

Budget & Finance Committee Notes
Friday, December 12, 2014, 11 AM

Attending: Board Members Ms. Garrity and Mr. Hammer; Administrators Mrs. Duncan, Mssrs. Petrizzo and Mikos. Absent: Board Members Mr. Desario and Mr. Sockol.

- 1. 2013-14 Audit:** Our audit is complete, and the auditors issued a clean report with no recommendations for corrective action. This positive result reflects the excellent work done by our administration, particularly Mr. Petrizzo and Mr. Mikos, under the leadership of Mrs. Duncan. The committee reviewed the audited surplus calculation. The district ended the fiscal year with a fund balance of \$4,771,527. After deducting outstanding purchase orders (\$274K), our maintenance reserve (\$905K), fund balance budgeted to fund the 2014-15 budget (\$1.6 million) and fund balance budgeted for ROD grant projects in the 2014-15 fiscal year (\$471K), we have remaining unassigned fund balance of \$1.5+ million. We are permitted an undesignated surplus of 2% of our budget (\$1.044 million). That leaves \$477K available for use this year. The audit will be presented at our December board meeting.
- 2. ROD Projects; District-wide Window Project:** The roof work at HHS was completed approx. \$40K under budget. Bids for the IH chiller work proved much higher than expected. However thanks to prior modifications, the chiller is neither a health safety nor efficiency need. The administration has discussed alternate uses for the funds with BG&S, and recommends giving priority to a district-wide window project. It would also include select door replacements and adding security film for windows and doors in key areas. This would qualify for ROD grant funding, with the state paying 40% of the cost. The district share is estimated to be \$1.3+ million. The project scope may change once the bid specs are developed in late January/early February 2015. This continues the district's use of one-time surplus funds to deal with capital projects.
- 3. 2015-16 Budget:** Budget defenses are almost complete. Revisions are beginning. The biggest potential new item under discussion is attaining a 1:1 computer-to-child ratio in grades 2-6. Administration is talking with the HFEE and parent groups about working together to fund this initiative. Estimated cost is \$310K.
- 4. Other Matters:** The administration is studying the estimated cost of instituting a rotating schedule at HHS, should that occur. Key components would include possible staffing impact, transportation, and food service. They will be conferring with other districts who have already made the change.

Next Meeting: TBD

Respectfully submitted,
Barbara Garrity
B&F Chair