

Holmdel Township Board of Education  
BOE Buildings and Grounds Committee

Meeting Notes

April 26, 2011 – 5:30 PM

Central Office Conference Room

Present

Board Members: Mike Collins, Dennis Pavlik, Robin Wetmore

Administrators: Barbara Duncan, Michael Petrizzo, Bill Balicki

Absent: Mike Sockol

District Security Plan – The Administration is developing a security plan to ensure that building access is only given to authorized persons. The plan will implement a system using swipe-cards to gain access to buildings. The program is being rolled out to all 4 schools and will be included after school and weekend activities. Issues with access to the buildings will be addressed as they arise.

Energy Star Audit – An independent, third party audit was conducted in each of our schools by a professional engineer certified by Energy Star. The purpose of the audit was to validate our reduction in energy consumption. Based on the results of the audit each school is being nominated for a national EPA award.

District Projects – The Village School Roof Repair and Indian Hill Air Quality Program (improving HVAC) are 2011 summer projects, and accordingly the Administration is meeting with the District Architect to develop specs.

Village School Brickface Repair - The Brickface repairs are nearly complete.

Press Box – The Committee discussed the Roggy Field Press Box, which was condemned by the Township Construction Department. The Administration will soon seek a price quote to repair or replace the structure.

Transportation Bid Update – The Transportation Department is developing the bid specifications for the 2011-2012 bus routes, which will all be placed out to bid pursuant to the 2011-2012 budget.

Solar Energy Shared Service Opportunity – Mrs. Duncan, Mr. Petrizzo and Mr. Balicki have met with Township Architect regarding a solar energy opportunity using a “Power Purchase Agreement.” In this case, the District would provide rooftops for solar panels but would not be responsible for the infrastructure cost and their maintenance. This matter will be discussed further in the near future.

Facility Use Requests – The Committee recommends three (3) facility use requests for approval.

2011/2012 Annual Report – The Committee developed an annual report that will be reported to the board under separate cover.

This is the last scheduled meeting before Reorganization.

Respectfully submitted,

Mike Collins

Chairman

Buildings and Grounds Committee