

Curriculum & Instruction/Special Services Meeting Minutes

Central Office Conference Room

November 19, 2018 at 4:30 p.m.

**Attending Board Members: Lori Ammirati & Eileen Briamonte (co-chairs), Jamie Collins, Peter Reddy
Administrators: Robert McGarry, Dineen Seeley, Chuck Hancock, Eric Swenson**

Superintendent's Recommendations for Approval

1. Approval of Out-of-District Travel, District Personnel
 - a. out-of-district travel for professional development activities or professional development meetings are added monthly for approval.
2. Approval of Student Trips
3. Approval of Textbook Adoption
 - a. 2nd grade resources as supplemental to support curriculum.
4. Approval of Donations
 - a. Tower Garden Non-monetary Donation from the Monmouth Conservation Foundation
 - i. Grant received for 7th grade science lab. Holmdel is one of six Monmouth schools to receive grant. The tower is used for growing fresh, organic foods through sustainable practices. This educational tool and program meets NJ Science Standards through STEM education.
 - b. PLG Non-monetary Donation totaling \$14,250. The PLG will purchase non-monetary requests in each grade and area that meet grant criteria. Grant criteria is as follows: must be educational for the classroom, must benefit all children in the classroom, and should be utilized in the 2018-2019 school year.
 - i. Earned grant rewards:
 1. 4th: \$4,000
 2. 5th: \$2,000
 3. 6th: \$1,000
 4. Related Arts: \$1,000
 5. Special Education Services: \$1,000
 6. APE field trip: \$1,000
 7. eColor poster printing system: \$4,250
 - c. Track Donation
 - i. Donation for equipment to be purchased from Michelle and Jeff Donnelly totaling: \$3,111.
 1. UCS Spirit Pole, 145lbs, 13'7", \$548
 2. UCS Spirit Pole, 130lbs, 11'6", \$412
 3. Newton international blocks, 3@\$354, \$1062
 4. Arched jump box, \$ 589
 5. Instant canopy, \$500
5. Approval of Student Teachers/Clinical Practice/Observations/Field Experience

- a. Jennifer Kohler for 15 hours of observation at Holmdel High School retroactively from October 16, 2018 through December 20, 2018. Cooperating teacher will be Elizabeth Sheehy.
 - b. Melanie Curry for a clinical practice at Village School from January 7, 2019 through May 10, 2019. Cooperating therapist will be Voula Constantarakos.
6. Approval of Summer 2019 Programs
- a. Algebra 1 refresher program & Grade 8 math step-up program from title 1 funds.
 - b. Information will go out in February affording parents the opportunity to plan accordingly.
 - c. Last summer Algebra 1 refresher program was very successful.
 - d. There is no test associated with Grade 8 math step-up program. Will run in August, closer to the start of school so that content is fresh for the start of the school year.
7. Approval of Home Instruction
- a. Home/bedside instruction services.
8. Approval of Amendment for Tuition Contract with Shore Regional Board of Education.
- a. Amended tuition contract for student, inclusive of all therapies.

Items to Discuss

1. Old Business
2. New Business
 - a. Guidance Information:
 - PLAN/Pre-ACT
 1. All in cost: Board requested for a follow up to cost.
 2. No measurement tied to test.
 3. No other schools in Monmouth County utilizing.
 4. ACT /SAT prep information and resources is available on HHS guidance page.
 5. Conversely PSAT is tied to scholarships, measurement for college and career readiness, and school performance report
 - Administration looking into Brookdale Associate Degree program. State schools would accept credits. Students would give up time at local high school. Students would be choosing the early admissions program as freshman.
 - Homework in AP/honors/non-AP Q&A
 1. Start to gather data on homework loads.
 2. How can we monitor how much homework is being distributed and what is the effectiveness?
 3. Homework load in conjunction with next day exams.
 4. Administration looking into it.
 - b. HFEE Gifting 2019, kindergarten playground, monetary amount to be based upon fundraising efforts.
 - c. SEPAC, Special Education Parent Advisory Committee, (Emily Mendini and Charles Hancock, co-president)
 - ARISE, Advocating Rights in Special Education, support group

- SEPAC Special Education Parent Advisory Committee addresses the needs of the special services community.
- Executives of SEPAC (parents of students) meet once a month. Every few months the group might host a guest speaker that presents information that the group feels is important to the community.
 1. Open to ALL students and families
 2. Liason for each school is a parent in that school to represent the group.

3. For the Good of the Order

Next Meeting Date: December 12, 2018 @ 3:15 BOE Conference Room