

Holmdel Board of Education  
Building, Grounds, & Safety Committee Meeting Notes  
Wednesday, February 6, 2013, 7:30 PM

Attending: Board Members: V. DeSario (Chair), D. Pavlik, R. Wetmore, and C. Liu  
Administrator: B. Duncan, M. Petrizzo, B. Balicki

1. **District Security:**

Pursuant to 18A:41-1, the Holmdel Township School District conducts at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs.

We hold annually a minimum of two of each of the following security drills: active shooter, evacuation (non- fire), bomb threat and lockdown.

In addition to the above drills we conduct additional security drills relating to shelter-in-place, reverse evacuation, evacuation to relocation site, testing of school's notification system and procedures, testing of school's communication system and procedures, tabletop exercises and full scale exercises.

We have worked very closely with the Holmdel Township Police Department and the Office of Emergency Management to develop our plans and procedures and continually fine tune and update our processes as needed.

In addition to the above Security Drills the District has installed and continues to expand Interior and Exterior Security Cameras throughout the schools. Card Access points are also in place to restrict entry and passage through the buildings.

We are exploring comprehensive methods to secure our buildings. We currently have card access in many areas and will add more locking security doors where possible. One strategy is to slow down an intruder, restrict movement, and contain them as long as possible. We are working together with the Holmdel PD, Administration, & Principals of each school. Police have detailed specifications of all buildings. Additional measures are being considered and the B&F committee also added security.

2. **Solar Panel Project Update:** The Solar Panel project is slated for completion soon and the district will start to realize Solar Savings on approximately April 15, 2013.
3. **Indian Hill Outdoor Air Provisions Project:** Progress continues with the Indian Hill Outdoor Air Provisions. A recent meeting was held with Bill Balicki, Mike Petrizzo, Steve Stein, Scott Milhalick (SSP Architect) and Dan Grover (Mechanical Engineer). SSP presented their report on repairs. Design work is being finalized to prepare this project for bid with an anticipated bid date of Mid March. Market will determine price and work will be scheduled for Summer 2013.
4. **Facility Use Requests:** We also discussed the HFA Trailer improvements, which have not been done as of yet. The trailer is in need of some paint (Holmdel colors) at the very least.

**Next meeting: Wednesday, March 6, 2013 at 6:30 PM at Satz**