

Building, Grounds & Safety Committee
Subject: Meeting Notes – 6/20/14

A meeting of the Building, Grounds and Safety Committee for the Holmdel Board of Education took place on May 20, 2014. Below are the results of that meeting.

Attendees:

- Joe Hammer
- Robin Wetmore
- Chiung-Yin Liu
- Dennis Pavlik
- Barbara Duncan
- Michael Petrizzo
- Jody Karcher

Agenda/Notes

- High School Roofing Program
 - Roofing over HS Auditorium will start on July 1st
 - Project should last approximately 2 weeks
 - ROD Grant funding will provide 40% of the funding for this project
- Facility Use Request
 - Administration will look into the rates and usage for the user groups
 - The district will ask the user groups to submit facility request by the end of July for the 14/15 school year
- SWOT Analysis
 - The committee finished the discussion on the SWOT analysis compiled and made good progress on the analysis covering the strengths & weaknesses of each school.
 - SWOT analysis will be submitted to Community Relations Committee to be compiled with the other SWOT analyses.
- Other matters pertaining to this Committee
 - Nurses Station – Cabinets have been delivered and will be installed shortly
 - Transportation Coordinator
 - The new transportation coordinator, Teri Peterson will begin July 1st. She has had discussions with Nicole Collins and has vast experience in the Middletown school system as the assistant transportation coordinator.
 - The administration assured the committee that they have people covering the transportation department until Teri begins in July, specifically to ensure ESY coverage.
 - BoE access to BoE Central Office – The committee recommends BoE members be given badges to allow access to BoE Central Administrative office for BoE committee meetings and other BoE related meetings.
- **Next Meeting:** Tuesday 7/29/14 at 10:00 am