or against any appeal.
6. A party may appeal only on the following grounds and the appeal shall identify the reason(s) why the party is appealing:



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SEXUAL HARASSMENT OF STUDENTS (M)

- a. There was a procedural error in the hearing process that materially affected the outcome;
 - (1) Procedural error refers to alleged deviations from school district policy, and not challenges to policies or procedures themselves;
 - b. There is new evidence that was not reasonably available at the time of the hearing and that could have affected the outcome;
 - c. The decision-maker had a conflict of interest or bias that affected the outcome;
 - d. The determination regarding the policy violation was unreasonable based on the evidence before the decision-maker;
 - (1) Appealing on this basis is available only to a party who participated in the hearing; and
 - e. The sanctions were disproportionate to the hearing officer's findings.
7. The appeal must be submitted in writing to the Title IX Coordinator within ten calendar days following the issuance of the notice of determination.
 8. The appeal must identify the ground(s) for appeal and contain specific arguments supporting each ground for appeal.
 9. The Title IX Coordinator shall notify the other party of the appeal, and that other party shall have an opportunity to submit a written statement in response to the appeal, within ten calendar days.
 10. The Title IX Coordinator shall inform the parties that they have an opportunity to meet with the appeal officer separately to discuss the proportionality of the sanction.



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SEXUAL HARASSMENT OF STUDENTS (M)

11. The appeal officer shall decide the appeal considering the evidence presented at the hearing, the investigation file, and the appeal statements of both parties.
12. In disproportionate sanction appeals, input the parties provided during the meeting may also be considered.
13. The appeal officer shall summarize their decision in a written report that will be sent to the Complainant and Respondent within twenty calendar days of receiving the appeal.

F. Remedies

1. The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv).
2. Following receipt of the written determination from the decision-maker, the Title IX Coordinator will facilitate the imposition of sanctions, if any, the provision of remedies, if any, and to otherwise complete the formal resolution process.
3. The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine the sanctions imposed and remedies provided, if any.
 - a. The imposition of sanctions or provisions of remedies will be revisited by the Title IX Coordinator following the appeal officer's decision, as appropriate.
4. The Title IX Coordinator must provide written notice to the parties simultaneously.
5. The school district must disclose to the Complainant the sanctions imposed on the Respondent that directly relate to the Complainant when such disclosure is necessary to ensure equal access to the school district's education program or activity.
6. It is important to note that conduct that does not meet the criteria under Title IX may violate other Federal or State laws or school district policies regarding student misconduct or may be



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inappropriate and require an immediate response in the form of supportive measures and remedies to prevent its recurrence and address its effects.

G. Parent Rights

1. Consistent with the laws of New Jersey, a student's parent must be permitted to exercise the rights granted to their child under Policy and Regulation 5751, whether such rights involve requesting supportive measures, filing a formal complaint, or participating in a grievance process.
2. A student's parent must also be permitted to accompany the student to meetings, interviews, and hearings, if applicable, during a grievance process in order to exercise rights on behalf of the student.
3. The student may have an advisor in addition to the parent.

H. Training

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officers, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

I. Compliance

The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to any allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

J. Requirements of New Jersey's Anti-Bullying Bill of Rights Act

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to Policy and Regulation 5751 and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

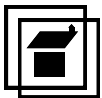


REGULATION

HOLMDEL TOWNSHIP
BOARD OF EDUCATION

STUDENTS
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SEXUAL HARASSMENT OF STUDENTS (M)

Adopted:



Any discussion of controversial issues in the classroom shall be conducted in an unprejudiced and dispassionate manner designed to foster a spirit of inquiry. Such discussion shall:

- A. Further the educational process;
- B. Match the maturity level of the pupils;
- C. Be related to the goals of the Board and to the appropriate curriculum guide; and
- D. Present a variety of opinions as appropriate.

If teachers wish to supplement the curriculum with material that may be of a controversial nature, i.e., subject to interpretation as obscene, profane, doctrinaire or inappropriate, each in relation to the maturity level of the class, they must secure the approval of the superintendent or designee first. In doubtful cases, the Superintendent may present the matter to the Board of Education for consideration.

In determining speakers to be invited for a class or school-wide program, the Principal and/or supervisor must consider whether:

- A. The speaker is controversial for any reason;
- B. The topic is controversial, or sensitive, or known to arouse strong community feelings;
- C. The proposed speaker would gain an advantage by having a "captive" audience; and
- D. Whether the goals of the curriculum would be better promulgated by the guest speaker.
- E. Whether the speaker is a member of or has ties to the local Holmdel community.
- F. Whether the speaker is associated with an organization advocating for a particular viewpoint on a topic of public interest that may be subject to dispute.



POLICY

HOLMDEL TOWNSHIP BOARD OF EDUCATION

Program
2240/Page 2 of 2
CONTROVERSIAL ISSUES (M)

One or more members of the district's administration or instructional staff, depending upon the size of the audience, will be present when a guest speaker is addressing pupils. All speakers and/or guest presenters require prior board approval or disclosure, except that prior approval or disclosure is not required when for community members such as residents, alumni, municipal employees, business owners and employees.

Adopted: 29 August 2012

Revised: 30 August 2023

Revised: 29 May 2024





HOLMDEL TOWNSHIP PUBLIC SCHOOLS JOB DESCRIPTION: K-12 SUPERVISOR OF SCHOOL COUNSELING SERVICES

QUALIFICATIONS:

1. Possesses New Jersey Certificates for Supervisor and Educational Services AND Principal Certification
2. Has obtained a Master's Degree in the area of Student Personnel Services.
3. Has completed a minimum of five years of successful experience in school district student personnel work; experience as a director of guidance or supervisor of student personnel services preferred.
4. Demonstrates skills in human relations, communications, problem solving and organization.
5. Successfully completes required criminal history proof of U.S. citizenship or legal resident status.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Director of Special Services / High School Principal

JOB GOAL: To support the District's instructional program by coordinating and supervising guidance activities designed to assist students in their personal, social, and intellectual development consistent with the goals set forth by the Board of Education and within the resources provided by it.

