



This is a reminder regarding the administration of medications during the school day. Recently I have been receiving notes from parents requesting that I administer a medication during the day here at school.

No medications may be administered without proper authorization from a healthcare provider. This includes over the counter medications such as Motrin, Tylenol, cough medications and Benadryl. A form allowing me to give medication to your child may be printed from our website www.holmdelschools.org. Go to any of the school sites and click on Nurse's Office. The form is labeled Authorization to Administer Medications. Depending upon the medical problem, the authorization may be in place for the entire school year. Each school year medication authorizations will need to be renewed. Students may not self medicate*. All medications should be brought to the school by a responsible adult.

This policy is to prevent lost medications, accidental ingestion by another student or an overdose by your child. Most pharmacies will provide an additional container for antibiotics and other medications so that a child will not have to carry medications back and forth to school.

Most physicians will fax these orders to me but there may be a delay if their office is very busy. This may cause your child to miss a needed dose. Asking for a note prior to leaving their office ensures that your child receives their medication on time.

If you have any questions, please contact me at (732) 946-1827. Thank You

**Frances Flannelly, RN, BSN
Village School Nurse**

*** Students who have been authorized by their physician to carry and self-administer Epinephrine, Albuterol inhalers or Xopenex inhalers, may do so provided proper documentation has been provided to the Nurse' Office .**