

To: Holmdel Township Board of Education

From: Chair, Building, Grounds, & Safety Committee

RE: June 24, 2016 meeting notes

Attending: Mr. Reddy (chair), Mr. Sockol, Mr. Pavlik, Mr. Martinez, Dr. McGarry, Barbara Duncan, and Mr. Petrizzo.

The Building, Grounds, & Safety Committee met on June 24, 2016 to discuss the following matters:

1. **Food Service Program RFP 2016/2017:**

The committee finished reviewing the three (3) food service programs who submitted proposals in May. After a thorough review the committee is recommending the board select Chartwells as our food service provider. Chartwells finished with a score of 168, Aramark 137 points & Pomptonian 128 points.

We plan to have Chartwells attend a board meeting in August/September to give a brief presentation about their philosophy, operations & the new café they will be implementing in the high school in the fall.

2. **Maintenance Reserve**

The committee discussed and recommends the resolution to approve a transfer up to \$500,000 into the maintenance reserve.

3. **Facility Use Requests:** Three (3) organizations submitted approval for various summer camps (Goalkeeper, Chinese School summer camp & broadcasting camp).

4. **New facility director:** New director starts July 1st, has already been working with Joe Scala & has met most of the building principals & support staff.

5. **Gas Tank Removal Project:** Gas tanks located behind the Satz School are in the process of being removed. Once complete the committee will report out.

6. **Windows Project:** The windows project is on schedule with expectation to be completed by end of the summer. If the project does not get completed by then the window contractor will revert to installing windows after school.

The next meeting of the Building, Grounds, & Safety Committee will be scheduled for July 26, 2016 at 4pm.

Sincerely, Pete Reddy
Chairman, Building, Grounds and Safety Committee