

**HOLMDEL TOWNSHIP BOARD OF EDUCATION**  
**BUILDINGS, GROUNDS & SAFETY COMMITTEE MEETING MINUTES**  
**SEPTEMBER 20, 2018 AT 5:00 P.M.**

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Board Members Present: P. Reddy, Chair | V. Flynn, Pres. | E. Briamonte | T. Wall  
Administrators Present: R. McGarry, Spdt. | M. Petrizzo, BA | K. Stromsland, Dir Plant Ops | S. Rogers, Asst Dir. Plant Ops | Lara Carducci, Dir of Student Transp  
Guests: Greyhawk Construction Manager, Spiezle Architectural Group, SSP Architects

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1. Holmdel 2020 (Referendum):

- a. **Door Replacement (Indian Hill & Village):** Door project with C&M Door Controls began Sep 17th. Expect project to be completed by 2<sup>nd</sup> week of October. (67 total doors). This project is anticipated to be completed under-budget.
- b. **Gym HVAC project (Satz, Indian Hill old & Village old):** HVAC project with Midcoast Mechanical is 98% complete. Working on punch-list now. Very positive feedback from the 3 schools that now have air conditioning in the gym. This project is anticipated to be completed under-budget.
- c. **Roggy Field Stadium Lighting:** This project with Quality Electrical Construction was completed and tested on August 28<sup>th</sup> and the ribbon cutting ceremony on August 30<sup>th</sup> was a success. The punch list has been generated and issued to Quality along with their Certificate of Substantial Completion. This project is anticipated to be completed under-budget.
- d. **Roof Replacement:** This project with MTB, LLC was completed in accordance with the project deadline. The punch list has been generated and issued to MTB. This project is anticipated to be completed under-budget.
- e. **Field Reconstruction (Satz/High School):** On August 21<sup>st</sup> a pre-construction meeting was held with Applied Landscape Technology, administration & Greyhawk. Applied has delivered 70% of submittals for the project and as everyone can see have started massive amounts of work on the 4 fields. Administration will continue to keep public informed on the project's progress & schedule. The goal is still to be complete with this work before the end of the year so the fields have time to germinate before the Fall 2019 sports season.
- f. **Interior Renovations Indian Hill & Village:** Administration, Greyhawk & Speziale architect met on Sep 13<sup>th</sup> to discuss this project. Speziale already started their review & survey of the schools. A discussion will take place when the review is complete to see what work will remain design/bid & what will be done in-house &/or via shared service agreement. Will be re-packaged with site work in summer of 2019 with parts that can be moved to 2020.
- g. **Elementary School Repaving (Indian Hill & Village):** *No major change since last meeting.* Bid for the paving work at Indian Hill & Village school were rejected as they were over-budget. Will be re-packaged &-rebid for a Summer 2019 or 2020 commencement.
- h. **Exterior Renderings (Satz/High School):** On September 13<sup>th</sup>, a meeting occurred with Administration, Greyhawk and Spiezle Architectural Group to discuss the scope of work. Speziale has started their review and survey of these sites to include the programmatic needs of the District. In addition to addressing the interior needs of the complex, the exterior

renderings for this site are progressing. It is anticipated that this project will bid on or around January 2019 with work to commence in spring 2019.

- i. **Traffic Study:** The committee reviewed the draft report prepared by Dolan & Dean and provided comments/questions. Dolan & Dean will be at the next B,G&S committee meeting to address all comments/questions. Plan is to provide recommendations if start times stay the same, if the start times are consolidated & a third option would be what they believe to be the optimal start times.
2. **Energy savings Improvement Plan (ESIP):** As of this meeting the lighting part of the ESIP project is essentially complete with punch list items being addressed. The boiler & booster heater replacement at HS & Satz is 90% complete. Once power for the boilers is complete a “fire-up” of the boilers will be scheduled.
3. **Indian Hill Science Labs & High School Fitness Lab:** Completed & being used!
4. **Village School Blacktop:** As reported previously blacktop has been completed. Basketball poles have been installed & hoops & backboards are expected this week.
5. **Transportation Update:** Lara Carducci (Dir of Student Transp) provided an update on the district bus routes. Overall the district bus routes started off well with a few issues. Route J-27 had issues due to arriving late in the afternoon so the transportation team adjusted & re-routed the route to shorten the afternoon timing. So far the results look good but the route will continually be monitored to ensure it is a permanent fix. Seatbelt demo was conducted for our younger students at Village school and a photo-booth was set up to make it a fun experience for the kids.
6. **Monmouth County Shared Service Agreement:** On board agenda is a shared service agreement with the County of Monmouth. The agreement will allow the district access to various shared services available to Monmouth County that would be of benefit to the district. Committee recommends approval.
7. **Time & Material & Unit Priced Bids:** On board agenda are time & material agreements for roofing maint & leaks, boiler service & maint & door replacements. Committee recommends approval for all listed. These time & material agreements essentially allow us to contact service providers for the various services when issues occur.
8. **NJQSAC: Operations:** As reported by administration the district will be undergoing a NJQSAC evaluation this year. The NJ Quality Single Accountability Continuum (NJQSAC) monitors and evaluates school districts on the following five key components identified through research on effective school districts; Instruction and Program, Personnel, Fiscal, Operations and Governance. The committee reviewed the Operations indicators component of the NJQSAC process.

Date/Time next BG&S Meeting: October 10<sup>th</sup> at 6:30 p.m.