

Holmdel Board of Education
Budget & Finance Committee
Meeting Notes – January 21, 2021 - 7:00 p.m.

Board Members Present: E. Briamonte, Chair | V. Flynn | B. Foster | T. Wall

Administrators Present: M. Petrizzo, BA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | J. DeWysockie, ABA | Lara Carducci, Dir of Com Prog & Stud Transp | A. Gattini, Dir of Tech

Guests: Greyhawk Construction Manager, Spiezle Architects

Meeting Location: Zoom meeting

1. Holmdel 2020 (Referendum) Update:

- Interior Renovations and Exterior Site Renovations (Village & Indian Hill School):
 - i. NO STATUS CHANGE - Some Punch List items that remain will be addressed as the weather becomes more favorable.
- Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):
 - i. Punch Lists that had been given to the Contractor in October are still being worked on. Some of Punch List items that remain will be addressed, as the weather becomes more favorable.
 - ii. CCTV - At the Complex during the Holiday break, the new head-end system for the bells schedule and public address system was installed. The testing of the system is being adjusted and fine-tuned. Additionally, all the underground trenching for the fiber optics to Roggy Field had been completed along with the rough wiring for the cameras. The security lighting for the new camera has been installed on the Field Poles and inspected by local officials. All the rough wiring for the installation of the cameras at both Indian Hill and Village had been completed prior to the holidays. The installation of the rough wiring for the cameras at the Complex has been completed and the installation of the cameras has begun. Once camera installation is completed at the Complex, the camera installations will continue at Indian Hill and Village.

With the completion of the Retro-Commissioning at all the schools for the District, a Commissioning Report is in the process of being finalized by GREYHAWK. The report will entail complete results and recommendations along with proposed preventative maintenance measures and added recommendations to help in the continued longevity of the existing equipment.

2. Readiness Planning for School Reopening Update:

As part of the Readiness Plan for the District-wide Re-occupancy, and based on the Assessment previously performed, certain aspects of that Assessment were implemented as follows:

- Bi-Polar ionization Filtration.
- UVC Lighting throughout the District.
- Walkthrough infra-red body temperature detectors.
- Isolation Rooms are ready should they be needed for individuals exhibiting symptoms of the virus.
- Antimicrobial tape and Antimicrobial coatings
- Daily detail cleaning and disinfecting of the various facilities.
- PPE equipment and other applicable supplies and materials continue to be used throughout the District.

3. 2019/2020 Comprehensive Annual Financial Report (CAFR) Update :

Administration is working with the district auditors, PFK O'Connor Davies, to complete the 2019/2020 CAFR and ensure compliance with the 2/5/21 submission deadline. PFK O'Connor Davies will be presenting the results of the 2019/2020 CAFR audit at the 2/24/21 Board meeting.

4. 2020/2021 Revised Grant Awards: The committee reviewed the following revised grant awards that will be included on the 1/27/21 agenda for approval;

- Approval and Submission of ESSER Fund (CARES Act Grant) Amendment – 2020/2021

Resolved: That the Board approve the amendment and submission of the ESSER Fund (CARES Act) Grant Award application due to increased funding of \$46,080.

	<u>Original</u> <u>Allocation</u>	<u>Additional</u> <u>Funding</u>	<u>Amended</u> <u>Allocation</u>
Holmdel Twp Sch District	\$89,435.00	\$46,080.00	\$135,515.00

- Acceptance/Approval of Additional 2020/2021 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2020/2021) as on file in the Business Office:

<u>Chapter 192-193 Services</u>	<u>Amount</u>
Additional Chapter 192-193 Funding	\$61.00
Revised 2020/2021 Entitlement (12/24/2020)	\$263,544.00

5. 2021/2022 Budget Procedures Calendar: The committee discussed the budget procedures calendar/timeline. Board members are encouraged to contact the Business Office with any questions.
6. Date and Time of next Committee Meeting: February 18, 2021 6:30pm