

HOLMDEL TOWNSHIP BOARD OF EDUCATION
BUILDINGS, GROUNDS & SAFETY COMMITTEE MEETING NOTES
NOVEMBER 19, 2018 AT 6:15 P.M.

Board Members Present: P. Reddy, Chair | V. Flynn | E. Briamonte |
Administrators Present: R. McGarry, Spdt. | M. Petrizzo, BA | K. Stromsland, Dir Plant
Ops | S. Rogers, Asst Dir. Plant Ops
Guests: Greyhawk Construction Managers, Spiezle Architectural Group

1. Holmdel 2020 (Referendum):

- a. **Door Replacement (Indian Hill & Village):** As reported last month, this project with C&M Door Controls is complete. Punch list issued November 13th. \$6,500 credit back to the district.
- b. **Gym HVAC project (Satz, Indian Hill old & Village old):** As reported last month this project is complete. Closeout documents being completed and a certificate of substantial completion has been issued to MidCoast Mechanical. \$5,314.50 credit back to the district.
- c. **Roggy Field Stadium Lighting:** As reported last month this project has been completed & lights have been used a number of times. Training & access on how to use the lights has been completed. \$38,525.35 credit back to the district.
- d. **Roofing Replacement:** As reported last month this project is complete. Closeout documents being completed and a certificate of substantial completion has been issued to MTB. \$8,196.64 credit back to the district.
- e. **Field Reconstruction (Satz/High School):** Work has been progressing on the JV & Varsity baseball fields along with the retaining walls & fence posts for the tennis courts. Underground utilities (electric, drainage & irrigation) is nearly complete. Sod has been laid for a few of the fields, dugouts have been installed. Tennis court lighting has been installed.
- f. **Interior Renovations Indian Hill & Village:** Spiezle have been working on designs for this project which will be re-packaged as Bid package 1. Spiezle had a design development meeting with administration on November 13th to present finishes for approval for all spaces undergoing renovations. Plan is to bid this work in February 2019 with award in March for work to begin in Spring/Summer of 2019 or 2020.
- g. **Elementary School Repaving (Indian Hill & Village):** Spiezle have been working on designs for this project which will be re-packaged as Bid package 1. Spiezle had a design development meeting with administration on November 13th to present proposed scope and design for approval. Plan is to bid this work in February 2019 with award in March for work to begin in Spring/Summer of 2019 or 2020.
- h. **Exterior Renderings (Satz/High School):** Final schematic design presentation meeting with administration occurred on November 15, 2018. Upon approval Spiezle will continue into the Design Development Phase. Final direction is needed for Spiezle to continue with the upper entry canopy shape at the high school. BGS committee

preferred the current design that has been pictured in each of the renderings. Plan is to advertise this project for bid in February & to bid in March 2019 with work to commence in Spring 2019. Expect to have more detailed drawings during the next few BGS meetings.

- i. **Traffic Study:** Dolan & Dean submitted their traffic study for review on August 28th. The committee asked administration to follow-up with Dolan & Dean on adding Holland Road to the study as that traffic especially in the morning has a direct impact on Crawfords Corner Road. The board & administration will continue to discuss the study to determine what the best course of action would be. Don't expect any significant action to be taken to 2019.
2. **Energy savings Improvement Plan (ESIP):** Project is completed less punch lists which are being developed for the lighting & boiler projects. ESIP completed on budget.
3. **Comprehensive Maintenance Plan (CMP) & M-1 Form:** Administration presented the annual CMP & M-1 Form which is on the meeting agenda. Committee recommends approval. The M-1 Form establishes the minimum amount the District must spend on district-wide maintenance and also establishes the maximum amount the District can have for a maintenance reserve, as determined by state formulas.
4. **2019/2020 District Calendar:** The committee reviewed preliminary district calendar. First draft would have school beginning on Sep 4 & last day June 18th. More discussion to follow at the various committees over the next month.
5. **Other Matters Pertaining to the Committee:** The committee discussed the district's response to the "surprise" afternoon snow storm on November 15th. Most important item is every student & district employee arrived home safely. The roads were in terrible shape causing many routes to run 1-2 hours late. District did a good job of informing parents during the afternoon. Staff members stayed in district buildings till every kid got on their bus.

Date/Time next BG&S Meeting: December 11th 2018 at 4:30pm.