

To: Holmdel Township Board of Education

From: Chair, Building, Grounds, & Safety Committee

RE: April 22, 2016 meeting notes

Attending: Mr. Reddy (chair), Mr. Sockol, Mr. Pavlik (not present), Mr. Martinez, Mr. Petrizzo, Mr. Scala.

The Building, Grounds, & Safety Committee met on April 22, 2016 to discuss the following matters:

1. **Food Service Program RFP 2016/2017:** Our food service consultant Bill Gerichter from Edvocate met with the committee & reviewed the planned RFP for the food service program which is currently in its last year with Chartwells (5<sup>th</sup> year of its 2<sup>nd</sup> contract). I would like to note Edvocate prepared the RFP at no charge to the district. RFPs like these generally cost in the \$10,000 range so much gratitude to Bill & Edvocate.

Preliminary plan is to advertise the food service RFP with all the food service providers in NJ on April 28<sup>th</sup> with proposals due May 19<sup>th</sup>. There are 21 approved Food service providers in NJ. Tentative award would be in June for a July 1<sup>st</sup> start date. One item of note in the RFP is a "Holmdel café" which would allow high school students & staff to purchase food/snacks after hours as opposed to whatever is in the vending machines. We will provide further update in the summer on this exciting idea.

Other topic discussed with Edvocate was an informational letter posted on the Holmdel website that discusses the food service program & talks about parents' ability to restrict certain food items their children can order if they desire. It also provides a good overview of the program.

The goal of the committee is to continually improve the program from where it is now & plan to have whoever wins the food service RFP to come to & present an overview of their food service program at a future Board meeting.

2. **Windows Project update:** Last year the board approved a district wide windows project with 40% of the funds for the project coming from a ROD (Regular Operating Districts) grant. Scott Mihalick from SSP Architects (district architect) came to provide us an update on the project. Scott has regular meetings with our Director of Plant, Operations and Maintenance (Joe Scala) as the project has been progressing. Right now the contractor (Panoramic Window & Door Systems, Inc) is half-way complete with the Indian Hill school windows. Once complete with Indian Hill they will move to Village school & then finish with the Satz/HS complex. The plan is to be complete by Labor Day.

3. **Energy Savings Incentive Plan (ESIP):** Michael Petrizzo provided an update on the ESIP plan which was authorized by the district in December 2013. Current plan would be to start the energy project in the summer of 2017. A subsequent meeting will be scheduled with the architect, Kevin Settembrino to discuss the results of the 3<sup>rd</sup> party review and the applicable ESIP to be submitted to the NJ Board of Public Utilities for final review/approval.

The next meeting of the Building, Grounds, & Safety Committee will be scheduled in May. Exact date is being worked out to ensure there are no conflicts with other committees.

Sincerely,  
Pete Reddy  
Chairman, Building, Grounds and Safety Committee