

Holmdel Township Board of Education
BOE Buildings and Grounds Committee

Meeting Notes
June 24, 2009 – 10:00AM
Central Office Conference Room

Present

Board Members: Mike Collins, Robin Wetmore, Jim Shelton
Administrators: Michael Petrizzo, Bill Balicki, Barbara Duncan

Absent

Mary Hartnett

Facility Use Fees – The committee discussed the fee schedule for both non-profit and for profit groups (pages 4-5 in Regulation 1330). After discussion, the committee supports raising the hourly rates for all facilities by 3 percent. The committee supports raising the HS Auditorium fees by 6 percent. The administration cited increased costs in cooling the auditorium for this increase.

Regular User Group Fees – The committee reviewed the 2008-2009 data which shows the number of hours each regular user group has used our facilities. The administration is requesting that all regular user groups submit their rosters to be in compliance with Regulation 1330 and thus allow the Board to set 2009-2010 rates in compliance with policy. The committee will make a recommendation to the Board on the upcoming year's fees after the July Buildings and Grounds Committee meeting.

Disciplinary Regulation for Unauthorized Facility Use – Mr. Petrizzo prepared a draft policy which mirrors the Township's disciplinary policy for unauthorized facility use. The committee made some modifications to this draft, and will finalize a recommendation to the Board after the July meeting.

Watershed Project Update – The NJ Department of Environmental Protection and the Federal Environmental Protection Agency are addressing the protected watershed. The state is funding new retention basins, water retaining plants, and other additions which would help with water run-off. These modifications will be occurring on our properties at Holmdel High School and Village School starting in September 2010. They will not interfere with any school operations.

County OEM/FEMA Update – The Board has previously approved Monmouth County grant money to improve our facilities for emergency situations. Mr. Balicki will be working with the Monmouth County Office of Emergency Management on improvements governed by this grant.

Summer Projects – Mr. Balicki provided the committee with a comprehensive list of summer projects that he and his staff will be working on this summer across the district. The committee will receive updates to this list at the end of the summer.

Other Matters – The committee discussed the following items:

- Long-Range Facility Plan
- Village School Tiles

The next meeting is scheduled for July 22nd, 1:00pm, Central Office Conference Room.

Respectfully submitted,
Mike Collins