

BOE Building and Grounds Committee

Meeting Notes

June 11, 2012

Central Office Conference Room

Present:

Board Members: Dennis Pavlik, Robin Wetmore, Mike Sockol and Victor DeSario

Administrators: Barbara Duncan, Mike Petrizzo and Bill Balicki

****Use of School Facilities (Regulation 1330)** - The committee finished reviewing all costs associated with providing facility recreational services. After much discussion, the committee agreed that all regular user groups facility use fees will represent at least 10% (the district will subsidize 90%) of the actual fees (as per regulation 1330). The committee also agreed to increase all the facility use fees charged (as per regulation 1330). This was Board approved at our June 27th meeting.

****High School Auditorium/Catwalk Project Update-** The district rebid for the Auditorium Ceiling (Catwalk) repairs at the Holmdel High School (12-08), as the sole bidder was deemed non responsive and bid exceeded the estimated cost for the project. SSP restructured the bid into three separate bids (12-12 through 12-14). This was intended to permit flexibility in awarding the bids. The rebid process was successful and resulted in a reduction of \$68,661.00 over the initial bid (\$609,115 -\$540,454). This was Board approved at our June 27th meeting.

****Surplus Sale Bid-** Throughout the years, the district has accumulated obsolete equipment. The process for discarding these items is through the surplus sale procedure. In an effort to foster fair and open competition, the district publicly advertised and received bids for the sale of these obsolete equipment. Following is a summary of the results:

12-09 Surplus Vehicle Sale \$5,299.86

12-10 Surplus School Bus Parts Sale \$3,691.00

12-11 Surplus Technology & Audio Visual Equipment \$2,298.00 (AV ONLY)

Total Sale / Revenue to be received by the District \$11,288.86. This was Board approved at our June 27th meeting.

****Facility Use Requests-** Pop Warner has verbally requested to have a banner placed at Roggy Field. Pop Warner was instructed to provide a detailed written request regarding this matter. Once received, the B&G committee will review / discuss accordingly.

****Other matters pertaining to this committee –**

- Mr. Petrizzo advised the committee that there will be a resolution to transfer an amount (not to exceed \$1,000,000) into the Maintenance Reserve. This was Board approved at our June 27th meeting.
- Mr. Balicki has notified the committee that all current user group access codes to enter the buildings will be reset in all four schools for our upcoming year. User groups will get their new access codes in September.

Respectfully submitted,

Dennis Pavlik
Chairman

Building and Grounds Next Meeting will be on July 24, 2012 at 6:00 PM.