

**HOLMDEL TOWNSHIP BOARD OF EDUCATION  
LABOR, NEGOTIATIONS & PERSONNEL COMMITTEE MEETING MINUTES  
JULY 19, 2018 AT 6:30 P.M.**

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**Board Members Present:** V. Flynn, Chair | E. Briamonte | T. Wall

**Administrators Present:** R. McGarry, Superintendent  
M. Peart, Director of HR & Compliance

**Meeting Location:** Village School – Board Office Conference Room

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1. Approval of HTAA Collective Bargaining Agreement: The Committee reviewed the contract agreement that includes the changes with language in the HTAA agreement. The language has been reviewed by the HTAA and District legal counsel. A copy of the contract was sent home with the package to the Board (July 23).
2. Certification of Superintendent Merit Goals – Please see resolution #29
  - a. Town Hall Goal/Quantitative #1: The Superintendent will plan and implement a series of quarterly (4 per year) town hall meetings with topics related to district goals and chosen based on parent input and will attain a minimum average rating of 3.0 on participant evaluations. The Superintendent will provide the board with a summary report and defined action plan resulting from the feedback received at each meeting. [2.0% of salary.]
  - b. FDK/Qualitative #1: The Superintendent will develop and present a comprehensive strategic plan (facilities, staffing, curriculum) and budget for the implementation of full day kindergarten. [2.0% of salary.]
3. Superintendent Personnel Recommendations – Please see resolutions #30-48

The Superintendent and Ms. Peart discussed the following appointments/resignations.

A member of the committee inquired regarding the leave process.

Dr. McGarry also highlighted, when applicable, those appointments where individuals also have an interest in providing a “Schedule B” role as well, if the opportunity presented.

Please ask Dr. McGarry if you have any questions about the following personnel matters:

- a. Approval of Resignation of French and Spanish Teacher – W.R. Satz
- b. Approval of Appointment, Technology Coach, District
- c. Approval of Elementary Teacher, IH School

- d. Approval of Special Education – HS
  - e. Approval of TLR, Spanish – Village
  - f. Approval of TLR, Art – Village/IH
  - g. Approval of TLR, Secretary – Village
  - h. Approval of Instructional Aide at IH (0.4)
  - i. Approval of Leaves of Absence
  - j. Approval of Changes in Location/Assignment
  - k. Approval of Extra Level of Staffing
  - l. Approval of ESY Teacher
  - m. Approval of Staff members to attend IEP meetings in Summer
  - n. Approval of Presenters for New Teacher Orientation – IEP Direct Program
  - o. Approval of day-to-day substitutes
  - p. Schedule B Appointments
4. Labor, Negotiations & Personnel Committee Meeting Schedule Circulated for 2018/2019: As you know, the committee has established a standing committee meeting date – Thursday night at 6:30 before the BOE meetings (except when the District is closed).

Next Meeting: August 23, 2018 at 6:30