

To: Holmdel Township Board of Education
From: Chair, Budget and Finance Committee
RE: May 17, 2013 Meeting Notes

Attending: Mr. Sockol (chair), Ms. Garrity, Mr. Hammer, Mrs. Pascucci, Mr. Mikos and Mr. Petrizzo. Also in attendance at points in the meeting, Mr. Bill Gerichter, the district's food service consultant (to discuss Chartwells), and Ron Ianoale and Jen Edwards (to discuss refinancing). Absent: Ms. Duncan

The Budget and Finance Committee met on May 17, 2013, beginning at 12:36 p.m. The Committee conducted the following business:

1. Mr. Gerichter reported Chartwells will guarantee a profit of \$100K in 2013-14 school year with no increase in management fees and no increases in the cost of menu items. He also noted that Chartwells has expanded its community outreach activities in Holmdel, including a free lunch at the Satz orientation for parents of incoming Indian Hill students, free water at Holmdel Community Day and a commitment to provide water at the June 4th Special Olympics. Chartwells is also donating \$10,000 to the District.

Noting that Chartwells has done a good job addressing earlier concerns stemming from the Marley incident as well as its efforts to "step up" as a true "partner" in the community, the Committee agreed that Mr. Gerichter should move forward in developing an addendum to the District's current contract with Chartwells.

2. Mr. Ianoale and Mrs. Edwards answered Committee questions about refinancing our remaining debt from the 1996/97 bonds that we last refinanced in 2003. We are expected to save as much as 5.5 percent over our current interest rate (an estimated present value savings of \$306,000) at a cost of roughly \$50,000. The Board will review a Refunding Bond Ordinance tonight as the first step toward completing the refinancing this summer.

3. The Committee received renewal proposals from existing professional vendors (those appointments that do not involve a RFP). Seven involve no increase; three seek 2 percent increases, after several years of no increases.

The meeting adjourned at 2:15 pm. The next meeting of the Budget and Finance Committee will be held on Friday, June 14 at 12 p.m.

Sincerely,
Mike Sockol
Chair, Budget and Finance Committee