

Holmdel Board of Education
Buildings, Grounds & Safety Committee
Meeting Notes – March 25, 2021 - 5:00 p.m.

Board Members Present: P. Reddy, Chair | J. Hammer | E. Urbanski | L. Zhang

Administrators Present: M. Petrizzo, BA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | L. Carducci, Dir Com Prog & Stu Transp | A. Gattini, Dir of Tech | M. Kukoda, Sup of Ath, H&PE

Guests: Greyhawk Construction Manager, Spiezle Architects

Meeting Location: Zoom meeting

1. Holmdel 2020 (Referendum) Update:
 - Interior Renovations and Exterior Site Renovations (Village & Indian Hill School):
 - i. Several exterior Punch List items that remain will be addressed as the weather conditions permits.
 - Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):
 - i. Several exterior Punch List items that remain will be addressed as the weather conditions permits.
 - ii. CCTV and PA – The installations of the cameras at the Complex and Elementary Schools are complete. Presently the cameras are in the process of being named, according to the various spaces they occupy, and are being positioned for the optimum viewing angle. Training on the new camera and PA systems have been completed.
2. Retro-Commissioning Report: Maintenance Planning
The Retro-Commissioning report evaluated all district HVAC equipment and provided recommended maintenance actions as needed. It was an ongoing process and exchange of information with district maintenance staff allowing them to proactively correct, repair and maintain proper indoor air quality throughout the district. As part of the regular maintenance plan, the district continues to evaluate obsolete or inefficient equipment such as boilers and hot water heaters for repairs/replacement as necessary. The HVAC equipment have replaceable parts such as motors, belts, circuit boards and switches that the district stocks and have trained staff that can maintain, repair or replace as necessary. In addition, the district maintains portable AC units and portable ventilation units with HEPA filters, carbon filters and internal UV-C filters that can be brought into classrooms, offices or other occupied spaces for temporary utilization if one or more of the stationary HVAC systems are down for repairs.
3. Transportation Update
Transportation for the year is going well. The bus contractors continue to be accommodating and flexible as the district start and end times change and students move from virtual to in person at different times throughout the year. There have been no interruption in service and the contractors have expressed appreciation for the efficiency and constant communication from the Transportation Department throughout the year.
4. 2021 Sports Schedule Update
The athletic department is currently engaged in the first-ever Season 3 and will soon enter the first-ever Season 4. The Season 2 and 2A teams ended during the month of March, with each team having a successful season. The established safety protocols allowed for parents/guardians to attend the games/matches, in light of the updated Executive Order. The livestream had over 26,000 viewing hours during the last two months, allowing those who were unable to see our student-athletes play live a chance to join in on the action. The Athletics and Buildings & Grounds departments continue to meet to ensure that the changes in sports seasons are met with adherence to the guidelines established by the Governor's office and the NJSIAA.
5. Date and Time of next Committee Meeting: April 22, 2021 5:00 pm