

Curriculum and Instruction Committee Meeting Notes

Wednesday, May 20, 2015 at 12:30 PM

Attending:

Board Members: Chiung-yin Liu (Chair), Denise Kline, Mike Sockol

Administrators: Barbara Duncan, Robert McGarry,

Absent: Joe Hammer

Items for Discussion/Updates

1. Updates on the District Goals

a. Assessing the Allocation and Utilization of Instructional Time across the Content Areas

- Supervisors and Principals are collecting data on the use of time in High-Performing peer Schools (such as the Chatham School District)
- Presentations of NJDOE School Performance Reports will take place on May 27th (High School & Satz), and June 10th (Village and Indian Hill)

b. High School Rotating Schedule Updates

- In order to accommodate concerns expressed by parents of elementary school students, Dr. McGarry recommended a 58- minute class period in the High School instead of the previous proposal of 59 minutes. There will be a total cut of 6 minutes per day from the current proposed schedule.
- Village School and Indian Hill School should be able to keep the same dismissal time (3:35 pm) at least for the implemented year.
- There are 4 minutes of passing time between classes, and a 45 minute unit lunch time.
- The C&I committee accepted the recommendations, and recommends the updated school schedule to the Board.
- To reduce possible disruption at the beginning of the school year, the C&I committee would like to bring two suggestions to the BG&S committee for further discussion.
 1. The possibility of a practice day for unit lunch set up over the summer.
 2. The possibility of a “meet and greet” day for the bus run prior to the first day of school

c. Evaluating the Visual and Performing Arts Programs, K-12

- The ARTiculation meeting for all Visual Art and Performing Art teachers took place on May 18th.
- At the meeting, teachers reviewed the survey data and developed an action plan based upon the findings.

- Dr. McGarry indicated there are only teachers and administrator in the ad hoc committee this year.
- Dr. McGarry indicated there should be enough students to start the new Dance I Class. The district is still searching for a qualified part time dance teacher.
- A presentation at the BOE meeting is scheduled for June 24th.

2. Financial Literacy Requirement

- Dr. McGarry indicated those students who plan to take the music program will be unable to take Financial Literacy in their freshman year.
- The C&I committee requested the number of students who would be impacted.
- The C&I committee suggested the administrators to use the flexibility of the “Study Hall/Free Period” to help students to meet the graduation requirement.
- The C&I committee suggested it may be a good idea to consider offering the Financial Literacy course during the Senior year as they may gain a better understanding of this course.
- More discussion will follow at future meetings.

3. Technology Standard Update

Dr. McGarry indicated NJDOE announced that the district would be held accountable for the alignment of curriculum guides to the 2009 Standards version to meet the upcoming QSAC requirement. The exception is the Technology 2014 version.

4. PARCC Update

Dr. McGarry reported that the student refusal numbers was significantly higher for the PARCC part 2 EOY exam.

a. Participation Percentages

Part 1:

- 69 student refusals to participate the PARCC - PBA
 - The total enrollment from grades 3 to 11 is 2,174 students. 2,105 students participated in the PARCC exams.
Village: 98.71%
IH: 98.91%
Satz: 96.67%
HHS: 94.86%
- Overall district participating rate for PBA is 96%

Part 2:

- 107 student refusals to participate the PARCC - EOY
- The total enrollment from grades 3 to 11 is 2,174 students. 2,067 students participated in the PARCC exams.
Village: 97.84%
IH: 98.46 %
Satz: 95.08 %
HHS: 90.95%

Overall district participating rate for EOY was 95.58 %

Total participating rate for 2014-2015 PARCC was 95.79 %

- Dr. McGarry plans to give the C&I committee an update of the final survey results and the recommendations to the State in June.

Items for Discussion and Board Approval

- ***Summer Reading 2015***
 - a. The C&I committee suggested opening the FREE Reading component for students in grades K-6 to include magazines and current events, not only books.
 - b. The C&I committee suggested to utilize the free on-line library service provided by the Monmouth County Library System.
- ***Text book Adoption—Spanish 3 and 4***
- ***Summer Curriculum Writing Plans***

Mr. Sockol suggested changing the title of the advertising course. Dr. McGarry will discuss with the supervisor and teacher.
- ***Donation:***
 - a. Brian and Debbie LaGrua for Village School Character Education
 - b. HFEE for Chromebook Initiative
 - c. HFEE Mini Grants for Teachers and Students
 - d. The Hampel Family for Indian Hill Band Program

Items for the Good of the Order

The C&I committee plans to revisit the Policy and Regulation for the Homework at future meeting.

Next Meeting: TBA

**Sincerely Submitted,
Chiung-yin Cheng Liu, Chairperson**