

Holmdel Township Board of Education
BOE Buildings and Grounds Committee

Meeting Notes

August 12, 2009 – 10:00AM

Central Office Conference Room

Present

Board Members: Mike Collins, Robin Wetmore, Jim Shelton

Administrators: Michael Petrizzo, Bill Balicki, Barbara Duncan, Cynthia Kuperman

Absent

Mary Hartnett

2009-2010 School Bus Transportation – Cynthia Kuperman spoke with the committee about the steps being taken by the Transportation Department for the new school year.

- Routes scheduled using Versatrans software
- Bus drivers will use a dry run to test bus routes
- Bus passes will be sent out on August 24, using a more distinguishable yellow color. They will also contain relevant contact information at the transportation department.
- Additional staff will be on hand to field transportation related phone calls during the first weeks of school.
- There are six nonpublic bus routes being provided by contracted bus companies.
- The district is participating in a jointure (as a cost savings) with neighboring districts to transport 10 students.

The committee recommended that the afternoon bus arrival times printed on Bus Passes better reflect the actual time that PM bus runs arrive at their destinations. This has been a problem in the past with delayed bus departures from Village School and Indian Hill School.

New Traffic Pattern at Holmdel High School – Bill Balicki, in cooperation with the Holmdel Township Police Department, will implement a new traffic pattern for AM drop-offs at Holmdel High School starting this school year.

Parents making student drop-offs will now enter the HS Complex at the Crawfords Corner Road/Longstreet Road traffic light, make a left turn, and drop-off outside the Complex Auditorium. Parents will proceed to exit via Satz School. Drop-offs along the access road at the rear of the high school or in the parking lot will be prohibited.

School buses will enter at the Crawfords Corner Road/Longstreet Road traffic light, enter the parking lot, and drop-off students at the parking lot entrance to the HS Commons.

This traffic pattern is meant to ensure safety and allow parents to depart the complex smoothly and efficiently.

Construction Projects Update – The Village School Exterior Panel project is proceeding smoothly. New roofing, including upgraded material, is being installed on the “Old” Gymnasium

at Village School. The High School Repavement will proceed during the third week of August. The project, weather permitting, will last roughly 2-3 days (excluding additional Roggy paving).

Facility Use Requests – The committee has reviewed and is in favor of eight (8) facility use requests that will be on the August 26th Board of Education Agenda.

Calendar – The committee has scheduled its meetings through the end of the calendar year.

The next meeting is scheduled for September 21st, 10:30am, Central Office Conference Room.

Respectfully submitted,

Mike Collins