

Curriculum & Instruction/Special Services Meeting Minutes
Central Office Conference Room
January 23, 2019 at 3:15 p.m.

Attending Board Members: Lori Ammirati-chair, Eileen Briamonte, Jamie Collins,
Chiung Yin Liu

Administrators: Robert McGarry, Dineen Seeley, Meryl Gill, William Loughran

Superintendent's Recommendations for Approval

1. Approval of Policy for Second Reading
 - a. Policy 5561, policy & regulation changes mandated by NJDOE
 - b. Training provided on February 5, 2019
2. Approval of Out-of-District Travel, District Personnel
 - a. Professional Development
3. Approval of Student Trips
 - a. Student trips added on an as needed basis
4. Approval of Adoption New Courses/Pilot Programs/Curricula Documents
 - a. Career Explorations
This course addresses the need for curriculum designed to address career readiness for students with disabilities to support transition to adulthood. The nature of the course is to provide a systematic way of exposing students to different career cluster areas in order to expand their interests and skills for vocational experiences called Community Based Instruction(CBI) and Structured Learning Experiences (SLE).
5. Approval of Adoption Textbook/Ebooks, Grades K-12
 - a. **Grade 2 Social Studies:** Instructional materials that align with the NJSLs and provide resources to enhance curriculum.
6. Approval of Adoption Supplemental Resources for Instruction, Grades K-12
 - a. **Language Art Grade 7-8:** Trade Books to be used within classroom libraries and book clubs.
 - b. **Language Art Grade 1-3:** Trade Books to be used to compliment our current Benchmark Advance reading program and provide meaningful small group instructional support.
 - c. **Social Studies Grade 2:** Supplemental books to support 2nd grade Social Studies program.
7. Approval of Student Teachers/Clinical Practice/Observations/Field Experience
 - a. Students for mathematics education observation at W.R. Satz school.
 - b. Student for observation in art education at HHS.
8. **Donations:**
 - a. Regeneron Science Talent Search 2019: Amanda Ahteck has been named a top 300 scholar in the 78th Regeneron Science Talent search and thus has received \$2000.00 to use towards STEM related activities at HHS. Amanda, science faculty, and administration will collaborate on areas of donation.
 - b. HYAA High School Basketball: An \$800.00 donation to the girls and boys HHS Basketball teams to promote these programs through functions such as senior night.
9. Approval of Home Instruction
 - a. Approval of home/bedside student instruction.

Items to Discuss

1. Old Business
 - a. **Kindergarten Update:** Registration took place the week of 1/14 and continued registration can take place by making an appointment on the holmdelschools.org website. Important information such as start time/dates, transportation, class size, related arts/technology participation, and school communication can also be found on the website.. Mr. Howard, Mrs. Vierschiling and Dr. Seeley are facilitating a book club with an emphasis on developmental play during 5 professional development sessions between January-May. To date we have enrollment for 8 sections.
 - b. **Homework:** Administration continues to remind staff of homework policy/guidelines. Committee has requested information regarding homework in conjunction with specific times towards the end of the marking period/midterms/finals.
2. New Business
 - a. NJ High School Graduation Assessment Requirements changes December 2018. NJHS Graduation Assessment Requirements can be found in the Program of Studies link on the homepage of the school website.
 - b. **Satz Schedule:** Mr. Loughran presented a proposed Rotating Schedule for W.R. Satz School. A Scheduling Committee made up of faculty and administration inclusive of all departments reviewed 3 different schools with rotating schedules. The main goals are to make more effective use of available academic time, increase elective offerings, and to identify a consistent time for supplemental programs. The administration is working toward implementation for the 2019/2020 school year. More information/orientation for parents to follow in the near future.
 - c. **February 5, 2019 Professional Development Day:** No school for students, PD day for staff. Some topics to be offered are Assessment Data, Mindfulness, Administrative HIB training, Articulation, & Multi Sensory training.
 - d. **Device-free zones:** Due to extensive meeting, this topic will be addressed at next C & I meeting

Next Meeting Date: February 20, 2019 @ 10:30AM BOE Conference Room (Tentative)