PERFORMANCE RESPONSIBILITIES:

1. Coordination of School Counseling Activities
 - a. Designs, implements, and evaluates the districtwide counseling program.
 - b. Compiles, regularly updates, and disseminates following district procedures a comprehensive description of the K-12 School Counseling Program including policies, procedures and other components.
 - c. Maintains communications with offices and agencies that provide specialized help to students and parents.

- d. Coordinates the district school counseling program with others in the school and community to promote maximum cognitive and affective benefits for students.
- e. Works closely with building leadership in the design and implementation of the schedule and development of Program of Studies.
- f. Oversees the K-12 student (cumulative) record system to ensure that relevant, up-to-date information is maintained in accordance with state and federal law, Board policy, and district procedures.
- g. Conducts ongoing follow-up studies of dropouts and graduates and communicates data to relevant audiences.
- h. Maintains own knowledge of the instructional and extracurricular programs of the district and utilizes this information in working with staff, students, parents, and others to enable students to obtain maximum benefit from their school experience.
- i. In collaboration with the district's culture and climate team, manage and align the school community on school culture expectations using a multi-tiered system of support (including tier 1, 2, and 3 interventions).
- j. Makes available to students information about post-high school opportunities through mini-college fairs, individual appointments, print documents, and audio-visual materials.
- k. Identifies and addresses the needs of special populations through special guidance programs and other activities (i.e., at-risk youth, disaffected students, and students making the transition from eighth to ninth grade).
- l. Oversees the application process (for post-high school education, armed services, scholarships, etc.) and ensures the timely submission of high-quality documents.
- m. Oversees the implementation of state law and regulation, Board policies, and school procedures in the School Counseling Department.
- n. Oversees the registration of new students and the transfer of students.
- o. Provides for articulation of the school counseling program by conducting regular meetings of counselors.
- p. Ensures that appropriate records are maintained by counselors to track student progress, note-counseling service provided, and generate necessary state and district reports.
- q. Collaborate closely with the Director of Special Services to facilitate comprehensive training and effective implementation of Section 504 plans across the district, ensuring that all staff are equipped to meet the diverse needs of students per federal regulations.

- r. Serve as an active and engaged member of all Behavioral Threat Assessment Teams within the district, participating in evaluations, strategy development, and intervention planning to ensure a safe and supportive educational environment for all students.
 - s. Administrative oversight of continuous professional growth and development for district counseling staff.
 - t. Assists with District-wide Crisis Planning Plan and implementation.
2. Personnel Administration
 - a. Participates in the process of recruiting, screening, interviewing, and recommending new counselors for the district.
 - b. Evaluates guidance staff, counselors, and office personnel under state law, Board policy, and contractual agreements.
3. Testing
 - a. Oversees the District testing program, prepares information/data as requested, and interprets the results of tests for school personnel, the Board of Education, parents, and other audiences.
 - b. Coordinates the Special Review Assessment Process for high school students who do not pass the state graduation test
 - c. Serves as a member of the district's Assessment Committee and contributes expertise to the development of the K-12 assessment program, the selection of testing instruments, the design of "alternative" assessments, and other activities.
 - d. Works in cooperation with other administrators in the district to coordinate the district's testing/assessment program.
4. Staff Development
 - a. Facilitates the participation of the school counseling staff staff in professional development experiences to enhance their job-related knowledge and skills.
 - b. Conducts in-service training for district programs as required.
5. School and Community Relations
 - a. Promotes ongoing, two-way communications with students, school personnel, parents, and others to enhance the school counseling services program and the school district.
 - b. Prepares and disseminates guidance-related literature and publications (i.e., School Profile).
 - c. Participates in administrative and curricula meetings for administrators, supervisors, and department chairs.
 - d. Facilitates articulation experiences for school counselors and other staff.
 - e. Continue to seek and build new partnerships in support of a positive school climate, with a focus on maximizing and aligning resources to meet student needs.

- f. Participates in relevant administrative meetings conducted by the Superintendent.

6. Counseling

Supports the guidance department in the counseling of students in their academic, personal, and social development consistent with the policies and goals of the Board and within the resources provided by the Board.

7. Professional Development

- a. Continues own professional growth and development through memberships; attendance at relevant meetings, workshops, and conferences; enrollment in advanced courses; and similar activities.
- b. Keeps up-to-date with changes and developments in the profession by attending professional workshops and meetings, reading professional journals and other publications, and participating in other experiences.
- c. Represent the district at relevant local, county, and state guidance meetings.

8. Other

Performs such other tasks and assumes such other duties as may be assigned by the Superintendent and/or designee.

TERMS OF EMPLOYMENT: Twelve-month year. Salary to be established in the Agreement between the Holmdel Township Board of Education and the Holmdel Township Administrators' Association.

EVALUATION: Annually by the Assistant Superintendent and/or Director of Special Services, in cooperation with the Superintendent and per board policy and the Agreement between the Holmdel Township Board of Education and the Holmdel Township Administrators Association.

SOURCE: Regular Board Meeting

DATE: May 29, 2024

HTAA Staff Rehire 24/25

Motion # 24- May 29, 2024 Agenda

	Last Name	First Name	Job Title	24/25 Salary
a	ARCIERO	JANINE	Supervisor	\$124,585.00
b	BARRETT	TRICIA	Principal	\$149,031.00
c	CASALE	MICHAEL	Supervisor	\$122,418.00
d	FARESE	ALICIA	Assistant Principal	\$138,502.00
e	GOLDBERG	KAMI	Supervisor	\$122,418.00
f	KILLEAN	ALICIA	Supervisor	\$139,857.00
g	KUKODA	MATTHEW	Principal	\$161,600.00
h	LOTTER	GWENDOLYN	Supervisor	\$126,875.00
i	MCCAULEY	SEAN	Assistant Principal	\$122,418.00
j	REQUA	CHRISTINA	Assistant Principal	\$122,418.00
k	RIZZITELLO	KACI	Supervisor	\$120,686.00
l	SIMONELLI	CHANTAL	Principal	\$149,520.00
m	VITALE	LISA	Principal	\$157,061.00
n	WRUBEL	DENISE	Supervisor	\$133,367.00



