

Budget and Finance Committee Notes
Friday, June 13, 2014, 12:00 noon

Attending: Board Members Garrity, Hammer and Sockol; Administrators Duncan, Mikos and Petrizzo. Absent: Desario. Guest: Bill Gerichter, food service consultant.

1. **2014-15 Food Service Program:** Mr. Gerichter reviewed the 2013-14 food service results, projected to end the school year with a \$126K surplus or \$26K higher than the guarantee. Mr. Gerichter continues to meet quarterly with parent group leaders to discuss the food service program. Elementary parents have expressed a desire for additional lunch time and additional “healthy snack” choices. Most recently, there is interest in serving only hormone- and antibiotic-free meats. Mr. Gerichter will be looking into feasibility. For 2014-15, the only price change will be at the elementary schools, where the meal price will rise \$0.15 after holding steady last year. This will cover the added cost of offering 100% juice as an alternative to milk, healthier snack options and adding an additional lunch period at VS. This will ease lunch line congestion without impacting the children’s recess, and accommodate the wrap-around kindergarten students who will now be eating lunch on site. The committee recommends the 1 year renewal of the Chartwells food service contract which will be on the June 25 agenda. The next full re-bid of food service will be for the 2016-17 school year.
2. **2014-15 Professional Services:** The committee reviewed the renewals for the 2014-15 fiscal year. There are no increases, except for our food service consultant, whose fees are paid by the food service contract. Our Sewer Plant Operator is retiring, so we must seek a replacement provider. The committee recommends the professional services renewals on the June 25 agenda.
3. **2014-15 General Property and Casualty, Student Athletic Accident, Public Official Bonds and Storage Tank Liability Insurance Renewal:** The committee reviewed the renewal insurance quotes for the upcoming year. We are part of the NJ School Insurance Group and the Monmouth/Ocean Joint Insurance Fund. In general our increase was consistent with rest of the group, with the exception of the student athletic accident insurance in which we saw a higher increase due to a significant accident last year. Overall, the increase is \$27,514 or 6.6%. The Committee recommends the renewal which will be on the June 25 agenda.
4. **2014-15 Workers Compensation Insurance Renewal:** We have not yet received written quotes, but are hoping for competitive bids. **Note: Post meeting update, the district received a favorable quote from NJSIG that reduces the overall premium by \$13,604 or 4.35%, which will be on the June 25 agenda.**

5. **Mandatory Deposit for Employee Compensation:** State law now permits school districts to require employees to accept direct deposit of their compensation into their bank account. Roughly 80% of our staff already uses direct deposit. Estimated annual cost savings are around \$5K. The committee recommends approval of this item on the June 25 agenda.

6. **SWOT Analysis:** The committee reviewed its draft analysis of the district's strengths, weaknesses, opportunities and threats from a fiscal perspective. The committee considers it ready to be sent to CR for inclusion in the overall district SWOT.

Next Meeting: Thursday, July 10, 2014 at 12:30 PM

Respectfully submitted,
Barbara Garrity