

**Holmdel Board of Education**  
**Buildings, Grounds & Safety Committee**  
**Meeting Notes – November 19, 2020 - 5:00 p.m.**

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**Board Members Present:** E. Briamonte, Chair | P. Reddy | E. Urbanski | T. Wall

**Administrators Present:** M. Petrizzo, BA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | L. Carducci, Dir of Com Prog & Stu Tranp | J. DeWysockie, ABA | M. Kukoda, Sup Ath, Health & PE

**Guests:** Greyhawk Construction Manager, Spiezle Architects

**Meeting Location:** Zoom meeting

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1. Holmdel 2020 (Referendum) Update:

- Interior Renovations and Exterior Site Renovations (Village & Indian Hill School): All Close-Outs documents received from the Contractor would have allowed for the closing of the project, however there were some latent Punch List items that were discovered incomplete relative to the roof and skylights at both Indian Hill and Village. Upon completion of these items, the Closing-out of the project can be done.
- Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):
  - i. The Punch List that was generated by the walk-through by Spiezle Architects and their Consultants, was forwarded to the Contractor for implementation, and is currently ongoing.

During the course of the Project, changes, credits and corrective measures were initiated, assigned, implemented and tracked. The culmination of these actions has resulted in Credits and Back-Charges that are being tabulated by the team.

Once completed, it is anticipated that the outcome will be a Credit in the form of a Change Order to the Contract, whose cost will be reflected in next month's Executive Summary Report.

- ii. CCTV - Technotime Business Solutions LLS were offering products that were better or equal to, however as indicated on October 28, 2020, Technotime Business Solutions has confirmed that they are proceeding with the basis of the design system (Avigilon) and will no longer be pursuing an "or equal" substitution. Hunter Technologies 911 Inform will be providing the requisite tie-ins necessary to satisfy Alyssa's Law through the existing phone system while at the same time allowing for the melding of the new Public Address System with Hunter Technologies equipment. 911 Inform will also interface with the new CCTV system to provide Police with immediate visual information during any possible incident.

2. Readiness Planning for School Reopening Update:

As part of the Readiness Plan for the District-wide Re-occupancy, and based on the Assessment previously performed, certain aspects of that Assessment were implemented as follows:

- With completion of the Retro-Commissioning district wide, Greyhawk is in the process of preparing the commissioning report which will include their findings and recommendations.
- The implementation of Bi-Polar Ionization Filtration is especially advantageous with the most recent relaxation of certain indoor school activities, in particular, the anticipated allowance of indoor athletics.
- UVC lighting is presently being installed in both Elementary schools, with completion expected by the end of November. The UVC lights for the complex are expected to arrive December 1 and December 7.
- 1400 desk shields have been purchased.
- The walkthrough infra-red body temperature detectors continue to be used and monitored at all school entrances.
- The Isolation Rooms continue to stand ready should their use be needed for the isolation of individuals exhibiting symptoms of the virus.
- The Antimicrobial Coating Tape throughout the district continues to be one of the more visible forms of the measures implemented to help fight the virus.
- The District's Buildings and Grounds team continues to perform the daily routine of detail cleaning and disinfecting of the various facilities.
- All outdoor playground equipment which had gone through a rigorous cleaning process, continues to be monitored.
- PPE equipment such as gloves, masks, face shields and other applicable supplies and materials as recommended by the CDC, have been stockpiled and continue to be used throughout the District. Additionally, signage has been placed

throughout the schools as part of the social distancing.

3. **Comprehensive Maintenance Plan (CMP) and M-1 Form:**  
The committee reviewed the CMP and M-1 Form, which establishes the minimum amount that the district must spend each year on maintenance. It also establishes the maximum amount the district can have for a maintenance reserve, as determined by state formulas.
4. **Transportations Services Update:**  
The transportation department is in regular contact with the bus companies to ensure that they will be ready when school reopens.
5. **Return to Play, Season 2 and Season 3 update:**  
The athletic department will adhere to all Executive Order 187, and N.J.S.I.A.A. season adjustments to accommodate indoor athletics. Season 2 and Season 3 will commence on December 14th for Ice Hockey; January 11th for Basketball, Cheer, Dance and fencing; February 1 for Swimming and Indoor Track & Field; March 1 for Volleyball, Gymnastics and Wrestling. For Season 4 (Spring sports), the Sports Advisory Task Force will be releasing the final plans for the spring sports season on or before Friday, December 11, 2020. Note that the spring season will most likely extend through the month of June.

Post-Meeting Update: On Monday, November 30, 2020, Governor Phil Murphy signed Executive Order no. 204 which paused indoor practice and competitions for youth and adult sports beginning at 6:00 AM on Saturday, December 5, 2020 through Saturday, January 2, 2021.

This announcement will impact the start of the high school ice hockey season which was previously scheduled to begin on December 14th. The NJSIAA plans to release a modified ice hockey schedule to comply with this order. No other indoor high school sports have been impacted by this decision.

6. **Other Matters Pertaining to the Committee:**
7. **Date and Time of next Committee Meeting:** December 10, 2020 at 5:00 p.m.