

Holmdel Board of Education
Budget & Finance Committee Notes
October 6, 2008

Attending: BOE members Garrity and Wetmore; Administrators Duncan, Mikos and Petrizzo; Guest: Bill Gerichter of Edvocate. Absent: Burke, Luccarelli

1. QSAC: Assessment of Facilities Services and Operations Proposal from Edvocate. The QSAC process includes an inspection of our facilities and review of operations. This proposal would “pre-review” where we are now and, we hope, ensure any issues are remedied before QSAC inspection next fall. The work would take 4-7 weeks. The contract price is below the bid threshold. Michael will check whether an RFP is required. Edvocate is our current food service consultant. Committee members should send their comments and questions concerning the proposal to Michael.

2. Corporate Sponsorship Approval Process. We reviewed a proposed policy governing corporate sponsorships and advertising, and suggested revisions and adding a regulation laying out the approval process. We also reviewed four ads from three advertisers, which fall in the ad categories previously approved by the Board. Until the approval process is finalized, the committee recommends ad drafts be circulated by email to the whole Board. Objections should be emailed to Barbara Duncan or Michael Petrizzo within 24 hours. Silence would mean consent to the ad. In considering what the regulation should require, the committee recommends the Superintendent be given authority to approve draft ads in previously approved categories. If in doubt, she should refer the ad to the B&F Committee or the full Board, whichever meets first. Additions to the approved advertising categories list are subject to full Board approval. CMA would like to add jewelers to the approved category list. The committee supports that addition.

3. Other Matters:

Energy Education – Application deadline for district liaison is 10/10/08.

2007-08 Audit – The auditors arrive 10/8/08.

2009-2010 Budget – Administrative work will begin in early November.

Roggy Fundraising – Other than CMA revenues, consists solely of Mary Pomarico selling pavers for the plaza. She’s reaching out to alumni for their support.

Next meeting: Monday, November 3, 2008, 5:30 PM

Respectfully submitted, Barbara J. Garrity