

To: Holmdel Township Board of Education

From: Chair, Budget and Finance Committee April 3, 2012 Meeting Notes

Attending: Mr. Sockol (chair), Ms. Vander Woude, Ms. Wetmore, Ms. Pascucci, Mr. Petrizzo, and Mr. Mikos. Absent: Ms. Duncan

The Budget and Finance Committee met on April 3, 2012, beginning at 12 noon. The Committee conducted the following business:

- Mr. Petrizzo shared with the Committee a letter from the Board Attorney, who has reviewed the 2005 agreement between the School District and the Township, which outlines the payment conditions for financing enhancements at Roggy Field. The Committee encourages the Board leadership and school administration representatives to meet with the Mayor and other Township officials to resolve final payment conditions.
- The HYAA sought the B&F Committee's approval to proceed with planned improvements at the Indian Hill's baseball and softball fields. The Committee appreciated the non-monetary donation offered by the HYAA, but noted that this request still needed to go through regular channels as dictated by the state's "sunshine" laws. Therefore, the Committee deferred action pending Board approval. Note: Since HYAA did not perform any of these improvements during spring break, we will also bring this item to the B&G committee for its recommendation before the Board considers this request.
- The Committee also received a retroactive request involving the replacement of the existing HFA trailer, which took place prior to Board approval. The Committee agreed that a formal letter of usage and safety protocols must first be developed between the District and the HFA, and then delivered to the Building & Grounds committee for its recommendation before the Board considers this request. In addition, HFA must confirm compliance to all relevant Township permits and ordinances.
- The Committee recommends acceptance of \$11,098 received by the District through the NJSBAIG/MOCSSIF 2012 Safety Grant program. The money will be used to provide additional security enhancements, including new cameras on District property.
- The Committee recommends the acceptance of CHA as the low bidder to perform a Local Government Energy Audit, which will review the overall efficiency of our boilers and other energy generation systems. The State will reimburse us for CHA's \$27,532 fee.

The meeting adjourned at 2:20 p.m. The next meeting of the Committee will take place on May 1, 2012 at 12 p.m.

Sincerely,

Mike Sockol
Chair, Budget and Finance Committee