

BOE Building and Grounds Committee. October 18, 2011

Meeting Notes

Central Office Conference Room

Present:

Board Members: Dennis Pavlik, Robin Wetmore, Michael Sockol

Administrators: Barbara Duncan and Michael Petrizzo

Absent: Victor DeSario

** Comprehensive Maintenance Plan and M-1 Form- As the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities and the required maintenance activities for various school facilities of the Holmdel Township School District, consistent with these requirements and all past and planned activities are reasonable to keep school facilities open and safe for the use or in their original condition and to keep their system warranties. To be Board approved at the 10-26-11 Board Meeting.

**Non-Monetary Donation- The Jersey Shore Chinese School will give a non-monetary donation of 20 boxes of copy paper, (estimated cost \$640.00) to be used by Satz School. To be Board approved at the 10-26-11 Board Meeting.

**District Security- We are still in the process of working with facility users to keep our schools safe and secure. In progress now, is giving access cards to coaches in certain schools. Parents, volunteering to watch over the entrance doors before each activity starts. Administration is working effectively with the HYAA user groups to help keep our schools safe and secure.

**Solar Power Purchase Agreement (PPA)-BSA+A - Architects, the Township architect of record, is in the process of measuring for roof site work for all four schools. We will then await on the completion of the roof top analysis.

**Central Office- Central Office is now officially in their new location at Village School. It was a smooth transition, with help from our administrators and secretaries. Good Luck to everyone! The Village School roofing project is now completed.

Respectfully submitted,

Dennis Pavlik

Chairman

Building and Grounds Next Meeting will be on November 28, 2011- 6:30PM.