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

JOB DESCRIPTION:

School Safety Specialist

QUALIFICATIONS:

1. Possess High School Diploma
2. Applicant must possess or work towards, and maintain the School Safety Specialist Certification from the New Jersey Department of Education
3. Familiarity with School Safety Best Practices, Surveillance Technology, and Cameras and working with various stakeholders in educational settings such as Administrators, faculty, staff, and students;
4. Completes required criminal history check and has proof of U.S. citizenship or legal resident alien status.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

PREFERRED QUALIFICATIONS:

1. Have 5 or more years of experience in law enforcement or as school safety personnel;
2. Experience in planning School Safety Drills is "CPI" or equivalent certified, and has experience in investigating incidents in a school setting;

REPORTS TO: Superintendent, Building Principal and Director of Special Services

JOB GOALS: The basic functions of the School Safety Specialist are to make sure that Holmdel Schools are in compliance with the New Jersey State Department of Education's School Safety Regulations and Requirements. To make sure the district is using the best practices of the state Department of Education. To act as a liaison between the Holmdel Schools and the Holmdel Police Department.

PERFORMANCE RESPONSIBILITIES:

1. **JOB DUTIES**
 - a. District Level Responsibilities;

- a. Obtain and maintain the School Safety Specialist Certification and use training to make sure the district is using best security practices;
 - b. Serve as Liaison between District and SRO/Police;
 - c. Serve as a Liaison between District and State, County and Law enforcement including the Monmouth County Prosecutor's Office;
 - d. Work as a Liaison between the District and local first responders and Emergency Management for Security Drills and Events that require a multi-jurisdictional response;
 - e. Provide Response to emergencies in all of our district buildings, such as a 911 Inform or equivalent program response;
 - f. Assist in developing the District's Drilling Calendar;
 - g. Assist in developing and reviewing the District's Safety Plans;
 - h. Maintain district CPI trainer certifications and deliver CPI training to district staff.
 - i. Work directly with District Technology Staff to make sure our surveillance system, student attendance system, emergency response systems, and all district technology-based security tools are working correctly and report all issues for the appropriate resolution;
 - j. Conduct investigations of incidents at the request of the Superintendent's office;
 - k. Serve as a Member of the Districts Crisis Response Team;
 - l. Serve as a Member of the High School and Districts Behavioral Threat Assessment Team;
 - m. Assist District in "Securely" Investigations as requested;
 - n. Communicate with the Superintendent about emerging issues identified by local, county, and state law enforcement and work to create procedures and processes in line with best practices to mitigate risk;
 - o. Ability to train and educate new staff and district substitute teachers on Security Protocols;
 - p. Work with the Director of Special Education to identify and mitigate risks and develop best practices for security drills and emergencies to provide a safe environment for all students;
 - q. To investigate all residency and truancy issues;
 - r. Fulfill and assist with all other security requirements as needed by the Superintendent's office or Building Principals;
- b. Building Level Responsibilities
- a. Act as a liaison between the Holmdel High School and the School Resource Officer and SLEO 3 Personnel;
 - b. Work with Building Administration to review all security procedures so that they are in compliance with state guidelines and are consistent with the Department of Education's best practices;
 - c. Assist building administration in conducting monthly fire drills as well as state-mandated security drills and ensure they comply with state guidelines as well as the Department of Education best practices;

- d. Supervise areas of the building and parking lots to ensure students are acting per district policies and assist in handling disciplinary incidents as they occur;
- e. Assist in the supervision and management during the arrival of students and staff in the parking lot;
- f. Assist in the supervision and management during the dismissal of students and staff and ensure safe passage of students on school busses as they exit the complex;
- g. Assist in the investigation of HIB incidents at the request of the building principal;
- h. Assist in the investigation of Securely incidents at the request of the building principal;
- i. Respond to emergencies and provide best practices to mitigate risk and assist in the resolution of the incident;
- j. Work closely with the School Nurse regarding the health and safety of students and staff and be able to assist in emergencies;
- k. Work closely with the Child Study Team and Guidance to best assist their students and mitigate risks;
- l. Investigate all matters necessary to keep the school safe and secure;
- m. Assist Assistant Principal in matters of discipline when needed;
- n. Attends and participates in various Professional Development trainings and workshops to continue to learn about best practices for school safety;
- o. Performs such tasks and assumes other responsibilities as the Principal or designee may assign;

2 PROFESSIONAL DEVELOPMENT

- a. Maintains the required Professional Development mandated by the State Department of Education's Office of School Safety and Preparedness to hold the States School Safety Specialist Certification in good standing;
- b. Works in collaboration with the IT Department to meet regularly to remain updated on best-use practices for school surveillance technology;
- c. Remains updated on assessment techniques, learning theory advances, instructional media, technology and materials, and statutory requirements.
- d. Maintains professional competence through readings, conference attendance, workshops, professional organization memberships, and other relevant activities per district guidelines.
- e. Maintains active CPI instructor certification.
- f. Attends all staff meetings and/or district trainings, as necessary.

3. OTHER ASSIGNED DUTIES

- a. Performs all other tasks and assumes such other duties as designated by the Director of Special Services, Building Principal, or Superintendent.

TERMS OF EMPLOYMENT: 11 months, salary to be established
by the Board.

EVALUATION: The performance of this job will be evaluated in accordance with the
provisions of Board policy.

SOURCE: Regular Board Meeting

DATE: May 24, 2023

REVISED: May 29, 2024



HOLMDEL TOWNSHIP PUBLIC SCHOOLS SCHEDULE "B" JOB DESCRIPTION: CHARITY MILES ADVISOR

QUALIFICATIONS:

- 1 Possesses New Jersey Teacher Certification or Certificate of Eligibility with Advanced Standing and or fulfills qualifications or Substitute Teacher in the Holmdel Township Public Schools.
- 2 Demonstrates organizational abilities and skills in interpersonal relations.
- 3 Successfully completes required criminal history check and has proof of U.S. citizenship or legal resident alien status.
- 4 Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal or designee.

