

To: Holmdel Township Board of Education

From: Chair, Budget and Finance Committee

RE: July 19, 2011 Meeting notes

Attending: Mr. Sockol (chair), Ms. Pascucci, Ms. Vander Woude (telephonically), Ms. Wetmore, Ms. Duncan, Mr. Petrizzo, and Mr. Mikos

The Budget and Finance Committee met on July 19, 2011, beginning at 6:51 p.m. The Committee conducted the following business:

1. Mr. Petrizzo informed the Committee that the School District will receive an additional \$508,000 in state aid (this amount equals one percent of our 2009-10 general fund budget). The district has discretion on whether to use the funds in either fiscal year 2011-12, 2012-13 or 2013-14. The Committee recommends that this additional funding be used to control potential increases in property taxes in 2012-13 or 2013-14.
2. Mr. Petrizzo indicated that since the School District received additional 2010-11 Extraordinary Aid from the State, the administration will use this extra funding to finance the four Special Needs Bus Aide positions approved by the Board at its July 13, 2011 public meeting. This allocation will not impact any major capital improvements in the 2011-12 year, such as roof repairs at the Village School, but it may put smaller projects on hold, such as floor tile repairs at the Indian Hill School and the renovation of the remaining Pod classrooms at the high school. The Committee accepts this recommendation.
3. Mr. Petrizzo reported the bids received from our surplus bus sale will generate more than \$33,000 above what had been originally budgeted (\$250,000). While the bids averaged roughly \$15,000 per vehicle, newer buses with lower mileage attracted prices above \$20,000. The District chose to keep a fleet of four buses—two 54-passenger buses, a wheelchair van, and a regular van. Several school employees have the necessary licenses to drive these buses if needed. The Committee recommends that the School Board accept these bids.
4. Mr. Petrizzo indicated that over the coming year, the administration will closely monitor the Transportation Department staffing needs in the wake of the Board's decision to outsource all busing to private companies. The Administration will also analyze in the coming months new uses for the Transportation building, since the Transportation office will be relocated to the High School.
5. The Committee recommends that Board approve a \$2,500 change order associated with the Satz/High School parking lot repairs/repaving project.
6. Mr. Petrizzo briefed the Committee on a presentation planned at our July 27 meeting by BSA+A Architectural Group, which is recommending a shared service Power Purchase Agreement (PPA) with the Township that could save the district \$300,000 annually on utility bills over a 15 year period. By entering into a PPA, the district is not responsible for solar infrastructure and maintenance costs.

The meeting adjourned at 8:16 p.m. The next meeting of the Committee will be held on August 29 at 6:45 p.m.

Respectively,

Mike Sockol

Chairman, Budget and Finance Committee