

Holmdel Township Board of Education  
BOE Buildings and Grounds Committee

Meeting Notes

September 14, 2010 – 5:30 PM

Central Office Conference Room

Present

Board Members: Mike Collins, Dennis Pavlik, Mike Sockol, Robin Wetmore

Administrators: Barbara Duncan, Michael Petrizzo, Bill Balicki

Village School Brickface Repair Update – The Committee recommends to the Board a bid approval for the Village School Brickface Repair Project. The lowest responding bidder is Rocon Contracting, Inc. at \$148,297. Repair work will commence immediately upon Board approval.

Village School Electronic Sign Proposal – The Village School Parent Student Association is looking to donate an electronic sign. Bill Balicki is reviewing prospective sites for the sign with the donors and other stakeholders.

Indian Hill School Traffic Pattern Changes – There is a new traffic pattern at Indian Hill School. The main parking rows are now bi-directional, and allow for parents and staff to arrive and depart the school without waiting for school buses to clear. Bill Balicki made the changes in cooperation with the Holmdel Township Police Department.

Regular User Group Meeting Update – The Administration met with the District's Regular User Groups on August 26, 2010. The principal officers of the District's user groups were advised of new regulations and procedures:

- Revisions to Board Regulation 1330
- Saturday and Sunday regular facility use time established as 8:30 AM – 4:00 PM
- New swipe cards for user groups to use upon entrance/exit to/from the facilities
- District contacts for facility use requests/schedules/adjustments
- Roggy Field light scheduling
- Facility use request schedule
- Districtwide Energy Conservation Program

Facility Use Requests – The Committee recommends five (5) facility use requests for Board approval at the September 15, 2010 Board meeting.

Transportation Review – As part of an ongoing review of transportation at both the district and county level, the District is looking to hire a consultant to find transportation efficiencies. The Committee recommends this action, and it is now being sent to the Budget and Finance Committee for further review.

The next meeting is scheduled for Tuesday October 12, 2010 at 5:30 PM in Central Office.

Respectfully submitted,

Mike Collins

Chairman, Buildings and Grounds Committee