JOB GOAL: To supervise and coordinate the activity while encouraging each participating student to achieve a higher level of personal skill, and enhanced appreciation for the value of the school and community service and an increased level of self-esteem.

PERFORMANCE RESPONSIBILITIES:

1. Instructional Leadership
 - a. Communicates with the student body and encourages participation in the club.
 - b. Advises officers and committees on conduct of activities and fundraisers; signs all activity request forms to signify approval.
 - c. Submits budget needs annually to the principal and orders necessary materials for the Club in accordance with established timelines and guidelines.
 - d. Oversees and accounts for any financial dealings of the students including the intake of money from fundraisers, the deposit of monies into the Student Council Activities Fund, the preparation of checks, and the making of arrangements for contractual services.
2. Student Management
 - a. Provides supervision of all students involved in the Club activities
 - b. Maintains necessary club roster, attendance forms, and similar paperwork and provides information to the principal as requested.
3. Professional Development participates in continuous study and research and/or attends relevant conferences and workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.
4. School and Community Relations

- a. Cooperates and shares professionally with other members of the staff.
- b. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/community as appropriate.
- c. Promotes awareness of club activities through reports to the principal and other relevant audiences as well as by other communications activities.

5. Other Assigned Duties

Performs other appropriate tasks and assumes such other responsibilities in connection with the advisorship as assigned by the Principal and/or Superintendent.

TERMS OF TERMS OF EMPLOYMENT:

Stipend and work year to be established by the Board in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Schedule "B" Staff and in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

SOURCE: Regular Public Board Meeting

DATE: May 29, 2024



HOLMDEL TOWNSHIP PUBLIC SCHOOLS SCHEDULE B JOB DESCRIPTION: MUSLIM STUDENT ASSOCIATION ADVISOR (MSA)

QUALIFICATIONS:

1. Possesses New Jersey Teacher Certification or Certificate of Eligibility with Advanced Standing or fulfills qualifications for Substitute Teacher in the Holmdel Township Public Schools.
2. Demonstrates organizational abilities and skills in interpersonal relations.
3. Successfully completes required criminal history check and has proof of U.S. citizenship or legal resident alien status.
4. Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal or designee.

JOB GOAL: To supervise and coordinate the MSA while providing each participating student an opportunity to become involved in character-education activities and to increase their level of self-esteem.

PERFORMANCE RESPONSIBILITIES:

1. Instructional Leadership
 - a. Communicates with the student body and encourages participation in the MSA.
 - b. Attends MSA meetings as scheduled.
 - c. Meets with president and executive committee of the MSA on an as-needed basis.
 - d. Advises officers and committees on conduct of activities and fund-raisers; signs all activity request forms to signify approval.
 - e. Serves as intermediary between MSA officers and principal in seeking advice, gaining permission and keeping open lines of communication.
 - f. Submits budget needs annually to the principal and orders necessary materials for the MSA in accordance with established timelines and guidelines.
 - g. Oversees and accounts for any financial dealings of the students including the intake of money from fund-raisers, the deposit of moneys into the Student Activities Fund, the preparation or checks, and the making of arrangements for contractual services.
2. Student Management
 - a. Provides supervision of all students involved in the MSA activities; oversees penalties for violation of such standards as stipulated by MSA guidelines, Board policy and school procedures as well as school guidelines for service credit.
 - b. Maintains necessary club roster, attendance forms, and similar paperwork and provides information to the principal as requested.
3. Professional Development participates in continuous study and research and/or attends relevant conferences and workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.

4. School and Community Relations

- a. Encourages students to extend their service and effort to community and national business-related issues and activities.
- b. Cooperates and shares professionally with other members of the staff.
- c. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/community as appropriate.
- d. Promotes awareness of MSA activities through reports to the principal and other relevant audiences as well as by other communications activities.

5. Other Assigned Duties: Performs other appropriate tasks and assumes such other responsibilities in connection with the advisorship as assigned by the Principal and/or Superintendent.

TERMS OF EMPLOYMENT: Stipend and work year to be established by the Board in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Schedule "B" Staff and in accordance with the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

SOURCE: Regular Board Meeting

DATE: May 29, 2024

Homework Help - Extra Hours**Motion #30 - May 29, 2024 Agenda**

	Last Name	First Name	Location	Position	Hourly Rate**
a	Bayers	Nicole	W.R. Satz School	Teacher	\$64.41
b	Diorio	Kayla	W.R. Satz School	Teacher	\$54.70
c	Fox	Stephanie	W.R. Satz School	Teacher	\$58.41
d	Lazarchick	Danielle	W.R. Satz School	Teacher	\$60.56
e	Riso	Christie	W.R. Satz School	Teacher	\$81.20
f	Saler	Daren	W.R. Satz School	Teacher	\$59.74
g	Saler*	Katherine	W.R. Satz School	Teacher	\$58.41
h	Shea	Kristin	W.R. Satz School	Teacher	\$56.48
i	Suppa	Devon	W.R. Satz School	Teacher	\$56.48

