

Building, Grounds & Safety Committee

Subject: Meeting Notes – 3/27/14

A meeting of the Building, Grounds and Safety Committee for the Holmdel Board of Education took place on March 27, 2014. Below are the results of that meeting.

Attendees:

- Joe Hammer
- Robin Wetmore
- Chiung-Yin Liu
- Barbara Duncan
- Michael Petrizzo
- Jody Karcher
- Scott Mihalick

Agenda/Notes

- Security
 - Principals meet with the various parent groups to discuss security concerns and the enhancements that have been on-going. Specifically, they discussed the large events and security around those events
 - Satz and High School do not have large events where parents or others are coming in during the school day.
 - Indian Hill parents have requested a security guard to be at large events
 - Village School parents would like to see a police officer at large events
 - Holmdel PD officer, Sgt Philhower, had told our administrators that HPD will need notice of large events and will do their best to provide a presence.
- ROD Grant – Scott Mihalick
 - HS Roof project
 - Going out to bid soon with preparations for the bid happening next week
 - Award is expected to be made on April 30th or May 14th
 - We have up to 60 days to award once we receive the bids from the various contractors, but may delay if bids come in too high due to simultaneous numerous roofing projects for a limited pool of qualified contractors.
 - Indian Hill Chiller Project
 - March/April - Engineering review / evaluation of the scope/spec's of the project
 - In Mid-May - Engineering review will done
 - July/Aug – Bids will go out and awards made
 - Sep-Jan '15 – Expect the work to be performed / completed

- Satz School Parking Lot
 - Safety and traffic problems are occurring outside Satz and HHS due to student drop offs
 - Within two weeks, lights and new signage will be posted to direct traffic more effectively.
 - The administration is looking into installing speed bumps near Satz school. The administration will work closely with the Holmdel Police and Fire Departments

- Transportation Incident at Village School
 - The Flag bus at Village school had a substitute driver for the afternoon portion of the route which has a ride time from 3:40 p.m. - 4:30 p.m. The substitute driver ran the bus route in reverse resulting in the ride time ending at 4:45 p.m. Due to the delay, three separate parents contacted the transportation office. One of the parents, whose child was delayed 40 minutes, contacted the Transportation office and Village School Main office but was unable to speak with anyone directly and as a result, contacted the PSA president.
 - The PSA president contacted the Village School Principal regarding this matter. The Principal immediately called the parent who advised that the child had already arrived home.
 - The Transportation Coordinator contacted the remaining two parents who called the transportation office and explained the reason for the delay.
 - No other inquiries were made by the families regarding this matter.
 - The administration used this incident as an opportunity to improve communication between parents and the transportation office by posting on the district's website the bus contractor telephone numbers for the 4 companies providing transportation services. In addition, they updated the transportation's voice mail message to provide additional information regarding this matter.

- HYAA Trailer and Shed – HYAA in coordination with the Holmdel BoE will be swapping out the trailers near Satz school.

- **Next Meeting:** Thursday 4/23/14 at 9:00 am