

Holmdel Township Board of Education  
BOE Buildings and Grounds Committee

Meeting Notes

January 11, 2010 – 10:30AM

Central Office Conference Room

Present

Board Members: Mike Collins, Robin Wetmore, Jim Shelton

Administrators: Barbara Duncan, Michael Petruzzo, Bill Balicki, Randy Westrol

Absent: Jerry Burke

Regular User Groups – The committee held a robust discussion about the allotment of usage time for our Regular User Groups. Per administration accounts, there are recurring problems with user groups dissatisfied with the time slots they receive.

The committee will review this matter at our next meeting. Unless any policies or regulations are changed, the committee will continue to support the administration and its efforts to administer field usage in accordance with Policy and Regulation 1330.

Door Repairs – Bill Balicki reported out that the exterior doors, frames, and respective hardware will be replaced at W.R. Satz School. Due to fire code regulations, the board must approve submission of this project to the State. The Committee recommends the adoption of this measure to the Board.

Facility Use Requests – The committee supports ten (10) facility use requests for various rehearsal and recitals at Holmdel High School (8), Indian Hill School (1), and Village School (1).

Regular User Group Supplemental Time Request – The HYAA has requested 24 hours of facility use on January 23-24 and January 30-31 for a basketball tournament. As a regular user group, the HYAA has requested that the Board waive the facility charge as assessed to non-regular user groups; the HYAA has agreed to pay the custodial fees. The committee supports this fee waiver and recommends the HYAA facility usage be approved for \$1,584.00.

Other Matters

- The committee discussed the long-term needs of the district related to capital improvements. This matter will be reviewed at a future meeting, in conjunction with the budget process.
- The committee also discussed Pop Warner's request to purchase and hang a sign on Roggy Field recognizing the huge accomplishment by the Pee Wee and Midget cheer squads for winning the 2009 National Cheerleading Championship. The committee was in support of this request.

The next meeting is scheduled for February 26<sup>th</sup>, 8:30am, Central Office Conference Room.

Respectfully submitted,  
Mike Collins