**retroactive from March 27, 2024*

***funded by ARP ESSER and Title I, Part A*

ESY Staff 2024/2025**Motion # 31 - May 29, 2024 Agenda**

	First Name	Last Name	Hourly Rate	Position
a	Gina	Salzman	\$57.75	Deaf & Hard of Hearing
b	Jennifer	Polinger	\$64.59	Nurse
c	Kathryne	Wall	\$69.20	Occupational Therapist
d	Michael	Welter	\$94.54	Orientation and Mobility
e	Kay	Bauman	\$30.30	Paraprofessional
f	Patrice	Brown	\$35.50	Paraprofessional
g	Linda	Calia	\$30.30	Paraprofessional
h	Jennifer	DeMeo	\$30.30	Paraprofessional
i	Margie	Fazzolari	\$35.50	Paraprofessional
j	Mary	Fulmer	\$35.50	Paraprofessional
k	Angela	Gargano	\$35.50	Paraprofessional
l	James	Gelpke	\$35.50	Paraprofessional
m	Rielly	Gray	\$34.20	Paraprofessional
n	Dianna	McKeon	\$35.50	Paraprofessional
o	Allison	Pagan	\$35.50	Paraprofessional
p	Anne	Puccio	\$35.50	Paraprofessional
q	Gina	Rubano	\$35.50	Paraprofessional
r	Gina	Salzman	\$35.50	Paraprofessional
s	Julie	Schelling	\$32.90	Paraprofessional
t	Danielle	Spatola	\$32.90	Paraprofessional
u	Justine	Troeller	\$35.50	Paraprofessional
v	Camille	Vanario	\$30.30	Paraprofessional
w	Deborah	Wiberg	\$35.50	Paraprofessional
x	Tina	Yannello	\$35.50	Paraprofessional
y	Christine	Yuen	\$35.50	Paraprofessional
z	Mary	Glennon	\$77.72	Social Skills Facilitator
aa	Laura	Bligh	\$94.54	Speech Therapist
ab	Lisa	Buerck	\$91.76	Speech Therapist
ac	Leeann	Smolarski	\$69.20	Speech Therapist
ad	Jean	Thompson	\$94.11	Speech Therapist
ae	John	Graham	\$94.98	Teacher
af	Robyn	Krause	\$57.72	Teacher
ag	Amanda	Lawrence	\$78.67	Teacher
ah	Elizabeth	Lieberman	\$94.11	Teacher
ai	Eileen	McCarthy	\$58.33	Teacher
aj	Daren	Saler	\$73.54	Teacher
ak	Elizabeth	Wood	\$80.59	Teacher
al	Madison	Yuen	\$55.54	Teacher
am	Doreen	Riegal	\$94.11	Transition Coordinator
an	Elizabeth	Sheehy	\$90.28	Visually Impaired Teacher
ao	Annette	Kolakowski	\$20.00	Substitute Paraprofessional
ap	Ceil	Martin	\$20.00	Substitute Paraprofessional
aq	William	Dengler	\$20.00	Substitute Paraprofessional
ar	Denise	Kline	\$130 per day	Substitute Teachers
as	Desiree	Fernandez	\$130 per day	Substitute Teachers

Summer Step Up Program Staff

Motion #32 - May 29, 2024 Agenda

	Last	First	Location	Position	2024-25 Hourly*
a	Gallo	Lindsey	Indian Hill School	Nurse	\$50.94
b	Leonte	Katelin	Indian Hill School	Teacher	\$59.39
c	Moor	Beth Ann	Indian Hill School	Teacher	\$69.02
d	Schulhafer	Casey	Indian Hill School	Nurse	\$50.94
e	Thompson	Jean	Indian Hill School	Teacher	\$80.17

**Funded by ARP ESSER and Title I, Part A*

May 2024 - Motion #39						
	Date	Name	Location	Professional Development Activities/ Meetings	City, State	Cost/Fees
a.	04/11/2024 - 04/12/2024	Deshpande, M	Village	Tools of the Mind - Understanding Challenging Behavior	Virtual	\$500.00**
b.	04/11/2024 - 04/12/2024	Farese, A	Village	Tools of the Mind - Understanding Challenging Behavior	Virtual	\$500.00**
c.	06/17/2024	Galiano, C	HHS	Neuroscience for Clinicians - New Brain Science for Trauma, Anxiety, Depression and Substance Abuse	Virtual	\$249.00
d.	04/11/2024	Gliet, M	Village	Tools of the Mind - Understanding Challenging Behavior	Virtual	\$500.00**
e.	06/22/2024 - 06/28/2024	Killean, A	District	ISTE Workshop	Denver, CO	\$2,050.00*
f.	08/05/2024 - 08/08/2024	Herthel-Kubler, K	HHS	Heroes & Villains: From Artifacts to AI	Long Branch, NJ	\$199.00
g.	04/11/2024 - 04/12/2024	Murphy, K	Village	Tools of the Mind - Understanding Challenging Behavior	Virtual	\$500.00**
h.	04/11/2024	Sinclair, A	Village	Bridges Intervention	Virtual	\$75.00***
*Paid by ARP ESSER Funds						
**Paid by ARP ESSER & ESEA Funds						
***Paid by Title II Funds						

Village School Library

	Title	Author/Publisher	Copyright Date
1	Dogman The Scarlet Shedder	Dav Pilkey	2024
2	The Last Kids on Earth	Max Brallier	2024
3	Dork Diaries Tales from a Not So posh Paris Adventure	Rachel Renee Russell	2023
4	Don't Touch That Flower!	Alice Hemming	2023
5	The Reflection in Me	Marc Colagiovanni	2024
6	All We Need is Love and a really soft pillow!	Peter Reynolds	2023
7	Cranky	Phuc Tran	2024
8	Buffalo Fluffalo	Bess Kalb	2024
9	Justice Ketanji	Denise Lewis Patrick	2023
10	The Crayons Love our Planet	Drew Dewalt	2024
11	You are a star, Malala Yousafzai	Dean Robbins	2024
12	Stick Dog	Tom Watson	2016
13	Juana & Lucas	Juana Medina	2016
14	Who Would Win? Wild Warriors	Jerry Pallotta	2023
15	Otter Oughta Know	Karyn Friedman-Everham	2024
16	The Worst Teddy Ever	Marcelo Verdad	2022
17	Pikachu's First Friend	Rikako Matsuo	2024
18	Noodle Conquers Comfy Mountain	Jonathan Graziano	2023
19	Sleepy Sheepy and the Sheepover	Lucy Ruth Cummins	2024
20	Good Night Little Blue Truck	Alice Shertle	2019
21	The Official Harry Potter Cookbook	Jonanna Farrow	2023
22	The Giraffe is too Tall for This	DK Ryland	2023
23	I Survived the Great Molasses Flood	Lauren Tarshis	2019

Village School Library 2/3 Discard List

Title

- 1 The Supreme Souvenir Factory
- 2 Gulliver's Travels
- 3 Mystery in the Sand
- 4 The Prince and the Pauper
- 5 There's No Such Thing as Chanukah Bush
- 6 Wishworks Inc
- 7 The Mystery of the Empty Safe
- 8 Caboose Mystery
- 9 The Woodshed Mystery
- 10 Blue Bay Mystery
- 11 Mystery Ranch
- 12 Play-Off
- 13 Freaks and Shrieks
- 14 Bicycle Mystery
- 15 Horrible Harry in Room 2B
- 16 Dicey's Song
- 17 Beany and the Dredded Wedding
- 18 Later, Gator
- 19 The Girl Who Cried Flowers and Other Tales
- 20 Scooby Doo and the Caveman Caper
- 21 Daphne Eloise Slater, Who's Tall for Her Age
- 22 The First Four Years
- 23 Scooby Doo and the Groovy Ghost
- 24 Lance Armstrong
- 25 Snowbound Mystery
- 26 Kidnapped
- 27 Space Dog the Hero
- 28 How the Children Stopped the Wars
- 29 Mystery Behind the Wall
- 30 Shadow of the Wolf
- 31 The Mystery of the Stolen Sword
- 32 The Basketball Mystery
- 33 The Yellow House Mystery
- 34 Mike's Mystery
- 35 Benny Uncovers a Mystery

Village School Library 2/3 Discard List

- 36 The Firehouse Mystery
- 37 Aliens for Dinner
- 38 The Uninvited Guest and Other Jewish Holiday Tales
- 39 A Child's Day
- 40 Shattered Bones
- 41 Pocahontas
- 42 Chester Cricket's Pigeon Ride
- 43 My Brother is a Visitor From Another Planet
- 44 A Story of a Seagull and the Cat who Taught Her to Fly
- 45 Mean Margaret
- 46 The Blue Valentine
- 47 Your Mother Was a Neanderthal
- 48 A World Explorer, Robert Falcon Scott
- 49 A Letter from Phoenix Farm
- 50 Little Obie and the Kidnap
- 51 Steig
- 52 Toying with Danger
- 53 Nine Spoons
- 54 The Dragon's Eye
- 55 My Favorite Writer
- 56 Beatrix Potter
- 57 The White Stag
- 58 Lafcadio
- 59 Six Silver Spoons x2
- 60 Five Little Peppers
- 61 The Boy who Wanted a Family
- 62 Old Yeller
- 63 The President is Dead
- 64 Doll Trouble
- 65 Show and Tell
- 66 Adam of the Road
- 67 Shark in School
- 68 Merry Christmas From Eddie
- 69 M.C Higgins, The Great
- 70 The Fantastic Stay Home from School Day

Village School Library 2/3 Discard List

- 71 "E" is for Elisa
- 72 From One to One Hundred
- 73 Russell and Elisa
- 74 Where in the World is the Perfect Family
- 75 King of the Wind
- 76 The Cat Who Went to Heaven
- 77 Give My Regrets to Broadway
- 78 Mimmy and Sophie, All Around the Town
- 79 The Adventure of the Empty House
- 80 Help! I'm a Prisoner In the Library
- 81 The Red-Headed League
- 82 The Grey King
- 83 Doorie and the Goblin
- 84 Space Brat 4: Planet of the Dips
- 85 A Job for Jenny Archer
- 86 Jenny Archer, Author
- 87 Esio Trot
- 88 The Gaotor Girls
- 89 The Courage of Sarah Noble
- 90 Robinson Crusoe
- 91 Birdbrain Amos
- 92 Georige Lee
- 93 The Adventures of Vin Fiz
- 94 You Cant Eat Your Chicken Pox
- 95 Thomas and the Dragon Queen
- 96 Peter Pan
- 97 The Midwife's Apprentice
- 98 Rats!
- 99 Harvey's Mystifying Racoon Mix up
- 100 Faraway Summer
- 101 The Four Legged Ghosts
- 102 Bunnacula
- 103 Dorrie and the Pin Witch
- 104 Yussel's Prayer
- 105 Up a Road Slowly

Village School Library 2/3 Discard List

- 106 Great Uncle Dracula
- 107 Roz and Ozzie
- 108 Trouble is my Beeswax
- 109 The Malted Falcon
- 110 Baseball Fever
- 111 Shoeless Joe and Me
- 112 No Copycats Allowed!
- 113 McBroom's Almanac
- 114 The Great Airport Mystery
- 115 Snaggle Doodles
- 116 Purple Climbing Days
- 117 Lazy Lions, Lukcy Lambs
- 118 December Secrets
- 119 How to be Cool in the Third Grade
- 120 Lionel in the Summer
- 121 Johnny Tremain
- 122 The Time, Tempe Wick?
- 123 Pet Parade
- 124 The Black Stallion
- 125 Butterfly Buddies
- 126 Posy Bates, Again!
- 127 The Mystery of the Spiral Bridge
- 128 Amber Brown Sees Red
- 129 The Young Black Stallion
- 130 The Adventure of the Speckled Band
- 131 Masquerade
- 132 Going West
- 133 Don Quixote
- 134 A Firefly Named Torchy
- 135 The Christmas Mouse
- 136 Painted Dreams
- 137 The Tale I Told Sasha
- 138 Loose Tooth Luke
- 139 Winter Days in the Big Woods
- 140 The Deer in the Wood

Village School Library 2/3 Discard List

- 141 Sierra
- 142 Lassie Come-Home
- 143 George Washington's Cows
- 144 From Letter to Letter
- 145 A Small Tale From the Far North
- 146 The Giant Zucchini
- 147 Looking For Atlantis
- 148 The Paper Bag Prince
- 149 The Great Quillow
- 150 Which one is Whitney?
- 151 Saying Sweetness
- 152 Snapshots from the Wedding
- 153 Theseus and the Minotaur
- 154 A Letter to Grandma
- 155 Buddhist Festivals
- 156 Cecily G. and the Nine Monkeys
- 157 Sailing Home
- 158 My Dear Noel
- 159 The Wizard
- 160 Harry and Lulu
- 161 Shh! We're Writing the Constitution
- 162 Emeline at the Circus
- 163 Alexander, Who's Not Going to Move
- 164 Ready for Me, Mama
- 165 Garth Pig Steals the Show
- 166 Aunt Harriet's Underground Railroad in the Sky
- 167 William and Grandpa
- 168 The Tale of Mr Jeremy Fisher
- 169 Cat Heaven
- 170 The Celery Stalks at Midnight
- 171 Song of the Swallows
- 172 Dirt on their Skirts
- 173 Rusell Sprouts
- 174 Snakes and the Boy who Was Afraid of Them
- 175 The Patchwork Path

Village School Library 2/3 Discard List

- 176 The Beast of Monseur Racine
- 177 Curious George Flies a Kite
- 178 How to Deal with Monsters
- 179 Amos Camps Out
- 180 A Blizzard's Robe
- 181 A Lion Named Shirley Williamson
- 182 Dinosailors
- 183 Mr. Merriweather's Musical Cat
- 184 The Silly Story of Goldie Locks and the Three Squares
- 185 Lets Make Rabbits
- 186 The Seven Chinese Brothers
- 187 Mrs. Toggle's Zipper
- 188 Bearskin
- 189 All I See
- 190 The Tale of Peter Rabbit
- 191 Once When I Was Scared
- 192 I was a Second Grade Werewolf
- 193 Please and Thank You Book
- 194 The Secrets of Ms Snickle's Class
- 195 Holling
- 196 School Spirit
- 197 A Llama in the Family
- 198 Elisa in the Middle
- 199 Ali Baba Bernstein, Lost and Found
- 200 The Boy Who Had Wings
- 201 Baby Bear's Bedtime Book
- 202 The Magic School Bus Lost in the Solar System
- 203 Yolen
- 204 The Wolf Girls an Unsolved Mystery from History
- 205 King Bidgood's In the Bathtub
- 206 Through the Looking Glass
- 207 Hot Fudge Hero
- 208 Scooby Doo and Aliens, Too!
- 209 Tom Sawyer
- 210 All Those Secrets of the World

Village School Library 2/3 Discard List

- 211 How a Shirt Grew in the Field x2
- 212 The Adventures of Obadiah
- 213 Max and Ruby's Midas
- 214 Many Moons
- 215 The Popcorn Dragon
- 216 Riptide
- 217 Saturday Belongs to Sara
- 218 Somethig Special For Me
- 219 Tomatoes from Mars
- 220 The Very Best of Friends
- 221 The Tale of Peter Rabbit
- 222 The Snail's Spell
- 223 Morris the Artist
- 224 Waiting for Papa Stories
- 225 The Lost Lake
- 226 The Book Jack Wrote
- 227 The Floating House
- 228 Warm as Wool
- 229 Prince William
- 230 Climbing Kansas Mountains
- 231 Under the Moon
- 232 Someday Rider
- 233 The Awful Aardvarks go to School
- 234 Hooray for Mothers Day!
- 235 Sherman is a Slowpoke
- 236 Ballet of the Elephants
- 237 The Pizza Monster
- 238 The Best Valentine in the World
- 239 Homeplace
- 240 Olivia Sharp Agent for Secrets: The Green Toenails Gang
- 241 Im Terrific
- 242 Iris and Walter and the Subsitute Teacher
- 243 Chang's Paper Pony
- 244 The Door in the Wall
- 245 Twenty One Baloons

Village School Library 2/3 Discard List

- 246 The Wheel on the School
- 247 No-Name Dog
- 248 Rats!
- 249 Beezy
- 250 Sees Behind Tees
- 251 The Matchlock Gun
- 252 Beezy Magic
- 253 Beezy at Bat
- 254 Grandmas at Bat
- 255 Thimble Summer
- 256 Ginger Pye
- 257 Stinky Stern Forever
- 258 Pinky and Rex the Just-Right Pet
- 259 Pinky and Rex and the New Neighbors
- 260 The Golly Sisters Ride Again
- 261 Lucky in Left Field
- 262 Dinosaur Hunter
- 263 Pinky and Rex and the School Play
- 264 Hooray for the Golly Sisters!
- 265 Alison's Puppy
- 266 Fluffy Goes to School
- 267 The Long Way Westward
- 268 There is a Carrot in my Ear
- 269 The Adventures of Snail at School
- 270 Judy Moody: Tooth Fairy
- 271 The Incredible Elastigirl
- 272 Scholastic Reader: My Tooth is About to Fall Out
- 273 Mathematical Magic to Amaze Your Friends
- 274 The Lost Gift
- 275 Manfish x2
- 276 Seeing is Believing
- 277 Mud Flat April Fool
- 278 The Bird of Time
- 279 The Miracles of Jesus
- 280 Moby Dick

Village School Library 2/3 Discard List

- 281 Heidi
- 282 The Worst Person's Christmas
- 283 The Mud Flat Olympics
- 284 That's Exactly the Way it Wasn't
- 285 The Worst Person in the World at Crab Beach
- 286 Zachary's Ball
- 287 How the Second Grade got \$8,205 to Visit the Statue of Liberty
- 288 A Dinosaur's Story
- 289 Many Moons
- 290 Treasure Island
- 291 Bimmi Finds a Cat
- 292 The Crane Wife
- 293 Sunny Bunny Comes Home
- 294 The Boy who Stopped Time
- 295 The Stowaway
- 296 Caleb and Kate
- 297 Sorry
- 298 Milly's Wedding
- 299 Jumaji
- 300 Rip Van Winkle
- 301 Dead Letter
- 302 I Pledge Allegiance
- 303 The Stories of Jullian Tells
- 304 Sebastian Super Sleuth and the Impossible Crime
- 305 Rain Player
- 306 Epossumondas Saves the Day
- 307 Dumpling Soup
- 308 Lionel at Large
- 309 The Night of the Circus Monsters
- 310 Barbie a Fairy Secret
- 311 Barbie Starlight Adventure
- 312 Groundhog Chuck Builds a Weather Station
- 313 Strawberry Shortcake Babysitting Blues
- 314 Shimmer ans Shine Leah's Dream Dollhouse
- 315 Barbie in a Mermaid Taail

Village School Library 2/3 Discard List

- 316 Strawberry Shortcake My First Sleepover
- 317 Sofia the First A Magical Match
- 318 Shimmer and Shine Skate this Way!
- 319 Barbie A Fairy Tale Adventure
- 320 Strawberry Shortcake A berry Bitty Ballet
- 321 My Little Pony Tricks and Treats
- 322 Strawberry Shortcake The Valentines Day Mix-Up
- 323 Strawberry Shortcake The Snow Dance
- 324 Owl at Home
- 325 The Drinking Gourd
- 326 Klara's New World
- 327 Budgie and The Blizzard
- 328 Leo, Zack and Emmie
- 329 The Secrets of Droon
- 330 Ragweed
- 331 Dive Right In
- 332 Secret of the Andes
- 333 The Dog that Called the Pitch
- 334 Jorah's Journal
- 335 More Stories Jullian Tells
- 336 Case of the Missing Dinosaur
- 337 Katy Did It
- 338 The Fir Tree
- 339 Lila on the Landing
- 340 Top WIng
- 341 The Doll in the WIndow
- 342 A Beginning, A Muddle and an End
- 343 The Penderwicks at Point Mouette
- 344 The William Problem
- 345 Lacrosse Face off
- 346 All Keyed Up
- 347 The Dog that Called the Pitch
- 348 The Lucy Baseball Bat
- 349 Shadow Over Second
- 350 The Dog That Pitched a No-Hitter

Village School Library 2/3 Discard List

- 351 The Catcher' Mask
- 352 The Winter Mittens
- 353 The SOS File
- 354 Wanna Buy an Alien?
- 355 Nasty, Stinky Sneakers
- 356 Rockin' Reptiles
- 357 A Houdini Club Magic Mystery: Onion Sundaes
- 358 A Little Princess
- 359 The Dog That Stole Home
- 360 School Trouble for Andy Russell
- 361 Strider
- 362 A Williamsburg Household
- 363 The High King
- 364 Miss Hickory
- 365 Ellen Tebbits
- 366 The Latchkey Dog
- 367 All the Places to Love
- 368 Three Names
- 369 The Pink Party
- 370 Hip Cat
- 371 ALi, Child of the Desert
- 372 The Lady with the Ship on Her Head
- 373 Going the Moose Way Home
- 374 Perloo the Bold
- 375 My Name is Maria Isabel
- 376 The Children who Smelled a Rat
- 377 The Puppy Sister
- 378 Scoop Snoops
- 379 No Bean Sprouts, Please!
- 380 The Year of Miss Agnes
- 381 Millie Cooper, 3B
- 382 A Tree Is Nice
- 383 Chameleon Was a Spy
- 384 The Hundred Penny Box
- 385 Maybe Yes, Maybe no, Maybe Maybe

Village School Library 2/3 Discard List

- 386 Natw the Great Goes Down In the Dumps
- 387 Matilda
- 388 Twin Troubles
- 389 A Tall Story and Other Tails
- 390 The Garden of Abdul Gasazi
- 391 Math Curse
- 392 Oh, Brother!
- 393 Nine For California
- 394 George Marvelous Medicine
- 395 A Color of His Own
- 396 Martha and the Movie Mouse
- 397 The Moonbow of Mr. B Bones
- 398 Alladin and the Magic Lamp
- 399 A Bargain for Frances
- 400 Best Friends for Frances
- 401 Lester's Dog
- 402 Caleb's Story
- 403 Seven Kisses in a Row
- 404 Frankenstein Moved in on the Fourth Floor
- 405 The Westing Game
- 406 The Magic Rocket
- 407 Too Many Suns
- 408 The Five Sisters x2
- 409 The Riddle Streak

Child Study Team Members to Conduct Summer Evaluations/Attend Meetings

	Last Name	First Name	Position
a.	Gallagher	Mallory	School Psychologist
b.	Galiano	Carol	School Psychologist
c.	McDevitt	Suzanne	School Psychologist
d.	Tapper	Elizabeth	School Psychologist
e.	DelleDonne	Eileen	Learning Disabilities Teacher Consultant
f.	Dengler	Anne	Learning Disabilities Teacher Consultant
g.	Gargano	Jaclyn	Learning Disabilities Teacher Consultant
h.	Marzigliano	Cheryl	Learning Disabilities Teacher Consultant
i.	Dimichino	Christina	Social Worker
j.	Glennon	Mary	Social Worker
k.	Salvador	Eric	Social Worker
l.	Welter	Michael	Orientation & Mobility Specialist
m.	Lieberman	Beth	Behavior Specialist
n.	Bligh	Laura	Speech Therapist
o.	Buerck	Lisa	Speech Therapist
p.	Constantarakos	Voula	Speech Therapist
q.	Gaffney	Erin	Speech Therapist
r.	Grieci	Kristina	Speech Therapist
s.	Seman	Allison	Speech Therapist
t.	Smolarski	LeeAnn	Speech Therapist
u.	Thompson	Jean	Speech Therapist
v.	Wall	Katheryne	Occupational Therapist
w.	Abadiotakis	Elizabeth	Occupational Therapist

Approval of Criteria for Independent Evaluations

	<u>Service</u>	<u>Maximum Fee</u>
a.	Assistive Technology Evaluation	\$850.00
b.	Audiological Evaluation	\$800.00
c.	Neurological Evaluation	\$850.00
d.	Neuropsychological Evaluation	\$2,500.00
e.	Physical Therapy Evaluation	\$400.00
f.	Occupational Therapy Evaluation	\$400.00
g.	Psychiatric Evaluation	\$850.00
h.	LDTC Evaluation	\$600.00
i.	Psychological Evaluation	\$600.00
j.	Social Case History	\$315.00
k.	Speech/Language Evaluation	\$600.00
l.	Functional Behavior Assessment	\$1,000.00